

# WATERVILLE TOWNSHIP ZONING BOARD MEETING

621 Farnsworth Road, Waterville, OH

September 16, 2019 – 7:00 p.m.

## Zoning Board Members

William Burkett

Shelly Hayes

Rich Hertzfeld

Thomas Wardell, Chair

Keith Moosman, Vice Chair, Interim

## Alternate Vacancy

## Township Property Standards Officer

Bob Long

## Township Trustees

Kyle Hertzfeld

Brett Warner

Duke Wheeler

## Fiscal Officer

Michelle Stahl (Interim)

## Township Zoning Inspector

Jim Fischer (Interim)

## MINUTES

1. Meeting was called to order by Chair, Tom Wardell. All those in attendance recited the Pledge of Allegiance.
2. Zoning Secretary Patty Rupert called roll. Members in attendance were Bill Burkett, Shelly Hayes, Rich Hertzfeld, Tom Wardell, and Keith Moosman. Also in attendance were Bob Long, Brett Warner and Jim Fischer.
3. Approval of Agenda – Bill Burkett made the motion to accept the agenda, Shelly Hayes seconded. **MOTION CARRIED**
4. Public Comments – None
5. Review of Meeting Minutes – Rich Hertzfeld made the motion to accept the minutes as corrected, Shelly Hayes seconded. **MOTION CARRIED**
6. Correspondence/Communications – No correspondence to report. However, an update on administrative issues follows:

In conjunction with getting minutes caught up for the trustees from audio recordings, I am working on getting the books and website caught up across the board. No SUP review was prepared because of this.

Still need to coordinate with police department on retrieval of files moved from Eric's home. Looking for desk. I have one, but feel it is too large for use here. Does anyone know if perhaps area at police department that was previously being looked at for zoning office could be use to move some of our older files/cabinets for offsite records retention.

When I first came on board, Jennifer mentioned the printer she was using in her home was purchased for the zoning secretary. I told her I have one I can use at home. With my desire and need to work at the township hall, I am wondering on the status of that printer.

Also, I will be bringing up deliveries to this office. 621 Farnsworth Road is unmanned most of the time. A couple of instances have come up in recent months where door tags are left on the door (FedEx Ground). Physically have tracked them down to FedEx Ground pickup on Buck Road. One in particular belonged to police department using billing address for shipping.

7. Zoning Inspectors Report - 5 new permits as follows:

JEF-015 – Fence Permit

Mike Keopfler  
8714 Navonna Circle  
Monclova, OH 43542  
Crimson Hollow Plat 8 Lot 199  
Fee - \$50/Check No. 9309  
Agent – American Fence and upply

JEF-016 – 12' x 20' Accessory Building

Chris and Janelle Royal  
9102 South River Raod  
Waterville, Ohio 43566  
Fee - \$100/Check No. 1569

JEF-017 – 40' x 60' Accessory Building

9510 South River Rod  
Waterville, Ohio 43566  
Fee - \$300.00/Check No. 3506

JEF-018 – 12' x 20' Accessory Building

Matt and Cary Richey  
7815 Noward Road  
Waterville, Ohio 43566  
Fee - \$100/Check No 1209

JEF-019 – New Home

Frank Dudas  
Stiles Road  
Whitehouse, Ohio  
Fee \$250.00/Check No. 4774

The Josh Doyle Homes realtor signs for the Telluride subdivision that are in the right of way remains unresolved. The weed complaint for the same property remains unresolved. Their office is not cooperating. I plan to discuss how to proceed at the next Trustee meeting.

Requirement for a fence for an in-ground pool on the Don Heilman property remains unresolved.

I have talked to Mr. David Noe, of 8930 South River Road about a possible new structure for a dance studio. I called Bill Harbert at the County to discuss this topic. He told me a special use permit is not the correct approach for this request and Mr. Noe should pursue a home occupation permit. He also advised that because Mr. Noe is in the old St. Rt. 24 Scenic Route overlay district the request may need to be denied altogether. I have also been advised that the home is currently being used for dance lessons and a business sign is posted in the yard, both of which are zoning violations without permits. This information needs to be confirmed.

Discussion on new lighting district for the first plot in the Telluride subdivision.

I have an appointment Monday night at the Township Hall with Joy Hester from Vision Church requesting a sign permit for a property on Noward Road.

8. Property Standards Officer Report – Nothing to report.
9. Old Business
  - Zoning Resolution Handbook Review – John Widmer will not be in attendance. Next review will be at October's meeting.
10. New Business - Nothing
11. Trustee Comments - Nothing
12. Member Comments – Jim Fischer reported Greenlock Storage has dimmed down the intrusive lights shining out to their neighboring property with temporary covers. Permanent replacements have been ordered. Assume conditions are satisfactory unless there is a complaint. Jim will follow-up with property owner and Greenlock if necessary.

With no other business Keith Moosman made the motion to adjourn, Rich Hertzfeld seconded.

**MOTION CARRIED**

Meeting adjourned at 8:05 pm.

Next Meeting October 21, 2019.