

## WATERVILLE TOWNSHIP ZONING BOARD MEETING

621 Farnsworth Road, Waterville, OH

January 17, 2022

### Zoning Board Members

William Burkett  
Shelly Hayes, Vice Chair  
Rich Hertzfeld  
Keith Moosman  
Tom Wardell, Chair

Alternate Bob Long

### Zoning Secretary

Patty Rupert

### Township Trustees

Kim Anderson  
Kyle Hertzfeld  
Julie Theroux

### Fiscal Officer

Catherine Vorst

### Township Zoning Inspector

Jim Fischer

## MINUTES

1. Meeting was called to order at 7:00 pm by 2021 Chair, Tom Wardell.
2. Board members in attendance were Bill Burkett, Shelly Hayes, Keith Moosman, Tom Wardell, and Bob Long. Also in attendance were Zoning Inspector Jim Fischer, Zoning Secretary Patty Rupert, Trustee Anderson, John Widmer, and Toby Miller (BZA).
3. Approval of Agenda for January 17, 2022 – Shelly Hayes made the motion to approved the agenda as submitted. Bill Burkett seconded. MOTION PASSED.
4. Organization of the 2022 Waterville Township Zoning Board
  - A. Call for a motion to appoint 2022 Chair – Shelly Hayes made the motion to appoint Tom Wardell as the 2022 Chair. Bob Long seconded. MOTION PASSED.
  - B. 2022 Chair Calls for a motion to appoint 2022 Vice Chair – Keith Moosman made the motion to nominate Shelly Hayes as the 2022 Vice Chair. Bob Long seconded. MOTION PASSED.
5. Old Business – Zoning Resolution Review –

Bill Burkett gave overview of modifications and changes of what we have done in the Zoning Resolution. All current members of the current BZA were invited to stay for updates. Toby Miller was the only BZA member to stay to get updates of our new resolution. However, all current members have been provided a copy of the draft resolution. It is also posted on the website.

Tom Wardell will be having a discussion with Karen Gerhardinger from The Mirror for a potential article about our proposed resolution. Tom asked if any other members would be willing to participate, and Bill Burkett agreed . The board is trying to be proactive and give the public a chance to weigh in with comments in advance of a required public hearing. Patty Rupert has been asked to contact our neighbors at the Waterville Presbyterian Church to see if we can use their larger space if needed for our February meeting.
6. Public Comments – Rich Hertzfeld has decided since the December 20, 2021 meeting he is not interested in committing to an additional 5 year appointment on the zoning board. The Waterville Township Zoning Board publically thanked Rich for his involvement for the time he served.

Toby Miller stated that the BZA just had their 2022 organizational meeting. Because of potential changes in the zoning boards, he has not been reappointed to serve as chair to the BZA. Bob Bryce will be the 2022 Chair, and Eileen Sullivan will be the 2022 ViceChair. He is open to serve on the Zoning Board if needed due to Rich Hertzfeld's desire not to commit to an additional 5 year term. Bob Long, currently an alternate, is also a possible candidate. The decision is up to this current boards recommendation to the Trustees who make the appointment. Their was discussion that Rich Hertzfeld would possibly accept a position on the BZA as an alternate,

7. Review Meeting Minutes – December 20, 2021 – Bill Burkett made the motion to accept the minutes as submitted. Shelly Hayes seconded. MOTION PASSED.
8. Correspondence – Patty Rupert – All meeting minutes are now posted on the website. Most recent Draft of Zoning Resolution has also been posted.
9. Zoning Inspectors Report – Jim Fischer

Permit No. 039 – new home permit for  
Seneca Builders, spec home in Coventry Glen  
8521 Valley Gate, Lot 51, Plat 3  
Waterville, Ohio 43566

Collected \$250.00 Check No. 11524

Permit No. 040 – new Accessory Building permit for  
J. Paul Wielinski  
9748 South River Road  
Waterville, Ohio 43566  
Collected \$100.00 Check No. 1080

I wrote (40) total permits for the year 2021, as follows:

Homes	15
Fence	7
Accessory Buildings	8
Home Alterations	3
In-ground pool	3
Pond	2
Commercial Alteration	1
Bed and Breakfast	1

I have exchanged a few emails with Joe Bublick about the three homes under construction on the west side of Noward Road near South River Road. He was concerned about blowing debris and other construction materials during high winds. I performed a “drive by” inspection and those properties look acceptable now.

10. New Business - None
11. Trustee Comments – Newly elected Trustee, Kim Anderson attended our meeting to introduce herself to the board.
12. Member Comments – Again the entire board would like to thank Rich Hertzfeld for being on the board during many critical issues. The US24 by-pass, Nexus pipeline and the Zoning Resolution update to name a few.

With no further business to discuss, Keith Moosman made the motion to adjourn. Bob Long seconded. MOTION PASSED.

Next meeting February 21, 2022