

RECORD OF PROCEEDINGS
Waterville Township Trustees' Meeting

Held at: 7:00 p.m. at the Waterville Township Hall on August 22, 2018.

OFFICIALS:

Chairman – Brett Warner – present
Vice Chairman - Kyle J. Hertzfeld – present
Trustee – Duke Wheeler – present
Fiscal Officer Jennifer Bingham – present
Police Chief – Richard Bingham- present
Zoning Inspector – Eric Gay - present

PLEDGE OF ALLEGIENCE:

Brett Warner called the meeting to order at 7:00 p.m. All those present were asked to join **Mr. Warner** in reciting the Pledge of Allegiance.

GUESTS: James Fischer

AGENDA

Kyle Hertzfeld made a motion to approve the for the August 22, 2018 meeting. Seconded by **Duke Wheeler.** Motion Carried.

PUBLIC COMMENT

None. **Mr. Warner** thanked those present for attending.

MINUTES

Mr. Wheeler made a motion to approve the minutes of the August 8, 2018 meeting with no additions, deletions, and/or corrections. Seconded by **Mr. Hertzfeld.** Motion Carried.

FISCAL OFFICER'S REPORT

Documents for Board

Ms. Bingham presented the following to the Board

- 1.) Minutes book updated and ready for signature
- 2.) A Blanket Certificate presented for signature

Payment of Warrants

Ms. Bingham requested the Board's approval for the payment of the following vouchers and warrants:

No.	Payee	Amount	Purpose
149-2018	Lucas County Auditor	\$10,192.45 -	Lucas County Health Dept.
39546	Ricardo A. Artiaga Jr	\$632.87 -	Payroll
39547	Brian B Biegajski	\$1,181.07 -	Payroll
39548	Richard E. Bingham	\$1,771.49 -	Payroll
39549	Harry Richard Kellett Iii	\$990.73 -	Payroll
39550	Richard Allan Ludwig	\$1,132.44 -	Payroll

No.	Payee	Amount	Purpose
39551	Daniel Martin Stuber	\$1,026.27	- Payroll
39552	Andrew T Whited	\$968.58	- Payroll
39553	Shaun Edward Wittmer	\$953.69	- Payroll
39554	Century Link	\$45.20	- Utility - Telephone
39555	Verizon Wireless	\$130.12	- Utility - Cell Phone
39556	U.S. Bank Equipment Finance	\$117.48	- Lease - Copier
39557	Hanifan-Obenauf-Robinson, Inc.	\$1,300.00	- Lease - Police Dept.
39558	Toledo Edison	\$860.60	- Utility - Electric
39559	Fisher Auto Parts, Inc.	\$52.11	- Repair & Maintenance
39560	Traffic Stop Uniform Supply	\$436.96	- Operating Expenses
39561	Fifth Third Bank	\$295.14	- Operating Expenses
39562	Expresso Car Wash	\$4.00	- Repair & Maintenance
39563	Superfleet Mastercard Program	\$1,450.12	- Fuel
39564	Jennifer L Bingham	\$1,387.48	- Payroll
39565	Eric H. Gay	\$375.11	- Payroll
39566	Kyle James Hertzfeld	\$749.04	- Payroll
39567	Robert Long	\$87.99	- Payroll
39568	Richard C Wheeler	\$822.34	- Payroll
	TOTAL	\$26,963.28	

Moved to approve by Mr. Wheeler and seconded by Mr. Hertzfeld. Motion carried.

NEXUS UPDATE

Mr. Wheeler stated good progress has been made on the pipeline with the welding completed. Chief Bingham stated that he received a notice that Nexus would be starting pressure testing the lines. Mr. Wheeler stated that he had not heard anything further from residents about water concerns.

OLD BUSINESS

Resolution 2018-10 Removal of June Motor Vehicles

Mr. Warner stated that the Property Standards Office notified him that one more car has been removed and the owner to address the remaining vehicle. The Property Standards Officer also informed Mr. Warner that the homeowner is also working on repairs to the garage.

Refuse Quotes

Mr. Warner advised that Steven's is working on a new agreement. The current agreement will expire in May 2019. Once the agreement is received, with the additional language to protect the Township should the renewal levy fail, Mr. Warner will forward to John Borell in the County Prosecutor's Office for renew. Ms. Bingham suggested that the Board review a Resolution for the renewal levy to be placed on the May Ballot. Mr. Warner and Mr. Hertzfeld are continuing to get in contact with Ohio Compost to secure a contract for the services provided by their company.

Noward Road Bond Expiration

Mr. Hertzfeld stated that he will proceed with getting the road sealed as recommended by the County Engineer's Office.

Union Cemetery Update

Mr. Warner stated that Waterville is still interested in pursuing a Union Cemetery. Mr. Warner will meet with the City's Administrator, Jim Bagdonas to discuss further. Mr. Warner stated that he was attempting to reach out the Village Administrator in Whitehouse to revisit the topic again.

2018 Meeting Schedule

Mr. Warner stated the he felt having two meetings each monthly was still beneficial, however Mr. Wheeler and Mr. Hertzfeld stated that they believed only one meeting was necessary. Ms. Bingham advised that Mr. Borell from the County Prosecutor's Office stated that there would be no need to do extensive publication should a meeting be added as permitted in our Township guidelines for calling extra meetings. Mr. Warner stated that he will be meeting with the County to see how we might be able to use the Emergency MA system to notify residents of important news. Mr. Hertzfeld made a motion to change the meeting schedule for remainder of 2018 to once a month on the fourth Wednesday of each month, with the exception of December when the meeting would be held on the third Wednesday of the month. Mr. Wheeler seconded. The motion carried.

NEW BUSINESS

**RESOLUTION 2018-12
RENEWAL OF ASSESSMENT FOR STREET LIGHTING IN COVENTRY GLEN PLAT 1**

The Board of Trustees of Waterville Township, Lucas County, Ohio met at a regular meeting of the Board, on August 22, 2018; whereupon the following resolution came on for consideration on the approved agenda of the Board:

WHEREAS, the Board of Waterville Township Trustees was informed by the Fiscal Officer that the renewal of the Street Lighting District for Coventry Glen Plat 1 was due.

NOW THEREFORE BE IT RESOLVED that said lighting district for Coventry Glen Plat 1, in Waterville Township, Lucas County, Ohio is renewed for a period of five years; and

BE IT FURTHER RESOLVED, that an assessment remain upon all property fronting or abutting on the streets, avenues and roads in Coventry Glen Plat 1, upon the said lots and in the said amounts as shall be established by contract for a period of five years; and

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal actions of this Board and relating to the passage of this Resolution were adopted in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including 121.22 of the Revised Code of Ohio.

WHEREUPON Duke Wheeler moved and Kyle Hertzfeld seconded the adoption of the Resolution; and the roll was called on the question of adoption thereof; resulting as follows:

Brett Warner, Aye

Kyle Hertzfeld, Aye

Duke Wheeler, Aye

ATTEST:

I certify that the foregoing is a true and accurate copy of Resolution 2018-12, passed in the regular meeting of the Waterville Township Board of Trustees on August 22, 2018.

s/s/Jennifer Bingham
Jennifer Bingham, Fiscal Officer

DEPARTMENT REPORTS

Police Department

Chief Bingham advised the Trustees that the needed auto repair to the 2014 Dodge Charger has been resolved. A local business owner, Tony Szymczak Automotive, will provide the needed repairs, the replacement of the engine block as a donation to the department. Chief Bingham reminded the Trustees that the projected costs was between \$2,900.00 and \$5,000.00

Chief Bingham advised that he spoke with the foreman at the Coventry Glen subdivision about the dirt in the roadway.

Chief Bingham stated he has been advised by Nexus that the company expects to begin pumping gas by October.

Chief Bingham requested an Executive Session to discuss a personnel matter.

Roads Department

Mr. Hertzfeld stated that he surveyed the south-side of Noward Road where it appears that the asphalt is pushing out after Richard Ludwig brought it to his attention. Mr. Warner stated that he would also go look at the road.

Zoning

Mr. Fischer stated that the Zoning Commission meeting on the 20th was a lengthy meeting. Mr. Fischer stated that he was thankful the Trustees appointed an alternate to serve on the Committee. The topic of discussion at the meeting was the Proposed Storage Facility in the Fallen Timbers PUD of Waterville-Monclova Road. The developer and his attorneys along with representative from Feller-Finch and William Harbart of the Lucas County Planning Commission were in attendance. The developer was hoping the Zoning Commission would pass a resolution approving their site plan. Mr. Fischer reported that the County had reviewed the plan and had made more than 35 recommendations. The Zoning Commission members received the information on the day of the meeting and stated they needed additional time to review the County's comments. Of primary concern is that the Zoning Regulations require a 50' setback and the plan only has 35' and one other area of non-compliance with the Zoning Regulations. The developer has proposed to use mounding, but this will not meet Zoning Regulations. The developer also stated that he currently owns property along both lines; however, the Zoning Commission commented that this would change when the property is developed and sold. Any variance to the Zoning Resolution would require an appeal to be reviewed by the Zoning Board of Appeals. The Zoning Commission as for 14 days to review with a special meeting being called for September 4th at 7:00 p.m. Mr. Gay stated that Mr. Borell has confirmed that the PUD will need to file an appeal with the Zoning Board of Appeals.

Mr. Gay advised that he has issued 38 permits year-to-date.

Mr. Gay also shared with the Trustees that a citizen of Whitehouse is requesting that a fence be installed around a pool on Style's road that was constructed before the mandatory fencing requirements were established. The request is brought after the owners dog drowned after getting caught in the pools cover. The dog owner's family wants to make sure that no child or other family pet drowns in the pool. Mr. Gay asked the Trustees how to proceed. Mr. Hertzfeld and Mr. Warner recommended Mr. Gay refer his question to the County Prosecutor. Mr. Hertzfeld stated that he recalled another home on the same road with a pool and no fence.

Mr. Gay stated he was working on a property split with the Lehman's on Styles Road. He stated that he advised the owners that the proposed split could result in an unbuildable lot. Mr. Warner stated he believe the property in question will be used for agriculture.

Mr. Gay stated that he erred in issuing a Zoning Permit in which the side yard set-back was only 5'. The neighboring property owner is worried about the impact this will have on any potential future sale. Mr. Gay stated that the Zoning Secretary was working on a letter for Mr. Borell to review. The Mr. Fischer advised that this will need to be reviewed by the Zoning Board of Appeals and he suggested that the \$300.00 application fee be waived. Mr. Warner stated that the suggestion would be taken under consideration, but wanted to wait for further guidance from Mr. Borell.

FISCAL OFFICER CORRESPONDENCE

Ms. Bingham reported that the following correspondence has been received:

- 2nd Quarter Runs report from the Whitehouse Fire Department
- An invitation from the Farm Bureau to attend a legislative reception on August 29, which was previously provided to the Trustees
- Notice from the Lucas County Commissioners advising the Township that the following parcels were approved for annexation into the City of Waterville
 - 91-06498
 - 91-06497
- A request from the Mirror to the Trustees to provide an estimate of the number or residents in the Township. Mr. Warner stated that we do not keep that information, but that we could provide to the Mirror the number of homes in the Township. Chief Bingham stated that the police department used 2,200 residents for its grant applications.

TRUSTEE REPORTS

Duke Wheeler – nothing to report.

Kyle Hertzfeld – nothing to report.

Brett Warner shared that he has been trying to visit with residents of the township. He stated that he visited 12 homes since the August 8th meeting. He stated that he has found the meetings beneficial in getting feedback from the residents. Mr. Warner also stated that he may have found a solution to updating the furniture in the hall.

PUBLIC COMMENT

None.

EXECUTIVE SESSION

Mr. Hertzfeld made a motion to enter into Executive Session. Mr. Wheeler seconded. Motion carried.

Mr. Wheeler made a motion to exit Executive Session. Mr. Hertzfeld seconded. Motion carried.

There being no further business to be brought before this Board **Mr. Hertzfeld** made a motion to adjourn. Seconded by **Mr. Warner**. Motion carried.

Adjourned at 7:50 p.m.

Attest: s/s/Jennifer Bingham

Trustees:

s/s/Brett Warner

s/s/Duke Wheeler

original on file