

RECORD OF PROCEEDINGS
Waterville Township Trustees' Meeting

Held at: 7:00 p.m. at the Waterville Township Hall on August 8, 2018.

OFFICIALS:

Chairman – Brett Warner – present
Vice Chairman - Kyle J. Hertzfeld – present
Trustee – Duke Wheeler – present
Fiscal Officer Jennifer Bingham – present
Police Chief – Richard Bingham- present

PLEDGE OF ALLEGIENCE:

Mr. Warner called the meeting to order at 7:00 p.m. All those present were asked to join **Mr. Warner** in reciting the Pledge of Allegiance.

GUESTS: Eileen Sullivan

AGENDA

Mr. Warner made a motion to approve the for the August 8, 2018 meeting as amended. Seconded by **Duke Wheeler**. Motion Carried.

PUBLIC COMMENT

None.

MINUTES

Kyle Hertzfeld made a motion to approve the minutes of the July 11, 2018 meeting with no additions, deletions, and/or corrections. Seconded by **Mr. Warner**. Motion Carried.

Mr. Hertzfeld made a motion to approve the minutes of the July 25, 2018 meeting with no additions, deletions, and/or corrections. Seconded by **Mr. Wheeler**. Motion Carried.

FISCAL OFFICER'S REPORT

Documents for Board

Ms. Bingham presented the following to the Board

- 1.) Minutes book updated and ready for signature
- 2.) Signature pages and reports for July were presented
- 3.) Purchase Orders/Blanket Certificate presented for signature

Payment of Warrants

Ms. Bingham requested the Board's approval for the payment of the following vouchers and warrants:

<u>No.</u>	<u>Payee</u>	<u>Amount</u>	<u>Purpose</u>
80-2018	Ohio Deferred Compensation	\$250.00 -	Withholding
82-2018	OPERS	\$8,449.72 -	Withholding
86-2018	Ohio Deferred Compensation	\$250.00 -	With

No.	Payee	Amount	Purpose
87-2018	Treasurer of State of Ohio	\$647.30	- Withholding
88-2018	US Treasury	\$2,816.71	- Withholding
39515	Voided	\$0.00	- Void
39516	Kyle James Hertzfeld	\$749.04	- Payroll
39517	Richard C Wheeler	\$822.34	- Payroll
39518	Brett T Warner	\$912.84	- Payroll
39519	Ricardo A. Artiaga, Jr.	\$700.49	- Payroll
39520	Brian B Biegajski	\$1,452.91	- Payroll
39521	Richard E. Bingham	\$1,771.49	- Payroll
39522	Harry Richard Kellett, III	\$1,186.97	-
39523	Richard Allan Ludwig	\$1,200.92	- Payroll
39524	Michelle L. McDevitt	\$59.39	- Payroll
39525	Daniel Martin Stuber	\$1,286.51	- Payroll
39526	Andrew T Whited	\$947.51	- Payroll
39527	Shaun Edward Wittmer	\$1,340.31	- Payroll
39528	Anthony Wayne Board of Education	\$542.74	- Fuel Expense
39529	The Waterville Gas Company	\$37.90	- Utility Expenses
39530	City of Waterville - Water Department	\$66.84	- Utility Expenses
39531	Stevens Disposal & Recycling Services	\$4,798.05	- Contracted Service - Refuse
39532	Law Enforcement Systems, Inc.	\$46.00	- Operating Expense
39533	B & L Auto Service, Inc.	\$75.60	- Repairs and Maintenance
39534	Spectrum Business	\$153.74	- Utility Expenses
39535	Speck Sales, Inc.	\$544.08	- Repairs and Maintenance
39536	Medical Mutual of Ohio	\$7,827.94	- Insurance
39537	Delta Dental Plan of Ohio	\$264.28	- Insurance
39538	General Pro Hardware	\$51.23	- Operating Expense
39539	Kenn-Feld Group	\$47.14	- Operating Expense
39540	Toledo Edison	\$529.90	- Utility Expenses
39541	Steve Rogers Ford	\$43.64	- Repairs and Maintenance
39542	Treasurer of State of Ohio - UAN	\$28.70	- Software License Fee
39543	Blink Print & Mail	\$151.62	- Operating Expense
39544	Bureau of Workers' Compensation	\$404.58	- Insurance
39545	Cintas Corporation - 306	\$111.33	- Operating Expense
	Total	\$40,569.76	

Moved to approve by **Mr. Warner** and seconded by **Mr. Wheeler**. Motion carried.

NEXUS UPDATE

Mr. Wheeler stated that he had emailed the Trustees and the Fiscal Officer information on Nexus incidents. **Mr. Wheeler** stated that he called Nexus after hearing on the news of two incidents. **Mr. Wheeler** stated that Nexus responded with information within ½ hour. The Environmental Protection Agency (“EPA”) provided oversight of remediation and no danger to residents as reported by Nexus. **Mr. Wheeler** stated that the majority of the horizontal piping work has been completed in Ohio. **Mr. Wheeler** stated that he visited various sites in the area and everything looks good. **Mr. Wheeler** stated he has not heard any additional information or updates on the resident who had a possible water issue. **Mr. Warner** stated that the resident who experienced a problem with water

was close to the line and the problems started after the digging to go under the road near the resident's home. Nexus did come out and tested the water. The resident is currently trying to get Nexus to pay for costs as the result of the issues. **Mr. Warner** stated he has subsequently become aware of another resident who is reporting the same problem in the same area. **Mr. Warner** stated that he would send the additional details to the Trustees via email.

OLD BUSINESS

Resolution 2018-10 Removal of June Motor Vehicles

Mr. Warner stated that the Property Standards Office advised that they continue to make progress on removal of the junk motor vehicles and the owner is cooperating.

Refuse Quotes

Mr. Warner asked the Trustees if they were in agreement on keeping the services of Steven's Disposal and Recycling Service and Ohio Compost. **Ms. Bingham** stated that based on the information she reviewed she believes this will need to be a renewal levy. **Ms. Bingham** stated that the process is for the Trustees to pass a resolution to have the County Auditor verify the Township's assessment for a renewal levy, if the County Auditor's office concurs, then a second resolution is passed by the Trustees order the levy be recorded with the Lucas County Board of Elections. **Ms. Bingham** stated that the Steven's agreement is set to expire in May of 2019 and the Ohio Compost agreement is through the end of 2018. **Ms. Bingham** also advised that the Lucas County Auditor's office has confirmed that the levy will expire in duplicate year 2018, which is collected in 2019. **Mr. Warner** stated that he spoke with Jim May of Steven's to see if the Township could include a provision that should the levy not pass, the Township would be able to terminate the agreement. **Mr. Warner** stated that Mr. May was agreeable to this provision.

Noward Road Bond Expiration

Mr. Hertzfeld stated that he spoke with a project manager from the County Engineer's Office about the crack on Noward Road and sent pictures for review. The Project Manager stated that the road is in excellent condition and the crack in question would not be covered by the bond. **Mr. Hertzfeld** stated that if the Township would want to seal the crack, they would need to find a contractor who can complete the task, as the company he contacted to seal the road, would not be able to complete this task.

Mr. Hertzfeld asked the Trustees about their thoughts on sealing some of the cracks he has noticed in the subdivisions while we are looking for someone to complete the sealing on Noward Road. **Mr. Warner** asked if the County could help with this, **Mr. Hertzfeld** stated that he does not believe the County is able to do this and the Township would need to seek a company.

Union Cemetery Update

Mr. Warner stated that it looks like the Township will remain in the business of maintaining cemeteries for the Village of Whitehouse and the City of Waterville. The Village of Whitehouse stated they would consider an alternative arrangement in which the Village would pay for the time spent to maintain its cemeteries. **Mr. Warner** stated the he needed to follow-up with the City of Waterville. **Ms. Bingham** presented for the Trustees review the revenue, expenses and volumes associated with the Cemetery Department. **Ms. Bingham** explained a possible methodology for calculating the costs for the human resource related expenses, but asked the Trustees if they had any ideas on how to cover repair or needed capital costs, such as a new backhoe that the department needs. The Trustees discussed the possible option of approaching the Village to see if their

equipment would be available when needed in their Cemetery instead of the Township having to drive its backhoe from Waterville to Whitehouse. **Ms. Bingham** indicated further evaluation of insurance coverage would be needed to determine if each entity's Risk Insurer would permit such an arrangement.

NEW BUSINESS

None.

DEPARTMENT REPORTS

Roads Department

Mr. Hertzfeld stated that he wanted to talk to the County about possible options for salt in response to the recent letter received stating the price and request for the Township to advise how much salt it intended to purchase for the 2019/2020 season.

TRUSTEE REPORTS

Duke Wheeler – nothing to report.

Kyle Hertzfeld – nothing to report.

Brett Warner shared that he will be meeting with the County later in August to discuss the EMA broadcast system and possible options for the Township.

PUBLIC COMMENT

Mr. Hertzfeld asked if there was the possibility of moving the Board of Trustees back to a monthly meeting schedule. **Mr. Warner** stated that he was in favor of a summer schedule for 2019. **Mr. Wheeler** stated that he would agree with returning to one meeting per month, provided there are provisions for calling an emergency meeting when needed. **Ms. Bingham** stated she would provide John Borell I the County Prosecutor's Office the current Resolution on calling meetings to seek guidance. **Ms. Bingham** confirmed that the Trustees would meet on August 22nd at 7:00 p.m.

There being no further business to be brought before this Board **Mr. Hertzfeld** made a motion to adjourn. Seconded by **Mr. Warner**. Motion carried.

Adjourned at 7:38 p.m.

Attest: s/s/Jennifer Bingham

Trustees:

s/s/Brett Warner

s/s/Kyle Hertzfeld

s/s/Duke Wheeler

original on file