

RECORD OF PROCEEDINGS
Waterville Township Trustees' Meeting

Held at: 7:00 p.m. at the Waterville Township Hall on January 23, 2019.

OFFICIALS:

Chairman – Brett Warner – present
Vice Chairman - Kyle J. Hertzfeld – absent
Trustee – Duke Wheeler – present
Fiscal Officer Jennifer Bingham – present
Police Chief – Richard Bingham- present
Zoning Inspector – Eric Gay – present
Lucas County Assistant Prosecutor – John Borell, present
Lucas County Assistant Prosecutor - Maureen Atkins

PLEDGE OF ALLEGIENCE:

Brett Warner called the meeting to order at 7:00 p.m. All those present were asked to join **Mr. Warner** in reciting the Pledge of Allegiance.

GUESTS: James Fischer, Karen Gerhardinger,

AGENDA

Duke Wheeler made a motion to approve the agenda for the January 23, 2019 meeting. Seconded by **Mr. Warner**. Motion Carried.

PUBLIC COMMENT

There were no public comments.

MINUTES

Mr. Warner made a motion to approve the minutes of the December 19, 2018 with no additions, deletions, and/or corrections. Seconded by **Mr. Wheeler**. Motion Carried.

Mr. Wheeler made a motion to approve the minutes of the January 5, 2019 with no additions, deletions, and/or corrections. Seconded by **Mr. Warner**. Motion Carried.

FISCAL OFFICER'S REPORT

Documents for Board

Ms. Bingham presented the following to the Board

- 1.) Minutes book updated and ready for signature

Payment of Warrants/Vouchers

Ms. Bingham requested the Board's approval for the payment of the following vouchers and warrants:

<u>No.</u>	<u>Payee</u>	<u>Amount</u>	<u>Purpose</u>
4-2019	Ohio Deferred Compensation	\$250.00 -	Withholding
5-2019	Ohio Deferred Compensation	\$250.00 -	Withholding
6-2019	Ohio Deferred Compensation	\$250.00 -	Withholding

No.	Payee	Amount	Purpose
7-2019	Bureau of Workers' Compensation	\$434.83	- Premium
8-2019	Treasurer of State of Ohio	\$690.34	- Withholding
12-2019	OPERS	\$9,562.02	- Withholding
13-2019	U.S. Treasury	\$2,958.98	- Withholding
39842	Ricardo A. Artiaga Jr.	\$616.94	- Payroll
39843	Josh Arvay	\$102.95	- Payroll
39844	Brian B Biegajski	\$1,333.44	- Payroll
39845	Richard E. Bingham	\$1,771.49	- Payroll
39846	Harry Richard Kellett III	\$1,020.45	- Payroll
39847	Richard Allan Ludwig	\$885.47	- Payroll
39848	Daniel Martin Stuber	\$1,350.24	- Payroll
39849	Andrew T Whited	\$947.51	- Payroll
39850	Shaun Edward Wittmer	\$882.09	- Payroll
39851	Brett T Warner	\$912.84	- Payroll
39852	Ricardo A. Artiaga Jr.	\$628.89	- Payroll
39853	Brian B Biegajski	\$1,366.08	- Payroll
39854	Richard E. Bingham	\$1,940.43	- Payroll
39855	Harry Richard Kellett III	\$1,103.72	- Payroll
39856	Richard Allan Ludwig	\$906.06	- Payroll
39857	Daniel Martin Stuber	\$1,140.49	- Payroll
39858	Andrew T Whited	\$1,126.59	- Payroll
39859	Shaun Edward Wittmer	\$951.81	- Payroll
39860	B & L Auto Service, Inc.	\$1,044.38	- Repairs/Maintenance
39861	Lucas County Engineers - Road Division	\$5,862.50	- Paving/Striping
39862	Thomas R. Wardell	\$759.00	- Zoning Commission
39863	Atnhony Wayne Board of Education	\$407.92	- Operating Supplies
39864	Roy Sidener	\$49.00	- Zoning Board of Appeals
39865	Toledo Edison	\$1,249.72	- Utility - Electric
39866	Stevens Disposal & Recycling Service	\$4,798.05	- Contracted Service - Refuse
39867	The Waterville Gas Company	\$521.15	- Utility - Natural Gas
39868	City of Waterville - Water Dept.	\$20.72	- Utility - Water
39869	Spectrum Business	\$154.18	- Utility - Telephone/Internet
39870	Delta Dental Plan of Ohio	\$264.28	- Withholding
39871	The Mirror	\$114.00	- Advertising
39872	Medical Mutual Of Ohio	\$8,551.06	- Insurance Premium
39874	Richard Allan Ludwig	\$1,195.48	- Payroll
39875	Brian B Biegajski	\$1,202.84	- Payroll
39876	Richard E. Bingham	\$1,771.49	- Payroll
39877	Harry Richard Kellett III	\$1,115.60	- Payroll
39878	Daniel Martin Stuber	\$1,187.30	- Payroll
39879	Andrew T Whited	\$968.58	- Payroll
39880	Shaun Edward Wittmer	\$869.38	- Payroll
39881	Ricardo A. Artiaga Jr.	\$641.83	- Payroll
39882	SuperFleet MasterCard Program	\$988.10	- Operating Supplies
39883	Century Link	\$41.79	- Utility - Telephone
39884	Verizon Wireless	\$130.44	- Utility - Cell Phone
39885	Toledo Edison	\$130.91	- Utility - Electric
39886	D.R. Ebel Police & Fire Equipment	\$24.95	- Operating Supplies

No.	Payee	Amount	Purpose
39887	U.S. Bank Equipment Finance	\$128.83	- Lease - Copier/Fax
39888	Law Enforcement Systems, Inc.	\$223.00	- Operating Supplies
39889	Cintas Corporation - 306	\$115.80	- Contracted Service - Floor Mats
39890	City of Waterville - Water Dept.	\$19.12	- Utility - Water
39891	Hanifan-Obenauf-Robinson, Inc.	\$1,350.00	- Lease - Police
3982	City of Toledo	\$406.66	- Withholding
3983	Delta Dental Plan of Ohio	<u>\$264.28</u>	- Insurance Premium
	TOTAL	\$69,956.00	

Moved to approve by **Mr. Wheeler** and seconded by **Mr. Warner**. Motion carried.

Ms. Bingham presented the 2019 Purchase Orders and Blanket Certificates for signature.

Reallocation of Appropriations

Ms. Bingham requested approval for a reallocation to reflect the correct account code for the services to be provided by John Widmer. A reallocation of funds as follows:

1000-130-360-0000	Zoning Contract Expenses	\$10,000.00
1000-310-360-0000	Township Contract Expense	3,000.00
1000-330-360-0000	Township Highway Contract Exp.	<u>(13,000.00)</u>
	Net affect on Budget Appropriation	0.00

Mr. Warner made a motion to approve the reallocations as presented. **Mr. Wheeler** seconded. Motion carried.

Request for Advance on Taxes Collected

Ms. Bingham presented a request for the Trustees to authorize a request for advance on taxes collected.

RESOLUTION #2019-03 REQUEST FOR ADVANCE OF TAXES COLLECTED

The Board of Trustees of Waterville Township, Lucas County, Ohio met at a regular meeting of the Board, on January 23, 2019; whereupon the following resolution came on for consideration on the approved agenda of the Board:

WHEREAS, the Fiscal Officer provided the Board of Waterville Township Trustees the attached request for advance of taxes collected.

NOW THEREFORE BE IT RESOLVED that said request for advance of taxes collected is approved and to be forwarded to the Lucas County Auditor's Office; and

WHEREUPON **Duke Wheeler** moved and **Brett Warner** seconded the adoption of the Resolution; and the roll was called on the question of adoption thereof; resulting as follows:

Kyle Hertzfeld, Absent Brett Warner, Yes Duke Wheeler, Yes

ATTEST:

I certify that the foregoing is a true and accurate copy of Resolution 2019-03, passed in the regular meeting of the Waterville Township Board of Trustees on January 23, 2019.

s/s/Jennifer Bingham
Jennifer Bingham, Fiscal Officer
NEXUS UPDATE

Mr. Wheeler shared that landscaping is expected at the site is expected to be completed in the Spring. He has heard no further updates or discussions on the compressor station.

OLD BUSINESS

Zoning Inspector

Mr. Warner made a motion to reappoint Eric Gay as Zoning Inspector at the rate of \$5,200/yr. **Mr. Wheeler** seconded the motion. Motion carried.

Mr. Gay advised that this will be his last year and that he would be happy to assist in the search for the next Zoning Inspector for the Township.

Union Cemetery Update

Mr. Warner and **Ms. Bingham** provided an update on the recent meetings held by the Fallen Timbers Union Cemetery Board. There has been a request from the Cemetery Board to split the cost of the Township employee health insurance premiums and workers compensation premiums on a 50/50 basis. **Ms. Bingham** stated original budget appropriations were made on a historical assumption of 67% of time spent in the care of Cemeteries and 33% of time on the maintenance of township roads and bridges. **Mr. Warner** and **Mr. Wheeler** were find with the proposed 50/50 share of the health insurance premiums and workers' compensation expenses. **Mr. Warner** will take this information to the next meeting of the Cemetery Board as work continues to finalize the Employee Reimbursement Agreement.

2019 Health Insurance Renewal

Mr. Warner stated that he spoke with Phil Johnson, the current representative for the Township's health insurance benefits and was assured that Mr. Johnson takes the plan to the market place. **Mr. Warner** stated that going forward he would like to formalize an annual process whereby the insurance is taken to market in October so that the Trustees have adequate time to compare what is available in the market to the renewal rates. **Mr. Warner** stated that he had sent a letter to Mr. Johnson requesting a review and possible relief in the proposed 2019 rate increase. **Mr. Wheeler** stated he has found that Mr. Johnson has a strong representation in the community. **Mr. Warner** stated that at this time there would be no need to seek a consultant for the benefits. **Mr. Wheeler** agreed. Mr. Warner recommended that the township renew its current benefits with or without rate relief. **Mr. Wheeler** seconded. Motion carried.

Noward Road Update

Mr. Warner stated that he had not heard anything from the State on its assessment of the road. This item will be tabled until the April 2019 meeting.

Fire District

Mr. Warner stated that he had no update on the Fire District. Mr. Warner did state that the discussion related to the Union Cemetery have opened interesting discussions on shared services within the Waterville, Whitehouse and Township areas.

Emergency Management Agency Broadcast System

Mr. Warner stated he had provided the draft agreement to John Borrell and it has been reviewed and is now ready for signature.

NEW BUSINESS

Zoning Commission

Mr. Warner nominated Keith Moosman to fill the alternate position on the Zoning Commission.

Mr. Wheeler seconded. Motion carried.

DEPARTMENT REPORTS

Police Department

Chief Bingham reported the department's K-9 unit assisted Maumee Police with a large drug arrest.

Chief Bingham reported the department received its Collaborative Certification, one of only 100 certified agencies in the state.

Chief Bingham discussed a proposed pay raise for the department personnel. **Chief Bingham** was recommending a cost of living increase of 2.8% for all full-time employees. The increase would result in a \$4,000 increase to the department's operating budget and that he believed the department had the resources to meet the increased budget. **Chief Bingham** reminded the Trustees that the department's personnel are the lowest paid in the Lucas County area and the department has little to no turnover in its personnel. **Mr. Wheeler** made a motion to approve a 2.8% wage increase effective for hours worked starting February 1, 2019 for all full-time patrolman, including the Chief. **Mr. Warner** seconded. Motion carried.

Chief Bingham stated that the department was still waiting to hear if they had been awarded a JAG grant. If the department is awarded the grant there is a 10% match.

Roads Department

Nothing to report

Refuse

Ms. Bingham stated that the proposed contract was received from Stevens. **Ms. Bingham** will forward the agreement to Mr. Borrell for his review and comments. **Ms. Bingham** also stated that the 2019 Collection Calendar had been updated on the Township's website.

Zoning – Inspector's Report

Eric Gay, Zoning Inspector, stated the he has issued 1 zoning permits year-to-date.

Mr. Gay stated that storage information has been provided to Steve Rogers to include the conditions of use of storage containers.

Mr. Gay stated he has spoken with each of the Mr. Warner and Mr. Wheeler about long range planning. He still plans to talk with Trustee Hertzfeld. Mr. Gay stated that he is pleased with the work the Zoning Secretary is doing and is confident that she is quite capable.

James Fischer, co-chair, Zoning Commission stated that a Special meeting was held on the 21st of January to review the request to change the zoning for a 26 acre parcel on Rt. 64 west of the Anthony Wayne School Bus Garage. The property is currently zoned industrial and the individual purchasing the land would like to rezone to residential. The plan is to maintain the parcel as one unit for a residence. The Lucas County Planning Commission has reviewed the requested change and had no concerns. The Zoning Commission passed a motion to recommend the Zoning change and are forwarded to the Board of Trustees.

Mr. Warner contacted the property owner to confirm a date for the Trustees hearing on the zoning change request. The meeting was set for Saturday, February 9, 2019 at 8:00 a.m. in the Township Hall.

Zoning – Property Standards

Mr. Warner stated that the Property Standards Office continues to monitor and have discussion with the property owner on Weckerly Road. Two vehicles have been removed and the property owner is going to register the remaining vehicles.

FISCAL OFFICER CORRESPONDENCE

Ms. Bingham reported that the following correspondence has been received:

- Invitation to the Toledo Regional Chamber of Commerce annual legislative breakfast
- Lucas County Commissions Resolution 18-075 placing 0.03 miles of road in The Legends at Fallen Timbers under the Township system for maintenance
- 4th Quarter Fire Run Report from the City of Waterville
- Notice from the County that the Lucas County Plan Commission will be reviewing Subdivision Regulations
- 2018 Bridge Inspection Report from the Lucas County Engineer's Office
- Notification from the Independent Auditor for the 2017-2018 Annual Audits

TRUSTEE REPORTS

Duke Wheeler – Mr. Wheeler and Mr. Gay met with a company to review a cloud based storage service for the Zoning Permits. Monclova Township is evaluating the use of the same service. The fee for the service is based on the number of residents so the approximate cost would be between \$2-\$3 thousand dollars.

Kyle Hertzfeld – absent

Brett Warner – spoke with the owner of Duvall Woodworking about the conference table in the Township Hall. Mr. Duvall has generously offered to construct a new table for the hall at no expense to the Township. Mr. Warner asked Chief Bingham if someone in his department could post the table and chairs on govdeals.com.

PUBLIC COMMENT

None.

There being no further business to be brought before this Board **Mr. Wheeler** made a motion to adjourn. Seconded by **Mr. Warner**. Motion carried.

Adjourned at 7:52 p.m.

Attest: *s/s/Jennifer Bingham*

Trustees: *s/s/Brett Warner*

s/s/Kyle Hertzfeld
