

Waterville Township Trustees'

6:30 p.m. at the Waterville Township Hall on October 25, 2017

Chairman Keith Moosman - Present  
Vice-Chairman Kyle Hertzfeld – Present  
Trustee Karen Schneider - Present  
Fiscal Officer Renee Hertzfeld - Present  
Solicitor Dawn Sanderson – Present  
Police Chief Richard Bingham – Present  
Zoning Inspector Eric Gay – Present

Guests: Karen Gerhardinger, Mike Schneider and Bill Walborn

Keith Moosman called the meeting to order at 6:30 p.m. and those in attendance recited the Pledge of Allegiance.

The agenda was presented. Kyle Hertzfeld made a motion to approve the agenda as presented. Karen Schneider seconded. Motion carried.

Public Comments:

Mike Schneider addressed the Board. He thanked the Board for all of their work with the following issues:

- Police Department – keeping our community safe
- Noward Road Project – improving our roadway
- Trash – providing this service to our community
- Storm Water Utility issues
- Nexus – protecting the township
- Transparency in meetings and minutes being posted on the website
- Working with residents to resolve issues

Bill Walborn addressed the Board. He agrees with half of what Mike Schneider stated. He stated that the minutes need more information, wants to know the fees that have been incurred by the township as a result of litigation, wants to see minutes from the executive sessions that have been held and upcoming leaf pick up.

The Board informed Bill Walborn that per ORC there are no minutes for executive session discussions and that the Board cannot discuss the litigation.

The minutes of the September 27, 2017 regular meeting were presented. Kyle Hertzfeld made a motion to approve the minutes for the September 27, 2017 regular meeting as presented. Keith Moosman seconded. Motion carried.

Fiscal Officer's Report:

Signature page and monthly reports were presented  
Payroll certifications to be signed were presented  
Two purchase orders were presented  
An appropriation supplemental to reallocate monies within the cemetery, police and general funds for payment of invoices was presented. Keith Moosman made a motion approving the reallocation of monies within the cemetery, police and general funds for the payment of invoices. Karen Schneider seconded. Motion carried.

Resolution 2017-14 accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor was presented. Keith Moosman made a motion to approve Resolution 2017-14 as presented. Kyle Hertzfeld seconded.

Roll call:

Keith Moosman Yes Kyle Hertzfeld Yes Karen Schneider Yes

Resolution 2017-15 request for advance of taxes collected was presented. Karen Schneider made a motion to approve Resolution 2017-15 as presented. Kyle Hertzfeld seconded.

Roll call:

Keith Moosman Yes Kyle Hertzfeld Yes Karen Schneider Yes

Payment of warrants as listed below

Warrants:

79-2017 – Treasurer, State of Ohio	\$688.49 – withholding payment
80-2017 – Ohio Deferred Compensation	\$400.00 – withholding payment
81-2017 – US Treasury	\$3585.90 – withholding payment
82-2017 – O.P.E.R.S.	\$8453.08 – retirement
38913 – Kenn-Feld Group	\$637.45 – cemetery/roads expense
38914 – D & R Outdoor Power	\$7.10 – cemetery/roads expense
38915 – General Pro Hardware	\$81.52 – township expenses
38916 – Impact Printing Service	\$156.00 – police expense
38917 – B & L Auto Service	\$1834.50 – police unit repairs
38918 – Spectrum Business	\$255.21 – police telephone
38919 – Steve Rogers Ford	\$44.00 – police unit repairs
38920 – Sanderson Law Offices LLC	\$2621.84 – township legal fees
38921 – City of Waterville	\$68.66 – township water
38922 - The Waterville Gas Co	\$44.38 – township gas
38923 – Toledo Edison	\$523.90 – twp electric/lighting districts
38924 - Stevens Disposal & Recycling	\$4658.35 – township refuse
38925 – A.W. Board of Education	\$602.96 – police/road unit fuel
38926 - Medical Mutual of Ohio	\$7942.44 – hospitalization
38927 – The Mirror	\$80.00 – zoning advertisement
38928 – Ricardo A Artiaga Jr.	\$613.73 – payroll – cemetery/roads
38929 – Brian Biegajski	\$782.38 – payroll - police
38930 – Richard E Bingham	\$1729.36 – payroll – police
38931 – Harry R Kellett III	\$1092.49 – payroll – police
38932 – Richard A Ludwig	\$1072.52 – payroll – cemetery/roads
38933 – Michelle L McDevitt	\$123.94 – payroll – police
38934 – Jerry Robinson Jr	\$1216.71 – payroll – police
38935 – Daniel M Stuber	\$1207.60 – payroll – police
38936 – Shaun E Wittmer	\$932.27 – payroll – police
38937 – City of Toledo	\$410.35 – withholding taxes
38938 – Whitehouse Comm. Of Taxation	\$472.62 – withholding taxes
38939 – Void	
38940 – Crestline Paving & Excavating	\$285409.83 – Noward Road
38941 – Ricardo A Artiaga Jr	\$609.91 – payroll – cemetery/roads
38942 – Brian Biegajski	\$1015.42 – payroll – police
38943 – Richard E Bingham	\$1729.36 – payroll – police
38944 – Eric H Gay	\$375.11 – payroll – zoning
38945 – Kyle J Hertzfeld	\$663.12 – payroll – trustee
38946 – Renee A Hertzfeld	\$1375.38 – payroll – fiscal officer
38947 – Harry R Kellett III	\$1035.65 – payroll – police
38948 – Robert Long	\$87.99 – payroll – zoning
38949 – Richard A Ludwig	\$957.39 – payroll – cemetery/roads
38950 – Michelle L McDevitt	\$185.28 – payroll – police
38951 – Keith A Moosman	\$910.43 – payroll – trustee
38952 – Jerry Robinson Jr	\$833.73 – payroll – police
38953 – Karen M Schneider	\$806.21 – payroll – trustee
38954 – Daniel M Stuber	\$1168.77 – payroll – police
38955 – Shaun E Wittmer	\$1008.17 – payroll – police
38956 – Kyle J Hertzfeld	\$241.30 – office supplies reimbursement
38957 – Whitehouse Police Department	\$173.75 – police expense
38958 – Steve Rogers Ford	\$450.91 – police unit repairs
38859 – Espresso Car Wash	\$16.00 – police operating expense
38960 – Steve Rogers Ford	\$462.93 – police unit repairs
38961 – Verizon Wireless	\$130.36 – township telephones
38962 – Toledo Edison	\$786.61 – twp electric/lighting districts
38963 – Cintas Corporation	\$102.60 – police operating expense
38964 – Hanifan Obenauf Robinson Inc	\$1250.00 – police department rent
38965 – Century Link	\$39.35 – township telephone

Kyle Hertzfeld made a motion to approve the warrants as presented. Karen Schneider seconded. Motion carried.

#### Department Reports

##### Police/Fire:

Chief Bingham reported on the following

Chief Bingham has requested to carryover 2 weeks of vacation to 2018. The normal carryover limit is 1 week. The Board discussed allowing the 2 week carryover and Keith Moosman made a motion approving the carryover of 2 weeks of vacation time into 2018. Karen Schneider seconded. Motion carried.

COPS Fast Grant Update – hoping to know something soon

May 2018 Training Class at Owens. This class is the first step in gaining the ability to perform continuing education training internally. The cost to the township is approximately \$800. Discussion ensued regarding the value of this training class and Keith Moosman made a motion approving attendance at the training class in May 2018.

Paperwork for reimbursement for continuing education fees has been submitted to the Ohio Attorney General's Office.

The Crown Vic that has been on Gov Deals sold today for \$1425.00.

An arrest was made last night and the suspect in a string of crimes is in custody.

##### Roads/Cemeteries:

Kyle Hertzfeld reported that he continues to work on issues that resulted from the Noward Road Improvement Project

The backhoe used by the road and cemetery department is showing signs of age and that the township should look for availability of any grants that may help with the purchase of a new backhoe.

##### Refuse:

Karen Schneider reported on the following:

Leaf pickup will begin on 10/26/17

The township is in the 3<sup>rd</sup> year of the refuse contract and the township should begin acquiring bids.

The trash levy is to expire in 2019 and the township should pursue a renewal levy on the 2018 ballot.

##### Zoning:

Eric Gay reported on the following:

33 permits to date

A permit has been written in Providence Township for a valve house for the Nexus Pipeline.

Keith Moosman reported on the following:

The BZA meeting was cancelled as a result of the lot being sold.

The review of Special Use Permits is continuing. Keith will be meeting with Dawn to go over the procedures.

John Widmer will be starting the revisions to the zoning book next month.

Karen Schneider reported that she received a call regarding the borrow pit on Noward Road. The resident that called is concerned with the weed growth on the property. Further discussion of this topic is necessary and it was suggested that the owners of the property reach out to the Zoning Board, Zoning Administrator and/or local agencies such as Lucas County Soil and Water and the Metro Parks.

Property Standards: Nothing to report

Solicitor's Report: Nothing to report.

Fiscal Officer:

Reported that the next meeting is November 22, 2017 and that in the past the Board has rescheduled the meeting when it falls the night before Thanksgiving. Discussion ensued regarding rescheduling this meeting and Karen Schneider made a motion to hold the meeting on November 29, 2017. Kyle Hertzfeld seconded. Motion carried.  
The 2015-2016 audit is under way.

Trustee Reports:

Keith Moosman reported that maintenance of the high tension lines is underway.

Kyle Hertzfeld – Nothing to report

Karen Schneider reported on the following:

Lawrence Graphics has submitted their invoice for website maintenance/hosting.

FERC issued a permit and notice to proceed to Nexus on August 25<sup>th</sup>. Survey crews have been in the area and work will be starting. The line is anticipated to be in service next summer and the compressor is slated for a 2<sup>nd</sup> quarter of 2019 start up. Farmers that will be affected by boring have been notified and staking will occur next week. The Board will stay involved with this process. The Finzel Road repairs are almost complete. Keith Moosman added that the Lucas County Engineer’s Office has a list of all roads that are to be repaired.

There being no further business to discuss, a motion to adjourn was made by Kyle Hertzfeld at 7:40 pm. Keith Moosman seconded. Motion carried.

Attest: \_\_\_\_\_

Trustees: \_\_\_\_\_

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