

RECORD OF PROCEEDINGS

Waterville Township Special Trustees' Meeting

Held at: 8:00 A.M. at the Waterville Township Hall on December 11, 2017.

OFFICIALS:

Chair – Keith Moosman – Present
Vice Chair - Kyle J. Hertzfeld – Present
Trustee – Karen M. Schneider – Present
Law Director Dawn E. Sanderson – Present

GUEST(S):

Catherine Vorst

Keith Moosman called the meeting to order at 7:00 p.m. All those present were asked to join Keith Moosman in reciting the Pledge of Allegiance.

AGENDA:

The Agenda was approved by Karen Schneider and seconded by Kyle Hertzfeld. Motion Carried.

GUEST INTERVIEWED FOR FISCAL OFFICER POSITION: – Catherine A. Vorst

February 28, 2016 – Last day of work due to father's fall after hip replacement. Took time to take care of him.

Husband is Deputy Chief for Toledo Police Department. Also, teaches at Owens.

Comfortable with challenges. Experience with payroll – ADP payroll and Pay Works.

Has Department head management and budget experience.

COMMENTS:

Kyle Hertzfeld – Shared information regarding Cemetery deeds and Street Lighting Districts

Keith Moosman – Zoning Board secretary is general a duel position with the Township Payroll to be run on the second (2nd) and fourth (4th) Wednesday of each month.

Karen Schneider & Kyle Hertzfeld – Discussion of OTA courses available for training.

Candidate left the meeting for trustees to review resume and candidate's experience.

Discussion of the Board regarding each candidate, their interviews, and their resumes.

Board discussion of the work experiences and township experiences of the three candidates.

Questioned whether there could be conflicts of interest where spouses worked in the township.

Kyle Hertzfeld – Recommends hiring someone on an hourly basis for assistance to the new Fiscal Officer.

Karen Schneider – Contacted visiting Fiscal Officer for the training but there are not many persons on the Auditor's list.

Renee Hertzfeld is willing to assist with immediate township fiscal officer needs.

Karen Schneider moved to approve the appointment of Jennifer Bingham as township Fiscal Officer because of her familiarity with township processes and the importance to have the zoning secretary and Fiscal Officer Positions in the same person. Keith Moosman seconded.

Keith Moosman yes Karen Schenider yes Kyle Hertzfeld yes

Karen Schneider moved to approve hiring Renee Hertzfeld to assist new Fiscal Officer up to a maximum of six hundred (\$600.00) per year at twenty five (\$25.00) dollars an hour.

Keith Moosman seconded. Kyle Hertzfeld abstained.

Keith Moosman yes Karen Schenider yes Kyle Hertzfeld abstained

Keith Moosman moved to approve a visiting Fiscal Officer assistance at a rate up to twenty eight (\$28.00). Karen Schneider seconded.

Keith Moosman yes Karen Schenider yes Kyle Hertzfeld abstained

HEALTH CARE:

The township receives \$89,500.00 tax money into the general fund.

The township's health care plan will recognize a small increase in 2018 premiums. Although .01% is great, to finance health care coverage costs could be \$90,279. With Trustee's salaries of \$34,000, attorney fees of \$42,000, required contribution to the Health District of \$11,000 and Fiscal Officer \$15,600. Total \$143,737.

Not to mention the cost of the Zoning Inspector, the Property Standards officer, and other expenses, there's a projected deficit of more than \$54,230 annually to the township.

In round numbers, \$40,000 deficit with insurance premiums versus \$14,000 deficit without insurance premiums.

Karen Schneider moved to approve reimbursement from elected officials to Waterville Township for Health Care premiums and discontinue Medicare reimbursement. Keith Moosman seconded. Kyle Hertzfeld abstained.

Keith Moosman yes Karen Schenider yes Kyle Hertzfeld abstained

Karen Schneider moved to go into executive session for the purpose meet with law director regarding pending litigation. Kyle Hertzfeld seconded.

All - aye

Keith Moosman moved to leave executive session. Kyle Hertzfeld seconded.

Keith Moosman yes Karen Schenider yes Kyle Hertzfeld yes

Keith Moosman moved to reenter regular special session. Karen Schneider seconded.

Keith Moosman yes Karen Schenider yes Kyle Hertzfeld yes

Returning to regular session Law Director tendered her resignation citing potential conflicts in serving the in-coming Board of Trustees with Duke Wheeler serving on the Board while he is also maintaining a law suit against the township.

Karen Schneider Thanked Dawn Sanderson for services to the township. Moved to approve the appointment of Dawn Sanderson for special counsel for The Stable litigation and accept a contract for that purpose.

Kyle Hertzfeld – Thank you.

Keith Moosman – Thank you. Seconded Karen’s motion.

Keith Moosman yes Karen Schenider yes Kyle Hertzfeld yes

ADJOURNMENT:

Kyle Hertzfeld made a motion to adjourn. Seconded by Karen Schneider. Motion carried.

Adjourned at 8:59 a.m.

Notes taken by Dawn E. Sanderson.

Transcribed by Stacie Knapp, not in attendance at this meeting.