

**WATERVILLE TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING  
JULY 28, 2021 – 7:00 PM**

**RECORD OF PROCEEDINGS**

1. Call to Order / Pledge of Allegiance – The meeting was called to order at 7:00 p.m. by Trustee Hertzfeld. Those present joined in the Pledge of Allegiance.
2. In attendance were Trustee Hertzfeld, Trustee Theroux, Deputy Fiscal Officer Michael, Zoning Inspector Jim Fischer, Chief Humes and Patty Rupert. Trustee Wheeler was absent. Guests in attendance were Karen Gerhardinger (The Mirror) and resident Karen Schneider.
3. Approve Agenda for July 28, 2021 Meeting – Patty Rupert indicated Lucas County Auditor Anita Lopez is on the agenda next, and we should be sensitive to let her in on the agenda when she arrives. **Trustee Theroux** made the motion to approve the agenda. **Trustee Hertzfeld** seconded. **MOTION PASSED**
4. Lucas County Auditor – Anita Lopez (Joined meeting at 7:15 p.m. after New Business.)  
2021 County Wide Triennial Property Values – Informational Update  
Full audio recording of her comments is available on website recording. County will be giving residents an opportunity to set up appointments with the Auditor’s office to discuss individual circumstances. Wanted to give residents an opportunity to know what’s coming in advance. Trying to keep any increase in percentages as low as possible. High values and housing being at a premium along with low interest rates is making this difficult. Residents are encouraged to use the county’s tax calculator tool on AEIRS (Auditor’s Real Estate Information System). Notification of public meetings will be posted on the township website.
5. Minutes for review, deletions, and corrections.
  - a. Approve Minutes for June 23, 2021 Meeting – **Trustee Hertzfeld** made the motion to approve the minutes as submitted. **Trustee Theroux** seconded. **MOTION PASSED**
6. Fiscal Officer’s Report
  - a. Warrants / Payment Vouchers for approval – **Trustee Hertzfeld** made the motion to approve warrants and payment vouchers for this reporting period. **Trustee Theroux** seconded. **MOTION PASSED**
7. Old Business
  - a. Maintenance Equipment – Trustee Theroux reported the large equipment auction went very well. The township has received \$106,000 from the sale on Deals.Gov so far. Some minor loose ends remain, but all went very well. Rory Hartbarger from FTUCD was very helpful, as well as the initial hours spent by Trustee Hertzfeld getting the equipment ready. Some smaller equipment lots remain, and that will be handled separately. There are also records needed to be reviewed, inventoried and cataloged before any destruction of records can take place.
  - b. Bids for Salting of our Roads and Snow Removal – Move to next meeting when Trustee Wheeler is available. Will also need to add Crack Sealing and Ditch Mowing to next agenda.
8. New Business
  - a. Leaf Pick-Up – Move to next meeting.
9. Department Reports
  - a. Police (Chief Humes)
    - Computer Audit Preliminary Results – Still waiting on written report. Found no major issues. Some items would be considered not best practices.
    - Property Room Audit Results – 4 fire arms were not accounted for. Video of destruction was available. Seems to have been a paperwork issue. Recommendations were made by the auditor.
    - Car 95 – Now complete with suspect seat and partition. Genoa P.D. donated parts to finish project.
    - Car 94 – 2014 Charger being decommissioned for sale. Donated seats and divider to Walbridge. They in turn gave us a seat to retrofit our charger better for resale.

- Vest Issue Resolution – Completely resolved. Obtained a 2020 proper fitting vest from Toledo P.D. New vest for part-time female officer should be here within a week or so.
- Narcan Obtained – 10 units. Use has dropped pretty drastically.
- Request Permission to Accept Grant – organization known as Spirit of Blue Foundation. \$4000 donation for new Samsung phone and other boxes. Comes with preemptive and priority phone service. From arrival to January of 2030. Approximate value of \$48,000. **Trustee Theroux** made a motion to approve the Spirit of Blue Grant. **Trustee Hertzfeld** seconded. **MOTION PASSED.**
- OPOTC, Ohio Peace Officer Training Commission – peace officers first, law enforcement as necessary. This is the philosophy I try to operate by. Police department’s efficiency will not be measured by the amount of citations and arrests, but rather by peace in the community and reduction of crime.

b. Zoning Inspector’s Report (Jim Fischer)

Permit No. 023 – new home permit for

Seneca Custom Homes (spec. home)

6324 Glen Gary Woods

Lot No. 59, Plat 3, Coventry Glen

Waterville, Oh 43566

Collected \$250.00 Ck. No. 2401

Permit No. 024 – new fence permit for

Peter Turnbull

8461 Glen Creek Road, Coventry Glen

Waterville, Oh 43566

Collected \$50.00 Ck. No. 40574

Permit No. 025 – new accessory building permit for

Adam Hinton

11441 Stiles Road

Whitehouse, Oh 43571

Collected \$ 300.00 Ck. No. 2589

Permit No. 026 – new in ground pool permit for

Ken and Maureen Freeman

8533 Glen Gary Woods, Coventry Glen

Waterville, Oh 43566

Collected \$300.00 Ck. No. 8250

Permit No. 027 – new accessory building permit for

Jessica and Steven Myers (10 x 16 shed)

6348 Glen Gary Woods, Coventry Glen

Waterville, Oh 43566

Collected \$100.00, Ck. No. 5219

Permit No. 028 – new accessory building permit for

Gary Wise (24 x 32 garage)

11855 Neapolis Waterville Road

Whitehouse, Oh 43571

Collected \$100.00, Ck. No. 5219

Permit No. 029 – new fence permit for

Doug McMahan

5754 Whitehouse Spenser Road

Whitehouse, Oh 43571

Collected \$50.00, No check. Paid \$50.00 cash

06-28-21 – I spoke with Diane from Marleau Fence about a fence permit for a property in Coventry Glen. She would like to handle the permit by mail and will send the paperwork to my home address.

06-28-21 – I spoke with Tami from CC Pools about an in-ground pool permit for a property in Coventry Glen. She would like to handle the permit by mail and will send the paperwork to my home address.

06-29-21 – I spoke with Guy Brown about a property at 7325 Finzel Road that he owns. He would like to build an accessory building on the property but at this time it does not have a dwelling on it. He may put a kitchenette and restroom in the building and wanted to know if that would qualify as a dwelling.

Currently, all paper work is on hold.

06-30-21 – I spoke with Doug McMahon who lives at 5754 Whitehouse Spenser Road. He wants to place a 7' high fence on his property. I told him our code only allows a maximum 6' high fence in the back and side yards. He will call back at the end of July. He may want to appeal.

07-07-21 – I spoke with Lee Anne Column who lives in Crimson Hollow whose property is contiguous to the Telluride development. She is complaining about the overgrown weeds and thistle seed blowing onto their property and the neighboring properties and swimming pools. I am working with Homes by Josh Doyle to have the property mowed.

07-27-2021 – I spoke with Guy Brown and also Joe Bublick, who will be the contractor for Mr. Brown. He is still considering his options.

10. Correspondence / Administrative (Patty Rupert)

- a. OTARMA 2020 Annual Report has been received if anyone is interested.
- b. Received Waterville and Whitehouse 2<sup>nd</sup> Quarter Fire Runs reports have been received and will be on file at the hall. Patty will get reports copied for the Chief.
- c. Protegis Fire & Safety – Fire Extinguishers – Contact has been made and credit application and tax-exempt form will be submitted. Appointment will then be made for a review of the hall and the police station for recommendations and quotes for service.

11. Trustee Reports -

- a. Richard “Duke” Wheeler – Not present.
- b. Kyle Hertzfeld – Cancelled Zoom account since we will no longer be using.
- c. Julie Theroux – FTUCD. Agreed to pay final amount due to township. Should clean up all outstanding remaining funds. Patty requested FTUCD changes their address to accept their own bills. They continue to come to the township address. (ie. Gas, Electric, Water). Zoning – Zoning Board continues to make progress on final review of new zoning resolution. Pleased with progress Chief is making with police department.

12. Executive Session – Not needed.

13. Adjournment - With no further business to discuss, Trustee Hertzfeld made the motion to adjourn. Trustee Theroux seconded. MOTION PASSED

The adoption of all resolutions or motions were in an open meeting of this Board and action by this Board or any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

**Next meeting: August 25, 2021**

*Agenda items are due by 5:00 pm on Friday prior to meeting date*

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES.  
IF YOU ARE NOT SPEAKING DURING A ZOOM MEETING, PLEASE MUTE YOUR DEVICE**