

# WATERVILLE TOWNSHIP ZONING BOARD MEETING

621 Farnsworth Road, Waterville, OH

February 16, 2020 – 7:00 p.m.

## Zoning Board Members

William Burkett - Absent  
Shelly Hayes, Vice Chair - Present  
Rich Hertzfeld - Absent  
Keith Moosman – Present  
Tom Wardell, Chair - Present

Alternate Bob Long – Present

## Zoning Secretary

Patty Rupert - Present

## Township Trustees

Kyle Hertzfeld  
Brett Warner - Present  
Duke Wheeler

## Deputy Fiscal Officer

Peggy Michael

## Township Zoning Inspector

Jim Fischer - Present

## MINUTES

1. Call to Order/Pledge of Allegiance – Chair **Tom Wardell** called the meeting to order at 7:00 pm. All those in attendance joined in the Pledge of Allegiance.
2. Roll was called and attendance was as indicated above.
3. Approval of Agenda – **Keith Moosman** made the motion to accept the agenda, **Bob Long** seconded. No objections, **MOTION CARRIED**.
4. Public Comments – None
5. Review of Meeting Minutes – January 20, 2019 **Shelly Hayes** made the motion to accept the minutes as submitted, **Keith Moosman** seconded. No objections, **MOTION CARRIED**.
6. Correspondence – **Patty Rupert** reported no correspondence for the zoning board, sent or received.
7. Zoning Inspectors Report / **Jim Fischer**

002 – Matt and Lindsey Hensley  
Permit for Home Addition  
8724 Palermo Court  
Monclova, OH 43542  
\$125 for permit  
\$300 for BZA Appeal  
BZA granted the variance

01-21-20: JM progress report for moving engineering services out of the temporary trailers. Danal Jimenez called today and verified that all the persons situated in the field trailers will be moved inside existing building in newly constructed offices and the field trailers will be removed. I asked for sketch of the new construction and a copy of the construction schedule so we know when the trailers will be gone.

01-29-20: Spoke with Tim Woloszyn, 11070 Alscot Lane, Whitehouse. He had questions about procedures for permits for an accessory building. (30' x 50' x 12')

01-31-20: Spoke with Shannon Veeder about the following. Would like to move a tiny house onto her parent's property to be close to help care for them. She was asking questions if zoning

would allow this as a possibility. I told her that a tiny home was considered an RV or recreational vehicle and was not allowed. Also advised her that at 400 square feet, it would not meet the minimum square footage requirement and more than one permanent residence was not allowed on a single piece of property. Splitting the property or rezoning to multi-family may be possibilities. Variances from the BZA may also be a consideration.

Efforts to contact Fred Gothke for a progress report on construction of the fence around his pool have met with failure since the last meeting. I will continue to try and make contact.

8. Old Business

- Zoning Resolution Handbook Review – **John Widmer/Jim Fischer** – John will be with us next month. Tom asked if anyone saw Bill Burkett's notes on more detailed discussion needed in the minutes. Patty will provide copy to everyone at next meeting.

9. New Business - None

10. Trustee Comments – **Trustee Warner** was present to give an update to the zoning board regarding latest trustee activity. **Patty Rupert** asked if anyone has the records retention policy. Brett suggested looking in the four boxes delivered from Dawn Sanderson's office.

11. Member Comments – None.

Adjournment – With no further business chair **Tom Wardell** asked for a motion to adjourn. **Shelly Hayes** made said motion, **Bob Long** seconded. No objections, **MOTION CARRIED.**

Next Meeting March 16, 2020