

RECORD OF PROCEEDINGS
Waterville Township Trustees' Meeting

Held at: 7:00 p.m. at the Waterville Township Hall on April 25, 2018.

OFFICIALS:

Chairman – Brett Warner – present
Vice Chairman - Kyle J. Hertzfeld – absent
Trustee – Duke Wheeler - present
Fiscal Officer Jennifer Bingham – present
Chief of Police – Richard Bingham - present
Zoning Inspector – Eric Gay – present

PLEDGE OF ALLEGIENCE:

Brett Warner called the meeting to order at 7:00 p.m. All those present were asked to join **Mr. Warner** in reciting the Pledge of Allegiance.

GUESTS: Bill Walborn , George Pugh, Jim Fischer, Joe Yeager, Martha Wheeler, Christy Geha, Mary Duncan, Karen Gerhardinger

AGENDA

Mr. Warner made a motion to approve the Agenda for the April 25, 2018 meeting. Seconded by **Mr. Wheeler**. Motion Carried.

MINUTES

Mr. Warner made a motion to approve the minutes of the March 18, 2018 and April 11, 2018 meetings with no additions, deletions, and/or corrections. Seconded by **Duke Wheeler**. Motion Carried.

PUBLIC COMMENTS

There were no public comments.

FISCAL OFFICER'S REPORT

Purchase Orders

Ms. Bingham presented new Purchase Orders for signature. These were set up based on the Township Permanent Appropriations

Payment of Warrants

Ms. Bingham requested the Board's approval for the payment of the following vouchers and warrants:

No.	Post Date	Payee	Amount	Purpose
27-2018	3/29/18	OPERS	\$8,257.34	- Withholding
28-2018	3/29/18	OPERS	\$42.79	- Withholding
29-2018	3/29/18	Ohio Deferred Compensation	\$400.00	- Withholding

No.	Post Date	Payee	Amount	Purpose
30-2018	3/29/18	Treasurer of State of Ohio	\$680.30	- Withholding
33-2018	4/23/18	Fifth Third Bank	\$312.86	- Withholding
39-2018	4/25/18	Bureau of Workers' Compensation	\$404.58	- Operating Expense
40-2018	4/25/18	U.S. Treasury	\$2,175.01	- Withholding
41-2018	4/25/18	U.S. Treasury	\$3,007.10	- Withholding
39230	4/1/18	Ricardo A. Artiaga, Jr.	\$576.39	- Payroll
39231	4/1/18	Brian B Biegajski	\$1,199.02	- Payroll
39232	4/1/18	Richard E. Bingham	\$1,771.49	- Payroll
39233	4/1/18	Harry Richard Kellett, III	\$996.67	- Payroll
39234	4/1/18	Richard Allen Ludwig	\$947.22	- Payroll
39235	4/1/18	Michelle L. McDevitt	\$168.03	- Payroll
39236	4/1/18	Jerry Robinson Jr.	\$999.71	- Payroll
39237	4/1/18	Daniel Martin Stuber	\$1,181.46	- Payroll
39238	4/1/18	Shaun Edward Wittmer	\$1,173.99	- Payroll
39288	4/22/18	Verizon Wireless	\$130.36	- Utility - Cell Phone
39289	4/22/18	City of Waterville - Water Dept.	\$108.76	- Utility - Water
39290	4/22/18	Toledo Edison	\$1,335.30	- Utility - Electric
39291	4/22/18	U.S. Bank Equipment Finance	\$100.94	- Lease-Copier
39292	4/22/18	Stevens Disposal & Recycling	\$4,658.35	- Refuse Service
39293	4/22/18	The Waterville Gas Company	\$386.06	- Utility - Gas
39294	4/22/18	Lisa L. Cole	\$150.00	- Cleaning Service
39295	4/22/18	Sanderson Law Offices LLC	\$371.25	- Legal Fees
39296	4/22/18	Hanifan-Obenauf-Robinson, Inc.	\$1,300.00	- Lease-Office
39297	4/23/18	Treasurer of State of Ohio-U.A.N.	\$726.00	- Software Fee
39298	4/23/18	Espresso Care Wash	\$4.00	- Operating Expense
39299	4/23/18	B & L Auto Service, Inc.	\$118.50	- Vehicle Maintenance
39300	4/23/18	Anthony Wayne Board of Ed	\$528.72	- Fuel
39301	4/23/18	Vance Outdoors, Inc.	\$125.90	- Operating Expense
39302	4/23/18	D & R Outdoor Power Equipment	\$37.22	- Repairs/Maintenance
39303	4/23/18	B & L Auto Service, Inc.	\$293.24	- Vehicle Maintenance
39304	4/23/18	Traffic Stop Uniform Supply	\$339.50	- Operating Expense
39305	4/24/18	Voided	\$0.00	Voided
39306	4/24/18	Voided	\$0.00	Voided
39307	4/24/18	Voided	\$0.00	Voided
39308	4/24/18	Voided	\$0.00	Voided
39309	4/24/18	Voided	\$0.00	Voided
39310	4/24/18	Voided	\$0.00	Voided
39311	4/24/18	Tire-Man Auto Service Centers	\$1,756.96	- Vehicle Maintenance
39312	4/24/18	Cintas Corporation - 306	\$119.33	- Operating Expense
39313	4/24/18	Statewide Emergency Products	\$14,139.49	- Lease-Vehicle
39314	4/24/18	Century Link	\$45.23	- Utility - Telephone
39315	4/24/18	Lisa L. Cole	\$150.00	- Cleaning Service
39316	4/25/18	General Pro Hardware	\$273.35	- Repairs/Maintenance
39317	4/25/18	Kenn-Feld Group	\$43.68	- Repairs/Maintenance
39318	4/25/18	Ohio Compost and Recycling	\$2,000.00	- Refuse Service

No.	Post Date	Payee	Amount	Purpose
39319	4/25/18	SuperFleet MasterCard Program	\$986.71	- Fuel
39320	4/25/18	Whitehouse Commissioner	\$459.16	- Withholding
39321	4/25/18	Jennifer L Bingham	\$1,387.48	- Payroll
39322	4/25/18	Kyle James Hertzfeld	\$749.04	- Payroll
39323	4/25/18	Brett T Warner	\$912.84	- Payroll
39324	4/25/18	Richard C Wheeler	\$822.34	- Payroll
39325	4/25/18	B & L Auto Service, Inc.	\$140.50	- Vehicle Maintenance
39326	4/25/18	City of Perrysburg Income Tax	\$38.00	- Withholding

Moved to approve by **Mr. Warner** and seconded by **Mr. Wheeler**. Motion carried.

NEXUS UPDATE

Mr. Wheeler visited the Noward Road work site and discussed plans. He was advised that the current work is focused on getting the pipeline laid under the Maumee River. Electrical work on the site will be starting soon. **Mr. Warner** asked if there were plans to run a street sweeper on Noward, Hertzfeld or Heller Roads. **Mr. Wheeler** stated that residents should call the 800 number.

Mr. Warner stated that he has noticed haul route signs posted along the main roads heading towards the work area. **Chief Bingham** stated that the posted signs are for heavy haul vehicles and he would try to provide the map handed out at the Nexus meeting. **Chief Bingham** also stated that the posted routes apply to heavy haul vehicles and that other construction related vehicles might be seen traveling on other roads in the Township.

OLD BUSINESS

Township Financial Update

Mr. Wheeler stated that he had a conversation with Brenda Miller in the Local Government Services office and was told that the Ohio Tax Commissioner was going to approve the Township's request to transfer funds from the Miscellaneous Capital Fund back to the General Fund. Ms. Bingham stated that no letter had been received to date. **Mr. Warner** reminded members that this is only a temporary fix to a long-term problem. **Mr. Warner** and **Mr. Wheeler** both expressed their thanks to the fiscal officer and John Borell in the County Prosecutor's office for their efforts.

Township Insurance Plan Quotes

Mr. Warner stated that two (2) insurance brokers had returned outstanding calls to them and had indicated that they would not be able to offer anything different with regards to quotes. **Mr. Warner** proposed the Committee that was selected to review the Township's insurance options meet on May 21st at 6:00 p.m. in the Township Hall.

Refuse Quote

There were no quotes to review at the time of the meeting. **Mr. Wheeler** stated that the residents seem to be happy with the current service and asked if we should survey the residents about the service. **Mr. Warner** stated that he believes the Township should still solicit quotes from all possible vendors to ensure the service remains competitively priced.

Roads/Cemetery Garage Roof

Mr. Warner recommended that the review of quotes to re-roof the garage be tabled for 3-6 months to allow time for the Trustees to explore a Union Cemetery alternative.

Roads/Cemetery Overtime

Ms. Bingham asked the Trustees for clarification on how payroll was to be processed. The current resolution provides for overtime for weekend and holidays regardless of the number of hours worked during the week. At the April 11th meeting, the Trustees stated that they wished to follow the Federal Guidelines, in which case overtime would not be paid until an employee had worked 40 hours in a week. The Trustees asked that a resolution be brought to the next meeting to change the current pay guidelines to follow those established by federal guidelines.

Fire Districts

Mr. Warner stated that Monclova Township has decided not to proceed with the analysis of a Regional Fire District. The remaining parties have agreed to engage the Ohio Fire Chiefs Association to complete a feasibility study for a Regional Fire Department. Once the proposal is received, **Mr. Warner** stated he would have a better idea of how much the Township's portion of the feasibility study expenses would be.

NEW BUSINESS

**RESOLUTION NO. 2018-10
REMOVAL OF JUNK MOTOR VEHICLES**

The Waterville Township Board of Trustees met at the Waterville Township Hall for a Regular meeting on April 25, 2018 with the following members present: Brett Warner and Duke Wheeler

Trustee **Duke Wheeler** moved to adopt the following Resolution:

1. Pursuant to *R.C. 505.871*, this Board determines that the following vehicles located at 5976 Weckerly Road, Waterville Township, Ohio are junk motor vehicles as defined in *R.C. 505.173*:
 - A. 1996 Mercury Cougar 2-door
 - B. 1997 Ford Thunderbird 2-door
 - C. 1988 Ford Ranger Pick-up Truck
 - D. 1986 Merkur Xr4Ti 4-door
2. This Board hereby orders the property owner to remove the above described junk motor vehicles no later than 14 days after receipt of this resolution.
3. If the property owner fails to remove the junk motor vehicles within the 14 day period, this Board will remove the junk motor vehicles. Any expenses that the Board incurs in removing or causing the removal of the junk motor vehicles shall be certified to the County Auditor and entered upon the tax duplicate and become a lien upon the subject property.

4. The Fiscal Officer shall send a copy of this resolution to the property owner by certified mail, return receipt requested.

Mr. Warner seconded Resolution #2018-10 and the roll being called upon its adoption, the vote resulted as follows:

Trustee Kyle Hertzfeld, absent
Trustee Brett Warner, aye
Trustee Duke Wheeler, aye

I certify that the foregoing is a true and accurate copy of Resolution 2018-10, passed in the regular meeting of the Waterville Township Board of Trustees on April 25, 2018

Attest: s/s/ Jennifer Bingham
Jennifer Bingham, Fiscal Officer
Waterville, Ohio

DEPARTMENT REPORTS

Police Department

Chief Bingham reported the department had applied for received a grant from OTARMA. The grant does not require a matching fund and will be used to purchase medical bags for the patrol cars.

Chief Bingham advised that department will be involved in a commercial for Lourdes University's Criminal Justice program. **Chief Bingham** stated he is a member of their advisory council and the department sponsor's interns from the program for field experiences.

Roads/Cemeteries

Mr. Warner reported that he met with the Village of Whitehouse on the possibility of pursuing a union cemetery. He stated the City of Waterville is taking the topic to their City Council. Waterville wants to complete a study on the impact of the proposed union cemetery. No word from the Village of Whitehouse. If the parties agree to pursue a union cemetery, then legal counsel will need to review the requirements of forming one. **Mr. Warner** stated that from his reading it appears that the forming of union cemetery would require a joint meeting of all three governing bodies.

Refuse

Nothing to report at this time.

Zoning

Mr. Gay reported he has issued 19 permits year to date, six (6) for new residential construction to Josh Doyle. **Mr. Gay** reported that we were not able to meet the public notice requirements for the rezoning request for the proposed Telluride development on Dutch Road. The Zoning Commission will hold the public hearing as part of its regular meeting on May 21st. **Ms. Bingham** inquired if the Trustees would like to schedule its Public Hearing for May 23rd or would it prefer to wait until its June 13th meeting. **Mr. Warner** indicated he would like to wait until the June 13th meeting to make sure adequate time for public notice is made, pending the decision of the Zoning Commission.

Mr. Gay reported that there is also a pending Zoning Board of Appeals application from Johns Manville for the renewal of its construction trailer.

Ms. Bingham advised the Trustees that she received a call from Roy Sidener stated he will be resigning from the Zoning Board of Appeals effective April 30th. **Ms. Bingham** stated that Trustees will need to appoint a replacement.

Jim Fischer, on behalf of the Zoning Commission reported on behalf of the Property Standards Officer that he received an email from the owner of the Blue Bird Railroad that an adjacent property owner appears to be dumping debris on their property.

Fiscal Officer's Correspondence

Ms. Bingham stated the following correspondence was received during the month of February:

- Letter from Ohio Secretary of State regarding Issue 1
- Invitation from the Toledo Regional Chamber of Commerce to its GEO meeting for our region
- Invitation to the Metroparks Open House for the new River Trail

TRUSTEE REPORTS

Duke Wheeler

Mr. Wheeler stated that Chris Terry was interested in serving on the Architectural Review Board.

Mr. Warner stated that he was aware of two other interested candidates. The individuals had requested additional information on the responsibilities of the Architectural Review Board. **Mr. Fischer** stated he would be happy to answer any questions they many have.

Mr. Wheeler reminded residents that the Nexus Hotline number for questions or concerns is 1-844-589-3655

Mr. Wheeler stated he has received a complaint from a resident concerned about traffic in Crimson Hollow. **Chief Bingham** advised that this is mostly occurring in the Monclova Township area of the subdivision. The police department has posted its speed trailer in the area in an attempt to help with the speeding, and states that most of the vehicles are construction trucks.

Brett Warner

Mr. Warner asked that the reorganization of the Zoning Resolutions be added to the next agenda.

Mr. Warner stated the Zoning Commission members have done a tremendous amount of work on reviewing and making recommendations to improve the document and he would like to consider engaging John Widmer to finalize the rewrite and organization.

Mr. Warner stated there was a meeting scheduled for May 16th at 2:00 p.m. with the Village of Whitehouse to discuss ditch maintenance. **Mr. Warner** stated he could not make the meeting and **Mr. Wheeler** stated he would attend. **Mr. Wheeler** stated that it is difficult to coordinate helping other Trustees due to Sunshine Laws. **Mr. Warner** stated that asking someone to attend to a meeting would not be a violation of the Sunshine Laws.

PUBLIC COMMENTS

Mr. Walborn stated that it does not seem fair that the Trustees can't discuss or review information prior to meetings. Most businesses have meetings to review and discuss matters prior to making decision. **Mr. Warner** stated that Trustees are permitted to share information but are not able to have substantive discussions outside of public meetings that would influence the outcome of a decision.

There being no further business to be brought before this Board **Mr. Wheeler** made a motion to adjourn. Seconded by **Mr. Warner**. Motion carried.

Adjourned at 7:37 p.m.

Attest: s/s/ Jennifer Bingham

Trustees: s/s/ Brett Warner

s/s/ Duke Wheeler

Original on file