

**WATERVILLE TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING**  
**MARCH 24, 2021 – 7:00 PM - Held on ZOOM**  
<https://us02web.zoom.us/j/85348633271?pwd=cjBxKzllVDRpb1B6Unl3emFHUVRpZz09>  
**Meeting ID: 853 4863 3271      Passcode: 918886**

**RECORD OF PROCEEDINGS**

1. **Call to Order / Pledge of Allegiance** – Meeting was called to order at 7:00 p.m. by **Trustee Hertzfeld**. All present were asked to join in the Pledge of Allegiance.
2. **Roll Call** – In attendance were Trustee Hertzfeld, Trustee Wheeler, Trustee Theroux, Deputy Fiscal Officer Michael, Solicitor John Borell, Zoning Inspector Jim Fischer, Interim Police Chief Shaun Wittmer and Assistant to Fiscal Officer Patty Rupert. Many individual attendees on Zoom (18+). Individual attendance by device I.D. is not listed.
3. **Approve Agenda for March 24, 2021 Meeting** - **Trustee Hertzfeld** made the motion to approve the agenda as submitted. **Trustee Theroux** seconded. **Motion Passed**.
4. **Public Comments** – This time is reserved for comments from citizens/guests. - **None**  
*The Board of Trustees may/may not choose to respond to or take any action on comments at this time.*
5. **Minutes for Review, Deletions, and Corrections**
  - a. Approve Minutes for January 27, 2021 Regular Trustee Meeting – **Trustee Wheeler** made the motion to approve as submitted. **Trustee Hertzfeld** seconded. **Motion Passed**.
  - b. Approve Minutes for February 24, 2021 Regular Trustee Meeting - **Trustee Hertzfeld** made the motion to approve as submitted. **Trustee Wheeler** seconded. **Motion Passed**.
6. **Fiscal Officer’s Report**
  - a. **Warrants / Payment Vouchers for Approval** – **Trustee Wheeler** made the motion to approve payments as submitted for this reporting period. **Trustee Theroux** seconded. **Motion Passed**.
  - b. **Other** – With our newly appointed trustee needing to be added to the signature card at 5/3 Bank in Waterville, it needs to be resigned by all trustees. I’ve already been working on this and it should be available for you to sign.
  - c. The recent 1.9 Trillion Dollar relief package has given Lucas County and other municipalities a lot of additional funds. However, as a township fiscal officer, I am very upset all townships were left out of receiving these funds. I would encourage all of you to write letters to the Ohio Township Association representatives to ask why townships were left out.
7. **Old Business**
  - a. **Appointment of a Public Official** – **Trustee Hertzfeld** officially welcomed **Julie Theroux** as our newly appointed **Township Trustee**. Her appointment was made March 18, 2021. **Trustee Theroux** feels honored to have been chosen and is excited to get to work.
8. **New Business**
  - a. **John McAfee, Anthony Wayne Alumni Association** – **Mr. McAfee** was present to ask the township trustees for a donation to the Anthony Wayne Alumni Association scholarship fund. The scholarships are presented to deserving students dedicating their studies in the area of public safety. Fire, police, EMTs, etc. Individuals are welcome to make their own donations. **Patty Rupert** offered, with the permission of the trustees, to post a notice at the town hall and on our website. Patty will e:mail John for the proper contact information.
9. **Department Reports**
  - a. **Police (Interim Chief Shaun Wittmer)** – Has been working on getting quotes to retrofit Patrol Cruiser 95 (K9 unit) back to a regular patrol cruiser. Estimates are around \$1,200. Approximately \$600 is left in the K9 account. Village of Manerva Park near Columbus is willing to buy the cage for around \$200. Another agency is looking to acquire equipment within the car. The problem is the equipment does not fit

into the newer model Ford Explorers. Looking for approval to go forward with this expense. **Trustee Wheeler** inquired about the amount of cars the department currently has in rotation. Shaun said it's difficult to balance the fleet. They currently have two newer vehicles, two extremely old vehicles, and one moderate vehicle (K9 unit). Usually have four cars, but currently are carrying five. There is 1-1/4 vehicles on the road at any one time. Trying to use the older vehicles to keep mileage down on newer ones. Trying to watch repair and maintenance costs on all vehicles. Trying to use older vehicles to defray the need to get new vehicles as long as possible. Trustee Wheeler is concerned about the carrying cost (insurance) on all the vehicles. Right now the older vehicles are more valuable in terms of use rather than trying to sell them. Using all vehicles in rotation to extend their life. Shaun did agree that overall carrying costs (insurance, repairs, etc.) needs to be evaluated.

- Had a conversation with **John Borell** about the police department having the designation of **Constable**. Waterville Township has some unique geographical boundaries. Shares borders with the Village of Whitehouse, City of Waterville, Swanton Township, Providence Township, Monclova Township, Metroparks both on our borders and inside the township. Will not change anything from an operational perspective and we are not going to be policing any different. Past mutual aid agreement with Lucas County Sheriff's office is no longer in place. As a result, frequently sent to calls for service either on our boundaries, or in another jurisdiction. If we switch to constable status what this does is allows for an extra layer of liability protection. We have irregular geographical lines. John Borell stated until recently all police officers in Lucas County were special deputies under the sheriff's department. Upon his election, Sheriff Navarre revoked all the special deputies status. Waterville Township Police officers and all other municipalities and townships no longer have county wide jurisdiction. If you designate them constables, then they would go back to having county wide jurisdiction. Does not change anything, just goes back to the jurisdiction our officers had for decades. Officer Wittmer stated they are not talking about policing the county. They just want to be able to handle calls initially that may be close in to other jurisdictions. Does not change anything other than paperwork on Officer Wittmer's part. Trustees will need to appoint all Waterville Township Police Officers to constable status. **Trustee Wheeler** made the motion that all Waterville Township Police Officers be appointed to Constable status. **Trustee Theroux** asked if there is any expense involved, or if it's just a paperwork filing. Officer Wittmer stated it does not change anything to generate additional costs. Just has to resubmit a new form checking a different box. **Trustee Theroux** seconded the motion made by Trustee Wheeler. **Motion Passed.**

- Patrol Cruiser 93 went into Steve Rogers today for a minor repair for approximately \$300. Held off on going forward because when looking under the car an additional problem was found that pushed repair costs over the \$500 threshold requiring trustee approval. Repairs to the car now are \$878. **Trustee Wheeler** made the motion to approve. **Trustee Hertzfeld** seconded. **Motion Passed.**

- **Officer Wittmer** thanked the trustees for the opportunity to participate in the NW School of Staff and Command. He has successfully completed the course. Just one more enhancement to bring to Waterville Township making the Police Department a little bit better.

b. **Zoning Inspector's Report (Jim Fischer)**

Permit No. 006 – new home permit for

Joseph and Jennifer Sobczak

6334 Josie Court (Telluride)

Waterville, Oh 43566

Agent – Nicki, Josh Doyle Homes

Collected \$250.00 Ck. No. 4911

Permit No. 007 – new home permit for

Matthew and Sara Lyn Cooper

8473 Justin Lane, (Crimson Hollow)

Waterville, Oh 43566

Agent – Nicki, Josh Doyle Homes

Collected \$250.00 Ck. No. 4942

Permit No. 008 – new fence permit for

David Potts

6547 Hutchinson Drive

Waterville, Oh 43566

Collected \$50.00 Ck. No. 2882  
Permit No. 009 – new home permit for  
West Rock Development (spec. home)  
8501 Valley Gate, Lot 53, Plat 2, Coventry Glen  
Waterville, Oh 43566

Collected \$250.00 Ck. No. 2074  
Permit No. 010 – home alteration permit for  
David Kowalske  
6064 Sweetgum Court, Crimson Hollow  
Monclova, Oh 43542

Agent – Elk Building Services  
Collected \$125.00 Ck. No. 1227

03-10-2021 – I spoke with Steve Haile who lives in Coventry Glen about accessory building setback requirements, etc. Also advised to check with their HOA to see accessory buildings are allowed. He will contact me when he is ready for a permit.

03-16-2021 – I spoke with Jessie Winslow who lives on Neapolis Waterville Road. He has a 10 acre property that he wants to split into four, 2.5 acre properties and place a pond on each. I advised him that the county handles the property splits. I also reviewed the requirements for constructing a pond. I advised him that a minimum of 3 acres are required for pond construction so he could plan accordingly.

Zoning Board met the third Monday of this past month. John Widmer joined us on. One or two chapters left to review. Working toward putting the new complete book together for review by zoning board in the next month or two. Then we will be working toward getting it approved.

10. **Correspondence / Administrative (Patty Rupert) -**

**Joint Fire Services Agreement** has been signed by all trustees, fiscal officer and solicitor. Chief Hartbarger has it back to obtain remaining signatures needed.

**Joint Agreement with County Engineers** had been sent back to the county. County will obtain remaining signatures and provide us a fully executed document.

**Covid-19 Notice** for township hall door has been updated with current contact information. Will repost tomorrow morning.

**Refuse Calendar** has been updated on website. Will continue to work on remaining updates for website as well as uploading minutes.

11. **Trustee Reports -**

- a. **Richard “Duke” Wheeler** – Hopefully snow is finished for the season. Consensus with residents was Klumm did nice job. Trustee Hertzfeld stated he did not receive any negative feedback.  
- Attended County Engineers meeting to discuss road work. Any requests for road work needs to be done in an electronic file format. Form is available. County is going to pave one of our roads that was on the books from last year that they did not get done.
- b. **Kyle Hertzfeld** – Nothing further.
- c. **Julie Theroux** – Nothing further.

12. Executive Session – Not necessary.

13. **Adjournment** – With no further business to discuss, **Trustee Hertzfeld** made the motion to adjourn. **Trustee Theroux** seconded. **Motion Passed.**

The adoption of all resolutions or motions were in an open meeting of this Board and action by this Board or any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.