

**WATERVILLE TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING  
OCTOBER 27, 2021 – 7:00 PM**

**RECORD OF PROCEEDINGS**

1. **Call to Order / Pledge of Allegiance** – The meeting was called to order at 7:00 pm by **Trustee Hertzfeld**. Those in attendance joined in the Pledge of Allegiance.
2. **Roll Call** – In attendance were Trustee Hertzfeld, Trustee Wheeler, Trustee Theroux, Deputy Fiscal Officer Michael, Chief Humes, Zoning Inspector Jim Fischer, and Patty Rupert. Guests in attendance were William Walborn, Toby Miller, Kim Anderson, Jeanne Taylor, Jeff Michael, Renee Hertzfeld, Eileen Sullivan and Karen Gerhardinger (*The Mirror*).
3. **Approve Agenda for October 27, 2021 Meeting** – Trustee Hertzfeld made the motion to approve the agenda. Trustee Wheeler seconded. **MOTION PASSED.**
4. **Minutes for Review:**
  - a. Approve Minutes for September 22, 2021 Meeting – Trustee Wheeler made the motion to approve. Trustee Hertzfeld seconded. **MOTION PASSED.**
  - b. Approve Minutes from October 6, 2021 Special Meeting – Trustee Theroux made the motion to approve. Trustee Hertzfeld seconded. **MOTION PASSED.**
  - c. Due to remarks of needing to change the meeting minutes to our Assistant to Fiscal Officer Patty Rupert by resident Karen Schneider at a previous meeting, Trustee Theroux read a resignation letter from former Fiscal Officer Kay Robertson regarding the same matter. Letter is on file with these minutes.
5. **Fiscal Officer's Report / Deputy Fiscal Officer Michael**
  - a. Warrants / Payment Vouchers for approval – Trustee Wheeler made the motion to approve the warrants and vouchers for this reporting period. Trustee Theroux seconded. **MOTION PASSED.**
  - b. Trustee Theroux made a motion to accept funds from the American Rescue Plan. Trustee Hertzfeld seconded. **MOTION PASSED.**
  - c. Trustee Theroux made a motion to create a fund in the UAN to deposit these funds. Trustee Wheeler seconded. **MOTION PASSED.**
  - d. Our Deputy Fiscal Officer (also Fiscal Officer from Swanton Township) and Jeff Michael, Chairman of Swanton Township Board of Trustees were on hand to discuss actions of our Former Chief of Police Bingham. Feels because of connection to Waterville township, he has been targeting Swanton Township because of animosity toward Deputy Fiscal Officer Michael. Village of Whitehouse Councilman Bingham is trying to cancel out Swanton township's fire contract with the Village. There is currently five years remaining. Causing panic among Swanton Township residents. He is comparing what Swanton Township pays, to the Fire Co-Op Agreement Waterville Township is in. Situation and facts are misrepresented in *The Mirror*.
  - e. Verizon Bill old charge from the police department still hanging out there. It was pointed out to the public present at the meeting, this has been going on for over a year with the previous police department administration and nothing to do with current police department operations.
6. **Old Business**
  - Leaf Collection – Posted to begin November 1. Before the meeting was called to order, resident William Walborn mentioned current contractor has served the township very well.

**7. New Business –**

Police Department Overtime – Trustee Theroux reported claim on overtime not paid to the police department from 2019/2020 amounts to \$5,607.95. We have doubts on these claims. We have a liability to the department of labor. Trustees were in agreement further investigation is required. We will hold out an additional 30 days to discuss at our next meeting.

**8. Department Reports**

- a. **Police / Chief Humes** – New Lieutenant, Jeff Siebenaler was recently hired. Elated to have him in Waterville Township. Nicholas Smith was also recently hired as a patrol officer. Feels he will be an excellent officer. Background checks being conducted for two additional full time officers. Possibly one part-time officer as well. Chief Humes as the trustees for the approval/motion to dispose of obsolete office set-ups/dividers. Trustee Theroux made the motion, seconded by Trustee Hertzfeld. **MOTION PASSED.**

Car 93 just had 130,000 mile checkup. Has major issues, engine motor mounts are failing. Cost of repairs is nearly \$2,000 which exceeds his authorized spending limit. Trustee Theroux made the motion to go forward with the repairs. Trustee Wheeler seconded. **MOTION PASSED.**

Computer system in building is beyond description. Wires are everywhere. No way of knowing if the building is secure. Wants to use Noris an authorized and certified vendor to police departments, to come in and assess. New computer system is just over \$10,000. Referral was made to the Deputy Fiscal Officer. She indicated there is funding available for this in the police department budget. Trustee Theroux made the motion to move forward with the new system. Trustee Wheeler seconded. **MOTION PASSED.**

Current Noris system is about to expire, being phased out and will no longer exist. The cost to remain in the new system and continue the contract is \$5,275. This expense is also in line with the Police Department budget. Trustee Theroux made the motion to approve the contract amount. Trustee Wheeler seconded. **MOTION PASSED.**

- b. **Zoning Inspector's Report /Jim Fischer**

Permit No. 032 – new pond permit for

Mark Foster

9310 Noward Road

Waterville, Ohio 43566

Agent – Redfox Custom Homes

Collected \$300.00 Check No. 2438

Permit No. 033 – home alteration permit (covered porch)for

West Rock Development (spec. home)

8501 Valleygate, Coventry Glen 91-01719, Lot 53

Waterville, Ohio 43566

Collected \$125.00 Check No. 6564

Permit No. 034 – Permit for an addition (40,200 sq. ft.) to

Greenlock Self Storage

6250 Waterville Monclova Road

Waterville, Ohio 43566

Collected \$1750.00 Check No. 1374

Permit No. 035 – fence permit for

Cindy Killy

5984 Weckerly Road

Whitehouse, Ohio 43571

Collected \$50.00 Check No. 10755

Permit No. 036 – Bed and Breakfast permit for

Richard Wheeler

11266 Obee Road  
Whitehouse, Ohio 43571

Collected \$550.00 Check No 9450

10-08-2021 – Finally some progress on the Telluride property has been accomplished. Except for the area of the property that is planted to crops, the property has been mowed or chopped to an acceptable length. To avoid the same problem next year, I am not planning on waiting until I receive a complaint. 09-27-2021 – I spoke with Patricia Schwee who had questions about the property that is for sale at 7750 Dutch Road (the old Betty Shultz property). She was thinking about starting a vineyard with a retail wine tasting business. She also had questions about possibly converting the riding arena into an events center that could be rented out. We had a long discussion. The property is still for sale.

10-05-2021 – I spoke with Sandra Hale. She had set back questions about a piece of property.

10-06-2021 – I spoke with Anthony from Nexis. Nexis would like to place a triple wide mobile home on the compressor station property for permanent office space. I told him that mobile home structures were not allowed in the township and did not meet the architectural requirements as outlined in our zoning resolution. I referred him to the compressor station section of the zoning resolution.

10-07-2021 – I spoke with Brian Carroll. He had questions about plot plans.

10-07-2021 – I spoke with Kreg Moosman, 10001 Neapolis Waterville Road. I have received a complaint that there may be a commercial trucking business operating from the property which is currently zoned Agriculture. He did say he has on commercial licensed multi axle dump truck that is contracted out some days of each week and has an employee driver that operates the vehicle. I explained that his property was not zoned to operate the business. I explained his options, (1) request a conditional use permit, (2) remove and park the truck on a property which is zoned properly, (3) not use the truck for commercial business. A home occupation permit was not an option permit does not allow for an employee.

10-19-2021 – I spoke with Kelsey (no last name). She asked if Waterville Township had any zoning regulations or any resolutions against growing and/or distributing medical marijuana. I responded that there isn't anything currently in our zoning resolution addressing growth or distribution of marijuana but, a few years ago, the Trustee's passed a resolution forbidding the growing and distribution of marijuana in Waterville Township.

10-19-2021 through 10-25-21 – I spoke with Steve Hale, Dan Dubilzig and Mark Strayer. All had questions about getting a permit for an accessory building. Each will schedule appointments when they have their paperwork ready.

10-25-21 – I spoke with Joe Steward who owns Muddy Water Outdoors gun shop, 10110 South River Road. He would like to add another shooting range for rifles. He is not in a hurry for an answer. I want to get advice from the Zoning Board about permitting.

## **9. Correspondence/Administrative / Patty Rupert –**

Notification for leaf pick-up has been posted.

Received digital copies of new zoning maps from Lucas County Plan Commission.

## **10. Trustee Reports -**

- a. **Richard “Duke” Wheeler** – Just received Broadband Ohio grant information this afternoon from Chad Olson (Board of Lucas County Commissioners). Would like to discuss at next month's meeting.
- b. **Kyle Hertzfeld** – Attended 911 meeting - ongoing, continue to work on funding.

- c. **Julie Theroux** – Attended the FTUCD meeting. Approved to pay the township \$1100 for the remaining equipment. Check has already been received. FTUCD is beginning a search for a financial assistant, approximately \$20 hours/month.
- Bureau of Criminal Investigation (BCI) - Someone was using township Autozone account to purchase parts for vehicles not belonging to the township. By using this account, it afforded them significant discounts, and no tax being paid. Presented samples of invoices. Paid with cash. The invoices we discovered have totalled thousands of dollars. BCI determined this is criminal activity. Has been submitted to the attorney general. (Lucas County Procecutor’s office). Due to lack of support and time constraints on staff, we are closing this investigation. Account was supposed to be closed. Still received bills after the fact. Because it was accidentally billed to the township, rather than a personal credit card or cash payment, is the reason it caught our eye, and started out investigation.

11. **Executive Session** – None

12. **Adjournment** – With no further business to discuss, Trustee Wheeler made the motion to adjourn. Trustee Theroux seconded. **MOTION PASSED.**

**Next meeting: November 17, 2021**

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES.**

The adoption of all resolutions or motions were in an open meeting of this Board and action by this Board or any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.