

RECORD OF PROCEEDINGS
Waterville Township Trustees' Meeting

Held at: 7:00 p.m. at the Waterville Township Hall on July 11, 2018.

OFFICIALS:

Chairman – Brett Warner – present
Vice Chairman - Kyle J. Hertzfeld – present
Trustee – Duke Wheeler - absent
Fiscal Officer Jennifer Bingham – present
Police Chief – Richard Bingham- present

PLEDGE OF ALLEGIENCE:

Mr. Warner called the meeting to order at 7:00 p.m. All those present were asked to join **Mr. Warner** in reciting the Pledge of Allegiance.

GUESTS: Jim May (Steven’s Disposal & Recycling) and Karen Schneider

AGENDA

Mr. Warner made a motion to approve the Agenda for the July 11, 2018 meeting as amended. Seconded by **Kyle Hertzfeld**. Motion Carried.

PUBLIC COMMENT

None.

MINUTES

Mr. Hertzfeld made a motion to approve the minutes of the June 27, 2018 meeting with no additions, deletions, and/or corrections. Seconded by **Mr. Warner**. Motion Carried.

FISCAL OFFICER’S REPORT

Documents for Board

Ms. Bingham provided the following documents for the Board:

- 1.) Minute book updated and ready for signatures
- 2.) June Monthly Reports
- 3.) Purchase Orders

Payment of Warrants

Ms. Bingham requested the Board’s approval for the payment of the following vouchers and warrants:

No.	Payee	Amount	Purpose
68-2018	Spectrum Business	\$156.05	- Utility - Telephone
69-2018	OPERS	\$9,226.86	- Withholding
70-2018	OPERS	\$37.03	- Late Payment Penalty
71-2018	Ohio Deferred Compensation	\$250.00	- Withholding
39419	Ricardo A Artiaga, Jr.	\$704.45	- Payroll
39420	Brian B Biegajski	\$1,496.11	- Payroll
39421	Jennifer L Bingham	\$1,387.48	- Payroll

39422	Richard E. Bingham	\$1,771.49	-	Payroll
39423	Eric H. Gay	\$375.11	-	Payroll
39424	Harry Richard Kellett, III	\$972.89	-	Payroll
39425	Robert Long	\$87.99	-	Payroll
39426	Richard Allan Ludwig	\$1,180.46	-	Payroll
39427	Jerry Robinson Jr.	\$804.82	-	Payroll
39428	Daniel Martin Stuber	\$1,274.91	-	Payroll
39429	Shaun Edward Wittmer	\$953.69	-	Payroll
39461	Stevens Disposal & Recycling Service	\$4,658.35	-	Contracted Service
39462	B & L Auto Service, Inc.	\$771.42	-	Repairs/Maintenance
39463	Traffic Stop Uniform Supply	\$92.73	-	Operating Expense
39464	Impact Printing Services LLC	\$65.00	-	Operating Expense
39465	Stevens Disposal & Recycling Service	\$4,798.05	-	Contracted Service
39466	Steve Rogers Ford	\$243.40	-	Repairs/Maintenance
39467	Medical Mutual of Ohio	\$7,568.64	-	Health Insurance
39468	Treasurer of Lucas County - Taxes	\$16.30	-	Property Taxes
39469	The Waterville Gas Company	\$60.81	-	Utility - Natural Gas
39470	The Mirror	\$76.00	-	Advertising
39471	Ohio Twp Assn Risk Mgmt Authority	\$1,000.00	-	Deductible
39472	General Pro Hardware	\$10.00	-	Operating Expense
39473	City of Waterville - Water Dept.	\$43.64	-	Utility - Water
39474	Lisa L. Cole	\$150.00	-	Cleaning Service
39475	Hanson Aggregates, Inc.	\$25.65	-	Operating Expense
39476	Bureau of Workers' Compensation	\$343.58	-	Insurance Premium
39477	Toledo Edison	\$999.94	-	Utility - Electricity
39478	Delta Dental Plan of Ohio	\$264.28	-	Dental Insurance
39454	Ricardo A Artiaga, Jr.	\$616.94	-	Payroll
39455	Brian B Biegajski	\$1,170.19	-	Payroll
39456	Richard E. Bingham	\$1,996.73	-	Payroll
39457	Harry Richard Kellett, III	\$1,008.57	-	Payroll
39458	Richard Allan Ludwig	\$1,036.41	-	Payroll
39459	Daniel Martin Stuber	\$1,116.44	-	Payroll
39460	Shaun Edward Wittmer	\$1,074.45	-	Payroll
	TOTAL	\$49,886.86		

Moved to approve by **Mr. Warner** and seconded by **Kyle Hertzfeld**. Motion carried.

NEXUS UPDATE

Mr. Hertzfeld stated that he has noticed less construction traffic on the roads.

OLD BUSINESS

Resolution 2018-10 Removal of June Motor Vehicles

Mr. Warner stated he had not received an update from Bob Long, Property Standards Officer, but believes progress continues to be made.

Refuse Quotes

Jim May, of Steven's Disposal and Recycling ("Stevens"), discussed a proposal to continue providing refuse services to the Township for another 5 years. The first and second year rates would remain at the current rate of \$7.43/per unit serviced every other week with a 5% increase in rates for the third, fourth and fifth years respectively. **Mr. May** reported that recycling while a growing business is experiencing difficulty in getting rid of collected materials. **Mr. Hertzfeld** asked how often the company counts units serviced. **Mr. May** said they have not done one recently, but believes there have only been an additional ten-to-twenty new homes since the inception of the current contract. **Mr. Warner** stated that most of the residents he has spoken with are happy with the service provided by Steven's and **Mr. Hertzfeld** concurred. **Ms. Bingham** stated that the Trustees would need to either decide upon a renewal or replacement levy for the new contract. **Ms. Bingham** stated that it was her understanding that the current levy did not include the cost of the green waste services provided by Ohio Compost. **Mr. Warner** and **Mr. Hertzfeld** asked **Ms. Bingham** to prepare a projection of the funds needed to cover the term of a new contract for the next meeting. **Ms. Bingham** reminded the trustees that if they desired to have a levy on the November ballot the deadline is August 9th and would require the adoption of a resolution to for the levy, and a second levy to place the levy on the November ballot. **Ms. Bingham** stated she would work with John Borell in the County Prosecutor's office to prepare the necessary resolutions with and without an increase of the levy.

Fire Districts

Mr. Warner stated that John Borell in the Lucas County Prosecutor's office had reviewed the Memorandum of Understanding ("MOU") for the Regional Fire District. **Mr. Warner** made a motion to accept the MOU for signature. Mr. Hertzfeld seconded. Motion carried.

Newsletter

Mr. Warner stated that he had received some answers to his questions about the EMA broadcasting service available through Lucas County. **Mr. Warner** stated that he would be meeting sometime to in August to get answers to any additional questions that have not yet been addressed.

NEW BUSINESS

Police Department

Chief Bingham advised the trustees that two of the departments vehicles were in need of repairs that would exceed the \$500 authorizing limit. Unit 93 needs new tires for a total projected costs of \$545.00 and Unit 94 was having engine problems and the cost was projected to be around \$1,000. **Chief Bingham** stated that it has been almost a year since they have had to have any major repairs on the vehicles. **Mr. Warner** approved the total costs to repair the vehicles, regardless of the total amount incurred. **Mr. Hertzfeld** seconded. Motion carried.

Chief Bingham asked if the trustees would consider revising the limit at which the trustees must approve expenditures. **Chief Bingham** stated that most care repairs exceed \$500.00. **Mr. Warner** and Mr. Hertzfeld agreed that the amount should be increased. **Ms. Bingham** stated she would prepare a resolution to increase the amount.

Chief Bingham advised the trustees that the Police Department received a \$1,000 grant from the Ohio Township Association Risk Management Authority. The funds were used to help defray the costs of the Lexipol service used to ensure the department's policies and procedures are up-to-date.

FISCAL OFFICER CORRESPONDENCE

Ms. Bingham advised that the Township received a letter from the Lucas County Board of Commissioners stating they have approved the annexation of property located at 7050 Anthony Wayne Trail.

TRUSTEE REPORTS

Kyle Hertzfeld

Mr. Hertzfeld stated that the Township website has been updated with the correct refuse collection dates.

Brett Warner

Mr. Warner advised that he met with the Village of Whitehouse, Chief of Police on the Regional Police District. He and the Chief participated in a conference call with the University of Cincinnati and found out that there is no existing model for a joint village-township police department. The University will conduct some research on possible models that could be adapted and will let the Township and the Village of Whitehouse know if they are interested in exploring the topic further.

Mr. Warner reminded those at the meeting that the Lucas County Fair just started. He is personally aware of about seven individuals within the township who are showing livestock.

PUBLIC COMMENT

Karen Schneider asked if the Trustees have completed a cost analysis on the current fire service to include a revenue per run received by the City of Waterville and the Village of Whitehouse. **Ms. Schneider** asked how much more money will Township residents pay for the service they are already receiving. **Mr. Warner** stated that the officials are waiting for the completion of a feasibility study to help determine the costs. **Mr. Warner** stated that he believes if the Township does not participate in the Regional Fire District, the rates charged by the District will reflect what the cost would have been if the Township participated.

There being no further business to be brought before this Board **Mr. Warner** made a motion to adjourn. Seconded by **Mr. Hertzfeld**. Motion carried.

Adjourned at 7:37 p.m.