

WATERVILLE TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING
MAY 26, 2021 – 7:00 PM - Held on ZOOM
<https://us02web.zoom.us/j/83966740607?pwd=NXpkcjNOaXpyWml2Y2c0K2hkY1BVQT09>
Meeting ID: 839 6674 0607 Passcode: 542665

RECORD OF PROCEEDINGS

1. **Call to Order / Pledge of Allegiance** – The meeting was called to order at 7:00 pm by Trustee Wheeler. All those on the zoom call joined in the Pledge of Allegiance.
2. **Roll Call** – In attendance were Trustee Theroux, Trustee Wheeler, Solicitor John Borell, Deputy Fiscal Officer Michael, Zoning Inspector Jim Fischer, Interim Police Chief Shaun Wittmer, and Assistant to Fiscal Officer Patty Rupert. There were also numerous on line attendees.
3. **Approve Agenda for May 26, 2021 Meeting** - **Trustee Theroux** made the motion to approve the agenda. **Trustee Wheeler** seconded. **MOTION PASSED.**
4. **Minutes for review:**
 - a. Approve Minutes for April 28, 2021 Regular Trustee Meeting - Audio posted, transcribed is pending. Table for next meeting.
 - b. Approve Minutes for May 12, 2021 Special Meeting - **Trustee Theroux** made the motion to approve the minutes. **Trustee Wheeler** seconded. **MOTION PASSED**
 - c. Approve Minutes for May 20, 2021 Special Meeting - **Trustee Theroux** made the motion to approve the minutes. **Trustee Wheeler** seconded. **MOTION PASSED**
5. **Fiscal Officer’s Report – Deputy Fiscal Officer Michael**
 - a. Warrants / Payment Vouchers for approval - **Trustee Theroux** made the motion to approve the warrants and vouchers for this reporting period. **Trustee Wheeler** seconded. **MOTION PASSED**
6. **Old Business - Nothing**
7. **New Business** – Trustee Theroux welcomed newly hired Waterville Township Police Officer Kyle McClanahan.
8. **Department Reports**
 - a. **Police (Shaun Wittmer)**
 - WTPD Vehicle Updates – Currently have 5 vehicles. 2 vehicles are up for decommissioning.
 - Lexipol Policy Services – police department annual contract if \$2,500. OTARMA offers an offset of \$1,000. Begins 6-/1/21. **Trustee Wheeler** made the motion to approve Lexipol policy expense. **Trustee Theroux** seconded. **MOTION PASSED.**
 - Shaun asked for permission to decommission an obsolete Gateway computer. Has minimum if any value. Requires special vendor with lead certification to destroy the hard drive since it has been used for police business in the past. **Trustee Theroux** made the motion to have Shaun decommission the computer as described. **Trustee Wheeler** seconded. **MOTION PASSED.**
 - Police Department Personnel – New hire is onboarding.
 - Police Department General – Working on gathering junk property hanging around for disposal. Will review with Trustee Theroux. Making a list and taking necessary photos.
 - b. **Zoning Inspector’s Report (Jim Fischer)**
 - Permit No. 015 – new home permit for Seneca Builders (spec home)
6323 Glen Gary Woods, Lot 56, Plat 3 Coventry Glen
Waterville, Oh 43566
Agent, Karen Hensley
Collected \$250.00 Ck. No. 10834
 - Permit No. 016 – new in ground pool permit for Matt Smith
8470 Valley Gate, Coventry Glen
Waterville, Oh 43566
Agent, Jack Mercurio, Preferred Pools
Was approved with conditions
Collected \$300.00 Ck. No. 4459

Permit No. 017 – new fence permit for
Bram Maserton
6065 Sweetgum Drive, Crimson Hollow
Monclova

Collected \$50.00 Ck. No. 617

Permit No. 018 – new accessory permit for
Jon Tiller

10940 Lakeview Drive, Springbrook Farms
Whitehouse, Oh. 43571

Collected \$100.00 Ck. No. 121

Permit No. 019 – new accessory permit for
Corey and Jamie Gladwell (115' x 50'

9081 Dutch Road

Waterville, Oh 43566

Collected \$300.00 Ck. No. 3754

04-20-2021 – I spoke with Tony Draper, 11450 Waterville Swanton Road. He had questions about obtaining a permit for and accessory building permit. We reviewed the required paper work. He will contact when he is ready.

04-20-2021 – I spoke with Andy Pollock about the possibility of re-zoning the property at 9170 Neapolis Waterville Road, from Agriculture to C-2. He must be working with Josh Byers who is interested in building self storage units on the property.

05-03-2021 – I spoke with Candice Pitzen, 9035 Hertzfeld Road. She wanted to know if window replacement required a permit. No.

05-04-2021 – I spoke with Aaron Christy, 1080 Farnsworth Road. He had a number of questions about zoning, but we determined that he is in the City of Waterville, and not the Township.

05-04-2021 – I spoke with Lee Ann Collum. She lives in Monclova Township on Juniper Lane. Her back yard property butts up against the Telluride development property. She has a problem with an overhanging tree and believes it may fall on her property should it come down. I advised her that this would be a civil matter and contact Josh Doyle with her concerns.

05-10-2021 – I spoke with Frank Pollitty from Outdoor Living Sales who has a client at 6115 Sweet Gum Drive, Coventry Glen. The client would like to install a pavilion in the back yard. The pavilion would be supported on posts with a full roof but no walls. Does he need a permit? I would like to discuss with the board.

05-10-2021 – I spoke with Jack Mercurio, from Preferred Pools, who's client is Matt Smith, 8470 Valley Gate in Coventry Glen. This one is rather complicated and I would like to discuss with the board.

05-10-2021 – I spoke with Kathryn Gifford, 7755 Noward Road. Her back yard abuts the quarry at the corner of Neapolis Waterville Road, 9340. She would like to place an accessory building on the quarry property. I would like to discuss this with the board also.

We had a in person Zoning Board meeting this month which John Widmer attended. Next month a preliminary copy with all the updates should be ready for the boards final review.

9. Correspondence / Administrative (Patty Rupert)

- a. Joint-County Ditch Petition – Swan Creek Watershed Views and First Hearing
(Received from the Lucas County Engineer's Office)

10. Trustee Reports -

- a. Richard "Duke" Wheeler – One resident had missed trashed pick-up. Resolved the next morning. Received a call from a resident police car in the garage of one of our past employees for several weeks. Newer car. Shaun Wittmer stated during COVID, full-time officers were assigned a vehicle.
- b. Kyle Hertzfeld - Absent
- c. Julie Theroux – Attended the FTUCD Joint Meeting. Is now on the board. Memorial Day celebration will be in Whitehouse at Veterans Memorial beginning at 10 AM, then moving to Wakeman Cemetery.

11. Executive Session**

Trustee Wheeler made the motion to exit out of regular session and into executive session for discussion to consider the appointment, employment, and compensation of a public employee or official and to discuss pending or imminent court action. **Trustee Theroux** seconded his motion. **MOTION PASSED** with roll being called as follows:

Kyle Hertzfeld – Absent Duke Wheeler – Yes Julie Theroux - Yes

On-line guests were moved to the waiting room and recording was suspended.

On-line guests in the waiting room were moved back into regular session.

Trustee Wheeler made the motion to exit out of executive session and into regular session. **Trustee Theroux** seconded his motion. **MOTION PASSED** with roll being called as follows:

Kyle Hertzfeld – Absent Duke Wheeler – Yes Julie Theroux – Yes

Trustee Theroux led the discussion following Executive Session in which they interviewed candidates for Police Chief. **Trustee Theroux** moved to hire **Charles Humes** as Waterville Township Chief of Police to begin Tuesday, June 2, 2021 at a rate of \$60,000/year with 4 weeks of paid vacation the first year. **Trustee Wheeler** seconded. **MOTION PASSED.**

Trustee Wheeler made a motion to purchase a new vest immediately for the female officer without waiting for a grant. **Trustee Theroux** seconded. **MOTION PASSED.**

12. Adjournment - Trustee Theroux made the motion to adjourn. **Trustee Wheeler** seconded. **MOTION PASSED.**

The adoption of all resolutions or motions were in an open meeting of this Board and action by this Board or any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.