

**WATERVILLE TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING
AUGUST 25, 2021 – 7:00 PM**

RECORD OF PROCEEDINGS

1. **Call to Order / Pledge of Allegiance** – The meeting was called to order at 7:00 pm by Trustee Wheeler. Trustee Hertzfeld is expected to join us late. All those in attendance joined in the Pledge of Allegiance.
2. **Roll Call** – In attendance were Trustee Hertzfeld, Trustee Theroux, Trustee Wheeler, Maureen Atkins (Prosecutors Office), Deputy Fiscal Officer Michael, Zoning Inspector Jim Fischer, Chief Humes, and Assistant to Fiscal Officer Patty Rupert. Guests were Jeanne Taylor, Bill Walborn, Karen Gerhardinger, Kim Anderson.
3. **Approve Agenda for August 25, 2021 Meeting** - **Trustee Theroux** made the motion to approve the agenda. **Trustee Wheeler** seconded. **MOTION PASSED.**
4. **Minutes for review, deletions, and corrections.**
 - a. Approve Minutes for July 28, 2021 Meeting – **Trustee Theroux** made the motion to approve, **Trustee Wheeler** seconded. **MOTION PASSED.**
5. **Fiscal Officer's Report**
 - a. Warrants / Payment Vouchers for approval – **Trustee Wheeler** made the motion to approve, **Trustee Theroux** seconded. **MOTION PASSED.**
6. **Old Business**
 - a. Bids for Salting of our Roads and Snow Removal – discussed last month so we could include Duke in conversation. Getting a couple of bids. Klumm did a great job, but we need to get bids. **Trustee Theroux** made a motion to retain Klumm for the 2021-22 season for salt and snow removal. **Trustee Wheeler** seconded. **MOTION PASSED.**
 - b. Mowing – Needed at roundabouts but not the townships responsibility.
 - c. Crack Sealing – Need to table until Kyle gets here. County is scheduled to give us their recommendation and estimate. Spray patching – two companies recommended by the county. Get bids. Cannot double up on grants. Next agenda.
6. **New Business** - Leaf Pick-Up – Craig Bowers – Trustee Wheeler will call Bowers and ask about a mowing option. Patty would like to get a more timely posting on our website. Need to know when he will be starting.
7. **Department Reports -**
 - a. **Police (Chief Humes)**
 - Camera System Revamped - \$18,000-21,000. Camera system in the department was able to broadcast over the internet. Strictly being recorded on site.
 - Alarm System Revamped – Only area with an active alarm was property/evidence room. Entire building is now under alarm system.
 - Car 95, 2014 Charger, Decommissioned – Going up on Gov deals.
 - Phones, Cases, and Screen Protectors Are Here After Grant Acceptance – In contact with service provider that everything is good to go to put into service.
 - Officer Kyle McClanahan Recognized – First at the scene of a double stabbing. Chief of Waterville Police Department verified Kyle was instrumental in saving lives.
 - b. **Zoning Inspector's Report (Jim Fischer)**

No new permits have been written since the last trustee meeting. I have had a request from Mr. Jack Trail for a zoning change on a 33.11 acre parcel from agriculture to commercial. It is located on the north side of St. Rt. 64 at the Noward Road intersection. He has filled out the Request for Zoning Change form. His request will be on the agenda for the next Zoning Board meeting in September.

06-29-21 – I spoke with Guy Brown about a property at 7325 Finzel Road that he owns. He would like to build an accessory building on the property but at this time it does not have a dwelling on it. He may put a kitchenette and restroom in the building and wanted to know if that would qualify as a dwelling. Currently, all paper work is on hold.

07-07-21 – I spoke with Lee Anne Column who lives in Crimson Hollow whose property is contiguous to the Telluride development. She is complaining about the overgrown weeds and thistle seed blowing onto their property and the neighboring properties and swimming pools. I am working with Homes by Josh Doyle to have the property mowed.

07-27-2021 – I spoke with Guy Brown and also Joe Bublick, who will be the contractor for Mr. Brown. He is still considering his options.

07-26-21 – I spoke, in person, to Mike Mallery of Homes by Josh Doyle, about the weed problem on the Telluride property located on Dutch Road. We agreed that he would have his maintenance personal take care of the problem by 08-13-21, which was a few days over two weeks. This was the second time we have met in person and the second time I was told two weeks was adequate to get the property mowed or chopped. The first time were talked about the problem was after the BZA meeting for the Telluride fence. Currently I have left two phone messages to return my call, but he has not. Mr. Mallery has responded to a text from me on 08-16-21, stating his maintenance man has been in the hospital, and they were looking into other options for weed removal. He also responded to a text on 08-24-21, stating that they are trying to get quotes and hire the work done. I cannot get him to give me hard date to perform the work. Per John Borell, Jim needs a motion by the Trustees to take further action.

Trustee Wheeler made the motion to have Zoning Inspector send a letter to Homes by Josh Doyle requiring action for weed removal on his Telluride Development located on Dutch Rd. within 10 days, or township will assess the necessary tax duplicate. **Trustee Theroux** seconded. **MOTION PASSED.**

08-03-21 – I spoke with Mike Schroeder from Lial School about an accessory building to be placed on the property. When he has his paperwork in place he will call for a permit appointment.

08-04-21 – I spoke with Dale Largent, 7850 Finzel Road about a neighbor possibly running a landscape business or a trucking or construction business from the adjacent property which is zoned, Agriculture, without the proper permits. I am looking into this issue. On Saturday, August 21, I met the owner of the property, Travis Wenning, and discussed the concerns of possibly operating a commercial business in on agriculturally zoned property. I could not get Mr. Wenning to commit one way or the other about operating a business, but he did say he is affiliated with a company across the river and sometimes trucks and trailers are parked on his property. Mr. Largent’s main complaint is late night dump truck and trailer noise, sometimes as late as 11:00 p.m. Mr. Wenning agreed to meet with Mr. Largent to try and work things out without involving the township.

08-11-21 – I spoke with Tom Birsen, 6661 Waterville Monclova Road. He wants to construct an accessory building and wanted to know if there are any zoning issues to be fulfilled. When he has his paperwork ready, he will call for an appointment.

08-12-21 – I spoke with Jack Trail about a property at the corner of Noward Road and St. Rt. 64 (33.11 acres). He would like to change the zoning from Agriculture to Commercial. I need to review the process, get the correct forms, and get back to him.

08-16-21 – I spoke with Layleigh Ryley, who is interested in a property at Stiles and St. Rt. 295. We discussed accessory buildings being built on vacant land without a home which our zoning resolution does not allow.

08-16-21 – I have to speak with Roger Fisher, from Fallen Timbers Fairways. He would like the name and number of the developer who will be constructing the plat. I have that information and will pass it along to him.

8. Correspondence / Administrative (Patty Rupert)

- a. Protegis Fire & Safety – Fire Extinguishers – Waiting to hear from company to schedule visit for estimate/recommendations.
- b. Lucas County Auditor – Triennial Property Values – Not conducting in person appointments at township locations at this time due to rise in COVID numbers.
- c. E:mail list – Passed out current list of active addresses for all officials to review.

9. Trustee Reports -

- a. Richard “Duke” Wheeler – Quiet month. Deer on Dutch Rd. Illegal dumping of construction material on Moosman Rd. by the compressor station.
- b. Kyle Hertzfeld – Nothing further.
- c. Julie Theroux – FTUCD, Gov Deals – all equipment is gone. Brought in \$127,317. Some small equipment is left. I will ask Sexton to make offer on remaining equipment.

10. Executive Sessiontownship personnel issues. DW1, 2n JT**

Trustee Wheeler made the motion to exit out of regular session and into executive session for the discussion of township personnel issues. **Trustee Theroux** seconded his motion. **MOTION PASSED** with roll being called as follows:

Kyle Hertzfeld – Yes Duke Wheeler – Yes Julie Theroux - Yes

Trustee Hertzfeld made the motion to exit out of executive session and into regular session. **Trustee Wheeler** seconded his motion. **MOTION PASSED** with roll being called as follows:
Kyle Hertzfeld – Yes Duke Wheeler – Yes Julie Theroux – Yes

11. Adjournment – with no further business to discuss, **Trustee Hertzfeld** made the motion to adjourn. **Trustee Theroux** seconded. **MOTION PASSED.**

The adoption of all resolutions or motions were in an open meeting of this Board and action by this Board or any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.