

RECORD OF PROCEEDINGS
Waterville Township Trustees' Meeting

Held at: 7:00 p.m. at the Waterville Township Hall on August 28, 2019.

OFFICIALS:

Chairman – Brett Warner – Present
Vice Chairman - Kyle J. Hertzfeld – Present
Trustee – Duke Wheeler – Present
Temporary Deputy Fiscal Officer – Michelle Stahl – Present
Police Chief – Richard Bingham – Present
Interim Zoning Inspector – Jim Fischer – Present
John Borell, Lucas County Assistant Prosecutor - Absent

PLEDGE OF ALLEGIENCE:

Brett Warner called the meeting to order at 7:00 p.m. All those present were asked to join **Mr. Warner** in reciting the Pledge of Allegiance.

GUESTS: Toby Miller, Karen Gerhardinger, Mary Duncan, William Walborn

AGENDA

Kyle Hertzfeld made a motion to approve the agenda for the August 28, 2019 meeting. Seconded by **Duke Wheeler**. **MOTION CARRIED**

PUBLIC COMMENTS

None

MINUTES

May 22, 2019 minutes have already been approved and are ready for the book. Brett Warner asked **Patty Rupert**, newly appointed Administrative Assistant to the Temporary Deputy Fiscal Officer, to work on transcribing all audio recordings. She will make an attempt to have all minutes prepared for the next meeting.

FISCAL OFFICER'S REPORT

Documents for Board

Payment of Warrants/Vouchers

Ms. Stahl requested the Board's approval for the payment of the following vouchers and warrants:

PAYMENTS - WATERVILLE TOWNSHIP, LUCAS COUNTY
7/31/2019 to 9/30/2019

Number	Post Date	Total Warrant Amount	Payee
95-2019	8/5/19	\$1,663.82	U.S. TREASURY
102-2019	8/9/19	\$700.11	FIFTH THIRD BANK
104-2019	8/15/19	\$368.75	TREASURER OF STATE OF OHIO
105-2019	8/15/19	\$11.25	SCHOOL DISTRICT INCOME TAX
106-2019	8/15/19	\$225.00	Ohio Deferred Compensation

107-2019	7/31/19	\$0.95	Treasurer, State of Ohio
108-2019	8/29/19	\$2,515.82	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM
109-2019	8/28/19	\$7,376.89	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM
110-2019	8/29/19	\$187.35	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM
113-2019	9/1/19	\$3,102.60	U.S. TREASURY
113-2019	9/1/19	-\$3,102.60	VOID - U.S. TREASURY
114-2019	9/1/19	\$225.00	Ohio Deferred Compensation
115-2019	8/25/19	\$434.83	BUREAU OF WORKERS' COMPENSATION
117-2019	9/1/19	\$3,102.60	U.S. TREASURY
40260	8/1/19	\$1,396.71	SuperFleet MasterCard Program
40261	8/15/19	\$700.59	Ricardo A. Artiaga Jr.
40262	8/15/19	\$102.97	Josh Arvay
40263	8/15/19	\$1,397.52	Brian B Biegajski
40264	8/15/19	\$2,038.90	Richard E. Bingham
40265	8/15/19	\$1,148.48	Harry Richard Kellett III
40266	8/15/19	\$1,199.29	Richard Allan Ludwig
40266	8/15/19	-\$1,199.29	VOID - Richard Allan Ludwig
40267	8/15/19	\$1,253.13	Daniel Martin Stuber
40268	8/15/19	\$1,071.10	Andrew T Whited
40269	8/15/19	\$1,042.78	Shaun Edward Wittmer
40270	8/15/19	\$243.32	ANTHONY WAYNE BOARD OF EDUCATION
40271	8/15/19	\$55.57	CENTURY LINK
40272	8/15/19	\$4.00	EXPRESSO CAR WASH
40273	8/15/19	\$242.65	KENN-FELD GROUP
40274	8/15/19	\$161.79	LISA L. COLE
40275	8/15/19	\$5,026.90	Republic Services
40276	8/15/19	\$449.03	TOLEDO EDISON
40277	8/15/19	\$133.87	U.S. Bank Equipment Finance
40278	8/15/19	\$136.26	VERIZON WIRELESS
40279	8/15/19	\$1,178.17	Richard Allan Ludwig
40280	8/15/19	\$253.71	DELTA DENTAL PLAN OF OHIO
40281	9/1/19	\$659.64	Ricardo A. Artiaga Jr.
40282	9/1/19	\$1,374.37	Brian B Biegajski
40283	9/1/19	\$1,821.43	Richard E. Bingham
40284	9/1/19	\$1,136.24	Harry Richard Kellett III
40285	9/1/19	\$1,135.61	Richard Allan Ludwig
40285	9/1/19	-\$1,135.61	VOID - Richard Allan Ludwig
40286	9/1/19	\$1,191.24	Daniel Martin Stuber
40287	9/1/19	\$1,249.61	Andrew T Whited
40288	9/1/19	\$1,029.45	Shaun Edward Wittmer
40289	9/1/19	\$370.74	JAMES ERWIN FISCHER
40290	9/1/19	\$753.83	Kyle James Hertzfeld
40291	9/1/19	\$88.01	Robert Long

40292	9/1/19	\$237.96	Patricia A Rupert
40293	9/1/19	\$1,583.70	Michelle E Stahl
40294	9/1/19	\$913.11	Brett T Warner
40295	9/1/19	\$826.21	Richard C Wheeler
40296	9/1/19	\$1,093.34	Richard Allan Ludwig
40297	8/28/19	\$1,626.72	SuperFleet MasterCard Program
40298	8/28/19	\$207.64	Michelle Stahl
40299	8/28/19	\$6,635.03	MEDICAL MUTUAL OF OHIO
40300	8/28/19	\$48.45	THE WATERVILLE GAS COMPANY
40301	8/28/19	\$1,332.91	TOLEDO EDISON
40302	8/28/19	\$75.50	CITY OF WATERVILLE - WATER DEPT.
40303	8/28/19	\$150.00	LISA L. COLE
40304	8/28/19	\$5,026.90	Republic Services
40305	8/28/19	\$132.70	CINTAS CORPORATION - 306
40306	8/28/19	\$861.11	LUCAS COUNTY TREASURER
40307	8/28/19	\$133.14	U.S. Bank Equipment Finance
40308	8/28/19	\$1,350.00	HANIFAN-OBENAUF-ROBINSON,INC.
40309	8/28/19	\$496.18	ANTHONY WAYNE BOARD OF EDUCATION
40310	8/28/19	\$675.00	BB Security Solutions
40311	8/28/19	\$111.75	Fisher Auto Parts, Inc.
40312	8/28/19	\$12.79	GENERAL PRO HARDWARE
40313	8/28/19	\$156.00	SPECK SALES INC.
40314	8/28/19	\$65.03	STEVE ROGERS FORD
40315	8/28/19	\$106.20	Valvoline, LLC
40316	8/28/19	\$1,200.00	TREASURER OF STATE OF OHIO - NTA
40317	8/28/19	\$195.00	OHIO ASSOCIATION OF CHIEFS OF POLICE INC
40318	8/28/19	\$203.00	VILLAGE OF WHITEHOUSE - FIRE
	Total		
	Payments	\$69,979.75	
	Total		
	Expenditures	\$69,979.75	

Brett Warner made the motion to approve the vouchers and warrants, **Kyle Hertzfeld** seconded.
MOTION CARRIED

**RESOLUTION #2019-11 AMENDMENT TO THE WATERVILLE
2019 PERMANENT APPROPRIATIONS.**

Duke Wheeler moved the adoption of the following Resolution #2019-11:

Be it resolved, by the Board of The Board of Trustees of Waterville Township, Lucas County, Ohio, adopted the following Supplemental Appropriation for the fiscal year ending December 31, 2019 during its regularly scheduled meeting on August 28, 2019. The Amendment to Permanent Appropriation Resolution is approved and to be forwarded to the Lucas County Auditor's Office; and

Fund	2019 Final Appropriation	Additional Appropriation	Adjusted 2019 Final Appropriation
2111 – Fire	\$120,000.00	\$5,083.00	\$5,083.00

Brett Warner seconded Resolution #2019-11 and the roll being called upon its adoption, the vote resulted as follows:

Duke Wheeler, Yes
 Brett Warner, Yes
 Kyle Hertzfeld, Yes

I certify that the foregoing is a true and accurate copy of Resolution 2019-11, passed in the regular meeting of the Waterville Township Board of Trustees on August 28, 2019.

Attest: /s/ Michelle Stahl
 Michelle Stahl, Deputy Fiscal Officer
 Waterville Township, Ohio

Michelle Stahl has prepared a budget status for trustees’ review. Called county to ask about the status of the pipeline funds. County has not heard. No decisions have been made on the value of the pipeline to date. No update on status of filling Fiscal Officer position. No action at this time is needed on the lighting district. **Patty Rupert** will share remaining correspondence later on the agenda.

OLD BUSINESS

Union Cemetery Update

Brett Warner reported all is going pretty well. Trees that have been a problem are the biggest issue. Work is moving forward to address these problems.

Fire District

Brett Warner reported from a recent meeting the committee is unanimous about working toward this. Fire Chiefs have the biggest work load gathering information regarding numbers and service to be maintained. Next meeting is scheduled for September 12. Brett has a conflict with 911 consolidation meeting and cannot be in two places at once. He will get meeting details to **Duke Wheeler** who will try to cover one of the meetings.

Refuse/Recycling

Brett Warner received a call from Jim Shaw to see if Waterville Township will have a representative at any of the public meetings scheduled at One Government Center. All meetings will begin at 11 AM. All trustees should have, or will be receiving notice of meetings by e:mail. Duke Wheeler reported he has been getting quite a few phone calls from this side of the township regarding missed pick-ups. Some are repeated residences.

Zoning Software

Patty Rupert continues to go thru the training program for the iWorQ software program. All permits YTD have been entered in the system. This is a cloud-based program, so anyone with their own equipment could have access. Only one person would be the administrator to protect the integrity of the records. The Code Enforcement part of the software could prove to be a valuable tool not just for

tracking violations, but also chronic complaints. Will try to have training completed and possibly have a WiFi demo available at an upcoming trustee meeting.

NEW BUSINESS

Duke Wheeler has already had residents asking about leaf pick up for the upcoming season. Craig Bauer is ahead of the game and plans are to pick up the entire township on a regular basis as soon as leaves start to fall. **Kyle Hertzfeld** had questions about how this is being paid for. Brett Warner will follow-up with Jim Shaw. He will also follow-up with Jim to see if anything further needs to be done about drawing out addresses from the unincorporated area of the township for refuse/recycling pickup.

Jim Fischer received a call from Josh Doyle Homes. They have a lighting plan for their first plot in Telluride completed by First Energy. Showed to trustees since he is unaware of how plans are approved. **Brett Warner** suggested checking with Bill Harbert at the Plan Commission on the approval process.

DEPARTMENT REPORTS

Police

Chief Bingham reported early next year he will have 3 officer's with bullet proof vests at their 5 year max by OSHA and insurance standards. Have applied for a state grant to cover 4 vests and carriers. The grant was received in the amount of \$4,262.62, which pays for 75% of the cost for 4 vests. Ordering 1 extra to account for any new hires. Will budget for the remaining cost in next years budget.

Also, would like to have a motion to move **Tony Smiczak** from auxillary to part-time at a startin rate of \$13.50/hr. This is due to one officer on maternity leave who will have limited availability when she returns, and another officer with a new job who has only worked 3 days this year. This will alleviate overtime and extra time put in by the chief to cover the extra hours. **Duke Wheeler** made the motion to move Tony Smiczak to part-time, **Kyle Hertzfeld** seconded. Motion Carried

Roads

Kyle Hertzfeld asked for a motion to order 50 tons of salt. **Brett Warner** seconded. Motion Carried

Zoning Inspector

Jim Fischer followed up on a call he received from **Duke Wheeler** regarding lime being dumped into fields of **Rob Burketts** property. This is a lime by-product from the Lucas County Water Treatment facility. Has a shelf life for their use, but remains viable as a lime alternative for fertilization purposes. Eventually will be spread out in his fields.

Telluride development now starting at the front of the development off Dutch Rd. with Plant 1, 15 lots. Currently not connecting to the right of way.

Three checks for Michelle. Have written 4 permits since last meeting. All are in Coventry Glenn, 2 homes, 2 pools and a fence.

Some issues I am still following up on. Telluride has signs in the right of way, Matt Richey barn permit for this total rebuild, Heilman fence for their pool. Also working on a weed complaint on the

Telluride property. Have had difficulty getting a response from Josh Doyle Homes. If this continues, Jim will turn over to **Bob Long**.

Jim feels replacing a fence with a like replacement does not require a new permit. Trustees agreed.

Tom and Melissa Noe are pursuing running a Dance Studio at their residence. Bill Harbert indicated a Special Use Permit will not work in this case. Home Occupation Permit is the only current option. Has heard thru second hand information they are already running a business out of their basement. **Patty Rupert** reported seeing a large temporary sign in front yard near the right of way on her way to tonight's meeting.

No executive session for interviews tonight for Zoning Inspector position. Will try to set up something for September's meeting.

CORRESPONDENCE

Patty Rupert has been sorting thru the mail. Most is self-explanatory, but had questions on forwarding and filing in the appropriate places. Most were for informational purposes only, but the following were noteworthy:

Lucas County Engineer's Office documents and reports should remain on file in Township Hall.

Missed deliveries by Fed Ex will be tracked down and delivered to appropriate party.

Invoice for cemetery headstones, or requests for Wakeman Cemetery by Historical Society have been forwarded to Cemetery Board.

OTARMA information is for insurance and has been given to the Fiscal officer.

Pipeline mailings, catalogs, etc. for general distribution to all townships, will remain in lower basket of mail station. When overflowing, the oldest information will be tossed.

TRUSTEE REPORTS

Duke Wheeler – Trash seems to be a continuing issue in the Whitehouse area.

Kyle Hertzfeld – Nothing further.

Brett Warner – Thanked Patty for jumping in to get mail organized. Helpful organization of files set up. Kudos on how helpful the staff was during a recent burial. Voice mail from a resident about how wonderful a police officer was who helped her change her tire.

PUBLIC COMMENTS

NONE

There being no further business to be brought before this Board **Mr. Hertzfeld** made a motion to adjourn. Seconded by **Mr. Wheeler** seconded. **MOTION CARRIED**

Adjourned at 8:00 p.m.

Attest: /s/ Patricia Rupert
Administrative Assistant to
Temporary Deputy Fiscal Officer

Trustees: Kyle Hertzfeld
Brett Warner
Duke Wheeler