

**WATERVILLE TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING
JANUARY 24, 2023 – 6:30 PM
MINUTES**

1. **Call to Order / Pledge of Allegiance** - The meeting was called to order at 6:30 pm by Trustee Hertzfeld. Those present recited the Pledge of Allegiance.
2. **Roll Call** – Trustee Hertzfeld called the roll call. Present were Trustees: Anderson, Hertzfeld and Theroux. Police Chief Humes and Zoning Inspector Jim Fischer present. Fiscal Officer Vorst was absent
3. **Approve Agenda for January 24, 2023 Meeting.** Trustee Theroux made the motion for approval with Trustee Anderson seconding. Motion passed.
4. **Minutes for review:**
 - a. **Minutes of the Regular Meeting held December 21, 2022** – Minutes reviewed. Trustee Theroux made motion for approval with Trustee Hertzfeld seconding. Motion passed.
 - b. Minutes of the Organizational Meeting for year 2023 meeting held on December 21, 2022. Trustee Anderson made the motion to approve the minutes, Trustee Theroux seconded. Motion passed.
5. **Fiscal Officer Report:**
 - a. **Purchase Orders & Warrants/Payments** were reviewed. Trustee Theroux made a motion for approval with Trustee Anderson seconding. Motion passed
 - b. **Monthly signature page** and reports presented – Trustees reviewed and signed
6. **Old Business**
 - a. **2023 Long Line Paint Contract** was submitted by the deadline of December 28, 2022
 - b. Closing the Cemetery Fund Account 2041: Fiscal Officer Vorst had questions about the source of revenue for the fund. The funding came from property tax, not a levy.
7. **New Business**
 - a. **Annual Highway Mileage Certification Form for the year 2022:** Trustee Anderson made a motion to approve the form, Fiscal Officer Vorst to correct the dates on the form. Trustee Theroux seconded. Motion passed.
 - b. **Waterville township Join Cooperation Agreement with Lucas County for year 2023.** Trustee Theroux made a motion to approve the Agreement, Trustee Anderson seconded. Motion passed.
 - c. **Noise Resolution:** Trustee Anderson said that our zoning regulations have specific guidelines for noise and excessive noise. This resolution will give the police department more leeway in dealing with noise complaints. Trustee Theroux made the motion to approve **Resolution #2023-01**. Trustee Anderson seconded. **Motion passed.**
8. **Department Reports**
 - a. **Police** – Chief Humes said that the department inventory is complete and has been submitted to the Fiscal Officer.

1. Chief Humes said they are interviewing a potential candidate.
2. The last of the auxiliary batteries have been removed from car 96.
3. The second new car will be on the road within three weeks

b. Zoning Inspector Report – Jim Fischer said he is working with a company in Cleveland for approval of a new sign at Lial School.

1. Jim will make arrangements to meet with Chief Humes for training on how to use the Decibel reader

Jim Fischer presented his written report as follows:

Report starts...

Permit No. 001 – new home permit for
Seneca Builders
8559 Hocking Cove
Coventry Glen, Plat 4, Plot 74
Waterville, Ohio 43566
Agent – Karen Hensley
Collected \$250.00 Check No. 12330

Permit No. 002 – permit for single family structure alteration (pool house addition)
Marcus and Nicole Keck
11115 Obee Road
Whitehouse, Ohio 43571
Agent – Kirk Wyle
Collected \$125.00 Check No. 1399

01-03-2023 – I spoke with Doug Gillette who lives at 6969 North River Road. He may be building an accessory building in the near future and had questions about obtaining a zoning permit. He will contact me when he is ready.

01-13-2023 – I received an e-mail from Tia Waisner who owns the property at 7600 Dutch Road (former Betty Schultz property across from Wardell's Farm Market). She wanted to know if a demolition permit was required from the township to raze one of the smaller dwellings. The township does not regulate demolition.

I have had numerous phone calls with Chief Humes and with Kelly Meier since the last zoning meeting. The noise has quieted down and sometimes is totally gone per Ms. Meier. At this time no action is required from a zoning standpoint unless I receive additional phone calls. Chief Humes and I are attempting to get trained on the meter to measure noise levels that the City of Waterville has agreed to loan us.

01-13-2023 – On this date the BZA met to hear a request from Daniel Dubilzig, 7124 Finzel Road, to allow an accessory building to be constructed in front of the front plane of the main dwelling. The BZA granted the request.

01-18-23 – I spoke with Greg Moore who lives in Coventry Glen. His neighbor has damaged a street light pole and then removed it. I am not sure who owns the pole. The township, the home owner's association, the county.

Report Ends

9. Correspondence/Administrative

Nothing to report

10. Trustee Reports –

- a. Kyle Hertzfeld – Trustee Hertzfeld contracted Lucas County regarding mowing. There will be a meeting with the Engineer's office to discuss 2023 projects to be scheduled.
- b. Julie Theroux – Nothing to report.
- c. Kim Anderson – We need to get clarification from the Lucas County Engineer's office on snow plowing of select Township roads.

Klumm will pick up Christmas trees. Residents need to call Klumm to let them know. Residents can also take their trees to Ohio Compost located on 20A.

Trustee Anderson signed up for a two day grant writing workshop and a TMACOG seminar.

Trustee Anderson is with working with the webmaster to clean up the resource page on the Township website and is planning to clean up the records in the town hall.

She reported that the Cemetery District is weighing the costs of contracting out services or purchasing the equipment. If they purchase their own equipment, this would require personnel trained to operate the equipment. There has been discussion on the board of a mil increase at the May meeting.

The Trustees held a discussion about retention of police department employees and the rising wages. We want to retain our employees and need to remain competitive. Township residents have overwhelmingly supported the police department and many say that's one of the reasons they choose to live in the Township.

11. Executive Session – None

12. Adjournment - With no further business to discuss, Trustee Hertzfeld made the motion to adjourn and Trustee Theroux seconded. Meeting ended at 7:30 p.m.

The adoption of all resolutions or motions were in an open meeting of this Board and action by this Board of any of its committees that resulted in such formal actions were in meetings open to

the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Next Trustee Meeting: Wednesday, February 22, 2023