

**WATERVILLE TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING
DECEMBER 21, 2022 – 7:00 PM
MINUTES**

Guests: John Borell (Lucas Co.), Karen Gerhardinger (The Mirror)

- 1. Call to Order / Pledge of Allegiance** - The meeting was called to order at 7:00 pm by Trustee Hertzfeld. Those present recited the Pledge of Allegiance.
- 2. Roll Call** – Fiscal Officer Vorst called the roll call. Present were Trustees: Anderson, Hertzfeld and Theroux. Police Chief Humes and Zoning Inspector Jim Fischer present.
- 3. Approve Agenda for December 21, 2022 Meeting.** Trustee Hertzfeld made the motion for approval with Trustee Theroux seconding.
- 4. Minutes for review:**
 - a. Minutes of the Regular Meeting held November 16, 2022** – Minutes reviewed. Trustee Theroux made motion for approval with Trustee Anderson seconding. **Motion passed.**
- 5. Fiscal Officer Report:**
 - a. Budget** – Amend Appropriations Budget to Increase Acct # 2071-320-360 Contracted Services by \$2,000. Trustee Hertzfeld made the motion for approval with Trustee Anderson seconding.
 - b. Purchase Orders & Warrants/Payments** were reviewed. Trustee Theroux made a motion for approval with Trustee Anderson seconding.
 - c. Monthly signature page** and reports presented – Trustees reviewed and signed
 - d. Other Business** – None at this time.
- 6. Old Business**
 - a. Leaf Pickup Invoice** – The invoice was submitted to Lucas County by the December 9th, 2022 deadline.
- 7. New Business**
 - a. BZA and Zoning Board** - The Trustees will appoint Keith Moosman to another term on the Zoning Commission. Trustee Anderson made a motion for approval. Trustee Hertzfeld seconded. And appoint Matt Ditzig as a Full-Time member on the Board of Zoning Appeals. Trustee Anderson made a motion for approval. Trustee Theroux seconded. The alternate position is open.
 - b. FY 2023 Long Line Paint Contract.** The filing deadline is December 28, 2022. – The Trustees agreed to enter in a contract with the Lucas County Engineer’s Office for road striping in 2023. All township roads to be done except for roads that will be repaved in 2024. Road not being done are Winslow Road, Janelynn Drive, Lakeview Drive and Springbrook Court.
- 8. Department Reports**
 - a. Police** – Chief Humes spoke of the Police assisting other groups (Whitehouse, Lial School, Mayor Atkinson, as well as Shop for Heroes with Maumee PD. As of Dec 5, 2022, Unit 93 is

in service. A copier agreement was reached December 7, 2022. There should be savings realized with this new agreement in place. December 20th, new uniforms were picked up. The new badges are in also.

b. Zoning Inspector Report – The Waterville Township Zoning Fee Schedule as of November 21, 2022 were disbursed.

Jim Fischer presented his written report as follows:

Report starts...

Permit No. 028 – accessory building permit for
Mark Strayer
10010 South River Road
Waterville, Ohio 43566
Collected \$300.00 Check No. 3010

Permit No. 029 – accessory building permit for
Lial Catholic School
5700 Davis Road
Waterville, Ohio 43566
Collected \$100.00 Check No. 10352

Permit No. 030 – accessory building permit for
Jane Spitler
7540 Noward Road
Waterville, Ohio 43566
Collected \$200.00 Check No. 1002
Agent: Sabrina Vaughn
7120 Yawberg Road

Permit No. 031 – home alteration permit for
Jane Spitler
7540 Noward Road
Waterville, Ohio 43566
Collected \$125.00 Check No. 1002
Agent: Sabrina Vaughn
7120 Yawberg Road

Summary of permits written for the year:

New homes – 6

Accessory Buildings – 13

In-ground pools – 4

Fences – 2

Home Alterations – 6

Total permits for the year – 31 Last year 40 permits were written

December 12, 2022, the BZA granted a variance to Frank and Robin Lipinski, at 8422 Dutch Road, to allow a primary dwelling to be built behind the front face of existing accessory buildings.

Report Ends

In addition to the report, Mr. Fischer is investigating a complaint about loud music. As the Zoning Inspector, he has no way to measure for noise and light. Mr. Fischer would need a meter for this. Trustee Anderson approached Waterville Police Chief for permission to borrow their decibel reader. He is willing to loan the township a decibel (noise) meter when needed. Training will be needed to use this device. Mr. Fischer and Police Chief Humes will work together to get training and try to get a resolution regarding the complaint.

9. Correspondence/Administrative

- a. Fiscal Officer Vorst received two (2) calls and issued an email regarding #1. A ditch issue and #2. A large tree limb. For #1, Lucas Co. Engineers will need to be contacted on this issue and for #2, Kyle will call on this issue for clarification.
- b. Fiscal Officer Vorst received a letter from Lucas County Engineer's Office. The township has three (3) bridges rated as very good or excellent.

10. Nothing to report.

10. Trustee Reports –

- a. Kyle Hertzfeld – Nothing to report
- b. Julie Theroux – There is a change to the Logjam project. The project was pushed back into next year. County crews will be coming this week to do the work. Should be completed soon. The logjam in Swan Creek is just south of Springbrook Farms.
- c. Kim Anderson – Plots are now for sale in the Wakeman Cemetery. The Fallen Timbers Union Cemetery District has a new Assistant Sexton, Troy DeWitt. Rory Hartbarger is assisting with the training.

The Waterville Township Zoning Fee Schedule as of November 21, 2022 was disbursed. There are a few new items. Solar panels are now included in the schedule. There are now three categories under accessory buildings. Trustee Theroux made a motion for approval. Trustee Anderson seconded. Motion Passed.

The Zoning Committee will hold their Organizational Meeting on Monday, January 16, 2023. The Zoning Board of Appeals will hold their Organizational Meeting on Friday, January 13, 2023.

Trustee Anderson explained the community has the ability to respond to the Federal Communications Commission (FCC) regarding their internet service. The FCC released updated maps showing where high speed service is available and wants to know where they have trouble spots.

11. Executive Session – Trustee Theroux made the motion at 7:30 pm to move to Executive Session for “Pending or imminent court action”. Need to discuss neighbor complaint, amphitheater and 911 billing. Trustee Anderson seconding. Motion Passed.

Moving out of Executive Session - Motion to go out of Executive Session made by Trustee Hertzfeld at 8:12 pm. Trustee Theroux seconding. Motion Passed.

Other Item – Fiscal Officer Vorst read the Line Paint Contract. This contract requires a Resolution and a signature. Trustee Theroux made the motion to approve the Fiscal Officer creating the Resolution (2022-13) and signing the contract. The roads NOT being striped to be put into the contract wording. Trustee Anderson seconded. Motion Passed.

12. Adjournment - With no further business to discuss, Trustee Hertzfeld made the motion to adjourn and Trustee Theroux seconded. Meeting ended at 8:10 p.m.

Organizational Meeting for year 2023 is following this meeting.

The adoption of all resolutions or motions were in an open meeting of this Board and action by this Board of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Next Trustee Meeting: January 25, 2023