

RECORD OF PROCEEDINGS
Waterville Township Trustees' Meeting

Held at: 7:00 p.m. at the Waterville Township Hall on July 25, 2018.

OFFICIALS:

Chairman – Brett Warner – absent
Vice Chairman - Kyle J. Hertzfeld – present
Trustee – Duke Wheeler - present
Fiscal Officer Jennifer Bingham – present
Police Chief – Richard Bingham- present

PLEDGE OF ALLEGIENCE:

Kyle Hertzfeld called the meeting to order at 7:00 p.m. All those present were asked to join **Mr. Hertzfeld** in reciting the Pledge of Allegiance.

GUESTS: William Walborn, Amy Stone, Karen Schneider and Karen Gerhardinger

AGENDA

Duke Wheeler made a motion to approve the Agenda for the July 25, 2018 meeting as amended. Seconded by **Mr. Hertzfeld**. Motion Carried.

PUBLIC COMMENT

None.

FISCAL OFFICER'S REPORT

Documents for Board

Ms. Bingham provided the following documents for the Board:

- 1.) Purchase Orders/Blanket Certificate presented for signature

Payment of Warrants

Ms. Bingham requested the Board's approval for the payment of the following vouchers and warrants:

<u>No.</u>	<u>Payee</u>	<u>Amount</u>	<u>Purpose</u>
72-2018	Treasurer of State of Ohio	\$749.45 -	Withholding
73-2018	Patricia A Rupert	\$0.00 -	Payroll correction
74-2018	Patricia A Rupert	\$0.00 -	Payroll correction
75-2018	U.S. Treasury	\$3,317.02 -	Withholding
79-2018	R.I.T.A.	\$91.14 -	Withholding
80-2018	Ohio Deferred Compensation	\$250.00 -	Withholding
81-2018	Treasurer of State of Ohio-UAN	\$32.80 -	UAN Software Fee
82-2018	OPERS	\$8,449.72 -	Withholding
39454	Ricardo A. Artiaga, Jr.	\$616.94 -	Payroll
39455	Brian B Biegajski	\$1,170.19 -	Payroll
39456	Richard E. Bingham	\$1,996.73 -	Payroll
39457	Harry Richard Kellett, III	\$1,008.57 -	Payroll
39458	Richard Allan Ludwig	\$1,036.41 -	Payroll

39459	Daniel Martin Stuber	\$1,116.44	- Payroll
39460	Shaun Edward Wittmer	\$1,074.45	- Payroll
39478	Delta Dental Plan of Ohio	\$264.28	- Insurance Premiums
39479	Ricardo A. Artiaga, Jr.	\$628.89	- Payroll
39480	Brian B Biegajski	\$1,251.80	- Payroll
39481	Richard E. Bingham	\$1,771.49	- Payroll
39482	Harry Richard Kellett, III	\$1,032.35	- Payroll
39483	Richard Allan Ludwig	\$1,070.70	- Payroll
39484	Michelle L. McDevitt	\$118.79	- Payroll
39485	Daniel Martin Stuber	\$1,140.49	- Payroll
39486	Andrew T Whited	\$1,031.79	- Payroll
39487	Shaun Edward Wittmer	\$1,201.58	- Payroll
39488	Jennifer L Bingham	\$1,387.48	- Payroll
39489	Eric H. Gay	\$375.11	- Payroll
39490	Robert Long	\$87.99	- Payroll
39491	Jerry Robinson Jr.	\$152.48	- Payroll
39492	Voided	-	- Voided
39493	Voided	-	- Voided
39494	Voided	\$0.00	- Voided
39495	SuperFleet MasterCard Program	\$1,312.27	- Fuel Expense
39496	Fifth Third Bank	\$482.86	- Operating Expenses
39497	Anthony Wayne Board of Education	\$358.06	- Fuel Expense
39498	Century Link	\$52.04	- Utility - Telephone
39499	Verizon Wireless	\$130.12	- Utility - Cell Phones
39500	Lisa L. Cole	\$150.00	- July Cleaning Service
39501	D & R Outdoor Power Equipment	\$1.85	- Operating Expenses
39502	Hanifan-Obenauf-Robinson, Inc.	\$1,300.00	- August Rent
39503	Cintas Corporation - 306	\$227.13	- Maintenance Expense
39504	U.S. Bank Equipment Finance	\$129.33	- Lease - Copier
39505	Expresso Car Wash	\$8.00	- Maintenance Expense
39506	Lucas County Township Association	\$192.00	- Membership Dues
39507	Lucas County Coroner Toxicology Lab	\$105.00	- Operating Expenses
39508	B & L Auto Service, Inc.	\$783.88	- Maintenance Expense
39509	Arrowhead Occ Health	\$440.00	- Pre-Employment Expense
39510	US Uniform Supply	\$239.85	- Operating Expenses
39511	Toledo Edison	\$321.08	- Utility - Electric
39512	Whitehouse Commissioner of Taxation	\$518.63	- Withholding
39513	City of Perrysburg Income Tax Division	\$142.03	- Withholding
39514	City of Toledo	\$422.86	- Withholding
	Total	\$39,742.07	

Moved to approve by **Mr. Hertzfeld** and seconded by **Mr. Warner**. Motion carried.

NEXUS UPDATE

Mr. Wheeler stated he spoke with Nexus and good progress has been made. They believe the project will meet its 3rd quarter target date. Mr. Gay stated that Nexus contacted him about a storage building for materials and a planned fence. Mr. Gay advised that since this is a utility Nexus does

not need to submit an application for permits. Mr. Hertzfeld stated he had heard of a few complaints, but believe Mr. Warner was working to address those. Chief Bingham stated that work to bring the pipeline under the Maumee River was completed the prior weekend.

OLD BUSINESS

Resolution 2018-10 Removal of June Motor Vehicles

Mr. Hertzfeld stated he had not received and update from Bob Long, Property Standards Officer, but believes progress continues to be made.

Refuse Quotes

Ms. Bingham shared that she had forwarded to John Borell in the Lucas County Prosecutor's office a draft resolution for a renewal levy. Mr. Borell advised that the levy could wait until 2020 given the collection dates of the current five-year levy. **Ms. Bingham** reminded the Trustees that the current contract with Steven's expires in May of 2019 and rates were provided by Ohio Compost through December 2018. **Mr. Hertzfeld** asked that this topic be placed on the August 8th agenda for discussion.

NEW BUSINESS

CAUV Road Show

Ms. Bingham shared a email from the Lucas County Auditor's office requesting use of the township hall on September 24th from 8:00 am. through 6:30 p.m. to provide a location for farmers to meet with county auditor to review new soil values. The trustees agreed to make the hall available for these meeting.

OSU Extension Update – Gypsy Moths

Amy Stone, of the OSU Extension Office provided an update on the current gypsy moth problem in Western Lucas County. She shared that there is September 1st deadline to apply for State aid. There is a need for 50 contiguous non-farming acres for the aid. The proposed costs would be shared 50/50 with the state and property owners. **Ms. Bingham** proposed placing information on the Township website to help spread information on this program.

DEPARTMENT REPORTS

Police Department

Chief Bingham requested approval from the Trustees to send Sergeant Shaun Wittmer to First Line Supervision Training. This training is offered infrequently and with the recent promotion, **Chief Bingham** stated it would be valuable training for Sergeant Wittmer. **Chief Bingham** also shared that Sergeant Wittmer was going to pay for the cost of meals and lodging, minimizing the cost of the two-week session for the Township to the \$1,900 registration fee. **Ms. Bingham** stated that there were funds that could be reallocated to cover the cost of the registration fee, if approved by the Trustees. **Mr. Wheeler** asked for detailed information on the training program, to which **Chief Bingham** stated that he did not have it, but that there was a deadline to accept the opening to the class. Mr. Wheeler and Mr. Warner deferred to make a recommendation until additional information could be provided. **Chief Bingham** stated that he would then let Sergeant Wittmer know that at this time he could not register.

Road/Bridges Department

Mr. Hertzfeld stated that the Roads/Bridges staff have been working on trimming trees and bushes in lieu of mowing given the lack of rainfall. Mr. Hertzfeld stated that he has attempted to contact the County Engineer's Office three times about inspecting Noward Road before the Bond expires. Mr. Hertzfeld stated that he has some concerns about asphalt on the road. Mr. Wheeler asked if the matter with a resident driveway was resolved. Mr. Hertzfeld stated that quotes would need to be obtained.

Zoning

Eric Gay advised that 36 permits have been issued year-to-date compared to 27 for the prior-year period.

Mr. Gay stated that Fallen Timbers PUD had in its site plan a section for a storage facility. **Mr. Gay** stated the Feller-Finch was working on the site plan and seeking approval. **Mr. Gay** cited Zoning Resolution section 19.9.12 and Section 10. **Mr. Gay** stated that appears that Feller-Finch submitted the site plan to the County Plan Commission before the Township's Zoning Commission could review and submit.

Mr. Gay stated that he is still awaiting the final plot dwellings for the new Telluride subdivision, which must be approved before permits for new construction can be approved.

FISCAL OFFICER CORRESPONDENCE

Ms. Bingham advised that the Township received the following correspondence since the last meeting

- Request to complete a questionnaire in advance of the 2018-2020 audits in advance of request for proposals, which has been completed
- 2nd Quarter Fire and EMS runs report from Waterville Township
- Request from John Husted's office to update the Municipal Township Roster, which has been completed
- A request for donation to the Rotary for its September Fishing Derby. Mr. Wheeler made a \$100 personal donation on behalf of the Township
- Workplace Resources summer newsletter which was distributed to employees.

TRUSTEE REPORTS

Duke Wheeler

Nothing to report

Kyle Hertzfeld

Mr. Hertzfeld

Nothing to report

PUBLIC COMMENT

None. **Mr. Hertzfeld** thanks those in attendance for coming to the meeting.

There being no further business to be brought before this Board **Mr. Wheeler** made a motion to adjourn. Seconded by **Mr. Hertzfeld**. Motion carried.

Adjourned at 7:34 p.m.