

**WATERVILLE TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING  
FEBRUARY 22, 2023 – 6:30 PM  
MINUTES**

**Guests:** Bill Burkett, Mary Duncan, Karen Gerhardinger (The Mirror), Bob Keogh, Jeanne Taylor

- 1. Call to Order / Pledge of Allegiance** - The meeting was called to order at 6:30 pm by Trustee Hertzfeld. Those present recited the Pledge of Allegiance.
- 2. Roll Call** – Fiscal Officer Vorst called the roll call. Present were Trustees: Hertzfeld and Theroux. Police Chief Humes and Zoning Inspector Jim Fischer present. Trustee Anderson was absent.
- 3. Approve Agenda for February 22, 2023 Meeting.** Trustee Hertzfeld made the motion for approval with Trustee Theroux seconding.
- 4. Minutes for review:**
  - a. **Minutes of the Regular Meeting held January 24, 2023** – Minutes reviewed. Trustee Theroux made motion for approval with Trustee Hertzfeld seconding. **Motion passed.**
- 5. Fiscal Officer Report:**
  - a. **Purchase Orders & Warrants/Payments** were reviewed. Trustee Hertzfeld made a motion for approval with Trustee Theroux seconding.
  - b. **Monthly signature page** and reports presented – Trustees reviewed and signed
  - c. **BWC Audit of Year 2021** – Audit conducted February 16. Read email from BWC Auditor indicating all records and reports were in order.
  - d. **BWC True Up Report** – Report was filed timely on February 15
  - e. **AFR Notes FYE 2022** – Working on Annual Financial Report Notes. Due 02/28/2023. Almost complete.
  - f. **Other Business** – Went thru the Fund Reports for the Year Ending Year 2022 for Garbage, Police, Fire, Lighting District. Trustees requested an e-copy of the report.
- 6. Old Business**
  - a. **None**
- 7. New Business**
  - a. **JEDD Agreement Revision with Whitehouse from 60/40 split to 70/30 split** – Bob Keough from Whitehouse JEDD spoke along with Trustee Theroux. The previous split of income tax was 60(Township)/40(Whitehouse). The JEDD Agreement Revision would change this to 70/30. The JEDD Revision would encompass the entire township. Trustee Theroux summarized **Resolution 2023-02**, then made a motion for approval. Trustee Hertzfeld Theroux seconded. Fiscal Officer Vorst called roll call. **Motion Passed.** The next step in this process is for the JEDD to hold a meeting of 3 persons along with a secretary who is a non-voting member.

- b. 2023 Local Government Officials Conference – MARCH 28-29 – Cost \$200 –**  
Trustees approved Fiscal Officer Vorst expenditure to attend the on-line conference.
- c. Health Insurance Renewal –** Numbers are in on the renewal for health insurance. Trustees would like to take a look at the figures. Tabled to next month.
- d. Working with 5/3 Bank to obtain a credit card for Police Dept with a low credit limit –** Fiscal Officer Vorst is still working with the bank to get the credit card. It may have to be put in her name and Waterville Township.
- e. Waterville Amphitheater –** Waterville Township filed a motion to intervene on the appeal filed by residents of the City of Waterville regarding the issuance of a conditional use permit to build the amphitheater. There were several reasons: keeping the rural character of the Township, increase of traffic causing issues and increased cost to maintain the roads, increase in 911 calls an added expense to the township, increased demand for police services, noise concerns, no talk of buffers, light pollution, no environmental study done, possible flooding near this area and other concerns. Trustee Theroux made a Motion to Intervene with the residents of Waterville. Trustee Hertzfeld seconded the motion. **Motion passed.**
- f. Lucas CO Engineers regarding the ad hoc road maintenance agreement –** Trustee Theroux plans to attend the March 14th meeting with the Lucas County Engineer Office and will provide information at the March meeting. Plowing and Salting will be looked at.

## 8. Department Reports

**a. Police –** Chief Humes has the 2015 Ford Explorer, aka Car 93, listed on Govdeals.com. The bidding ends on Tuesday, February 28<sup>th</sup>. Chief Humes has accepted the resignation of Nick Smith effective February 22, 2023. He hired Anthony Grindstaff effective January 30, 2023. Recent incidents: On February 3<sup>rd</sup>, Deputy Chief Jeff Siebenaler participated in the pursuit of Dodge Challenger in our area. The man was wanted on outstanding warrants for rape and assault in Wood county. He was taken into custody by the Sheriff's Office on Albion near Maumee/Western. On February 17<sup>th</sup>, the City of Waterville had a report of a missing gentlemen. It was a very cold day. Chief Humes was proud to see all 1<sup>st</sup> Responders in our area responded. The gentleman was found in a short time and was OK.

**b. Zoning Inspector Report –** Jim Fischer presented his written report as follows:  
**Report starts...**

Permit No. 002 – permit for single family structure alteration (pool house addition)  
Marcus and Nicole Keck  
11115 Obee Road  
Whitehouse, Ohio 43571  
Agent – Kirk Wyle  
Collected \$125.00 Check No. 1399

Permit No. 003 – permit for a new sign for Lial School  
Sisters of Notre Dame  
5900 Davis Road  
Whitehouse, Ohio 43571

Agent – Jeff Clark of Easy Sign  
9478 Ravenna Road  
Twinsburg, OH 44807  
Collected \$100.00 Check No. 1168

Permit No. 004 – new home permit for  
Kirk and Devon Kramer  
8560 Hocking Cove, Coventry Glen  
Waterville, OH 43566  
Agent – Austin Cordy, West Rock Development  
Collected \$250.00 Check No. 7834

Permit No. 005 – new home permit for  
Cotey Smith  
8460 Hocking Cove, Coventry Glen  
Waterville, OH 43566  
Agent – Karen Hensley, Seneca Builders  
Collected \$250.00 Check No. 12348

Permit No. 006 – accessory building permit for  
Thomas Corron  
11860 Stiles Road  
Whitehouse, OH 43571  
Collected \$200.00 Check No. 1060

1-30-2023 – I spoke with Bridget Herrera, 10937 Jane Lynne Road which is a corner lot (Jane Lynne and Winslow). She would like to build an accessory building but because of the corner lot there are a number of additional requirements that must be met to issue a permit. These were reviewed with her. She said she would get back to me.

02-16-2023 – I spoke with an agent Hannah from Miller Reality about lot split procedures for her client, Mary Ann Rinehalt, 6226 Waterville Monclova Road. This property is across the road from the self-storage facility.

02-20-23 - A First Letter of Violation has been sent to Michael Horvath for not having a dwelling on his South River Road property but does have an accessory. Trustee Anderson and I met with him on Monday of this week. Mr. Horvath was very cooperative. He said he has hired an architect and is moving forward to build a permanent dwelling and said that he was comfortable with the time line that was stated in the letter. We also discussed his not for profit business that he appears to be operating out of his accessory building. We reviewed the process required to possibly obtain a conditional use permit to satisfy our zoning.

## **Report Ends**

In addition to his report, the Zoning Board is looking at cryptocurrency mining farms – entities renting or owning large buildings filled with computers that could be a general nuisance as they

cause noise and create a large energy load. Looking at making certain requirements on this activity. The Zoning Board is also looking at “permits to demolition” of buildings.

**9. Correspondence/Administrative**

- a. Received letter from Lucas Co Engineers Office regarding Public Hearing for adoption of Rules and Regulation for Construction of Improvement. There is a Hearing on March 1<sup>st</sup>.
- b. Received Waterville Fire Dept Quarter: 4/2022 Report – 19 incidents. Whitehouse has not sent report yet.
- c. Opioid Settlement – Signed additional paperwork in February.
- d. Received four (4) Public Records Request in February – All have been completed.

**10. Trustee Reports –**

- a. Kyle Hertzfeld – Regarding Telluride property, he asked Jim Fischer what should be done to get ready for the weeds in the spring to avoid issues like last year. Jim Fischer will work with the gentleman early and talk about their options. If they do nothing, we will need to hire someone to take care of the problem with weeds and bill them. Also, township residents have mentioned there are many signs along the road, Jim Fischer indicated the rules have changes with regards to signage and we have less ability to control them. Signs should not be placed in the right of way – which is usually between the road and the telephone pole or road and sidewalk.
- b. Julie Theroux – Regarding 911, she and Chief Humes are planning to file an appeal with the 911 Regional Council of Governments. They will be going over reports to look at the accuracy of the number of calls.
- c. Kim Anderson – Absent

**11. Executive Session – None**

**12. Adjournment** - With no further business to discuss, Trustee Hertzfeld made the motion to adjourn and Trustee Theroux seconded.

The adoption of all resolutions or motions were in an open meeting of this Board and action by this Board of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

**Next Trustee Meeting: March 22, 2023**