

RECORD OF PROCEEDINGS
Waterville Township Trustees' Meeting

Held at: 7:00 p.m. at the Waterville Township Hall on October 24, 2018.

OFFICIALS:

Chairman – Brett Warner – present
Vice Chairman - Kyle J. Hertzfeld – absent
Trustee – Duke Wheeler – present
Fiscal Officer Jennifer Bingham – present
Police Chief – Richard Bingham- present
Zoning Inspector – Eric Gay – present
John Borell, Lucas County Assistant Prosecutor - present

PLEDGE OF ALLEGIENCE:

Brett Warner called the meeting to order at 7:00 p.m. All those present were asked to join **Mr. Warner** in reciting the Pledge of Allegiance.

GUESTS: Matt Krause (Lucas County Emergency Management Agency), Toby Miller, Rachel Miller, Jim Fischer, Mike Pniewski (Lucas County Engineers Office)

AGENDA

Duke Wheeler made a motion to approve the agenda for the October 24, 2018 meeting. Seconded by **Kyle Hertzfeld**. Motion Carried.

PUBLIC COMMENT Duke Wheeler/Kyle Hertzfeld/Brett Warner

MINUTES

Mr. Warner made a motion to approve the minutes of the September 26, 2018 meeting with no additions, deletions, and/or corrections. Seconded by **Mr. Wheeler**. Motion Carried.

GUEST PRESENTATION – LUCAS COUNTY EMERGENCY MANAGEMENT

Matt Krause from the Lucas County Emergency Management Agency provided information on the County's Wireless Emergency Notification System (WENS) and how the county and other governmental jurisdictions in the county use it. The annual cost of the WENS system to the County is \$40,500, of which the county pays \$25,000. The jurisdictions that buy into the system share the cost equitably for the remaining cost and will be charged no more than \$2,500 to use the system. Currently eight jurisdictions are permitted to use the system. Each jurisdiction has its own log in portal with branding and residents can register to participate to receive notifications. The contact for the service renews July 1st of each year. The fees charged include training.

The trustees discussed the benefits and budgeting options for participating in the WENS system. The fiscal officer suggested the cost could be split between the General Fund and the Police District Fund. Mr. Wheeler made a motion to approve the Township's participation in WENS. Mr. Hertzfeld seconded. Motion carried.

FISCAL OFFICER'S REPORT

Documents for Board

Ms. Bingham presented the following to the Board

- 1.) Minutes book updated and ready for signature
- 2.) Blanket Certificates/Purchase Orders presented for signature

Payment of Warrants/Vouchers

Ms. Bingham requested the Board's approval for the payment of the following vouchers and warrants:

<u>No.</u>	<u>Payee</u>	<u>Amount</u>	<u>Purpose</u>
108-2018	Treasurer of State of Ohio	\$681.52 -	Withholding
109-2018	U.S. Treasury	\$2,919.44 -	Withholding
<u>No.</u>	<u>Payee</u>	<u>Amount</u>	<u>Purpose</u>
110-2018	City of Toledo	\$327.61 -	Withholding
114-2018	OPERS	\$8,740.96 -	Withholding
115-2018	OPERS	\$8,773.28 -	Withholding
117-2018	Ohio Deferred Compensation	\$250.00 -	Withholding
118-2018	Ohio Deferred Compensation	\$250.00 -	Withholding
119-2018	City of Toledo	\$371.11 -	Withholding
120-2018	R.I.T.A.	\$196.08 -	Withholding
39653	Patricia A Rupert	\$220.26 -	Payroll
39654	Ricardo A. Artiaga, Jr.	\$628.89 -	Payroll
39655	Josh Arvay	\$218.44 -	Payroll
39656	Brian B Biegajski	\$1,202.84 -	Payroll
39657	Richard E Bingham	\$1,771.49 -	Payroll
39658	Harry Richard Kellett III	\$1,044.25 -	Payroll
39659	Richard Allan Ludwig	\$1,002.09 -	Payroll
39660	Daniel Martin Stuber	\$1,095.40 -	Payroll
39661	Andrew T Whited	\$963.32 -	Payroll
39662	Shaun Edward Wittmer	\$1,080.81 -	Payroll
39674	Spectrum Business	\$153.40 -	Utility - Cell Phone
39675	Fisher Auto Parts, Inc.	\$325.15 -	Repair/Maintenance
39676	Cintas Corporation - 306	\$122.80 -	Repair/Maintenance
39677	Lucas County Coroner Toxicology Lab	\$60.00 -	Professional Services
39678	Southeastern Equipment Company, LLC	\$14.95 -	Repair/Maintenance
39679	Kenn-Feld Group	\$131.81 -	Repair/Maintenance
39680	Medical Mutual of Ohio	\$7,822.18 -	Insurance Premium
39681	D & R Outdoor Power Equipment	\$61.79 -	Repair/Maintenance
39682	The Waterville Gas Company	\$55.29 -	Utility - Gas
39683	City of Waterville - Water Department	\$55.24 -	Utility - Water
39684	Treasurer of State of Ohio - Audit	\$36.90 -	Audit Services
39685	Thomson Reuters - West	\$456.00 -	Subscription
39686	Delta Dental Plan of Ohio	\$264.28 -	Insurance Premium
39687	Stevens Disposal & Recycling Service	\$4,798.05 -	Contracted Service - Refuse
39688	Anthony Wayne Board of Education	\$812.94 -	Operating Expense
39689	Hanson Aggregates, Inc.	\$36.38 -	Operating Expense
39690	Toledo Edison	\$519.08 -	Utility - Electric
39691	General Pro Hardware	\$128.82 -	Operating Expense

No.	Payee	Amount	Purpose
39692	Ricardo A. Artiaga, Jr.	\$708.39	- Payroll
39693	Brian B Biegajski	\$1,431.32	- Payroll
39694	Harry Richard Kellett III	\$972.89	- Payroll
39695	Richard Allan Ludwig	\$1,207.74	- Payroll
39696	Michelle L. McDevitt	\$202.95	- Payroll
39697	Daniel Martin Stuber	\$1,280.72	- Payroll
39698	Andrew T Whited	\$889.58	- Payroll
39699	Shaun Edward Wittmer	\$1,112.60	- Payroll
39700	Richard E Bingham	\$1,771.49	- Payroll
39701	Jennifer L Bingham	\$1,387.48	- Payroll
39702	Eric H. Gay	\$375.11	- Payroll
39703	Robert Long	\$87.99	- Payroll
39704	Dan Lawrence	\$800.00	- Contracted Service - Website
39705	Hanson Aggregates, Inc.	\$29.35	- Operating Expense
39706	David Robenstine	\$119.00	- Professional Services
39707	Verizon Wireless	\$130.36	- Utility - Cell Phone
39708	Lisa L. Cole	\$150.00	- Repairs/Maintenance
39709	Hanifan-Obenauf-Robinson, Inc.	\$1,300.00	- Lease - PD
39710	Toledo Edison	\$794.03	- Utility - Electric
39711	Fifth Third Bank	\$148.51	- Operating Expense
39712	SuperFleet MasterCard Program	\$2,066.81	- Fuel Expense
39713	Bureau of Workers' Compensation	\$404.58	- Insurance Premium
39714	Anthony Wayne Board of Education	\$218.41	- Fuel Expense
39715	U.S. Bank Equipment Finance	\$122.78	- Lease - Copier/Scanner
39716	Express Car Wash	\$4.00	- Repair/Maintenance
39717	D.R. Ebel Police & Fire Equipment	\$425.00	- Repair/Maintenance
39718	Void	\$0.00	- Void
39719	Void	\$0.00	- Void
39720	Patricia A Rupert	\$66.90	- Payroll
39721	Lucas County Engineers - Road Division	\$2,632.00	- Road Salt
39722	City of Toledo	\$347.46	- Withholding
39723	City of Perrysburg Income Tax Division	\$138.72	- Withholding
39724	Whitehouse Commissioner of Taxation	\$583.54	- Withholding
39725	Kyle James Hertzfeld	\$749.04	- Payroll
39726	Brett T Warner	\$912.84	- Payroll
39727	Richard C Wheeler	\$822.34	- Payroll
39728	Century Link	\$46.75	- Utility - Telephone
39729	Hanson Aggregates, Inc.	\$23.62	- Operating Expense
	Total Warrants	\$72,057.15	

Moved to approve by **Mr. Hertzfeld** and seconded by **Mr. Wheeler**. Motion carried.

Reallocation of Appropriations

Ms. Bingham presented the following reallocation of appropriations for approval:

Cemetery Fund

2041-410-111-0000 – Salaries - Trustees (\$959.98)

2041-410-190-0000 – Other - Salaries \$959.98

Cemetery Fund

2041-410-121-0000 – Salaries – Fiscal Officer (\$573.10)

2041-410-190-0000 – Other - Salaries \$573.10

Moved to approve by Mr. Hertzfeld and seconded by Mr. Wheeler. Motion carried.

NEXUS UPDATE

Mr. Wheeler reported that he had not received any comments or complaints. He stated that he visited the worksite and it is cleaned and fencing has been installed.

OLD BUSINESS

Union Cemetery Update

Mr. Warner stated that there was a joint meeting with the Trustees, the Village of Whitehouse Council and the City of Waterville Council on October 23rd to discuss the formation of a Union Cemetery. All the representatives were supportive of working on the formation of a Union Cemetery. Mr. Warner and the Fiscal Officer were appointed to a working Committee to put forth a recommendation at a future joint meeting for a final vote. Mr. Warner stated that it is his opinion that the Township does not need to be in the Cemetery business.

Noward Road

There was discussion about the condition of the road at the intersection of Waterville-Neapolis and Noward. Mr. Hertzfeld stated that he would talk with the Lucas County Engineer’s Office to see what their recommendation to repair the road would be.

NEW BUSINESS

Resolution 2018-2013 Approve Amounts and Rates as Determined by the Budget Commission

The Board of Trustees of Waterville Township, Lucas County, Ohio met at a regular meeting of the Board, on October 24, 2018; whereupon the following resolution came on for consideration on the approved agenda of the Board:

WHEREAS, the Fiscal Officer provided the Board of Waterville Township Trustees the attached resolution.

NOW THEREFORE BE IT RESOLVED that said resolution is approved as presented and attached; and

WHEREUPON Mr. Hertzfeld moved and Mr. Wheeler seconded the adoption of the Resolution; and the roll was called on the question of adoption thereof; resulting as follows:

Kyle Hertzfeld, Yes

Brett Warner, Yes

Duke Wheeler, Yes

ATTEST:

I certify that the foregoing is a true and accurate copy of Resolution 2018-13, passed in the regular meeting of the Waterville Township Board of Trustees on October 24, 2018.

Jennifer Bingham, Fiscal Officer

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED
BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

Kyle Hertzfeld
Brett Warner
Richard Wheeler

Mr. Hertzfeld moved the adoption of the following Resolution:

WATERVILLE TOWNSHIP TRUSTEES
REVISED CODE, SECS. 5705.34-5705.35

The Board of Trustees of *Waterville Township*, Lucas County, met in regular session on the 24th day October of 2018, at the office of Waterville Township with the following members present:

WHEREAS, The Budget Commission of Lucas County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten-mill limitation; therefore, be it

RESOLVED, by the Board of Trustees of *Waterville Township*, Lucas County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

<u>Fund</u>	<u>Inside</u>	<u>Outside</u>	<u>Inside 10-mill Limit</u>	<u>Outside 10-mill Limit</u>
General	\$36,000		0.20	
Road and Bridge	85,000		1.40	
Garbage Waste		85,000		1.50
Police District	126,000	355,000	2.10	6.40
Fire District Fund		110,000		3.00
Total	247,000	550,000	3.70	10.90

and be it further

RESOLVED, that the Fiscal Officer of this Board be and she is hereby directed to certify a copy of this Resolution to the county Auditor or said County.

Mr. Wheeler seconded the Resolution and the role being called upon its adoption the vote resulted as follows:

Mr. Kyle Hertzfeld, Yes Mr. Brett Warner, Yes Mr. Richard Wheeler, Yes

Adopted the 24th day of October, 2018.

Jennifer Bingham
Fiscal Officer of the Board of Township Trustees of
Waterville Township, Lucas County, OH

DEPARTMENT REPORTS

Police Department

Chief Bingham advised that the department had applied for a \$20,000 Justice Assistance Grant that as a 10% fund match.

Mr. Wheeler stated that he has received and passed along a positive comment he received about Officer Rich Kellett.

Roads Department

There was discussion about the possible need for a new backhoe. Mr. Hertzfeld stated that he had spoken with Richard Ludwig, the Road Superintendent and it was his belief that if they were not using the backhoe for cemetery purposes the current backhoe could be repaired and its use continued to support the road maintenance functions.

Mr. Wheeler mentioned there are several potholes on Obee Road and asked what resources were available to repair the roads. There was discussion about the use of spray patch verses cold patch. It was recommended that the Roads Department identify other possible problem areas in order to address repair needs for all of the township roads.

Refuse

No update.

Zoning – Inspector’s Report

Eric Gay, Zoning Inspector, reported that he has issued 48 zoning permits year-to-date compared to 33 permits for the same period last year. Mr. Gay advised that a letter had been sent to the homeowner on Stiles Road along with a copy of the Zoning Regulations requiring fencing around pools. Mr. Gay advised that work on Plat 3 in Coventry Glen is beginning.

Jim Fischer, Zoning Commission member asked if street layouts for the new Telluride subdivision has been submitted. Mr. Fisher stated that there was a request by the Commission to ensure that stub streets from neighboring subdivisions were connected. Mr. Gay advised that Mr. Harbart of the Lucas County Planning Commission has advised the site plan is still under review by the County.

Mr. Fisher also asked if any resolution to the mounding requirements for Coventry Glen property abutting the old Fisher farm property has been resolved. The original plans required a 4' privacy mound; however, the current developer does not believe he needs to provide the mounding. Mr. Fisher stated that he contacted Walt Selly and based on their discussion, it is believed that the mounding was included on the plat plan on file with the county. It was Mr. Fisher's understanding that former Township Trustee, Les Disher had met with developer Joe Torry and the agreement that the requirement of privacy mounding would be passed on to the new homeowners. Mr. Fisher states that there are several properties without mounding and he was bringing this to the Trustees for their recommendation on how to proceed.

Mr. Warner stated it was his understanding that if the mounding is required and documented with the County, the Trustees must either enforce the requirement or take action to do away with the requirement for mounding.

John Borrel, Lucas County Assistant Prosecutor, advised that the Trustees do not have the authority to amend the plat plan. He advised that if the current property owners do not care if the mounding is there, then there is no need to worry about enforcing. Mr. Borrel stated things like this change all the time.

Mr. Fisher stated that it is his belief Joe Torre did want to install the privacy mounding. Mr. Warner stated that he would like something in writing from the county as to whether or not the mounding is truly part of the approved plat plan.

Zoning – Property Standards

No update.

Zoning Board of Appeals

Mr. Warner nominated Vincent Schmidt to serve as an alternate on the Zoning Board of Appeals.

Mr. Warner motioned to approve the appointment of Vincent Schmidt to the Zoning Board of Appeals. **Mr. Wheeler** seconded. Motion carried.

Zoning Commission

Mr. Warner advised that Glenn Banas has indicated he is no longer able to serve on the Zoning Commission. Mr. Warner nominated current alternate Michelle Hayes to fill the position vacated by Glenn Banas. **Mr. Wheeler** seconded. Motion carried.

Mr. Warner indicated that a replacement alternate would need to be found and suggested posting a notice on the Township's website.

Jayne Lynn Drainage

Mr. Warner stated that he had received a complaint about drainage problems on Jayne Lynn. It was his understanding that the County had evaluated the problem and provided a quote to fix the problem. The resident was told that this could be addressed in 2019; however, Mr. Warner is not sure who committed to this timeframe. It appears that four properties are impacted with this problem, which appears to have resulted from the storm sewer being 100' short. Since there are no funds available for the storm water repair, one option is for the homeowners to file a petition with the county for the repairs and for the homeowners to be assessed for the expense of the repair.

Lucas County Roads Update

Mike Pniewski with the Lucas County Engineer's office was present to advise the Trustees that as the result of a recent Ohio Supreme Court decision the definition of a county road has been changed. As a result of this change in interpretation, Obee Road will now be deemed a county road. The Township will be responsible for the following roads previously deemed County Roads: Whitehouse Spencer, Stiles between Heller and Schadel, Bucher and Hertzfeld. Mr. Pniewski stated the next step is for the County Commissioners to adopt a resolution adopting the change and revised Road totals will be prepared in January. The mileage of the change in roads should not change the Township's maintained roads by very much.

FISCAL OFFICER CORRESPONDENCE

Ms. Bingham reported that the following correspondence has been received:

- Invitation from Lucas Soil and Water Conservation District to attend its 54th Annual Meeting and Election
- Notification from Malone, Ault & Farell advising that they are representing Workplace Resources in connection with its cessation of business.
- 3rd Quarter Utilization Report from Workplace Resources (the last one)
- Call from Ohio Township Association (OTA) for nomination to its Board of Directors
- 3rd Quarter Fire Run Report from the City of Waterville Fire Department
- Request for a donation to the Whitehouse Fire Department Special Fund Drive for the use of purchasing equipment
- Letter of introduction from Charles E. Harris & Associates, Inc. who has been selected for the Township's Audits

TRUSTEE REPORTS

Duke Wheeler – nothing to report

Kyle Hertzfeld – thanked Mr. Warner for setting up the joint meeting on the Union Cemetery

Brett Warner – stated that he anticipating the renewal of health insurance. Mr. Warner shared that he spoke with Phil Johnson, the insurance broker for the Township's plan, who stated renewal rates should be available in early November. The industry is seeing average rate increases between 6-10%. Mr. Warner stated the he contacted another broker who partners with the Ohio Township Association on plan options. Mr. Warner also stated that it is possible to use a consultant who can work on behalf of the township to assist in the review of health insurance plan options.

PUBLIC COMMENT

Mr. Fisher asked if the work on the Nexus pipeline was complete specifically as it related to the noise from leaning the lines. Mr. Fisher was advised the noise would return when the company begins to build the compressor station, however the noise will not be daily.

Toby Miller advised the Trustees to be prepared for a decrease in revenues from property taxes. Many residents are seeking relief on the proposed rate increases and in some cases seeking to have the property values lowered below the current rates.

Mr. Miller also recommended the Trustees review the condition of any Township roads used by Nexus during its construction. It is his understanding that it is Nexus' responsibility to ensure the roads are returned to pre-construction conditions.

Mr. Pniewski advised that the structural failure on Noward Road might actually be the responsibility of the Ohio Department of Transportation since it is on the rise. Mr. Warner stated that he would contact ODOT to evaluate.

There being no further business to be brought before this Board **Mr. Hertzfeld** made a motion to adjourn. Seconded by **Mr. Wheeler**. Motion carried.

Adjourned at 8:29 p.m.

Attest: s/s/Jennifer Bingham

Trustees:

s/s/Brett Warner

s/s/Kyle Hertzfeld

original on file