

*Minutes of Waterville Township Zoning Board of Appeals Meeting*

*Held May 8, 2017 at 6:30 p.m.*

ROLL CALL:

Joe Beck  
Kirk Hester \*  
Ron Pittman  
Eileen Sullivan

*\* indicates absent*

OFFICIALS:

Waterville Township Trustee Chairman, Keith Moosman  
Zoning Inspector, Eric Gay

GUEST(S):

Chad Baker, 10906 Springbrook St., Whitehouse, OH 43571

ORGANIZE:

Zoning Secretary, Jennifer Bingham opened the organizational portion of the meeting by calling for nominations for Chairman:

**Joe Beck** made a motion to nominate Eileen Sullivan as Chairman for the Zoning Board of Appeals. Seconded by **Ron Pittman**.

Motion Carried.

**Eileen Sullivan** made a motion to nominate Joe Beck as Vice-Chairman for the Zoning Board of Appeals. Seconded by **Ron Pittman**.

Motion Carried.

MINUTES:

The minutes for the November 9, 2016 meeting had been sent to each member prior to the meeting.

**Eileen Sullivan** made a motion to approve the minutes with no additions or corrections. **Joe Beck** seconded.

Motion Carried.

MEMBER COMMENTS

Ms. Sullivan indicated her concern that the attempt to hold an organizing meeting on April 17, 2017 did not meet the required posting of public notice. Any minutes prepared will be maintained as unofficial drafts of the meeting, but will not be submitted for approval.

Ms. Sullivan indicated a desire to ensure the Zoning Board of Appeals acts in accordance of the township's Zoning Resolution.

**Eileen Sullivan** inquired on the status of the current Zoning Board of Appeals members. **Keith Moosman**, Waterville Township Trustee Chairman, indicated that several individuals applied for the position and four interviews had been conducted. The Trustees hope to have an appointment for the vacant position made soon.

**Eileen Sullivan** asked if the Zoning Board of Appeals can be structured to meet regularly to avoid delays in processing of an appeal. The members discussed their desire to have regularly scheduled time to accommodate schedules and to ensure the best interest of the community are met without delaying or holding up appeals for a variance to Zoning standards. It was discussed that the third Monday of the month should be held for possible meetings, but that the Zoning Board of Appeals is only called when there is an Appeal to be heard. Additionally, it may be necessary to hold meetings at other times during the month to **Keith Moosman** indicated that he would add the Zoning Board of Appeals request to the May 24, 2017 Township Trustee meeting agenda.

ADJOURNMENT:

There be no further organizational business, **Joe Beck** made a motion to adjourn. Seconded by **Eileen Sullivan**.

Motion Carried.

Adjourned at 7:04 p.m.

Attest:

*/s/Jennifer Bingham, Zoning Secretary*

Board:

*Eileen Sullivan  
Joseph Beck  
Ronald Pittman*

*Original on file*