

RECORD OF PROCEEDINGS
Waterville Township Trustees' Meeting

Held at: 7:00 p.m. at the Waterville Township Hall on July 24, 2019.

OFFICIALS:

Chairman – Brett Warner – present
Vice Chairman - Kyle J. Hertzfeld – present
Trustee – Duke Wheeler – present
Fiscal Officer – Michelle Stahl (Interim) – present
Police Chief – Richard Bingham – present
Interim Zoning Inspector – Jim Fischer – present
John Borell, Lucas County Assistant Prosecutor - present

PLEDGE OF ALLEGIENCE:

Brett Warner called the meeting to order at 7:00 p.m. All those present were asked to join **Mr. Warner** in reciting the Pledge of Allegiance.

GUESTS: Karen Gerhardinger

AGENDA

Kyle Hertzfeld made a motion to approve the agenda for the July 24, 2019 meeting. Seconded by **Duke Wheeler**. **Motion Carried**

PUBLIC COMMENTS - None

MINUTES – June Audio recording needs to be transcribed.

Mr. Warner made a motion to approve the minutes of the May 22, 2019 regular meeting with no additions, deletions, and/or corrections. **Mr. Hertzfeld** seconded. **Motion Carried**

FISCAL OFFICER'S REPORT

Payment of Warrants/Vouchers

Ms. Stahl requested the Board's approval for the payment of the following vouchers and warrants and requested a move of appropriation funds from OPERS to cemetery fund (\$1400). **Brett Warner** made the motion to approve vouchers and warrants and supplemental motion, **Kyle Hertzfeld** seconded. **Motion Carried**

PAYMENTS - WATERVILLE TOWNSHIP, LUCAS COUNTY
6/26/2019 to 8/31/2019

Number	Post Date	Total Warrant Amount	Payee
81-2019	7/1/19	\$225.00	Ohio Deferred Compensation
83-2019	6/26/19	\$434.83	BUREAU OF WORKERS' COMPENSATION
84-2019	7/8/19	\$990.76	FIFTH THIRD BANK
88-2019	7/21/19	\$434.83	BUREAU OF WORKERS' COMPENSATION
89-2019	7/21/19	\$225.00	Ohio Deferred Compensation

90-2019	8/1/19	\$225.00	Ohio Deferred Compensation
91-2019	7/22/19	\$2,668.55	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM
92-2019	7/22/19	\$7,415.00	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM
93-2019	7/22/19	\$7,309.39	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM
94-2019	7/22/19	\$4,167.67	U.S. TREASURY
95-2019	8/5/19	\$1,663.82	U.S. TREASURY
96-2019	7/22/19	\$986.68	TREASURER OF STATE OF OHIO
97-2019	7/22/19	\$178.93	City of Perrysburg Income Tax Division
98-2019	7/22/19	\$496.07	CITY OF TOLEDO
99-2019	7/22/19	\$827.87	R.I.T.A.
40181	6/27/19	\$634.98	Ricardo A. Artiaga Jr.
40182	6/27/19	\$1,114.38	Richard Allan Ludwig
40183	6/27/19	\$22.88	Josh Arvay
40184	6/27/19	\$1,374.39	Brian B Biegajski
40185	6/27/19	\$1,821.43	Richard E. Bingham
40186	6/27/19	\$1,050.51	Harry Richard Kellett III
40187	6/27/19	\$92.42	Michelle L. Mc Devitt
40188	6/27/19	\$1,363.93	Daniel Martin Stuber
40189	6/27/19	\$1,056.07	Andrew T Whited
40190	6/27/19	\$855.86	Shaun Edward Wittmer
40191	7/1/19	\$370.74	JAMES ERWIN FISCHER
40192	7/1/19	\$753.83	Kyle James Hertzfeld
40193	7/1/19	\$88.01	Robert Long
40194	7/1/19	\$913.11	Brett T Warner
40195	7/1/19	\$826.21	Richard C Wheeler
40196	7/1/19	\$892.23	Michelle E Stahl
40197	7/1/19	\$239.62	DELTA DENTAL PLAN OF OHIO
40198	7/1/19	\$225.00	Ohio Deferred Compensation
40198	7/1/19	-\$225.00	VOID - Ohio Deferred Compensation
40199	7/1/19	\$141.45	Patricia A Rupert
40200	6/28/19	\$192.00	LUCAS COUNTY TOWNSHIP ASSOCIATION
40201	7/1/19	\$45.02	Valvoline, LLC
40202	7/1/19	\$683.00	THE MIRROR
40203	7/1/19	\$130.36	VERIZON WIRELESS
40204	6/28/19	\$150.00	LISA L. COLE
40205	6/28/19	\$45.35	CENTURY LINK
40206	7/1/19	\$148.46	TOLEDO EDISON
40207	7/1/19	\$132.70	CINTAS CORPORATION - 306
40208	7/1/19	\$166.57	Spectrum Business
40209	7/1/19	\$145.07	U.S. Bank Equipment Finance
40210	7/1/19	\$1,238.90	SuperFleet MasterCard Program
40211	7/1/19	\$28,714.50	VILLAGE OF WHITEHOUSE - FIRE
40211	7/1/19	-\$28,714.50	VOID - VILLAGE OF WHITEHOUSE - FIRE

40212	7/1/19	\$28,816.00	CITY OF WATERVILLE - FIRE
40213	7/1/19	\$1,350.00	HANIFAN-OBENAUUF-ROBINSON,INC.
40214	7/1/19	\$28,714.50	VILLAGE OF WHITEHOUSE - FIRE
40215	7/1/19	\$155.52	GENERAL PRO HARDWARE
40216	7/1/19	\$250.00	Gary Zachrich
40217	7/15/19	\$1,385.95	Brian B Biegajski
40217	7/15/19	-\$1,385.95	VOID - Brian B Biegajski
40218	7/15/19	\$1,995.40	Richard E. Bingham
40218	7/15/19	-\$1,995.40	VOID - Richard E. Bingham
40219	7/15/19	\$1,075.00	Harry Richard Kellett III
40219	7/15/19	-\$1,075.00	VOID - Harry Richard Kellett III
40220	7/15/19	\$1,216.00	Daniel Martin Stuber
40221	7/15/19	\$1,169.92	Andrew T Whited
40222	7/15/19	\$862.56	Shaun Edward Wittmer
40223	7/15/19	\$1,385.95	Brian B Biegajski
40224	7/15/19	\$1,995.40	Richard E. Bingham
40225	7/15/19	\$1,075.00	Harry Richard Kellett III
40226	7/15/19	\$163.62	Spectrum Business
40227	7/15/19	\$397.75	LUCAS COUNTY TREASURER
40228	7/15/19	\$57.57	STEVE ROGERS FORD
40229	7/15/19	\$2.50	TREASURER OF LUCAS COUNTY - TAXES
40230	7/15/19	\$58.91	THE WATERVILLE GAS COMPANY
40231	7/15/19	\$47.93	CITY OF WATERVILLE - WATER DEPT.
40232	7/15/19	\$667.85	Ricardo A. Artiaga Jr.
40233	7/15/19	\$1,107.32	Richard Allan Ludwig
40234	8/1/19	\$684.28	Ricardo A. Artiaga Jr.
40235	8/1/19	\$218.94	Josh Arvay
40236	8/1/19	\$1,316.53	Brian B Biegajski
40237	8/1/19	\$1,821.43	Richard E. Bingham
40238	8/1/19	\$370.74	JAMES ERWIN FISCHER
40239	8/1/19	\$753.83	Kyle James Hertzfeld
40240	8/1/19	\$1,148.48	Harry Richard Kellett III
40241	8/1/19	\$88.01	Robert Long
40242	8/1/19	\$1,269.62	Richard Allan Ludwig
40243	8/1/19	\$137.69	Patricia A Rupert
40244	8/1/19	\$911.07	Michelle E Stahl
40245	8/1/19	\$1,253.13	Daniel Martin Stuber
40246	8/1/19	\$913.11	Brett T Warner
40247	8/1/19	\$826.21	Richard C Wheeler
40248	8/1/19	\$987.22	Andrew T Whited
40249	8/1/19	\$896.09	Shaun Edward Wittmer
40250	7/25/19	\$1,000.00	LAW ENFORCEMENT SYSTEMS, INC.
40250	7/25/19	-\$1,000.00	VOID - LAW ENFORCEMENT SYSTEMS, INC.
40251	7/25/19	\$528.38	Michelle Stahl
40252	7/25/19	\$1,018.56	TOLEDO EDISON

40253	7/25/19	\$6.80	Fisher Auto Parts, Inc.
40254	7/25/19	\$1,350.42	MEDICAL MUTUAL OF OHIO
40255	7/25/19	\$10.20	GENERAL PRO HARDWARE
40256	8/1/19	\$1,350.00	HANIFAN-OBENAU-ROBINSON, INC.
40257	7/25/19	\$25.00	TOLEDO-LUCAS COUNTY PLAN COMMISSIONS
40258	7/25/19	\$132.70	CINTAS CORPORATION - 306
40259	7/25/19	\$1,000.00	Law Enforcement Foundation, Inc.
	Total		
	Payments	\$133,451.62	
	Total		
	Expenditures	\$133,201.62	

Invoices

Discussion on which bills were townships to pay and which ones were for cemetery. A bill from Republic billing township for containers was not correct. Republic should be billing residents directly for containers. The WENZ system is new. A portion comes from general fund and a portion comes from Police Department. Funds will need to be pulled from two different places (50/50 split). DNR invoice is for cemetery. All other road tractor invoices are for roads. We are not paying electric at cemetery. Also requested approval for a purchase order. No motion necessary.

OLD BUSINESS

Union Cemetery Update

Mr. Warner unable to make last meeting.

Fire District

Mr. Warner has not set a date to meet. Waiting to hear.

Zoning Software

Duke Wheeler was absent, no update available.

Garbage District

Mr. Warner asked **John Borell** if **Jim Shaw** has everything he needs to go forward. John has not heard anything so he assumes Jim has what he needs. **John Borell** will send Jim an e:mail to verify.

Township WENS Notification

Mr. Warner asked **Chief Bingham** to get a notice out the township has open positions for Fiscal Officer and Zoning Inspector. You must be a township resident in order to apply

NEW BUSINESS

Merged and Consolidated 911 Services

Chief Bingham met with Matt Hagerman. Talked about consolidation they are trying to and may move timing back a little farther due to opposition. If passed by county commissioners, there would be no cost to us next year, then ½ the following year, then full amount the year after that. Have some ideas to alleviate hardship on smaller townships. Gas tax can possibly be used. Eventually may need to do a levy for additional funds or make cuts. So basically we have a year and a half before we have a financial obligation. This would be a huge hit for our township.

DEPARTMENT REPORTS

Police Department

Chief Bingham Would like to purchase a new vehicle for next year. Takes 6-7 months to get in. Currently have 2 vehicles that will be 5 years old next spring. Chief is striving to have a rotation by

staggering replacements. Nexuss is no longer giving grants. Changed name and need to go thru Ambridge. We need to reapply for a \$25,000 grant thru newly named company. Uncertain as to what is going to be available. Chief currently has everything they need for a vehicle. Did not buy a vehicle this year. Needs to get a least one now, to avoid additional wear and tear on current vehicles. Discussion on vehicles types for replacement, gas consumption, etc. You do not pay for it until it comes in. Needs trustee approval for letter of commitment to purchase vehicle. Will need to make a decision when vehicle comes in to lease or purchase. It should be within budget to do this next year, with carryovers from this year. **Kyle Hertzfeld** made the motion to go ahead with the commitment to purchase and select which vehicle will work best for the department, **Brett Warner** seconded.

Motion Carried

Roads Department

Mr. Hertzfeld said he had Richard Ludwig do some work on our roads filling cracks. Needs to talk Richard regarding salt. Will see what we have.

Refuse Pickup

Mr. Warner said he had a week with no phone calls. **Mr. Hertzfeld** was not so fortunate. More trucks seem to be dedicated to Waterville and not so much the township, only one truck and one guy? Still have problems, but seem to be less.

Zoning – Inspector’s Report

Jim Fischer reported no new permits since last meeting in June. Does have two appointments set up for tomorrow. Josh Doyle development has put up two realtor signs in right of way. Put a call in to have them moved back. They are also doing survey work, plan commission has already approved. Site plan has not yet been reviewed by the zoning board nor has seen the recommendations of the plan commission.

Matt Ritchie was going to remodel a barn and ended up tearing it down and building new. Made him aware he does need a permit. Will be handled after fair.

John Widmer is wrapping up major project he has been working on. Has begun to look at our book and is developing a plan of attack. Began with a chart for easy reference as to what type of structures and development is allowed in our zoning resolution.

Duke Wheeler received a call from a frustrated resident who is trying to get a permit. Seems information needs to be updated on website for better contact information.

Erin Mastin is still trying to get a retail shop at the former Peggy’s Ceramics. Is working with her attorney and county to figure something out.

Additionally, **Brett Warner** would like to have a executive session during the August meeting to interview possible candidates for the Zoning Inspector position. Follow with discussion on how to move forward. Brett will reach out to our 4 applicants to see if they are available. **Jim Fischer** is willing to be a part of the executive session.

Brett Warner had a discussion with **Bob Long** and he is in agreement that Property Standards Officer position should be combined with duties of the Zoning Inspector. He is hopeful that he has an opportunity to be on one of our boards.

FISCAL OFFICER CORRESPONDENCE

Michelle Stahl has an audit that needs to be signed off on by one trustee. Michelle looked thru it, but does not have the knowledge if something is missing. Brett Warner signed off on it and Michelle will as well. Trustees went thru various pieces of mail, county engineer’s office, etc.

TRUSTEE REPORTS

Duke Wheeler – Not present.

Kyle Hertzfeld – questioned as to how we want to proceed with Fiscal Officer position. **Judge Puffenberger** needs a letter from trustees requesting assistance from his office. Forward interested parties at this point to Judge Puffenberger’s office. **John Borell** will send an e:mail with body of text necessary to trustees. Fire contract is up this year, December 31. We need to look at the budget for this. **Jim Fischer** received a call from Mr. Coyle, represents Jack Trail family who has a lot at Noward and 64 for sale. Jim has referred him to our Land use plan and overlay district.

Brett Warner – Waterville township was well represented at Lucas County Fair.

There being no further business to be brought before this Board **Mr. Hertzfeld** made a motion to adjourn. Seconded by **Mr. Warner**. **Motion Carried**

Adjourned at 8:05 p.m.

Attest: /s/ Patricia Rupert
Administrative Assistant to
Temporary Deputy Fiscal Officer
(Transcribed from Audio Recording)

Trustees: Kyle Hertzfeld
Brett Warner
Duke Wheeler