

WATERVILLE TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING
RECORD OF PROCEEDINGS
JULY 22, 2020 – 7:00 PM
Held on ZOOM

<https://us02web.zoom.us/j/84440965965?pwd=OU5NNjNubOEzY1dBNU01S0hXeWo3UT09>

Meeting ID: 844 4096 5965

Passcode: 533223

1. Meeting was called to order at 7:00 p.m. by **Trustee Hertzfeld**. Trustee Hertzfeld, Trustee Warner, Trustee Wheeler, Deputy FO Michael, Solicitor John Borell, Zoning Inspector Jim Fischer, and Assistant to DFO Patty Rupert were in attendance. There were also attendees listening in on ZOOM. (Listing is difficult to identify, ie. iPhone (2), Richard's iPad, etc.)
2. Pledge of Allegiance – During ZOOM Meetings, this has been suspended.
3. Approve Agenda for July 22, 2020 Meeting ** - **Kyle Hertzfeld** made the motion to approve the agenda for the July 22, 2020 meeting. **Duke Wheeler** seconded. **MOTION PASSED**
4. Public Comments – This time is reserved for comments from citizens/guests. - **None**
The Board of Trustees may/may not choose to respond to or take any action on comments at this time.
5. Minutes for review, deletions, and corrections.
 - a. Approve Minutes for June 24, 2020 ** - **Kyle Hertzfeld** made the motion to approve the minutes as submitted. **Brett Warner** seconded. **MOTION PASSED**
 - b. Approve Minutes for July 13, 2020 Special Meeting/Executive Session** - **Brett Warner** made the motion to approve the minutes as submitted. **Duke Wheeler** seconded. **MOTION PASSED**
6. Fiscal Officer's Report
 - a. Warrants / Payment Vouchers for approval ** - **Duke Wheeler** made the motion to approve the vouchers and warrants as submitted for this reporting period. **Brett Warner** seconded. **MOTION PASSED**
 - b. Other – Maintenance Worker's Unemployment Forms – **Peggy Michael** reported she needs one trustees signature as tagged on each form. **Kyle Hertzfeld** said he would take care of this.
7. Old Business
 - a. Fire Levy Public Meetings/Resolution** - **Duke Wheeler** made the motion to approved **Resolution 2020-08** as read into the minutes. **Brett Warner** seconded. Roll being called as follows:
Kyle Hertzfeld – Yes, Brett Warner – Yes, Duke Wheeler – Yes
 - b. Refuse Provider Approval/Resolution** - **Duke Wheeler** made the motion to approved **Resolution 2020-09** as read into the minutes. **Brett Warner** seconded. Roll being called as follows:
Kyle Hertzfeld – Yes, Brett Warner – Yes, Duke Wheeler – Yes
 - c. Telluride Lighting District Resolution** - **Brett Warner** made the motion to approved **Resolution 2020-10** as read into the minutes. **Duke Wheeler** seconded. Roll being called as follows:
Kyle Hertzfeld – Yes, Brett Warner – Yes, Duke Wheeler – Yes
 - d. Letter Supporting our Fiscal Officer** - The township trustees discussed the letter drafted to board members of the Fallen Timbers Union Cemetery District. John Borell suggested changing the word "criminal" to "improper". Brett Warner wrote and read into minutes his own letter from a personal standpoint to avoid any conflict with the FTUCD as he is a board member. Upon change recommended by legal counsel, **Duke Wheeler** made the motion to forward the letter. **Kyle Hertzfeld** seconded. **MOTION PASSED.**
 - e. Salt Storage Costs – Salt storage at the Hertzfeld poultry farm originated in 2006. As they have not been paid in sometime, discussion was held as to whether or not we have a contract. Current trustees seem to recall this was simply done as a motion and not a contract. The township at least needs an invoice to pay Hertzfeld poultry farm for use of our salt storage. Contact will be made with Dale Hertzfeld to obtain an invoice.
8. New Business
 - a. Canine Unit (Duke Wheeler) – **Trustee Wheeler** expressed his concerns regarding out K-9 unit going out into other communities in the current environment. He has safety concerns for the K-9 and his handler. Feels less exposure the better and suggested the K-9 be granted early retirement. Current contract goes thru February of 2021. **Trustee Warner** wanted more time to discuss this with the Chief and asked to revisit this item on next month's agenda.

9. Department Reports

- a. **Police – Chief Bingham** asked when the Office Depot credit card will be in. Needs to get office supplies. **Peggy Michael** stated that it should be arriving any day and will be forwarded to police department when received. **Chief Bingham** also stated he wants it to be a matter of record that he is very disappointed in **Trustee Wheeler's** comments regarding early retirement of the K-9 Unit. He also stated that the K-9 is the only specialized service the department has to offer other law enforcement agencies. Nothing further to report.

b. **Zoning Inspector's Report – Jim Fischer**

Permit No. 019 - new home permit for

Jeremy O'Hair

7351 South Berkey Southern Road (St. Rt. 295)

Whitehouse, Ohio 43571

Collected \$250.00, Ck. No. 10248

Agent – Seneca Builders

Permit No. 020 – Accessory building permit for

Frank Dudas

11850 Stiles Road

Whitehouse, Ohio 43571

Collected \$300.00, Ck. No. 4887

Permit No. 021 – in ground pool permit for

Scott Wojtowicz

7757 Tournament Drive

Waterville, Ohio 43566

(Fallen Timbers Fairways)

Collected \$300.00, Ck. No. 7425

Agent – C.C. Pools, Amber Herold

Permit No. 022 – new (spec) home permit for

Buckeye Real Estate Group

6103 Double Eagle Court

Waterville, Ohio 43566

Collected \$250.00, Ck. No. 4206

Permit No. 023 – new (spec) home permit for

Buckeye Real Estate Group

6110 Double Eagle Court

Waterville, Ohio 43566

Collected \$250.00, Ck. No. 4206

Permit No. 024 – accessory building permit for

John Bateman

8422 Dutch Road

Waterville, Ohio 43566

Collected \$_____ Ck. No. _____

I have not completed this permit as I am waiting for the fee

Permit No. 025 – in ground pool and pool fence permit for

Lina Castro

8377 Palmora Court

Monclova, Ohio 43542

Agent, Mossing Pools Inc.

Collected \$300.00 for the pool and \$50.00 for the pool fence, Ck. No. 14495

Permit No. 026 – new ¼ acre pond (without a mound) permit for

Richard McKnight

7505 Heller Road

Whitehouse, Ohio 43571

Collected \$300.00, Ck. No. 327

06-25-2020 – I spoke with Andrea Mason about cutting the weeds on her property at 7065 Finzel Road next to the Schneider property. I have observed that the weeds have been mowed.

06-25-2020 – I spoke with Derek Price at 11004 Winslow Road about accessory building zoning requirements. He will contact me for a permit when his paperwork is in order.

06-25-2020 – I spoke with Katie Witte about a property at 11355 Neapolis Waterville Road that they may be interested in purchasing. She had questions about having two dwelling on one property, well and septic and building in a flood plain. I answered questions about zoning and referred her to the county for all other questions.

06-29-2020 – I spoke with John Borell about agriculture exemptions. He sent me an e-mail on the agriculture exempt process. I have copies for all of you to review.

07-02-2020 – I spoke with William Hart, 9355 Stitt Road, near the corner of Bucher and Stitt Roads. The neighbor has built a fence past the property line and onto his property. I explained that this is a civil matter and not a zoning issue.

07-02-2020 - I spoke with Eileen Sullivan who lives in Springbrook Farms. The structural steel swing set continues to a “hot topic”. Swing sets are not regulated in our zoning resolution but structures are. Does a swing set qualify as a structure? Because of the foundations used to support the swing set, I believe it does, but in my interpretation of our zoning code on structures, there still are not any township zoning violations.

06-30-2020 – I spoke with Chris Ferrara representing the Progressive Fisherman’s Association. He told me the PFA would like to amend their special use permit. He will be here tonight with a presentation for the Zoning Board.

07-06-2020 – I spoke with Mark Higgins from the Vision Church on Noward Road. He was inquiring about the schedule for their sign variance meeting before the BZA. That meeting is scheduled for Monday, July 27, 2020, at 6:30 p.m. in the training room at the Whitehouse Village Hall.

07-07-2020 – I spoke with Darlene Bell who lives near the corner of Noward Road and Neapolis Waterville Road. She had questions about letting property “grow natural”. I advised the township monitors “natural growth” for noxious weed control only.

07-08-2020 – I spoke with Elise Pacewicz, 6544 North River Road, who had questions about home alterations.

07-13 and 14-2020 – I spoke with Cale Jones, 8215 Heller Road, Whitehouse. He would like to build a pond and had zoning questions. He will contact me when he is ready.

10. Correspondence / Administrative – **Patty Rupert** reported composing letters for recently let go Road/Maintenance workers for last day of employment, needed for unemployment filing. Received a call from Nicolas Wainwright, attorney handling the Grahams conservation easement. Needed an original signed document rather than an e:signature. Printed, signed, and delivered an original to his office to comply with the county’s request. Received a letter from Marvin & Robon letter (representing Telluride/Josh Doyle Homes) already forwarded to trustees. This was sent to our closed P.O. Box and I informed them of the correct address to use for future correspondence.

11. Trustee Reports

- a. Richard “Duke” Wheeler
 - i. Roads/Maintenance – Nothing further.
 - ii. Refuse – Have an upcoming meeting with Jim Shaw at the county to discuss new service contract turn over arrangements.
- b. Kyle Hertzfeld
 - i. Fire District – With Resolution being passed this evening, we will need to work closely with John Borell and Lucas County Board of Elections to meet the August 3, 2020 deadline for submission.
 - ii. Website / e:Mail Listing – Patty will work to update the website with new refuse provider information.
 - iii. Telluride Lighting District – With Resolution passed, we will need to work with Lucas County Auditor’s office to get needed information to them.
- c. Brett Warner
 - i. Police – Nothing further.

- ii. Fallen Timbers Union Cemetery – Need to get a list of equipment donated to the FTUCD. Need to start making a list of other remaining available equipment.
 - iii. Zoning – Nothing further.
 - iv. JEDD – Nothing to report.
12. Executive Session – Per **John Borell**, we need to schedule an Executive Session to discuss pending litigation.
13. Additional Comments – **Trustee Warner** reported an alarming situation he experienced regarding the Nexus pipeline. Daughter and her friends came running to the house after they her a loud hissing noise and saw a steady stream of white coming from the pipeline area. Brett investigated this with Nexus and found out it was a pressure test. If the township had been made aware of this, it would have eliminated a lot of concern from area residents. An alert could have been sent out, and the police department notified, to be prepared for community concerns. **Trustee Hertzfeld** needs to contact the judge in Probate Court. He feels with the current state of issues in the township, more time is needed by our current Deputy Fiscal Officer to better appropriate our funds and get things in order. **Trustee Wheeler** supports holding interviews with the two candidates we currently have and placing one additional ad to see if there is any additional interest in the township.
14. Adjournment – With no further business to discuss, **Kyle Hertzfeld** made the motion to adjourn. **Brett Warner** seconded. **MOTION PASSED**

The adoption of all resolutions or motions were in an open meeting of this Board and action by this Board or any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Next meeting: August 26, 2020
Agenda items are due by 5:00 pm on Friday prior to meeting date.