

WATERVILLE TOWNSHIP ZONING BOARD MEETING

621 Farnsworth Road, Waterville, OH

February 18, 2019 – 7:00 p.m.

Zoning Board Members

William Burkett
Jim Fischer
Shelly Hayes
Rich Hertzfeld
Thomas Wardell

Township Trustees

Kyle Hertzfeld
Brett Warner
Duke Wheeler

Fiscal Officer

Jennifer Bingham

Alternate Keith Moosman

Township Zoning Inspector

Eric Gay

Township Property Standards Officer

Bob Long

MINUTES

1. Tom Wardell called the meeting to order at 7:00 p.m. All in attendance recited the Pledge of Allegiance.
2. Board Members in attendance were Jim Fischer, Shelly Hayes, Rich Hertzfeld, and Tom Wardell and Bill Burkett. Also in attendance were Bob Long (Property Standards Officer), Brett Warner (Trustee), and Patty Rupert (Secretary).
3. Approval of Agenda – Jim Fischer made the motion to accept the agenda. Rich Hertzfeld seconded. **MOTION CARRIED.**
4. Public Comments - None
5. Review of Meeting Minutes
 - January 21, 2019 Special Hearing – Rich Hertzfeld made the motion to accept the minutes as submitted. Shelly Hayes seconded. **MOTION CARRIED.**
 - January 21, 2019 Zoning Commission Meeting – Jim Fischer made to the motion to accept the minutes as submitted. Shelly Hayes seconded. **MOTION CARRIED.**
6. Correspondence – Patty Rupert met with Duke Wheeler, Brent Warner, and Eric Gay for a teleconference with a new software company to streamline our permit process. Followed up with Bill Harbert , Lucas County Plan Commission, for a PDF file for Waterville Township zoning map. Forwarded to Rich Hertzfeld for printing.
7. Zoning Inspectors Report – 1 Permit issued YTD. No new issues. No additional permits. Received a phone call regarding cell tower development in township. Sounds like someone keeping an eye on potential competition.
8. Property Standards Officer Report – Nothing to report.
9. Old Business – None.
10. New Business – None.
11. Special Use Permits Review – What are the triggers for review and followup? Patty Rupert will meet with Zoning Inspector to determine what amount of research needs to be done on identified permits. Follow up needs to be done with Lucas County Plan Commission for Special Use Permits for applicant compliance, review & follow-up. Jim Fischer will find out what triggers our review process. Permit number Z22-199 (Keith Moosman Landscaping & Lawn Care Business) was reviewed with no issues.
12. Trustee Comments – Brett Warner met with Zoning Inspector. Setting date for his retirement by end of the year. Brett asked Eric to give enough notice to adequately train his replacement. Has contacted Providence Township to pursue a possible joint sharing of this position. Brett will attend a Crimson Hollow homeowners association meeting on February 21, 7:00 p.m., Waterville Community Church. This is in part to discuss expansion plans of the neighborhood. If anyone is interested in attending with him they are welcome. Trustees approved zone change for 11450 Waterville-Swanton Rd.

13. Member Comments – None.
14. Adjournment – Jim Fischer made the motion to adjourn the meeting at 8:30 p.m. Bill Burkett seconded. **MOTION CARRIED.**

Next Meeting March 18, 2019