

RECORD OF PROCEEDINGS – FEBRUARY 26, 2020

Waterville Township Trustees' Meeting

Waterville Township Hall

PLEDGE OF ALLEGIENCE:

Kyle Hertzfeld called the meeting to order at 7:00 p.m. All those present were asked to join **Mr. Hertzfeld** in reciting the Pledge of Allegiance.

OFFICIALS:

Chairman – Kyle Hertzfeld – Present
Vice Chairman – Brett Warner – Present
Trustee – Duke Wheeler – Present
Deputy Fiscal Officer – Peggy Michael - Present
Police Chief – Richard Bingham – Absent (Shaun Wittmer attended)
Zoning Inspector – Jim Fischer – Present
Solicitor - John Borell, Lucas County Assistant Prosecutor - Absent

AGENDA

Duke Wheeler made a motion to approve the agenda for the February 26, 2020 meeting. Seconded by **Brett Warner**. **MOTION CARRIED**

PUBLIC COMMENTS

The Board of Trustees may/may not choose to respond to or take any action on comments at this time.
Resident **Karen Schneider** addressed the trustees on several issues. Some of the key questions being:
What is the maximum total millage the Union Cemetery has the authority to access to Waterville Township residents?
If transparency by the board is so important, why are minutes on the website so far behind?
Also, audio meeting minutes seem to be lacking.
What actions have the trustees taken to hire a Fiscal Officer that actually lives in the township and why is there nothing as such posted on the website?
Found it tragic that Trustee Warner stated in the October meeting that the township had only lost \$24,000 when Whitehouse conformed it's borders, then went on to state that the township had no money to send notifications out to the residents on how trash pick-up works in the township.
(Complete audio recording is posted on the website.)

Resident **Roger Fischer** asked if there is any current information on the construction of the Nexus compressor station. Trustee Wheeler has not heard anything from Nexus for the past three months. Nexus is blaming holdups on the Trump administration. Have filed for an extension with the Federal Regulatory Commission. Building was targeted for August of last year. August of 2020 is now the plan. Unclear as to how many extensions they can file. Roger has a general curiosity when the construction will take place if and when the go ahead with the compressor station. Construction in Sandusky County took 4-6 months.

MINUTES

Brett Warner made a motion to approve the minutes from the January 16, 2020 Township Trustee Meeting. Seconded by **Duke Wheeler**. **MOTION CARRIED**

Patty Rupert will make every effort to have the minutes caught up on the website as soon as possible.

FISCAL OFFICER REPORT / PEGGY MICHAEL

Payment of Warrants/Vouchers

Kyle Hertzfeld asked for a motion to approve vouchers, warrants, and purchase order for this reporting period.

Duke Wheeler made the motion to approve vouchers, warrants, and purchase order as presented. **Kyle Hertzfeld** seconded. **MOTION CARRIED.**

Peggy Michael thanked Patty for her assistance in consolidating the Toledo Edison bills using collective billing.

Peggy also found 2018 receipts in banker storage boxes along with some 2019 for gas at the Anthony Wayne bus garage. Worked with AW personnel to straighten out the mess. Was only billing the Police Department and was not including the road department. Decided to bill us from 2018 forward for the remainder to keep on track. Anthony Wayne did some digging and figured out how to keep things straight moving forward. The P.O. your being asked to sign tonight is for the bill for back payment. Needs to be kept better track of on our end. Peggy asked **Shaun Wittmer** for a listing of badge numbers in lieu of Social Security last four digits. He will take care of getting her the needed information.

OLD BUSINESS

Fire District

Trustee Hertzfeld went to the fire district meeting today in Whitehouse. Wanted to see if everyone was interested in being a part of the plan. Kyle told the fire district representatives without talking to the other two trustees, he seemed to think they would want to take part. **Trustee Wheeler** stated he spoke with Josh and feels it's a well thought out plan. He would be willing to support it as well. Kyle asked if anyone thinks there any other viable options? Kyle is willing to put calls into Providence and Monclova as they are on our borders. Possible town hall meeting to get thoughts and inputs from residents. Kyle Hertzfeld will talk to Waterville and Whitehouse fire departments for their availability. **Brett Warner** made the motion to schedule a town hall meeting at Lial School on Davis Road for Wednesday, March 18, 7:00 p.m. with an alternative date of Thursday, March 19 as a back-up availability date. **Duke Wheeler** seconded. **MOTION CARRIED.** **Patty Rupert** will take care of issuing the public notices.

911 Consolidation

Trustee Warner has been to two different meetings. There is a proposal from Springfield township which would be different from the county proposal. Fire chiefs are at the top, elected officials down lower. This basically means the decisions are being made by the fire chiefs. Already going forward. Enough entities have voted. Trustee Warner is more supportive of Springfield Township model, rather than the one set by the county. Springfield township group is trying to set things up differently so the elected officials are ultimately the ones with the final decisions. This board is going to be asked to support one of those two models going forward. Cost of this is very emotional. This will probably end townships like the Village of Berkey. Peggy Michael feels like fire chiefs will listen. Smaller townships do not have administrators. 4-5 year plan out before townships have full financial responsibility. Brett did attend county association meeting last month. Andy Glenn and Springfield township's law director, along with Mayor Carr from Maumee are leading the pack to come up with an alternate plan from the county version. Brett Warner is asking for support of our trustees to support the Springfield plan. Same consolidation, but different model is being asked to be supported. Brett is still waiting for the plan in writing. As of now, **Trustee Wheeler** is in favor of the county plan. Needs more information. Brett will continue to attend meetings.

Telluride Lighting- District Plat 1

Patty Rupert reported right after our last meeting, D&D Assets sent e:mail looking for finalization of plans. We have only received a verbal quote from Toledo Edison, nothing in writing. Requested this information three weeks ago. We still need county to do assessments. It's been a slow process. Still hanging on to check to cover the Toledo Edison work order from D&D Assets. We need to get information from Toledo Edison in writing. Duke Wheeler asked if we are required to pay for the lights. Feels the developer needs to pay for them. Surprized Edison has already put the lights in place. Complete narrative and discussion is on township recording. **Duke Wheeler** will follow up with John Borell.

DEPARTMENT REPORTS

Police/Shawn Wittmer for Chief Bingham

Public notice, grant funds, \$4,262 (township would be responsible for 25%, around \$1,000). This would be for 6 new bullet proof vests and accessories (expires every 4 or 5 years). An additional grant for \$6,662 (township would be responsible for 10%, around \$660). This would replace three in car radios to buy installation encryption and programming to get ahead of 911 consolidation requirements. An additional \$15,000 (township will be responsible for 25%, \$3750). More equipment due to 911 consolidation, in car routers and computers. County no longer provides them for free. To be in compliance with the grant, these funds need to be publicly reported.

Zoning/Jim Fischer

002 – Home Addition

Matt & Lindsey Hensley

8724 Palermo Court

Monclova, OH 43542

\$300 fee for BZA meeting (set-back variance granted)

\$125 fee for permit

003 – New Home

Seneca Builders

6348 Glen Gary Woods

Coventry Glen

Waterville, OH 43566

\$125 fee

004 – Accessory Building

Tim and Laura Woloszyn

11070 Alscott Lane

Whitehouse, OH 43571

\$300 fee

005 – Sign Permit

7410 Noward Road

Waterville, OH 43566

Denied due to right of way, going to BZA

Calls of interest:

01-21-20 – JM progress report for moving engineering services out of the temporary trailers. I asked for sketch of the new construction and a copy of the construction schedule to we know when the trailers will be gone.

01-31-20 – Jeremy O’Hair has questions about procedures for permits for a new home. Met with him on -2-03-20, but was lacking necessary paperwork. We will meet again later.

02-03-20 – Spoke with Shannon Veeder about setting up a tiny house on her parents property to be close to them and aid in their care. I told her zoning would not allow a tiny home as that is considered an RV or recreational vehicle. Also advised her 400 square fee would not meet the minimum square foot requirement and more than one residence was not allowed on a single piece of property.

Efforts to contact Fred Gothke for a progress report on construction of a fence around his pool have met with failure since the last meeting. I will continue to try and make contact.

02-24-20 – Spoke with Kathy Dolman about brush and tree trimmings left of her property by company working for Buckeye Cable. I explained to her this was not a zoning issue, but a civil matter. I passed along contact information.

02-26-20 – Spoke with Denise Toddonio. Her family is looking at property ion Fallen Timbers Fairways and she had questions about property taxes and water rates. I advised her to call Monclova Township as most of that property is in their jurisdiction.

John Widmer – Progress has been steady reviewing revisions to our zoning resolution.

Roads/Refuse/Maintenance

Trustee Wheeler has an appointment tomorrow with the County Engineer’s office to discuss our roads. Since refuse schedule has been posted on the website, Patty has reported there are fewer calls regarding missed pick-

ups. Need someone to check the route map and we can also have that posted on the website as well. **Patty Rupert** will get map scanned and sent to Web administrator.

Website/Phones

Kyle Hertzfeld asked how things stand with the Fiscal Officer position with the judge. It should be on the website and posted at the hall. Patty is unclear of language to use for postings. Duke will follow up with John Borell as far as language is concerned, terms limits, etc. Jim Fischer asked if position will remain the same with split duties. Brett Warner seems to think it would be up to the person filling the position.

Fallen Timbers Union Cemetery District

Cemetery – Brett Warner has been to 2 cemetery meetings. Job description approved for Fiscal Officer. Will be posted soon. Search has begun. Andy has been doing an excellent job representing duties at meeting. Brett has been tasked with getting a quote for mini excavator. Repair is needed to grounds because of heavy equipment use. \$32,000 set aside to purchase truck for cemetery use. Mowers will also be needed, to leave our for cutting grass along the side of our roads. Brett asked if township needs 2 trucks. Duke will ask road guys if they split up when they plow or if one truck could do it. Brett mentioned to Legions things they are trying to do in the cemeteries for improvements. Specifically the ceremonial areas. Roads have been addressed as an issue. Paying for it is a major concern and a big discussion.

CORRESPONDENCE/PATTY RUPERT

Patty passed along a congratulatory certificate to **Brett Warner** from Theresa Gavarone's office for his re-election. Lucas County Engineer's Annual meeting notification. Lucas County Engineer's sent map for review, also boundary validation needs to be reviewed. Brett suggested using the police department as a source. Patty passed along the information she had. **Shaun Wittmer** agreed to try and do something with it. Closed P.O. Box. All mail is now being sent to the township hall. Coordinated effort with Peggy to change of address letters being sent back with invoices. Waterville Gas company asked for our information/signature cards to be signed. Each trustee will take one to sign. Pipeline Emergency information was forwarded to the police department. Letter from Whitehouse Fire Department listing runs they made if their township, 3rd and 4th quarters. Patty will make a home for these reports. Waterville Fire Department as well. Police department asked to be copied as well.

TRUSTEE REPORTS

Kyle Hertzfeld asked when our current fire contract levy ends. Brett Warner thinks part of it is permanent. Will contact Josh Rosso at auditors office to be sure. We have a couple of unused cell phones. Kyle will research turning in phones to see if a hotspot for the hall would be possible.

Brett Warner continues to be impressed with the level of meetings and progress zoning commission is making on their resolution work. Met with Chief Bingham to discuss 911 consolidation. Need a trustee to handle being an insurance contact. Kyle Hertzfeld will handle being insurance contact. Brett Warner replaced folding chairs with current stackable chairs. This is a donation to the township (\$120). Folding chairs and white tables, as well as unused signs need to be transferred to the maintenance garage for storage.

PUBLIC COMMENTS

Karen Schneider again addressed the trustees regarding millage. Where is this information published? Would like to know if any type of analysis was done for costs regarding fire protection? Again asked about audio recordings. Feels trustees needs to be more forthcoming with information to residents. Audio recordings prior to May, 2019. Why are they, not there now when they were previously listed. Patty tried to explain that space on the server has been an issue at times. Would not accept reply. All minutes are archived and still available. Patty will contact our website administrator to have a discussion on this. More detail and audio narrative available on line. Questions and challenges persisted.

ADJOURNMENT

With no other business to discuss **Kyle Hertzfeld** entertained a motion to adjourn. **Brett Warner** made said motion. **Duke Wheeler** seconded. **MOTION CARRIED.**

Meeting adjourned at 8:30 p.m.

The adoption of all resolutions or motions were in an open meeting of this Board and action by this Board or any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Next meeting: March 25, 2020

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES