

WATERVILLE TOWNSHIP ZONING BOARD MEETING

621 Farnsworth Road, Waterville, OH

June 17, 2019 – 7:00 p.m.

Zoning Board Members

William Burkett A
Shelly Hayes
Rich Hertzfeld A
Thomas Wardell
Vacancy

Township Trustees

Kyle Hertzfeld
Brett Warner
Duke Wheeler

Fiscal Officer

Michelle Stahl (Interim)

Alternate Keith Moosman

Township Zoning Inspector

Jim Fischer (Interim)

Township Property Standards Officer

Bob Long

Minutes

1. Tom Wardell called the meeting to order at 7:00 p.m. Everyone in attendance recited the Pledge of Allegiance.
2. Roll was called by Zoning Secretary Patty Rupert. Zoning Board Members present were Shelly Hayes, Tom Wardell, and Keith Moosman. Bill Burkett and Rich Hertzfeld were absent. Also in attendance were Interim Zoning Inspector Jim Fischer, Property Standards Officer Bob Long, and Trustee Brett Warner.
3. Approval of Agenda – Shelly Hayes made the motion to accept the agenda as submitted. Keith Moosman seconded. All in attendance agreed. **Motion Carried.**
4. Public Comments - None
5. Review of Meeting Minutes – May 20, 2019 – Keith Moosman made the motion to accept the minutes as submitted. Shelly Hayes seconded. All in attendance agreed. **Motion Carried.**
6. Correspondence/Communications – Patty reported there have been some issues with individuals not receiving their e:mails due to her receiving error messages. Put a call into Dan Lawrence (web administrator) who determined the server was full and not spooling properly. Deleted several old files on website which freed up a bunch of space. Dan was also planning to notify a few individuals to empty some of their files as well. All is now spooling properly.
7. Zoning Inspectors Report – Jim Fischer
Issued 4 new permits issued as follows:
JEF-007 - Tony Draper, storage building and one acre pond
JEF-008 - Mike and Ann Hertzfeld, in-ground pool and fence
JEF-009 – Johns Manville, Extension to construction trailer permit, denied & referred to BZA. BZA has since approved 2nd and final extension with conditions for planned permanent replacement offices.
JEF-010 – Daniel Dubilzig, 20x16 deck
 - Board needs to make sure we put deck language in book & establish fee. I charged \$50 for permit number JEF-010, and then found out Inspector Gay had charged Shelly Hayes \$100 for her deck permit.
 - Still working out permitting issues for the excavating and proposed retail operation in the overlay district. Researching if retail is even possible with current zoning.
 - Goethke on Stiles Rd. - fence in.
 - Heilman – no fence yet.

- I went to a high school graduation party on Noward Road, and in a conversation with the owner, discovered he decided his old barn was not worth refurbishing. He knocked it down and put up a new one with no permit.

8. Property Standards Officer Report – Followed up on complaint from Lois Haberstock at 9455 Noward Rd. Mounds are out there. Possible section not being mowed. Jim Hertzfeld owns property. Called her and advised that we are aware open dumping is being done on the property across the road from her location (between Noward and Neowash Roads). I drove past the site and observed numerous piles of wood chips, dirt piles with weeds growing on them and a pile of concrete debris. Just research done so far.

A white vinyl fence was put up on Denny Heilman's former property. Did not pull a permit. Keith Moosman stated that all the Heilman property ties together and may be AG exempt. This fence originates from the side of the house and does require a permit. Does not appear to be an AG exempt use. Jim Fischer offered to follow up along with the pool not yet having a fence.

5970 Weckerly road put up a fence to block the car issue. Did not get a permit. Bob Long will follow up. Since he's in violation, the fee is doubled.

9. Old Business - None
10. New Business - None
11. Special Use Permits Review
 - Colored coded sheet distributed will now be used moving forward – Patty will update what was scratched out no longer needing follow-up.
 - Caught a few corrections needing attention from previous review for Sisters of Notre Dame/Lial Permits Z22-C16, Z22-C60, Z22-30, Z22-C127. Conditions for use were inappropriately combined between listed between review sheets.
12. Trustee Comments – Trustee Warner asked how tables were working out. Only comment was that if the full board is present, we may be one seat short. Time will tell.
 - Keith Moosman asked if he can hold the position of Vice-Chair if he is serving as an alternate while Jim Fischer is acting as Interim Zoning Inspector. Brett will send an e:mail to John Borell for clarification.
 - Posting Property Standards Officer and Zoning Inspector as one position.
 - Joint Economic District – Bob Bryce appointed.
 - Whitehouse conforming their borders, will give Waterville Township their independence.
13. Member Comments - None
14. Adjournment – Keith Moosman made the motion to adjourn. Shelly Hayes seconded. All in attendance agreed. **Motion Carried.**

Meeting adjourned at 8:30 p.m.

Next Meeting July 15, 2019