

**RECORD OF PROCEEDINGS**  
**Waterville Township Trustees' Meeting**

Held at: 7:00 p.m. at the Waterville Township Hall on September 25, 2019.

**OFFICIALS:**

Chairman – Brett Warner – Present  
Vice Chairman - Kyle J. Hertzfeld – Present  
Trustee – Duke Wheeler – Present  
Fiscal Officer – Michelle Stahl (Interim) – Absent  
Police Chief – Richard Bingham – Absent  
Interim Zoning Inspector – Jim Fischer – Present  
John Borell, Lucas County Assistant Prosecutor - Present

**PLEDGE OF ALLEGIENCE:**

**Brett Warner** called the meeting to order at 7:00 a.m. All those present were asked to join **Mr. Warner** in reciting the Pledge of Allegiance.

**GUESTS:** Eileen Sullivan, Karen Gerhardinger, Maumee Mirror

**AGENDA**

**Kyle Hertzfeld** made a motion to approve the agenda for the August 28, 2019 meeting. Seconded by **Duke Wheeler**. **MOTION CARRIED**

**PUBLIC COMMENTS**

None

**MINUTES**

Backlog of minutes continues to be worked on. **Patty Rupert**, newly appointed Administrative Assistant to Temporary Deputy Fiscal Officer, will continue to plow thru to get web-site, and books caught up.

**FISCAL OFFICER'S REPORT**

**Documents for Board**

**Payment of Warrants/Vouchers**

**Ms. Stahl** requested the Board's approval for the payment of the following vouchers and warrants:

**PAYMENTS - WATERVILLE TOWNSHIP, LUCAS COUNTY**  
**9/2/2019 to 9/30/2019**

Number	Post Date	Total Warrant Amount	Payee
92-2019	9/9/19	\$0.01	LUCAS COUNTY AUDITOR
93-2019	9/9/19	\$10,712.92	LUCAS COUNTY AUDITOR
119-2019	9/10/19	\$1,064.71	FIFTH THIRD BANK
120-2019	9/15/19	\$225.00	Ohio Deferred Compensation
121-2019	9/16/19	\$706.52	TREASURER OF STATE OF OHIO

122-2019	9/16/19	\$11.50	SCHOOL DISTRICT INCOME TAX
123-2019	9/15/19	\$3,238.46	U.S. TREASURY
40319	9/15/19	\$671.97	Ricardo A. Artiaga Jr.
40320	9/15/19	\$1,316.53	Brian B Biegajski
40321	9/15/19	\$2,009.90	Richard E. Bingham
40322	9/15/19	\$1,148.48	Harry Richard Kellett III
40323	9/15/19	\$1,079.27	Richard Allan Ludwig
40324	9/15/19	\$1,203.61	Daniel Martin Stuber
40325	9/15/19	\$1,171.76	Andrew T Whited
40326	9/15/19	\$1,016.17	Shaun Edward Wittmer
40327	9/13/19	\$57.64	CENTURY LINK
40328	9/13/19	\$132.70	CINTAS CORPORATION - 306
40329	9/13/19	\$41.44	CITY OF WATERVILLE - WATER DEPT.
40330	9/13/19	\$5,083.00	CITY OF WATERVILLE - FIRE
40331	9/13/19	\$179.81	D & R OUTDOOR POWER EQUIPMENT
40332	9/13/19	\$393.46	Fisher Auto Parts, Inc.
40333	9/13/19	\$2.99	GENERAL PRO HARDWARE
40334	9/13/19	\$61.71	KENN-FELD GROUP LUCAS COUNTY ENGINEERS - ROAD
40335	9/13/19	\$3,404.50	DIVISION
40336	9/13/19	\$14,795.00	OHIO TWP ASSN RISK MGMT AUTHORITY
40337	9/13/19	\$165.19	Spectrum Business
40338	9/13/19	\$75.00	STEVE ROGERS FORD
40338	9/13/19	-\$75.00	VOID - STEVE ROGERS FORD
40339	9/13/19	\$138.74	VERIZON WIRELESS
40340	9/13/19	\$53.00	THE WATERVILLE GAS COMPANY
40341	9/13/19	\$253.71	DELTA DENTAL PLAN OF OHIO
40342	9/13/19	\$75.00	Superior Towing & Transport
40343	9/13/19	\$29.51	Patricia Rupert
	Total Payments	\$39,731.28	
	Total Expenditures	\$50,444.21	

**Mr. Wheeler** made the motion to approve the vouchers and warrants, **Mr. Hertzfeld** seconded.  
**MOTION CARRIED**

### **OLD BUSINESS**

#### **Union Cemetery Update**

Mr. Warner reported from the last Union Cemetery meeting, there were trees needing to come down that need to be addressed yet. Discussions about website and rules and regulations.

#### **Fire District**

Both chiefs have had discussions with **Brett Warner**. Fire chiefs requested more time to gather their information. Hopefully will have ready for next meeting.

**Refuse/Recycling**

**Kyle Hertzfeld** and **Brett Warner** reported no problems. However, **Duke Wheeler** is still receiving a few phone calls at his end of the township.

**NEW BUSINESS**

**Telluride – Plot 1.**

Nicki from Homes by Josh Doyle wanted township to sign off on lighting plan. **Jim Fischer** gave his interpretation of lighting drawings. It is a dollar decision with who is going to pay for the electric. No sign-off was given. **Kyle Hertzfeld** talked to one of the former Fiscal Officers regarding this issue. **Brett Warner** will contact Josh Doyle Homes.

**DEPARTMENT REPORTS**

**Police (Shawn Wittmer)**

Chief Bingham is healing well. Waterville Township Police Car No. 2 in Rouch de Beouf parade this Saturday. Applying for new grant. **Kyle Hertzfeld** agreed to be local government representative on this application. \$11, 501 back on last grant. \$3,833. 10/15 will be following for \$17,000 grant.

Lease proposal from Dr. Robinson’s office was presented to trustees. Chief is willing to discuss with trustees.

911 consolidation meeting in Maumee. Many representatives. Main concerns are that things are moving too fast. General consensus is Sylvania township holds the key to how it plays out. Informational meeting of sharing views on proposals and costs. Small meeting with just townships, discussed a future where we would have to pay for this and how. Possibly come up with a district to help alleviate costs for smaller townships.

**Roads**

**Kyle Hertzfeld** reported no issues at this time.

**Zoning Inspector Vacancy**

**Brett Warner** reported all applicants were from outside the township. He has had discussions with **Jim Fischer** about continuing the position on a permanent basis and Mr. Fischer has agreed. **Brett Warner** made the motion to permanently appoint **Jim Fischer** as the Zoning Inspector and Property Standards Officer position at a rate of \$633/mo. (x 12 = 7,596/yr.) effective October 1, 2019. **Duke Wheeler** seconded. **MOTION CARRIED**

**Zoning Board Seat** – **Brett Warner** made a motion to appoint **Keith Moosman** from alternate to full board member. **Kyle Hertzfeld** seconded. **MOTION CARRIED**

**Bob Long**, former Property Standards Officer, expressed an interest in staying involved with the zoning board. **Brett Warner** made the motion to appoint Bob as an alternate to the Zoning Board to fill the vacancy left by Keith Moosman. **Kyle Hertzfeld** seconded. **MOTION CARRIED**

**Zoning Inspector Report**

**Jim Fischer** reported 5 new permits.

**JEF-015** – Fence Permit

Mike Keopfler

8714 Navonna Circle

Monclova, OH 43542

Crimson Hollow Plat 8 Lot 199  
Fee - \$50/Check No. 9309  
Agent – American Fence and supply  
JEF-016 – 12’ x 20’ Accessory Building  
Chris and Janelle Royal  
9102 South River Road  
Waterville, Ohio 43566  
Fee - \$100/Check No. 1569  
JEF-017 – 40’ x 60’ Accessory Building  
9510 South River Rod  
Waterville, Ohio 43566  
Fee - \$300.00/Check No. 3506  
JEF-018 – 12’ x 20’ Accessory Building  
Matt and Cary Richey  
7815 Noward Road  
Waterville, Ohio 43566  
Fee - \$100/Check No 1209  
JEF-019 – New Home  
Frank Dudas  
Stiles Road (This is a large subdivided property, addresses not assigned yet.)  
Whitehouse, Ohio  
Fee \$250.00/Check No. 4774

The Josh Doyle Homes realtor signs for the Telluride subdivision that are in the right of way remains unresolved. The weed complaint for the same property remains unresolved. Some weeds have been taken care of but not at the site of the original complaint. Their office is not cooperating. I plan to discuss how to proceed at the next Trustee meeting. In the meantime, a small yellow house on an acre near the Telluride property has been dumping weeds on the Telluride property. Jim held off contact to see whether or not it’s a township issue. John Borrel said this is a civil manner. If it’s illegal dumping the police or Metroparks enforcement division should handle.

Requirement for a fence for an in-ground pool on the Don Heilman property remains unresolved.

I have talked to Mr. David Noe, of 8930 South River Road about a possible new structure for a dance studio. I called Bill Harbert at the County to discuss this topic. He told me a special use permit is not the correct approach for this request and Mr. Noe should pursue a hoe occupation permit. He also advised that because Mr. Noe is in the old St. Rt. 24 Scenic Route overlay district the request may need to be denied altogether. I have also been advised that the home is currently being used for dance lessons and a business sign is posted in the yard, bot of which are zoning violations without permits. This information needs to be confirmed.

Discussion on new lighting district for the first plot in the Telluride subdivision.

I have an appointment Monday night at the Township Hall with Joy Hester from Vision Church requesting a sign permit for a property on Noward Road.

Jim Fischer requested the possibility of getting some type of official identification from the township. The police department representative offered to work with Mr. Fischer and the trustees to make them IDs.



**PUBLIC COMMENT**

Karen Gerhardinger of the Maumee Mirror, has not verified information from nexus. Talking to Cari Johnson at Anthony Wayne schools. Should see revenue by first quarter of 2020. Will contact public utilities (Adam Parker).

There being no further business to be brought before this Board **Mr. Hertzfeld** made a motion to adjourn. Seconded by **Mr. Wheeler** seconded. **MOTION CARRIED**

Adjourned at 8:00 p.m.

Attest: /s/ Patricia Rupert  
Administrative Assistant to  
Temporary Deputy Fiscal Officer

Trustees: Kyle Hertzfeld  
Brett Warner  
Duke Wheeler