

**WATERVILLE TOWNSHIP BOARD OF TRUSTEES  
PUBLIC HEARING  
JULY 11, 2022 – 6:45 PM**

**MINUTES**

In Attendance: Trustees Kim Anderson, Kyle Hertzfeld and Julie Theroux and Fiscal Officer Catherine Vorst

Trustee Hertzfeld called the Public Hearing to order at 6:45 pm.

Fiscal Officer Vorst called the roll call. Trustees Hertzfeld and Anderson were present. Trustee Theroux came in approximately 10 minutes into the meeting.

There were no guests present at this meeting.

Trustee Hertzfeld moved to open a public hearing for the Year 2023 Budget. Seconded by Kim Anderson.

The Fiscal Officer gave this report:

This is my first go around with the Budget for the next year in July. Most of the expenses remain somewhat constant – electricity, telephones, copier, etc. In October/November, the Trustees will need to look at projects for the year 2023. For now, the Trustees must hold at least one public hearing on the 2023 budget by July 15th. That is why we are here tonight. By July 15<sup>th</sup>, the Trustees must adopt the budget. There is a special meeting after this meeting. By July 20<sup>th</sup>, the budget must be filed with the County Auditor's Office. Tonight, the purpose of this meeting is considered an overview of the budget. The budget is fluid. Things change as we get closer to the year and during the year. The General Fund is not a restricted Fund. The Local Recovery Fund has some restrictions but can be used for other fund expenses. Any other fund is restricted and must be spent on that fund department – like road and bridge, garbage and waste, police district, fire district, etc. This budget does not include the new permissive fee that was acted upon last month. That figure cannot be added at this time. Waiting for final approval and then can go on the budget closer to the start of the new year. The police department has 2 new vehicles on order which should put the department in good shape for vehicles. Body cam, tasers and a laser gun purchased in Year 2022 help the officers. The department has 5 full time employees and 2 part time to serve our township. The Fire levy pays for the township to maintain service with Whitehouse and Waterville. Recently, the roads in our township were maintained thru a crack seal project. Waterville Township is looking to use it money conservatively and effectively.

Trustee Hertzfeld had a question about Fund # 1000 – General Account Fund. He is concerned with the low balance in the account at the end of the year 2023. Fiscal Officer Vorst just received the Final Rules for the State and Local Fiscal Recovery Funds. This is Account #2272. We will begin looking at paying some of the General expenses out of the Local Fiscal Recovery Fund account. This will be discussed at the next regular meeting.

Trustee Hertzfeld also wants to look at the levy process. He wants to be prepared in the event the township would need to look at this in the future.

Trustee Theroux will be looking at the current levies – when they were placed and the rates. She will also be gathering information on the amount of property tax revenue coming in for year 2023.

There being no further business to be brought forward, Trustee Anderson made a motion to adjourn, seconded by Trustee Theroux.

Adjourned at 7:11 pm.