

WATERVILLE TOWNSHIP ZONING BOARD MEETING

621 Farnsworth Road, Waterville, OH

November 18, 2019 – 7:00 p.m.

Zoning Board Members

William Burkett - Present
Shelly Hayes - Present
Rich Hertzfeld - Present
Thomas Wardell, Chair - Present
Keith Moosman, Vice Chair - Absent

Alternate Bob Long - Present

Zoning Secretary

Patty Rupert - Present

Township Trustees

Kyle Hertzfeld
Brett Warner - Present
Duke Wheeler

Fiscal Officer

Eileen Sullivan

Township Zoning Inspector

Jim Fischer

MINUTES

1. Chair Tom Wardell called the meeting to order at 7:00 p.m. Everyone in attendance joined in the Pledge of Allegiance.
2. In attendance were commission members William Burkett, Shelly Hayes, Rich Hertzfeld, Tom Wardell, and Bob Long. Also in attendance were Jim Fischer, Zoning Inspector and Brett Warner, Township Trustee.
3. Approval of Agenda - Shelly Hayes made the motion to approve the agenda. Rich Hertzfeld seconded. **Motion Carried.**
4. Public Comments – None
5. Review of Meeting Minutes October 21, 2019 – Bill Burkett made the motion to accept the minutes as corrected. Shelly Hayes seconded. Before the vote Bill Burkett asked for more specific locations of zoning issues (ie. Address/house numbers). **Motion Carried.**
6. Correspondence/Communications/Activity
 - Quite a few updates were submitted to website. Will be worked on this week by Lawrence Graphics.
 - Zoning files were transferred to the township hall from storage at police department last week.
 - Almost have all current SUP's completed. Will have summary of all current SUPs ready for review at December's meeting.
 - Question was raised as to whether or not e:mail was necessary. Bill Burkett has not been checking. Patty will check with trustees and solicitor to see if having a separate township e:mail is necessary. Patty will try to have minutes sent out in advance of the meetings.
7. Zoning Inspectors Report – Jim Fischer
 - Followed up with Eric Beebe on construction at 5646 Eber Rd. Building an accessory building with no permit. Property owner did fill out proper application and paid fee.
 - Don Heilman swimming pool fence. He agrees he pulled a fence permit and never followed thru. Was hopeful walk on cover he has on pool would be a good enough substitute. Because pool owners do not typically have these covering their pool 24/7 when not in use, the zoning board would not allow this to be in compliance. He needs a fence.

- Vision Ministry Church has not yet submitted a request for a sign. May require BZA approval for placement of sign. Most probably would be a hardship case due to interference with right of way.
- Fred Goethke, 11230 Stiles Rd., has responded to letter received from our solicitor and has obtained a quote for a fence.
- Received a cover letter from Engineers, Surveyors & Associated, LLC doing work for Telluride Plat 1. Setbacks, frontage requirements & lot sizes. Has been approved.
- Bob Long raised the question of permits being needed for a bridge crossing over a creek. This is to be taken up with the Maumee Valley Watershed Conservatory District. Cannot affect flow of waterway. No grandfathering. Waterville Township will play no part of this permitting process (Bob Neubert).

8. Old Business

- Zoning Resolution Handbook Review – John Widmer/Jim Fischer – will be present at next meeting. Has noticed there are no regulations for driveways to property line setbacks.
- From reading last month's meeting notes and not being present, Patty had a few questions/comments she wanted clarified for her own information. Upon their review, they all had been addressed in discussion at last month's meeting.

10. New Business - None

11. Trustee Comments

- Bill Burkett congratulated Trustee Warner on his reelection.
- Trustee Warner reported Waterville Township is now it's own entity.

12. Member Comments - None

Adjournment. With no further business needing to be discussed, Bill Burkett make the motion to adjourn. Shelly Hayes seconded. **Motion Carried.**

Next Meeting December 16, 2019