

**WATERVILLE TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING
OCTOBER 28, 2020 – 7:00 PM - Held on ZOOM**

<https://us02web.zoom.us/j/81382700018?pwd=YWNiZWVkbXpTKzVYcHcrUjBWYmN1UT09>

Meeting ID: 813 8270 0018

Passcode: 607944

RECORD OF PROCEEDINGS

1. **Call to Order/Pledge of Allegiance** – Trustee Hertzfeld called the meeting to order at 7:00 p.m. Those in attendance joined in the Pledge of Allegiance.
2. **Roll Call** - In attendance were Trustee Hertzfeld, Trustee Warner, Trustee Wheeler, Deputy Fiscal Officer Michael, Solicitor John Borell, Zoning Inspector Jim Fischer, and Assistant to Fiscal Officer Patty Rupert. There were many attendees also signed in on zoom. Individual attendance by device I.D. is not listed.
3. **Approve Agenda for October 28, 2020 Meeting** - Trustee Wheeler made the motion to approve the agenda. Trustee Warner seconded. **MOTION PASSED**
4. **Public Comments** – This time is reserved for comments from citizens/guests.
 - Stacy Buraszkeski, 6126 North River Road. Asked to be on the agenda, but was not on-line to join Zoom meeting.
 - William Walbourne asked when the minutes will be available on the website. Patty Rupert stated that many of the previous meeting minutes are ready to be sent, and after approval of meeting minutes tonight, will be forwarded for posting on the website. Karen Schneider, resident of Waterville Township has many questions for the trustees. One in particular was what was Trustee Wheeler’s relationship with the Ottawa Hills Police Chief prior to him being hired as a special investigator. Questioned John Borell as to why he has instructed the trustees not to answer questions from the public. Mr. Borell stated he has never given the trustees such instructions, and it is their prerogative as to whether or not they answer. The law does not require them to. Eileen Sullivan thanked the trustees for their efforts to keep township business moving forward during this pandemic. Transition to new refuse provider has been seamless. Toby Miller requested the board moves forward with the business on the agenda, and to would like to see so many frivolous questions cease.
The Board of Trustees may/may not choose to respond to or take any action on comments at this time.
5. **Minutes for review, deletions, and corrections.**
 - a. Approve Minutes for August 31, 2020 Regular Meeting - Trustee Hertzfeld made the motion to accept the minutes as submitted, Trustee Wheeler seconded. **MOTION PASSED.**
 - b. Approve Minutes for September 23, 2020 Regular Meeting - Trustee Wheeler made the motion to accept the minutes as submitted, Trustee Warner seconded. **MOTION PASSED.**
 - c. Approve Minutes for October 08, 2020 Special Meeting - Trustee Hertzfeld made the motion to accept the minutes as submitted, Trustee Wheeler seconded. **MOTION PASSED.**
 - d. Approve Minutes for October 13, 2020 Special Meeting - Trustee Wheeler made the motion to accept the minutes as submitted, Trustee Warner seconded. **MOTION PASSED.**
 - e. Approve Minutes for October 23, 2020 Special Meeting - Trustee Wheeler made the motion to accept the minutes as submitted, Trustee Warner seconded. **MOTION PASSED.**
6. **Fiscal Officer’s Report – Deputy Fiscal Officer Michael**
 - a. Warrants / Payment Vouchers for approval - Trustee Wheeler made the motion to approve the warrants for this reporting period. Trustee Hertzfeld seconded. **MOTION PASSED.**
 - b. Other - Peggy Michael asked the trustees for a motion to have all invoicing being sent to the township hall. Still some issues with where the bills are going. Sergeant Wittmer will work with Peggy to ensure all billing is properly changed. Trustee Hertzfeld made said motion, Trustee Wheeler seconded. **MOTION PASSED.**
7. **Old Business** - None
8. **New Business** - None
9. **Department Reports**
 - a. **Police (Sergeant Wittmer)** – Shaun asked DFO Michael if we have received reimbursement for the protective vests. DFO stated we have not, but would coordinate this effort with him when received. We did receive a credit reimbursement for an outstanding \$284 charge on the Verizon account. Peggy thanked Shaun for his efforts on getting this charge straightened out.
 - b. **Zoning Inspector’s Report – Jim Fischer**
Permit No. 040 – new home permit for

Seneca Builders (spec. home) agent Karen Hensley

6361 Glen Gary Woods

Coventry Glen, Plat 2, Lot 45

Waterville, Ohio 43566

Collected \$250.00 Ck. No. 10626

Permit No. 041 – new home permit for

Scott and Stacy Clark

9402 Noward Road

Waterville, Ohio 43566

Collected \$250.00 Ck. No. 4830

Permit No. 042 – new home permit for

Seneca Builders agent Karen Hensley

6312 Glen Gary Woods

Coventry Glen, Plat 3, Lot 60

Waterville, Ohio 43566

Collected \$250.00 Ck. No. 10693

Phone calls of interest:

09-28-2020 – Trustee Hertzfeld forwarded an e-mail from Stacy Buraszkeski of 6126 North River Road, with an alleged nuisance complaint for the property at 6135 North River Road. Items of concern are: Christmas lights left in place year round, overgrown shrubs and trees, tall grass and weeds in landscape beds and in the right-of-way, R/V parked in the front drive, a stored pile of mulch in the front of the garage, and a few trash bags piles in front of the overhead garage door. Two of the trustee's and myself, on separate visits, observed the property and we will be discussing the complaint at the next trustee meeting.

09-28-2020 – received a voice mail from Carla, WTOL Ch. 11, with questions about the car in the pond at the corner of Waterville Monclova and Dutch Roads. I asked Kyle Hertzfeld to respond to her as he is the Trustee President.

10-01-2020 – received a call from Mark Styacitich with questions about the 60 acre parcel for sale on Dutch Road. He is interested in possibly developing the property.

10-19-2020 – At the Township Zoning Board meeting on October 19, 2020, the board passed a motion to approve a revision to the Special Use Permit for the Progressive Fishermen's Association in Whitehouse with conditions. The request had previously been approved by the County Planning Commission with conditions.

10-27-2020 – I spoke with Richard Rainer today, 10010 Hertzfeld Road, neighbor to the Lou Leasor property. He reported to me that the vehicles in the back yard have been removed and most of the trash has been removed from the front of the garage door. The unlicensed motor home remains. He did say that a number of trailers also remain in the back yard as well as other debris stored under bushes and shrubs. Although progress is slow, he is pleased that progress is being made. He agreed that as long as clean up continues and no additional items added to the property he is OK with allowing another thirty to sixty days for more remediation. At this time, I would suggest that the Trustees not take any additional action.

10. Correspondence / Administrative – Patty Rupert

- Received 3rd Quarter Fire /Run Report from Waterville/Whitehouse Fire Departments
- Worked with DFO Michael to update Superfleet Credit Card account information.
- Still working with Zoom on obtaining proper invoicing for our monthly account.
- Additional records requests from Karen Schneider. Public records requests as stated in minutes earlier are taking up a lot of extra time, causing delays in other areas (website updates, straightening of old files at township hall). John Borell stated the township now has public records requests from at least 4 different individuals. These are extensive and are costing the township extra money with the time it takes to prepare these records.

11. Trustee Reports

a. Richard "Duke" Wheeler

- i. Roads/Maintenance

Still trying to track down list of township roads that the township will need to send out for bid for snow removal. This should include our subdivisions. Trustee Warner will continue to work with the county and Shaun Wittmer will work with Trustee Wheeler to coordinate this effort. Trustee Hertzfeld informed Trustee Wheeler that he has an inventory list from the maintenance garage in his folder at the township hall.

- ii. Refuse – Has been going well. We have even received compliments.
- iii. Leaf pick up will be Monday and Tuesdays during November, and possibly into December. Patty Rupert will have posted on the website.

b. Kyle Hertzfeld

- i. Fire District – Resident Steve Holland requested we schedule a town hall meeting for residents questions on the Fire Levy. Chief Hartbarger already has one scheduled, but will add an additional one. As soon as Zoom information is received, Patty Rupert will get the information to our web administrator for posting on the website.
- ii. Website – Nothing to report.
- iii. Insurance – Nothing to report.

c. Brett Warner

- i. Police – Matters to discuss during Executive Session.
- ii. Fallen Timbers Union Cemetery – Rory Hartbarger is doing a very good job with the cemetery. The company that has been contracted to do the lawn care for the cemeteries is doing an outstanding job. Cemetery purchased a used vehicle from Waterville to avoid wear and tear on Rory's personal vehicle. Brett reported he has moved some things around in the maintenance garage to give the cemetery their own space. Brett has completed most of the south side of the township. Will try to get to the north side of the township ASAP.
- iii. Zoning – Made sure individual interested in developing a 60 acre sight on Dutch Rd. is aware of the lighting district specifications and what needs to be done.

12. **Executive Session** - John Borell requested an executive session to discuss pending or imminent court action. Trustee Hertzfeld made the motion to exit out of regular session and into executive session for discussion on pending or imminent court action. Trustee Warner seconded his motion. **MOTION PASSED** with roll being called as follows:

Kyle Hertzfeld – Yes Brett Warner – Yes Duke Wheeler – Yes

On-line guests were moved to the waiting room and recording was suspended.

On-line guests in the waiting room were moved back into regular session.

Trustee Hertzfeld made the motion to exit out of executive session and into regular session. Trustee Wheeler seconded his motion. **MOTION PASSED** with roll being called as follows:

Kyle Hertzfeld – Yes Brett Warner – Yes Duke Wheeler – Yes

Trustee Warner made to motion to buy out the remainder of Chief Bingham's contract at \$50,000. Trustee Hertzfeld seconded the motion. **MOTION PASSED** with roll being called as follows:

Kyle Hertzfeld – Yes Brett Warner – Yes Duke Wheeler – No

13. **Adjournment** - Trustee Wheeler made the motion to adjourn. Trustee Warner seconded his motion. **MOTION PASSED.**

The adoption of all resolutions or motions were in an open meeting of this Board and action by this Board or any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Next meeting: November 18, 2020

Agenda items are due by 5:00 pm on Friday prior to meeting date

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES.
IF YOU ARE NOT SPEAKING DURING A ZOOM MEETING, PLEASE MUTE YOUR DEVICE**