

**WATERVILLE TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING
MARCH 23, 2022 – 7:00 PM**

MINUTES

1. **Call to Order / Pledge of Allegiance** – The meeting was called to order at 7:00 pm by Trustee Hertzfeld. All those in attendance joined in the Pledge of Allegiance.
2. **Roll Call** – In attendance were Trustee Hertzfeld, Trustee Theroux, Trustee Anderson, Chief Humes, Zoning Inspector Jim Fischer. Fiscal Officer Catherine Vorst was absent.
3. **Approve Agenda for March 23, 2022 Meeting** – Trustee Theroux made the motion to approve the agenda. Trustee Anderson seconded. MOTION PASSED.
4. **Minutes for review:**
 - a. **Approve Minutes from December 15, 2021 Regular Trustee Meeting** – Trustee Hertzfeld made to the motion to approve the minutes. Trustee Anderson seconded. MOTION PASSED.
 - b. **Approve Minutes from the February 28, 2022 Special Meeting** – Trustee Theroux made to the motion to approve the minutes. Trustee Anderson seconded. MOTION PASSED.
5. Guest John McAfee requested a donation for the Anthony Wayne Alumni Scholarship fund. This is for a public safety scholarship. Trustee Anderson said we can also put this information on our website. Trustee Theroux made a motion to approve a \$100.00 donation to the AW Alumni Scholarship fund. Trustee Anderson seconded. MOTION PASSED.
6. **Fiscal Officer's Report**
 - a. Warrants / Payment Vouchers for approval – Trustee Anderson made the motion to approve the warrants and vouchers for this reporting period. Trustee Hertzfeld seconded. MOTION PASSED.
 - b. Trustee Anderson made a motion to approve final appropriations. Trustee Theroux seconded. MOTION PASSED.
 - c. Trustee Theroux made a motion to approve regular purchase orders. Trustee Hertzfeld seconded. MOTION PASSED
 - d. Trustee Theroux made a motion to approve Super Blanket Certificates. Trustee Hertzfeld seconded. MOTION PASSED.
 - e. Trustee Hertzfeld made a motion to approve Delta Dental Warrant/PR deductions. Trustee Anderson seconded. MOTION PASSED.
7. **Old Business - Health Insurance** - Trustee Theroux reported that a meeting needs to be scheduled with the employees notifying them of the change in health insurance plans. The start date for the new plan will be moved from April 1st to May 1st to give time to meet with employees and answer questions.
8. **New Business**
 - a. Lucas County 911 Regional Council of Governments - Trustee Theroux reported a meeting was held on March 9, 2022 where members were asked to approve the second half of the 2022

budget. The motion passed. There was also discussion about a subcommittee working at the state legislature level trying to secure another source of funding

- b. Lucas County District Advisory Council. Trustee Theroux reported a meeting was held on March 9, 2022 to elect officers and consider an increase in the budget. A 6% increase to the budget was approved.
- c. Lucas County Engineer Road Update. Trustee Theroux attended a meeting with the Lucas County Engineers to discuss the plans for road improvement - both on the county roads and Township Roads. The Engineers office provided a map for their three year plan for road improvements in the Township. The map can be viewed at the Township Hall. Trustee Theroux added that a request for bid was sent out for the Crack Seal Project and a special meeting will be needed to approve the contract for the lowest bidder.
- d. Permissive Motor Vehicle License Fee - Trustee Theroux reported that she learned in her meeting with the Engineers office that Townships could assess up to \$10 on license plate renewals and that money would be available to use for road work. Waterville Township was only one of two Townships that did not have this fee in place. To institute this new fee, the Township must hold two public sessions and provide the information to the Engineers office. Trustee Theroux made a motion to move forward with the public sessions to institute a \$5.00 Permissive Motor Vehicle License Fee. Trustee Anderson seconded the motion. MOTION PASSED.
- e.

9. Department Reports

a. Police (Chief Humes)

Chief Humes reported the department is down to one taser. He contacted several vendors regarding purchasing three new tasers. He said that he received a quote for \$4,726.37 for three tasers, magazines, holsters, cartridges and batteries. Trustee Theroux made a motion to approve the purchase of the new tasers, using the ARPA funds. Trustee Anderson seconded the motion. MOTION PASSED.

- b. Chief Humes reported that the body cameras are old and are behind in so many updates, that they are no longer supported. They are not able to download the videos to the online program. The public expects to see video. He researched purchasing new body cameras and found the best program was through Axiom. The entire package includes cameras, download software, 5 year warranty and company support. The cost is \$4,237.53 per year for 5 years for 8 cameras. Trustee Theroux made a motion to approve the purchase of the body cameras as quoted. Trustee Anderson second. MOTION PASSED.
- c. Chief Humes said that car 93 is old and needs repair. It is time to replace with a new vehicle.

10. Zoning Inspector's Report (Jim Fischer)

- A. Mr. Fisher reported that a complaint was made by Seneca Builders about a property on Dutch Road that is not maintained. Mr Fisher will pay a courtesy visit to the homeowner to give them a chance to clean up the property.
- B.

11. Trustee Reports -

- a. Kyle Hertzfeld - nothing to report
- b. Julie Theroux – Nothing more to report

c. Kim Anderson - Nothing to report

12. Executive Session –

To consider the employment and compensation of a public employee or official.

Trustee Anderson made the motion to exit out of regular session and into executive session for discussion. Trustee Anderson seconded. **MOTION PASSED** with roll being called as follows:

Kyle Hertzfeld – Yes Kim Anderson – Yes Julie Theroux – Yes

All guests were asked to exit the meeting room.

All guests were invited back into the meeting room.

Trustee Hertzfeld made the motion to exit out of executive session and into regular session. Trustee Anderson seconded. **MOTION PASSED** with roll being called as follows:

Kyle Hertzfeld – Yes Kim Anderson – Yes Julie Theroux - Yes

Chief Humes said that Lieutenant Jeff Siebenaler has done an outstanding job and he wanted to recognize him by promoting him to Deputy Chief, with compensation commiserate to that portion.

Trustee Theroux made a motion to approve the promotion. Trustee Anderson seconded. **MOTION PASSED.**

13. Adjournment – With no further business to discuss Trustee Hertzfeld made the motion to adjourn. Trustee Theroux seconded. **MOTION PASSED.**

The adoption of all resolutions or motions were in an open meeting of this Board and action by this Board or any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Next meeting: April 27, 2022

Agenda items are due by 5:00 pm on Friday prior to meeting date

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES.