

RECORD OF PROCEEDINGS
Waterville Township Trustees' Meeting

Held at: 7:00 p.m. at the Waterville Township Hall on May23, 2018.

OFFICIALS:

Chairman – Brett Warner – present
Vice Chairman - Kyle J. Hertzfeld – present
Trustee – Duke Wheeler - present
Fiscal Officer Jennifer Bingham – present
Chief Richard Bingham – present

PLEDGE OF ALLEGIENCE:

Mr. Warner called the meeting to order at 7:00 p.m. All those present were asked to join **Mr. Warner** in reciting the Pledge of Allegiance.

GUESTS: Jim Fischer, Toby Miller, Scott Saneholtz, William Walborn, Martha Wheeler, Eileen Sullivan, Chad Baker

AGENDA

Mr. Warner made a motion to approve the Agenda for the May 23, 2018 meeting. Seconded by **Duke Wheeler**. Motion Carried.

MINUTES

Mr. Wheeler made a motion to approve the minutes of the May 9, 2018 meeting with no additions, deletions, and/or corrections. Seconded by **Kyle Hertzfeld**. Motion Carried.

PUBLIC COMMENTS

There were no public comments.

FISCAL OFFICER'S REPORT

Documents for Board

Ms. Bingham provided the following documents for the Board:

- 1.) Minute book updated and ready for signatures

Payment of Warrants

Ms. Bingham requested the Board's approval for the payment of the following vouchers and warrants:

No.	Post Date	Payee	Amount	Purpose
48-2018	5/14/18	Treasurer State of Ohio	\$636.89	- Withholding
49-2018	5/15/18	Ohio Deferred Compensation	\$250.00	- Withholding
50-2018	5/15/18	Ohio Deferred Compensation	\$250.00	- Withholding
52-2018	5/15/18	U.S. Treasury	\$2,784.53	- Withholding
39327	5/15/18	Ricardo A. Artiaga, Jr.	\$676.73	- Payroll
39328	5/15/18	Brian B Biegajski	\$1,355.21	- Payroll
39329	5/15/18	Richard E. Bingham	voided	- Payroll

No.	Post Date	Payee	Amount	Purpose
39330	5/15/18	Harry Richard Kellett, III	\$1,115.60	- Payroll
39331	5/15/18	Richard Allan Ludwig	\$1,084.42	- Payroll
39332	5/15/18	Michelle L. McDevitt	\$176.79	- Payroll
39333	5/15/18	Jerry Robinson Jr.	\$1,010.24	- Payroll
39334	5/15/18	Shaun Edward Wittmer	\$1,055.39	- Payroll
39335	5/15/18	Daniel Martin Stuber	\$1,254.30	- Payroll
39352	5/15/18	Richard E. Bingham	\$1,771.49	- Payroll
39353	6/1/18	Ricardo A. Artiaga, Jr.	\$680.70	- Payroll
39354	6/1/18	Brian B Biegajski	\$1,137.40	- Payroll
39355	6/1/18	Richard E. Bingham	\$1,771.49	- Payroll
39356	6/1/18	Harry Richard Kellett, III	\$972.89	- Payroll
39357	6/1/18	Richard Allan Ludwig	\$1,139.30	- Payroll
39358	6/1/18	Michelle L. McDevitt	\$249.41	- Payroll
39359	6/1/18	Jerry Robinson Jr.	\$1,083.98	- Payroll
39360	6/1/18	Daniel Martin Stuber	\$1,158.10	- Payroll
39361	6/1/18	Shaun Edward Wittmer	\$1,112.60	- Payroll
39362	5/22/18	SuperFleet MasterCard Program	\$1,116.53	- Operating Expense
39363	5/22/18	Cintas Corporation	\$111.33	- Operating Expense
39364	5/22/18	U.S. Bank Equipment Finance	\$119.03	- Lease-Copier/Printer
39365	5/22/18	Steve Rogers Ford	\$40.93	- Vehicle Maintenance
39366	5/22/18	Espresso Car Wash	\$8.00	- Vehicle Maintenance
39367	5/22/18	Hanson Aggregates, Inc.	\$29.15	- Operating Expense
39368	5/22/18	Lexipol, LLC	\$2,238.00	- Other Expense
39369	5/22/18	Ohio Peace Officer Training	\$610.00	- Training
39370	5/22/18	Century Link	\$44.03	- Utility - Telephone
39371	5/22/18	Medical Mutual of Ohio	\$7,920.95	- Health Insurance
39372	5/22/18	Verizon Wireless	\$130.36	- Utility - Cell Phone
39373	5/22/18	Hanifan-Obenauf-Robinson, Inc.	\$1,300.00	- Lease - Police Dept.
39374	5/22/18	SuperFleet MasterCard Program	\$1,116.53	- Vehicle Fuel
39375	5/22/18	Fifth Third Bank	\$831.39	- Operating Expenses
39376	5/22/18	Toledo Edison	\$335.40	- Utility – Electric

Moved to approve by **Mr. Warner** and seconded by **Mr. Wheeler**. Motion carried.

NEXUS UPDATE

Mr. Wheeler stated work on the project is going well. The site is clean; they are set to bore under St. Rt. 24 soon. **Mr. Warner** stated he had received a call from a concerned citizen regarding required safety training and education that is to be provided by Nexus. **Mr. Wheeler** stated that he would contact the representative from Nexus to check on the status of that training.

OLD BUSINESS

Township Insurance Plan Quotes

Mr. Warner stated that the Committee met with him and Phil Johnson on May 21st. Following that meeting the Committee's recommendation was to stay with the current plan but recommended having the employees contribute towards the premium. Mr. Warner provided Mr. Wheeler and Mr. Hertzfeld with information on current premiums and possible cost sharing option. Mr. Warner stated

that he had asked for a Committee to review and make a recommendation on the insurance, since the Trustees can benefit through enrollment in the plan. Mr. Wheeler asked when the contributions would start. Mr. Warner stated he would like the other Trustees to review the information so that a decision on what cost sharing arrangement should be adopted. Chief Bingham expressed concern with any decision to ask employees to pay a portion of the premium. The police department patrolman are already paid approximately \$8 less per hour than other local agencies. The employees receive no other benefits (i.e. dental, vision, short term or long-term disability, etc.) and the health insurance benefit is the only positive incentive the Township has to offer. Chief Bingham stated all of the Township employees opted not to cover their spouses in an effort to help save the Township money with premiums. He stated that he personally has not had a pay raise in over 4 years and now to have to contribute towards premiums would represent a pay cut for him as well as his patrolman who minimal pay raises each year. The Chief stated that with continued annexation, the revenue to support his and other departments would only continue to decrease. **Mr. Warner** stated that the proposed change to have employees contribute towards health insurance premiums not only affects the police department, but the roads/cemetery personnel and any Trustee who opts into the coverage offered by the Township. Mr. Warner and Mr. Walborn, who was a member of the Committee also, stated that Paramount would be offering a new Multiple Employer Welfare Arrangement (MEWA) plan within the next few years that perhaps the Township could consider.

Refuse Quote

Mr. Hertzfeld did not have any quotes to present. **Mr. Warner** stated that he would like to see if the quotes and the additional \$9,000 for services provided by Ohio Compost fall within the taxes that are collected to cover the refuse services. If they quotes are within the range collected, **Mr. Warner** would like to propose a renewal of the tax since the current tax expires in 2019.

Fire Districts

Mr. Warner stated a revised scope of the project has been presented based on feedback on the original proposal. Officials are reviewing and then hope to have a final proposal for the feasibility analysis.

Resolution 2018-10 Removal of June Motor Vehicles

Mr. Warner stated that there was miscommunication between him and the Property Standards Officer on how the removal was proceeding. The Property Standards Office will be contacting the homeowner to get the motor vehicles removed.

OLD BUSINESS

Internet for the Township Garage

Chief Bingham advised that one of the patrolman who owns his own technology company has agreed to donate the equipment necessary to extend the existing internet service provided to the Police Department down to the Township Garage and the Town Hall as well. There is a need to have cameras in place to monitor records that are kept at the Township Garage. Chief Bingham stated all that is needed is the Trustees' approval to proceed with the installation. Mr. Warner, Mr. Hertzfeld and Mr. Wheeler agreed to proceed with the installation of equipment.

Newsletter

Mr. Warner stated that he spoke with Dan Lawrence, Lawrence Graphics about publishing a newsletter. **Mr. Warner** stated that the goal is to have Township residents opt out of receiving a

paper copy of the newsletter and to enroll in an online mailing. **Mr. Warner** stated that he would like everyone to resubmit or submit his or her articles so a draft can be reviewed at the next meeting.

Reorganization of Zoning Resolution

Mr. Warner stated that the Zoning Commission has been working on updating and reorganizing the Township's Zoning Resolution. The engagement of John Widmer to assist with the reorganization and minor updates was put off pending the outcome of the Township's appeal to the Tax Commissioner. Now that the funds have been restored to the General Fund, **Mr. Warner** proposed proceeding with the engagement of John Widmer. **James Fischer**, of the Zoning Commission, provided an updated proposal and contract. The anticipated cost is not to exceed \$10,000 for 200 hours of work. **Mr. Warner** asked if any of the Trustees had any questions. **Mr. Wheeler** motioned to engage Mr. Widmer, pending review of the contract by John Borell. **Mr. Warner** seconded. Motion carried.

DEPARTMENT REPORTS

Police Department

Chief Bingham advised that the department would have an intern from The Ohio State University summer. The student is a criminal justice major who grew up in Waterville.

Chief Bingham advised that the department is receiving resident complaints about Nexus vehicles using roads other than the posted haul route. **Chief Bingham** states that the only vehicles that must use the posted haul routes are oversized and heavy equipment trucks. He reminded everyone that when a true violation is spotted is imperative that the individual reporting the sighting should contact the police department as soon as possible with a description of the vehicle and the date the violation was observed.

Chief Bingham state that a patrolman submitted his resignation because of the uncertainty with Township matters. The anticipated final date of employment is June 12, 2018. **Chief Bingham** will present a name of a candidate to fill the full-time position vacancy at the next meeting. **Mr. Warner** motioned to accept the resignation and **Mr. Wheeler** seconded. Motion carried.

Roads

Mr. Hertzfeld stated the he spoke with Sara _____ with the Lucas County Engineer's office and their recommendation to seal the recently repaved Noward Road. There is some concern with the asphalt used in the project and the recommendation to seal the road will help lengthen the life of the road. The anticipated cost to seal Noward Road is \$10,413.00. **Mr. Hertzfeld** asked Ms. Bingham if funds were available to cover the cost of the project. **Ms. Bingham** stated she believe there were sufficient funds available from the Permissive Motor Vehicle Tax or Gasoline Tax Fund to cover the expense of maintaining the road. **Mr. Hertzfeld** motioned to approve a project to seal Noward Road. Seconded by **Mr. Warner**. Motion carried.

Cemetery

Mr. Hertzfeld received a call from an individual seeking to sell back a Cemetery plot without a deed. Past practice has been not to repurchase without the original deed. The matter was referred to John Borell for review.

Zoning

Eric Gay, Zoning Inspector, reported that 27 permits have been received year-to-date. Eight new permits were presented at the May 21 Zoning Commission meeting.

Mr. Gay reported that the Zoning Commission approved the rezoning of the property located at 8500 Dutch from Agricultural to R-B Residential. The Board of Trustees set the final Public Hearing on the Zoning Change for Wednesday, June 13, 2018 at 6:45 p.m.

Mr. Gay reported that Chris Weimer has contacted him about a property split that is under review by John Borell.

Mr. Gay stated that there would be a Zoning Board of Appeals related to a request for a temporary construction trailer from John Mansville.

Mr. Warner stated that Nexus appears to be pumping water into already wet farmlands and it appears that Nexus is within their rights to do this.

Mr. Warner referred questions from the new Zoning Secretary to the Fiscal Officer.

Mr. Warner stated that the Property Standards Officer plans to attend Trustee meetings in the future.

Fiscal Officer's Correspondence

Ms. Bingham stated the following communication/correspondence was received since the May 9th meeting:

- The Lucas County Auditor's Office contact us about using the Town Hall for meetings with residents to review recent property assessments. No date has been set yet.
- A closeout letter was received from The Ohio Pubic Works Commission for the Noward Road project completion.
- A flyer about the 2018 Ohio Public Works Expo on June 20 and 21

TRUSTEE REPORTS

Duke Wheeler

Mr. Wheeler stated he contacted the county about mowing tall grass along the roads. Given the recent rain, the County was unable to complete the work, but will start mowing soon.

Mr. Wheeler attended a meeting with Whitehouse about a problem with ditches flooding. It is a large project, as many feeder ditches will need to be cleaned. **Chief Bingham**, who also serves as a Councilman for Whitehouse indicated he would provide a map of the ditches to Mr. Wheeler. **Mr. Wheeler** stated officials would need to develop a plan and identify areas for improvement. A petition for cleaning will need to be submitted.

Mr. Wheeler stated there is some confusion as to what recyclables can be set out. **Mr. Warner** asked Mr. Wheeler to add a link of those items to the Township's website.

Mr. Wheeler proposed holding one Board of Trustee meeting during the summer months. Mr. Warner stated that the dates would be reviewed at the June 13 meeting.

Mr. Wheeler stated that he would like to look into participating in the July meeting by Skype. The matter was referred to John Borell for review.

Kyle Hertzfeld

Nothing to report

Brett Warner

Mr. Warner announced that he would like to appoint Greg Moore to the open position of the Architectural Review Board. Mr. Wheeler made a motion to appoint Mr. Moore. Seconded by Mr. Warner. Motion carried.

Mr. Warner announced that he would like to appoint Julie Theroux to the open position of the Zoning Board of Appeals. Mr. Wheeler made a motion to appoint Ms. Theroux. Seconded by Mr. Warner. Motion carried.

Mr. Warner asked the Trustees what they thought could be done to better utilize the Town Hall meeting space. Specifically, Mr. Warner stated an interest in obtaining a smaller table or group of tables and chairs to help ease the congestion created by the current furniture. Mr. Warner stated he would look into options.

PUBLIC COMMENTS

None

There being no further business to be brought before this Board **Mr. Hertzfeld** made a motion to adjourn. Seconded by **Mr. Wheeler**. Motion carried.

Adjourned at 8:06 p.m.