

RECORD OF PROCEEDINGS
Waterville Township Trustees' Meeting

Held at: 7:00 p.m. at the Waterville Township Hall on June 26, 2019.

OFFICIALS:

Chairman – Brett Warner – present
Vice Chairman - Kyle J. Hertzfeld – present
Trustee – Duke Wheeler – present
Fiscal Officer – Michelle Stahl (Interim) – present
Police Chief – Richard Bingham – present
Interim Zoning Inspector – Jim Fischer – present
John Borell, Lucas County Assistant Prosecutor - present

PLEDGE OF ALLEGIENCE:

Brett Warner called the meeting to order at 7:00 p.m. All those present were asked to join **Mr. Warner** in reciting the Pledge of Allegiance.

GUESTS: James Powell, Toby Miller

AGENDA

Brett Warner made a motion to approve the agenda for the June 26, 2019 meeting. Seconded by **Kyle Hertzfeld**. **Motion Carried.**

PUBLIC COMMENTS

James W. Powell 9006 South River Rd. has been having major flood problems for many years. State promised they would fix it. County promised they would fix it. State promised they would fix it before it was turned over to the county with the opening of the new 24. **Brian Miller** in the County Engineer's office should have fixed it. Nothing has been done. Resident has photos of problem. **Mr. Wheeler** will stop by and look at it this evening. **Mr. Hertzfeld** has already been in contact with engineer's office. County is aware of this problem. Mr. Hertzfeld was told by **Brian Miller** it is a county project. Other neighbors have also complained about the ongoing flooding. Has been going on for 15 years or so not just this recording setting rainfall year. **Mr. Warner** informed **Mr. Powell** someone will follow up with him soon.

A resident who just came from a Lucas County Township Association meeting was asking about the 911 system. **Chief Bingham** and **Trustee Warner** informed her we are not going to feel a financial impact until 2021. They will be meeting soon to come up with a plan to talk about this a little bit more. The estimated costs for Waterville Township are \$36,000 in 2021 and \$57,000 the following year.

Toby Miller was concerned about standing water all along the pipeline. Wants to know if Nexus is doing anything about this. Was curious due to the Revolution pipeline in Pennsylvania that went into service 9/7 and exploded 9/10 of last year. Blame was due to standing water setting on the newly laid pipeline. **Trustee Wheeler** will call them in the morning.

FISCAL OFFICER'S REPORT

Payment of Warrants/Vouchers

Ms. Stahl requested the Board's approval for the payment of the following vouchers and warrants:

**PAYMENTS - WATERVILLE TOWNSHIP, LUCAS COUNTY
4/24/2019 to 6/30/2019**

Number	Payee	Total Warrant Amount	Purpose
61-2019	BUREAU OF WORKERS' COMPENSATION	\$434.83	Insurance Premium
62-2019	Ohio Deferred Compensation	\$250.00	Withholding
63-2019	TREASURER OF STATE OF OHIO	\$692.51	Withholding
64-2019	U.S. TREASURY	\$3,047.94	Withholding
66-2019	FIFTH THIRD BANK OHIO PUBLIC EMPLOYEES	\$739.89	Operating Expenses
69-2019	RETIREMENT SYSTEM	\$9,608.79	Withholding
40068	DELTA DENTAL PLAN OF OHIO	\$253.71	Insurance Premium
40069	ANKENBRANDTS INC.	\$127.50	Operating Expenses
40070	Ohio Peace Officer Training	\$520.00	Training Expense
40071	Spectrum Business	\$166.57	Utility - Phone/Internet/Cable
40072	THE WATERVILLE GAS COMPANY	\$215.71	Utility - Natural Gas
40073	THE MIRROR	\$47.50	Advertising / Operating Supplies
40074	KENN-FELD GROUP ANTHONY WAYNE BOARD OF	\$113.40	AcctL WATE9130
40075	EDUCATION CITY OF WATERVILLE - WATER	\$286.54	Fuel Expense
40076	DEPT.	\$41.44	Utility - Water
40077	Fisher Auto Parts, Inc.	\$752.15	Repair/Maintenance
40078	TOLEDO EDISON	\$1,040.31	Utility - Electric
40079	HANSON AGGREGATES INC.	\$28.41	Operating Expenses
40080	Republic Services	\$5,026.90	Contracted Service - Refuse
40081	GENERAL PRO HARDWARE	\$149.44	Operating Supplies
40090	Ricardo A. Artiaga Jr.	\$630.87	Payroll
40098	Brian B Biegajski	\$1,247.12	Payroll
40099	Richard E. Bingham	\$1,995.40	Payroll
40100	Harry Richard Kellett III	\$1,099.49	Payroll
40101	Richard Allan Ludwig	\$1,185.25	Payroll
40102	Daniel Martin Stuber	\$1,178.87	Payroll
40103	Andrew T Whited	\$1,121.62	Payroll
40104	Shaun Edward Wittmer	\$889.40	Payroll
40105	MEDICAL MUTUAL OF OHIO	\$8,605.71	Insurance Premium
40106	Motorola	\$8,443.64	Grant Purch. - Radio & Antenna equip.
40107	WatchGuard Video	\$10,790.00	Grant Purchase - In Car Cameras
40108	Axon Enterprise, Inc.	\$3,495.00	Grant Purchase - Body Cameras

40109	VANCE OUTDOORS INC	\$171.50	Operating Supplies
40110	U.S. Bank Equipment Finance	\$129.84	Lease - Copier/Printer/Scanner
40111	CINTAS CORPORATION - 306	\$122.80	Repair/Maintenance
40112	HANIFAN-OBENAUF-ROBINSON,INC.	\$1,350.00	Lease - Police Dept.
40113	GOV-DEALS, INC.	\$11.25	Advertising
40114	Lexipol, LLC	\$2,262.00	Subscription Service
40115	TOLEDO EDISON	\$147.90	Utility - Electric
40116	VERIZON WIRELESS	\$130.32	Utility - Cell Phones
40117	Ricardo A. Artiaga Jr.	\$716.92	Payroll
40118	Brian B Biegajski	\$1,328.10	Payroll
40119	Richard E. Bingham	\$1,821.43	Payroll
40120	Harry Richard Kellett III	\$1,160.73	Payroll
40122	Daniel Martin Stuber	\$1,166.47	Payroll
40123	Andrew T Whited	\$1,067.39	Payroll
40124	Shaun Edward Wittmer	\$1,002.84	Payroll
40125	SuperFleet MasterCard Program	\$1,583.06	Payroll
40126	STEVE ROGERS FORD	\$51.02	Payroll
40127	Jennifer L Bingham	\$1,389.92	Payroll
40128	JAMES ERWIN FISCHER	\$370.74	Payroll
40129	Robert Long	\$88.01	Payroll
40130	Kyle James Hertzfeld	\$753.83	Payroll
40131	Richard C Wheeler	\$826.21	Payroll
40132	Brett T Warner	<u>\$913.11</u>	Payroll
	Total	\$82,791.30	

Mr. Wheeler made the motion to approve the vouchers and warrants, **Mr. Hertzfeld** seconded.
Motion Carried

Mr. Warner made the motion to approve purchase orders and certificates, seconded by **Mr. Hertzfeld**. **Motion Carried**

OLD BUSINESS

Union Cemetery Update

Mr. Warner was not at Monday night's Union Cemetery meeting, out of town. Meeting prior to that went very well. Changed the fee schedule a little bit. Will get over to Richard so they have it. This is moving along very well.

Fire District

Mr. Warner has inquired when committee was going to be meeting. Have made calls to Waterville and Whitehouse, have not heard back.

Refuse

Mr. Warner stated we need to get the resolutions to Jim Shaw that we passed. Need to get printed off and over to him.

Fiscal Officer Administrative Work

Mr. Warner and **Mr. Wheeler** said Zoning Secretary will do agendas and mail, but not minutes. Anything additional will need to be discussed further. **Mr. Wheeler** stated Fiscal Officer needs to be keeper of all records. Need to search for current resolutions. Need to get documents on a flash drive. **Mr. Warner** will contact former fiscal officer to see if we have electronic copies of resolutions recently passed we can get to Jim Shaw.

Zoning Software

Mr. Wheeler stated that **Patty Rupert** has been training with the software company. The software to input and track permits appears to be easy to use. Needs to further the training process in the coming weeks to make sure this is a good long term fit for the township.

Waterville Township-Village of Whitehouse JEDD (Joint Economic Development District)

Mr. Warner said Bob Bryce is interested in being appointed. **Brett Warner** made a motion to nominate **Bob Bryce**, **Duke Wheeler** seconded. Motion Carried.

DEPARTMENT REPORTS

Police Department

Chief Bingham sent e:mail out to everyone about 8750 Finzel Rd. with a fiberglass tub/shower unit set out for trash. Also covered **Bob Long**, Property Standards Officer. **Brett Warner** will follow-up with Republic to see if this is there responsibility or not. Has been out there several weeks from an apparent remodeling project.

Has also received a request from Wood County/Rising Sun OVI/drug check point on 223. Requesting use of their K-9. Drug problems are getting worse. Will be used as an independent contractor. Has done this before, just want everyone to be aware he is helping neighboring communities where he can.

OTARMA grant has been received for safety equipment. Have been able to purchase reflective vests, raincoats and collapsible safety cones that light up at night. All paid for by the \$500 grant.

Sean has been accepted to the Ohio Police Executive Leadership College Class 76. Has received a \$1500 scholarship. Been a sergeant for 2 years with no supervisor training. Chief Bingham is asking trustees to approve the remaining \$1000. Sean is willing to pay for the cost of the hotels and meals. **Mr. Hertzfeld** suggested we leave approval as is for now, but look into the possibility of covering additional expenses at a later time. **Duke Wheeler** made the motion to approve the \$1,000 request for funds, **Brett Warner** seconded. **Motion Carried**

Roads Department

Mr. Wheeler has received complaints about potholes on Lake View. Purchased 3 tons of cold patch, maintenance got right on it. Need to get word out to community we have material available for pothole repair.

Michelle Stahl just opened up resurfacing projects for Beucher Rd. & Finzel Rd. **Duke Wheeler** made motion to approve, **Brett Warner** seconded. 1.85 miles is in Waterville Township. Mr. Warner wanted a moment to read thru for discussion and voting. Waterville Townships contribution will be \$0.00. **Motion Carried** Passed around for all trustees to sign. **Mr. Fischer** will drop off to county engineer's office.

Refuse

Complaints are down. If not picked up, they do come out the next day to complete the route.

Kyle Hertzfeld reported on Allscott. Julie Waterman thinks the refuse truck hit her mailbox. Needs to be reported to police department as property damage, per **Chief Bingham**. Possibly could have been caused by some construction being done on that road.

Zoning – Inspector’s Report

Jim Fischer

4 New permits have been issued.

Tony Draper – 11450 Waterville Swanton Road, Storage building and pond - \$600

Mike & Ann Hertzfeld – 7058 Finzel Rd., Inground pool - \$300

Johns Manville – 7500 Dutch Rd., Construction Trailer (BZA), - \$00

Daniel Dublizig – 7124 Finzel Rd., Deck - \$50

Discussion with **Michelle Green** regarding lighting at their storage facility. Identified 3 possible glaring light locations and put shields over them. Permanent adjustable lights on order. Goal is to light up property and not surrounding area.

Two ongoing fence violations still working on. Barn remodel turned into rebuild. Was invited to a graduation party and discovered no permit was applied for. Rather than playing hardball and doubling the permit fee, I would just like to charge the normal fee. Trustees agreed.

Bob Long is looking into property where there has been some open dumping. Spread out in field, should be ag exempt. Also has been working with the cars on Weckerly Rd. All have now been tagged. Neighbor has since put up a fence to block the view of the cars, but did not get a permit. Bob is continuing to work with these residents.

Received a call from **Theresa Declercq**, Miller Danberry Realtors, about a Masonic Group interested in the property at 7410 Noward Road (old Hanifan property) to be as a church. Does not seem to be anything to worry about according to our zoning resolution.

Erin Mastin is still diligent about contacting county for approval for her retail business in the overlay district (formerly Peggy’s Ceramics). She has been working with lawyers that have determined this business should be able to exist in the overlay district. Jim is having difficulty getting answers. Waiting for John Borell/Bill Harbert answers.

Job Description for Zoning Inspector has been posted on website. **Brett Warner** is contact. Combining with Property Standards Officer. **Bob Long** would like to stay involved as an alternate on one of our boards if opening is available. Technically not available right now. Unsure of Bill Burkett’s status.

Mr. Warner was really impressed with the last BZA meeting and the level of thought and information exchange that took place. This was with Johns Manville construction trailer permit. Very happy and wanted to thank them publicly for their excellent work.

FISCAL OFFICER CORRESPONDENCE

Ms. Stahl reported that the following correspondence has been received:

- Draft Audit was received and forwarded on by e:mail. Signature page needs to be completed by the trustees. Review at next meeting.
- Cemetery sent checks for the union cemetery. **Brett Warner** informed Fiscal Officer bank account was just set-up. All expenses moving forward are not paid by the township.

No candidates have come forward from within the township. Not sure of how much secretarial work can be forwarded on to someone else. Zoning Secretary rate and Fiscal Officer rate should be different. **Brett Warner** made the motion to appoint **Patty Rupert** as **Administrative Assistant to the Temporary Deputy Fiscal Officer** at \$15.00/hour (temporary position). **Duke Wheeler** seconded. **Motion Carried**

TRUSTEE REPORTS

Duke Wheeler – Nothing to report.

Kyle Hertzfeld – Thanked Michelle Stahl for coming in to help Waterville Township.

Brett Warner – Publicly thank **DeVeaux Woodworking** for the donation of making the new tables in the township hall. Working on replacing the metal chairs in the township hall for visitors. Brett Warner will go ahead and make the purchase.

PUBLIC COMMENT

None.

There being no further business to be brought before this Board **Mr. Hertzfeld** made a motion to adjourn. Seconded by **Mr. Wheeler**. Motion carried.

Adjourned at 8:05 p.m.

Attest: /s/ Patricia Rupert
Administrative Assistant to
Temporary Deputy Fiscal Officer
(Transcribed from Audio Recording)

Trustees: Kyle Hertzfeld
Brett Warner
Duke Wheeler