

**WATERVILLE TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING  
SEPTEMBER 22, 2021 – 7:00 PM**

**RECORD OF PROCEEDINGS**

1. **Call to Order / Pledge of Allegiance** - The meeting was called to order at 7:00 pm by **Trustee Hertzfeld**. All those in attendance joined in the Pledge of Allegiance.
2. **Roll Call** - In attendance were Trustee Hertzfeld, Trustee Theroux, Trustee Wheeler, Maureen Atkins (Prosecutors Office), Deputy Fiscal Officer Michael, Zoning Inspector Jim Fischer, Chief Humes, and Assistant to Fiscal Officer Patty Rupert. Guests were Jeanne Taylor, Karen Gerhardinger (The Mirror), and Karen Schneider.
3. **Approve Agenda for September 22, 2021 Meeting** - **Trustee Wheeler** made the motion to approve the agenda. **Trustee Theroux** seconded. **MOTION PASSED.**
4. **Minutes for review:**
  - a. Approve Minutes for August 25, 2021 Meeting - **Trustee Hertzfeld** made the motion to approve, **Trustee Wheeler** seconded. **MOTION PASSED.**
  - b. Approve transcribed Minutes from April 24, 2021 Zoom meeting - **Trustee Theroux** made the motion to approve, **Trustee Wheeler** seconded. **MOTION PASSED.**
  - c. Approve transcribed Minutes from May 26, 2021 Zoom meeting - **Trustee Wheeler** made the motion to approve, **Trustee Hertzfeld** seconded. **MOTION PASSED.**
5. **Fiscal Officer's Report (Deputy Fiscal Officer Michael)**
  - a. Warrants / Payment Vouchers for approval – **Trustee Wheeler** made the motion to approve, **Trustee Theroux** seconded. **MOTION PASSED.**
  - b. Rates and Resolutions –  
**Trustee Theroux** made the motion to accept the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. **Trustee Wheeler** seconded. **MOTION PASSED.**
  - c. Advance on Taxes - JT1, DW2, MP  
**Trustee Theroux** made the motion to request the advance of taxes collected and to have the chairperson of the board of trustees sign that request. **Trustee Wheeler** seconded. **MOTION PASSED.**
  - d. Telluride Lighting District – **Trustee Hertzfeld** made the motion to continue tax collection for the parent parcel numbers for one additional year as follows: 91-01997, 91-02117, and 91-02147, for \$1274.67 each for one additional year. **Trustee Wheeler** seconded. **MOTION PASSED.**
6. **Old Business - None**
7. **New Business – Township Roads** – Response from Lucas County Engineer's Office. Funding is available from a \$250,000 Grant (Recovery Money). County Engineers office recommends applying for our longest road to be resurfaced. One will most likely be approved, but we should apply for additional one as well. Other funding for resurfacing additional roads is available at a 50% match. Next month grant applications will be brought forth to the trustees by the county for motions. Trustees okay to move forward with county working on grant.
8. **Department Reports**
  - a. **Police (Chief Humes)**  
Looking for new officers. Ads out on all major media outlets. Getting some responses. We will regroup, rebuild, and be a proud police department.
  - b. **Zoning Inspector's Report (Jim Fischer)**  
Permit No. 030 – home addition permit for  
Tyler Fargo  
7710 Noward Road  
Waterville, Ohio 43566

Collected \$125.00 Check No. 144  
Permit No. 031 – new home permit for  
Chase and Kim Mair  
6311 Glen Gary Woods in Coventry Glen  
Waterville, Ohio 43566  
Agent – West Rock Development  
Collected \$250.00 Check No. 6492  
Permit No. 032 – new pond permit for  
Mark Foster  
9310 Noward Road  
Waterville, Ohio 43566  
Agent – Redfox Custom Homes  
Collected \$300.00 Check No. 2438

I have had a request from Mr. Jack Trail for a zoning change on a 33.11 acre parcel from agriculture to commercial. It is located on the north side of St. Rt. 64 at the Noward Road intersection. He has filled out the Request for Zoning Change form. He has since retracted his request and his paperwork and fee has been returned to him.

*07-07-21 – I spoke with Lee Anne Column who lives in Crimson Hollow whose property is contiguous to the Telluride development. She is complaining about the overgrown weeds and thistle seed blowing onto their property and the neighboring properties and swimming pools. I am working with Homes by Josh Doyle to have the property mowed.*

*07-26-21 – I spoke, in person, to Mike Mallery of Homes by Josh Doyle, about the weed problem on the Telluride property located on Dutch Road. We agreed that he would have his maintenance personal take care of the problem by 08-13-21, which was a few days over two weeks. This was the second time we have met in person and the second time I was told two weeks was adequate to get the property mowed or chopped. The first time were talked about the problem was after the BZA meeting for the Telluride fence. Currently I have left two phone messages to return my call, but he has not. Mr. Mallery has responded to a text from me on 08-16-21, stating his maintenance man has been in the hospital, and they were looking into other options for weed removal. He also responded to a text on 08-24-21, stating that they are trying to get quotes and hire the work done. I cannot get him to give me hard date to perform the work.*

08-30-21 – The trustee's authorized me to send a certified letter to Mike Mallery of Homes by Josh Doyle in regards to the ongoing overgrown weed problem on the Telluride property. He called the next day. We spoke about a schedule which was satisfactory to both of us. He did not meet the agreed upon deadline. I have texted him each week since and he had an excuse each time. My last communication with him was on September 14, 2021. He wrote that he has a lawn company hired to do the work and that the job is on their schedule but no firm date. The work is still not done. I am quite tired of him not responding to the problem.

Trustees suggested two additional weeks, or we're taking care of it.

09-07-2021 – I received a call from Doreen and Raymond Verdin about the property for sale at 9700 Dutch Road (the old gray barn that was the Studer property). They wanted to know if it could be demolished and build a home there.

09-07-2021 – I spoke with Robin Hanlay about the property at 11070 Alscot Lane, which is a corner lot. She had questions about accessory building setbacks.

09-20-2021 – I spoke with Justin Kennedy about the property at 9700 Dutch Road. He wanted to know if after the barn has been demolished, does the zoning code allow two homes be built on the property. (No) He also asked if he can split the property and build a home on each parcel. Yes, if the County approves the split and each parcel is large enough with enough frontage.

09-20-2021 – I spoke with Kyle Newkirk about starting flower farming on property on Stiles Road that he owns. This would qualify as an agriculture exemption.

## 9. Correspondence / Administrative (Patty Rupert)

Received Lucas County Soil and Water Conservation District Annual Meeting notice.

## 10. Trustee Reports -

- a. Richard “Duke” Wheeler – Nothing further.
- b. Kyle Hertzfeld - Roads will be mowed soon. Asked Duke to call County and ask who is responsible for the potholes on the end of Noward Road by 64 St. Hwy.
- c. Julie Theroux –
  - FTUCD – Surveying Wakeman Cemetery, Building getting a new roof. Some minor equipment and files remain that need to be moved. Rory Hartbarger sent a letter proposing cost of remaining smaller equipment the FTUCD would like to purchase. Should we counter, list on deals.gov or accept his offer? **Trustee Hertzfeld** made the motion to accept FTUCD offer of \$1100 for said remaining equipment. **Trustee Theroux** seconded. **MOTION PASSED.**
  - Attended TMACOG meeting. Primary goal was to get a project on the master plan map connecting City of Waterville with and Village of Whitehouse bike trails. Possibility of parlaying with a City of Waterville project involving a plan for a traffic light at St. Rts. 24 & 64. This would have to include a pedestrian right of way, which could also be a multi-use lane. Should not be affected by our overlay district. First step was to get on the masterplan. Further information is still being looked into. County involvement, grants, design, etc.
  - Very disturbing to report three employees left police department with no notice. We are working hard to rebuild. Too many things have been mishandled for far too long, and I am pleased with the progress Chief Humes has made. Investigations continue to ensure all systems and practices are operating as they should be. We have uncovered definite corruption and misuse of township funds. Mainly involving auto repairs to patrol vehicles. Parts being charged for police vehicles after directives were given not to continue making inhouse repairs. Accounts still open and being used after instructions were given to close them. Township discounts and tax free purchases were being used by employees for personal vehicles. All of these claims and more are currently under investigation.

## 11. Executive Session -

**Trustee Theroux** made the motion to exit out of regular session and into executive session for the purpose of discussing Township Employee Compensation. **Trustee Wheeler** seconded the motion. **MOTION PASSED** with roll being called as follows:

Kyle Hertzfeld – Yes                      Duke Wheeler – Yes                      Julie Theroux - Yes

All guests were asked to leave the meeting.

Executive Session.

All guests were welcomed back into the meeting.

**Trustee Hertzfeld** made the motion to exit out of executive session and into regular session. **Trustee Wheeler** seconded the motion. **MOTION PASSED** with roll being called as follows:

Kyle Hertzfeld – Yes                      Duke Wheeler – Yes                      Julie Theroux – Yes

**Trustee Theroux** reported after the recent turnover in the police department, research was conducted into other neighboring jurisdictions use as their pay scale. We feel we need to be more competitive with our pay range to make Waterville Township a place individuals would want to make a career and a home.

**Trustee Theroux** made a motion to set a new salary range for police department compensation at \$19-\$26/hour effective immediately. **Trustee Wheeler** seconded. **MOTION PASSED.**

Michelle McDivitt has been with the township police department as a part-time employee 15 years at \$15/hr. **Trustee Theroux** made a motion to increase her hourly rate to \$20/hr effective immediately. **Trustee Wheeler** seconded. **MOTION PASSED.**

T.J. Cairle's current rate of pay with the township police department is \$13/hr. as a part-time employee. **Trustee Theroux** made a motion to increase his hourly rate to \$20/hr effective immediately. **Trustee Wheeler** seconded. **MOTION PASSED.**

**12. Adjournment** – with no further business to discuss, **Trustee Hertzfeld** made the motion to adjourn. **Trustee Theroux** seconded. **MOTION PASSED.**

The adoption of all resolutions or motions were in an open meeting of this Board and action by this Board or any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

**Next meeting: October 27, 2021**

*Agenda items are due by 5:00 pm on Friday prior to meeting date*

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES.**