

Waterville Township Trustees'

6:30 p.m. at the Waterville Township Hall on August 23, 2017

Chairman Keith Moosman - Present
Vice-Chairman Kyle Hertzfeld – Present
Trustee Karen Schneider - Absent
Fiscal Officer Renee Hertzfeld - Present
Solicitor Dawn Sanderson – Present
Police Chief Richard Bingham – Present
Zoning Inspector Eric Gay – Present

Guests: Jim Fischer, Karen Gerhardinger, and Jane Walther

Keith Moosman called the meeting to order at 6:30 p.m. and those in attendance recited the Pledge of Allegiance.

The agenda was presented. Kyle Hertzfeld made a motion to approve the agenda as presented. Keith Moosman seconded. Motion carried.

Public Comments:
None

The minutes of the May 16, 2017 special meeting and the July 26, 2017 regular meeting were presented. Kyle Hertzfeld made a motion to approve the minutes for the May 16, 2017 special meeting as presented. Keith Moosman seconded. Motion carried. Kyle Hertzfeld made a motion to approve the minutes for the July 26, 2017 regular meeting as presented. Keith Moosman seconded. Motion carried.

Fiscal Officer's Report:

Signature page and monthly reports were presented

Payroll certifications to be signed were presented

One blanket certificate was presented

An appropriation supplemental to reallocate monies within the police fund for payment of invoices was presented. Keith Moosman made a motion approving the reallocation of monies within the police fund for the payment of invoices. Kyle Hertzfeld seconded. Motion carried.

A meeting with Bill Walborn was held as a result of the public records request made. Payment of warrants as listed below

Warrants:

64-2017 – Treasurer of State of Ohio	\$652.15 – withholding payment
65-2017 – Ohio Deferred Compensation	\$400.00 – withholding payment
66-2017 – US Treasury	\$3552.17 – withholding payment
67-2017 – O.P.E.R.S.	\$8664.01 – retirement
68-2017 – Bureau of Workers Comp.	\$475.89 – workers comp. payment
38606 – Void	
38661 – Void	
38738 – Void	
38805 – Ricardo A Artiaga Jr.	\$678.59 – payroll – cemetery/roads
38806 – Brian Biegajski	\$882.49 – payroll - police
38807 – Richard E Bingham	\$1729.36 – payroll – police
38808 – Kyle J Hixon	\$350.99 – payroll – police
38809 – Harry R Kellett III	\$1081.11 – payroll – police
38810 – Richard A Ludwig	\$1098.84 – payroll – cemetery/roads
38811 – Michelle L McDevitt	\$65.99 – payroll – police
38812 – Jerry Robinson Jr	\$1138.28 – payroll – police
38813 – Daniel M Stuber	\$1113.33 – payroll – police
38814 – Shaun E Wittmer	\$1084.08 – payroll – police
38815 – Medical Mutual of Ohio	\$7942.44 – hospitalization
38816 – City of Waterville	\$68.66 – township water
38817 – Sanderson Law Offices LLC	\$4228.34 – township legal fees

38818 - Buckeye Telesystem	\$122.93 – police telephone/internet
38819 - A.W. Board of Education	\$483.59 – police/road unit fuel
38820 - Stevens Disposal & Recycling	\$4658.35 – township refuse
38821 - The Waterville Gas Co	\$43.60 – township gas
38822 - Lisa L Cole	\$150.00 – police department cleaning
38823 – D & R Outdoor Power	\$16.50 – road/maintenance expense
38824 – Kenn-Feld Group	\$159.51 – road/maintenance expense
38825 – Steve Rogers Ford	\$69.86 – police operating expense
38826 – Speck Sales Inc.	\$254.52 – police operating expense
38827 – Jason M Reel	\$120.00 – police expense
38828 – Toledo Edison	\$1006.35 – twp electric/lighting districts
38829 – Karen M Schneider	\$806.21 – payroll – trustee – reissue
38830 – Karen M Schneider	\$806.21 – payroll – trustee – reissue
38831 – Karen Schneider	\$806.21 – payroll – trustee – reissue
38832 - Speedway LLC	\$26.30 – police/road unit fuel
38833 – Ricardo A Artiaga Jr	\$667.21 – payroll – cemetery/roads
38834 – Brian Biegajski	\$826.99 – payroll – police
38835 – Richard E Bingham	\$1729.36 – payroll – police
38836 – Eric H Gay	\$375.11 – payroll – zoning
38837 – Kyle J Hertzfeld	\$663.12 – payroll – trustee
38838 – Renee A Hertzfeld	\$1375.38 – payroll – fiscal officer
38839 – Harry R Kellett III	\$1081.11 – payroll – police
38840 – Robert Long	\$87.99 – payroll – zoning
38841 – Richard A Ludwig	\$1092.25 – payroll – cemetery/roads
38842 – Michelle L McDevitt	\$65.99 – payroll – police
38843 – Keith A Moosman	\$910.43 – payroll – trustee
38844 – Jerry Robinson Jr	\$1079.93 – payroll – police
38845 – Karen M Schneider	\$806.21 – payroll – trustee
38846 – Daniel M Stuber	\$1074.51 – payroll – police
38847 – Shaun E Wittmer	\$910.59 – payroll – police
38848 – Toledo Edison	\$336.99 – twp electric/lighting districts
38849 – Cintas Corporation	\$102.60 – police operating expense
38850 – Espresso Car Wash	\$8.00 – police operating expense
38851 – Century Link	\$62.60 – township telephone
38852 - Lisa L Cole	\$150.00 – police department cleaning
38853 – Verizon Wireless	\$130.20 – township telephones
38854 – SuperFleet MasterCard	\$1401.41 – police/road unit fuel
38855 – The Lawft	\$88.99 – police operating expense
38856 – Hanifan Obenauf Robinson Inc	\$1250.00 – police department rent
38857 – Waterville Bodyworks	\$250.00 – police expense
38858 – Eric H Gay	\$70.79 – zoning expense reimbursement
38859 – Delta Dental of Ohio	\$176.19 – withholding

Keith Moosman made a motion to approve the warrants as presented. Kyle Hertzfeld seconded. Motion carried.

Department Reports

Police/Fire:

Chief Bingham reported on the following

A computer forensics class will be held during the month of October. This free class will provide training for criminal investigations.

The Crown Victoria is ready to be listed on Gov Deals. Chief Bingham inquired on the amount to start the bidding. Conversation ensued regarding starting bids on previously sold vehicles and it was decided to start the bidding at \$1500.00 and if no bids occur to change the bidding at \$1200.00.

There was an arrest on US 24 which led to the seizure of drugs and the police department is hoping to seize the car that was transporting the drugs.

The signs for the AW Drug Stopper program are in and Chief Bingham will work with the road department on placing these signs. Donations are being received from local municipalities.

The Citizens Police Academy starts on September 14th. The township may incur approximately \$100 in expenses as a result of providing t-shirts and pens to attendees. Approximately 15 people have signed up to attend the program.

There will be a “shoot/don’t shoot” simulator on site. Police officers will receive training via the simulator.

The Ohio State Patrol will be offering training on detecting oversized trucks. Chief Bingham would like to send two officers to this training to receive certification in this area. He feels that the training will help preserve our roadways, especially with the number of heavy trucks using township roadways. The training is November 7, 8 and 9. Keith Moosman made a motion approving the attendance by two police officers at the oversized truck certification training. Kyle Hertzfeld seconded. Motion carried.

Roads/Cemeteries:

Kyle Hertzfeld reported that he received a proposal on the roof at the maintenance building. The proposal came in just below \$14,000. He stated he will obtain one more proposal.

He has received two complaints from Noward Road residents regarding their driveways and has been working with the Lucas County Engineers on these issues. Jim Fischer stated that the driveways should be the same as they were before construction took place. Kyle will be in contact with Dawn Sanderson if necessary.

Refuse:

Kyle Hertzfeld reported that he received a call from a resident who had questions on the amount of refuse she could put on a pickup day. Kyle advised the resident that as a one-time courtesy the maintenance department will pick up the trash left behind. He advised on the amount of trash and acceptable receptacles per the township contract and also advised her to visit the township website for further details.

Zoning:

Zoning Inspector's Report

Eric Gay reported on the following:

27 permits to date for 2017

The architectural review committee has completed Jim Anthony's request. Received a call from Golf Stream developers regarding Fallen Timbers and has an appointment on Friday, August 25th.

A Finzel Road resident has requested splitting his lot and an appeal will be filed with the Board of Zoning Appeals

Received an inquiry by a person wanting to purchase a home on St. Rte. 64 and open a dog kennel. They were informed that this is prohibited due to the overlay district requirements.

The new lights have been installed at Sautter's and are not as bright as the prior lights.

Questions regarding where the Drug Stopper signs are going to be placed.

Property Standards: Nothing to report

Zoning Board:

Jim Fischer reported on the following:

The Zoning Board met on Monday and the newly created alternate position is working out well and was needed at the last two meetings.

The Zoning Board has revised the first three sections of the zoning resolution book. Discussion ensued regarding definitions that may need updating and they will look at the next three sections at the next meeting.

The Architectural Review Committee is in need of another person. Karen Schneider suggested she step down from this position as it may pose a conflict. Michelle Hayes has expressed interest in serving on this committee.

Discussion ensued regarding the Architectural Review Committee and as a result Keith Moosman made a motion to appoint Michelle Hayes to the Architectural Review Committee. Kyle Hertzfeld seconded. Motion carried.

Keith Moosman will follow up with Lawrence Graphics to advertise one more open position on the Architectural Review Committee.

Solicitor's Report: Nothing to report. Requested that the board enter Executive Session to discuss litigation.

Fiscal Officer:

Reported on the following:

Next meeting is September 27th

The new computer has been received and working on the change of computers.

Trustee Reports:

Keith Moosman – Nothing to report

Kyle Hertzfeld – Nothing to report

Hyle Hertzfeld made a motion to exit regular session for the purpose of entering executive session at 7:03 pm. Keith Moosman seconded.

Roll Call:

Keith Moosman Yes Kyle Hertzfeld Yes Karen Schneider Absent

Keith Moosman made a motion to enter executive session for the purpose of discussing litigation at 7:11 pm. Kyle Hertzfeld seconded.

Roll Call:

Keith Moosman – Yes Kyle Hertzfeld – Yes Karen Schneider – Absent

Keith Moosman made a motion to exit executive session at 7:24 pm. Kyle Hertzfeld seconded.

Roll Call:

Keith Moosman – Yes Kyle Hertzfeld – Yes Karen Schneider – Absent

Keith Moosman made a motion to return to regular session at 7:24 pm. Kyle Hertzfeld seconded.

Roll Call:

Keith Moosman – Yes Kyle Hertzfeld – Yes Karen Schneider – Absent

Discussion ensued regarding the necessity of scheduling a special meeting. Solicitor Dawn Sanderson will coordinate the special meeting with the Trustees and notify the Fiscal Officer of the meeting for posting.

There being no further business to discuss, a motion to adjourn was made by Keith Moosman at 7:28 pm. Kyle Hertzfeld seconded. Motion carried.

Attest: _____

Trustees: _____

