

**WATERVILLE TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING
FEBRUARY 24, 2021 – 7:00 PM - Held on ZOOM**

<https://us02web.zoom.us/j/83565917700?pwd=NDIRUnpObkMzMlI6QWEwWjFVWVA3UT09>

Meeting ID: 835 6591 7700 Passcode: 609321

RECORDING OF PROCEEDINGS

1. **Call to Order / Pledge of Allegiance** – Meeting was called to order at 7:00 p.m. by **Trustee Hertzfeld**. All present joined in the Pledge of Allegiance.
2. **Roll Call** - In attendance were Trustee Hertzfeld, Trustee Wheeler, Deputy Fiscal Officer Michael, Solicitor John Borell, Zoning Inspector Jim Fischer, Interim Police Chief Shaun Wittmer, and Assistant to Fiscal Officer Patty Rupert. Few attendees also signed in on zoom. Individual attendance by device I.D. is not listed.
3. **Approve Agenda for March 24, 2021 Meeting** - **Trustee Hertzfeld** made the motion to approve the agenda as submitted, **Trustee Wheeler** seconded. **Motion Passed.**
4. **Public Comments** – This time is reserved for comments from citizens/guests.
The Board of Trustees may/may not choose to respond to or take any action on comments at this time.
Resident **Eileen Sullivan** complimented the board on the great job of plowing and salting of the roads the township received this season.
5. **Minutes for review, deletions, and corrections.**
 - a. Approve Minutes for December 16, 2020 Regular Trustee Meeting - **Trustee Hertzfeld** made the motion to approve, **Trustee Wheeler** seconded. **Motion Passed.**
 - b. Approve Minutes for January 27, 2021 Regular Trustee Meeting – Still working with recording. Part did not convert properly for me to transcribe from. Will be available next meeting.
 - c. Approve Minutes for February 17, 2021 Public Hearing - **Trustee Hertzfeld** made the motion to approve, **Trustee Wheeler** seconded. **Motion Passed.**
6. **Fiscal Officer’s Report (Deputy Fiscal Officer Peggy Michael)**
 - a. Warrants / Payment Vouchers for approval - **Trustee Hertzfeld** made the motion to approve payments as submitted for this reporting period. **Trustee Wheeler** seconded. **MOTION PASSED.**
 - b. Remaining donated funds from K-9 account – Per the auditor, remaining donated funds in the K-9 account are okay to transfer to the police department. **Trustee Hertzfeld** made the motion to approve the transfer of funds from the K-9 fund to the police department regular fund. **Trustee Wheeler** seconded. **Motion Passed.**
7. **Old Business** – Nothing at this time.
8. **New Business** – Nothing at this time.
9. **Department Reports**
 - a. **Police (Interim Police Chief Shaun Wittmer)** – Nothing new to report. Did state however, that current snowfalls have created a busy month with traffic mishaps.
 - b. **Zoning Inspector’s Report (Jim Fischer)**
Permit No. 003 – new pond permit for
Josh Spencer
11537 Waterville Swanton Road
Whitehouse, Ohio 43571
Collected \$300.00 Ck. No. 3970
Issued February 05, 2021
Permit No. 004 – new home permit for
Joshua and Jayne Bialecki
9358 Noward Road
Waterville, Oh 49566
Agent – Karen Hensley Agent (Seneca Builders)
Collected \$250.00 Ck. No. 10610
Permit No. 005 – new home permit for
Seneca Builders (spec. home)
8531 Valley Gate, Lot 50, Plat 3, Coventry Glen
Waterville, Oh 43566
Agent – Karen Hensley Agent

Collected \$250.00 Ck. No. 10636

02-17-2021 – I spoke with Kevin, from the Verizon office in Pennsylvania. He was inquiring if a permit was required to replace an existing satellite antenna on their cell tower. It is normal maintenance, not anything new. No additional permit is necessary.

10. Correspondence / Administrative (Patty Rupert) –

- a. Lucas County Engineer’s Virtual Meeting with Staff – Wednesday, March 10, 2021, 11:00 am. Link will be sent out for attendees.
- b. Lucas County Engineer’s Annual County Highway Mileage Certification Forms for the year 2020. At hall waiting for signatures. Needs to be returned by Friday, March, 19, 2021.
- c. Letter of record transferring original cemetery certificates to FTUCD. Kept copies for our records in file with letter.
- d. 2021 Waterville Township Refuse Calendar – Updates needed on website. Patty will work with Klumm on getting calendar posted.

11. Trustee Comments –

- a. Richard “Duke” Wheeler – Pleased with overall service from Klumm. Anything missed was corrected in a timely manner.
- b. Kyle Hertzfeld - Plans on attending Zoom meeting with the county.

12. Adjournment - With no further business to discuss, **Trustee Hertzfeld** made the motion to adjourn. **Trustee Wheeler** seconded. **MOTION PASSED.**

The adoption of all resolutions or motions were in an open meeting of this Board and action by this Board or any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Next meeting: March 24, 2020

Agenda items are due by 5:00 pm on Friday prior to meeting date

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES.
IF YOU ARE NOT SPEAKING DURING A ZOOM MEETING, PLEASE MUTE YOUR DEVICE**