

Waterville Township Trustees'

6:30 p.m. at the Waterville Township Hall on September 27, 2017

Chairman Keith Moosman - Present
Vice-Chairman Kyle Hertzfeld – Present
Trustee Karen Schneider - Present
Fiscal Officer Renee Hertzfeld - Present
Solicitor Dawn Sanderson – Present
Police Chief Richard Bingham – Present
Zoning Inspector Eric Gay – Present

Guests: Jim Fischer, Karen Gerhardinger, Charles and Kay Gifford and Thad Jones

Keith Moosman called the meeting to order at 6:30 p.m. and those in attendance recited the Pledge of Allegiance.

The agenda was presented. Kyle Hertzfeld made a motion to approve the agenda as presented. Karen Schneider seconded. Motion carried.

Public Comments:

Thad Jones addressed the board regarding Noward Road. He is happy with the improvements however, speeding is an issue. Chief Bingham stated that the mobile radar sign is making its way around the township and will be back on Noward Road.

Charles Gifford addressed the board regarding the Waterville Neapolis borrow pit. He and Kay have purchased this land and is seeking a variance so that he can let the grass grow on this property. Discussion ensued regarding weeds and it was suggested that he attend a zoning board meeting on the third Monday of every month.

The minutes of the August 23, 2017 regular meeting and the August 28, 2017 special meeting were presented. Kyle Hertzfeld made a motion to approve the minutes for the August 23, 2017 meeting as presented. Keith Moosman seconded. Motion carried. Keith Moosman made a motion to approve the minutes for the August 28, 2017 special meeting as presented. Karen Schneider seconded. Motion carried.

Fiscal Officer's Report:

Signature page and monthly reports were presented
Payroll certifications to be signed were presented
One blanket certificate was presented
One purchase order was presented
An appropriation supplemental to reallocate monies within the road and police funds for payment of invoices was presented. Karen Schneider made a motion approving the reallocation of monies within the road and police funds for the payment of invoices. Kyle Hertzfeld seconded. Motion carried.

Resolution 2017-11 for the renewal of the lighting district in Crimson Hollow Plat 8 was presented. Keith Moosman made a motion to approve Resolution 2017-11 for the renewal of the Crimson Hollow Plat 8 lighting district. Karen Schneider seconded.

Roll call:

Keith Moosman Yes Kyle Hertzfeld Yes Karen Schneider Yes

Resolution 2017-12 to levy an assessment for the Crimson Hollow Plat 7 lighting district was presented. Karen Schneider made a motion to approve Resolution 2017-12 to levy an assessment for the Crimson Hollow Plat 7 lighting district. Kyle Hertzfeld seconded.

Roll call:

Keith Moosman Yes Kyle Hertzfeld Yes Karen Schneider Yes

Resolution 2017-13 to levy an assessment/restate the plats as previously adopted for the Coventry Glen Plats 2/3 lighting district was presented. Keith Moosman made a motion to approve Resolution 2017-13 to levy an assessment/restate the plats as previously adopted for the Coventry Glen Plats 2/3 lighting district. Karen Schneider seconded.

Roll call:

Keith Moosman Yes Kyle Hertzfeld Yes Karen Schneider Yes

The current amount due for the Noward Road Improvement Project is \$285,409.83. Keith Moosman made a motion to pay the invoice as received. Kyle Hertzfeld seconded. Motion carried.

Payment of warrants as listed below

Warrants:

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|--|---|
| 71-2017 – Fifth Third Bank | \$1620.02 – township expenses |
| 72-2017 – Bureau of Workers Comp. | \$475.89 – workers comp. payment |
| 73-2017 – Ohio Deferred Compensation | \$400.00 – withholding payment |
| 74-2017 – Treasurer, State of Ohio | \$649.31 – withholding payment |
| 75-2017 – US Treasury | \$3444.19 – withholding payment |
| 76-2017 – O.P.E.R.S. | \$8550.86 – retirement |
| 38860 – Ricardo A Artiaga Jr. | \$682.37 – payroll – cemetery/roads |
| 38861 – Brian Biegajski | \$1238.47 – payroll - police |
| 38862 – Richard E Bingham | \$1863.95 – payroll – police |
| 38863 – Harry R Kellett III | \$899.21 – payroll – police |
| 38864 – Richard A Ludwig | \$1144.88 – payroll – cemetery/roads |
| 38865 – Michelle L McDevitt | \$59.39 – payroll – police |
| 38866 – Jerry Robinson Jr | \$1085.45 – payroll – police |
| 38867 – Daniel M Stuber | \$1168.77 – payroll – police |
| 38868 – Shaun E Wittmer | \$1331.82 – payroll – police |
| 38869 – A.W. Board of Education | \$646.68 – police/road unit fuel |
| 38870 - The Waterville Gas Co | \$44.18 – township gas |
| 38871 – General Pro Hardware | \$65.47 – township expenses |
| 38872 – Sanderson Law Offices LLC | \$3796.34 – township legal fees |
| 38873 - Stevens Disposal & Recycling | \$4658.35 – township refuse |
| 38874 – City of Waterville | \$46.06 – township water |
| 38875 – Toledo Edison | \$1147.68 – twp electric/lighting districts |
| 38876 – Treas St of OH/St Highway Patrol | \$1200.00 – police department dues |
| 38877 - Medical Mutual of Ohio | \$7942.44 – hospitalization |
| 38878 - Buckeye Telesystem | \$125.48 – police telephone/internet |
| 38879 – Treas St of OH – UAN | \$762.00 – UAN fees |
| 38880 – Superior Towing & Transport | \$150.00 – police towing fee |
| 38881 – SuperFleet Mastercard | \$1137.81 – township fuel |
| 38882 – Hanifan Obenauf Robinson Inc | \$1250.00 – police department rent |
| 38883 – Hanson Aggregates | \$28.56 – road supplies |
| 38884 – Crosby Equipment Co. | \$179.90 – road unit repair supplies |
| 38885 – Espresso Car Wash | \$8.00 – police operating expense |
| 38886 – Toledo Edison | \$163.13 – twp electric/lighting districts |
| 38887 – Thomson Reuters West | \$456.00 – zoning subscription |
| 38888 – Verizon Wireless | \$130.20 – township telephones |
| 38889 - Lisa L Cole | \$150.00 – police department cleaning |
| 38890 – Century Link | \$37.86 – township telephone |
| 38891 – Whitehouse Police Dept. | \$163.51 – police expense |
| 38892 – Cintas Corporation | \$102.60 – police operating expense |
| 38893 – Steve Rogers Ford | \$40.76 – police operating expense |
| 38894 – Hanson Aggregates | \$25.87 – road supplies |
| 38895 – Tireman Auto Service Center | \$206.48 – police unit repair |
| 38896 – Ricardo A Artiaga Jr | \$659.58 – payroll – cemetery/roads |
| 38897 – Brian Biegajski | \$871.41 – payroll – police |
| 38898 – Jennifer Bingham | \$79.45 – payroll - zoning |
| 38899 – Richard E Bingham | \$1729.36 – payroll – police |
| 38900 – Eric H Gay | \$375.11 – payroll – zoning |
| 38901 – Kyle J Hertzfeld | \$663.12 – payroll – trustee |
| 38902 – Renee A Hertzfeld | \$1375.38 – payroll – fiscal officer |
| 38903 – Harry R Kellett III | \$1018.59 – payroll – police |
| 38904 – Robert Long | \$87.99 – payroll – zoning |
| 38905 – Richard A Ludwig | \$1092.25 – payroll – cemetery/roads |

| | |
|------------------------------|------------------------------|
| 38906 – Michelle L McDevitt | \$126.87 – payroll – police |
| 38907 – Keith A Moosman | \$910.43 – payroll – trustee |
| 38908 – Jerry Robinson Jr | \$994.83 – payroll – police |
| 38909 – Karen M Schneider | \$806.21 – payroll – trustee |
| 38910 – Daniel M Stuber | \$1301.64 – payroll – police |
| 38911 – Shaun E Wittmer | \$1035.28 – payroll – police |
| 38912 – Delta Dental of Ohio | \$176.19 – withholding |

Karen Schneider made a motion to approve the warrants as presented. Kyle Hertzfeld seconded. Motion carried.

Department Reports

Police/Fire:

Chief Bingham reported on the following

Repairs on Dodge Charger:

The power steering is out and the cost to fix is \$885.

The compressor for the a/c is out and the cost to fix is \$939.39

Karen Schneider made a motion approving the repairs to the power steering and the compressor on the Dodge Charger. Keith Moosman seconded.

Motion carried.

The Anthony Wayne Citizens Police Academy has started.

COPS Fast Grant Update – the township has made it beyond the first round and hoping to receive an update in a few weeks.

The yearly radar recertification is due. The cost is \$75-85 per unit. The township has 6 radar units to be recertified. Karen Schneider made a motion approving the yearly recertification of the radar units with a cost not to exceed \$600. Keith Moosman seconded. Motion carried.

Roads/Cemeteries:

Kyle Hertzfeld reported that he met with Lucas County and a couple of Noward Road residents regarding their driveway and drainage issues. Lucas County will be fixing the drainage ditch. Kyle is waiting on a quote for repairs to be done to a driveway.

Kyle will be riding along with the Richard Ludwig to inspect trees that are hanging over the road. If the trees are in the right of way they may need to be removed. Karen Schneider added that Lucas County has offered to drive the township roads and assist with removing items that are in the right of way.

This would include trees. Eric Gay added that trees in the right of way are a liability to the township.

The salt has been ordered and paid for. Delivery is being scheduled.

The second roofing company has not been out yet to give their proposal. Kyle will continue to reach out to them.

Received a call regarding the leaf pick up schedule. Karen Schneider will get this posted on the website.

Renee Hertzfeld stated that she received a call from someone wanting to sell back cemetery plots but does not have the deeds. Discussion ensued regarding possible implications of buying these back with no deed in hand. It was decided that more information was needed.

Kyle reported that he has been working with Richard Ludwig and Keith Moosman to get local cemetery prices and a list of revised prices was presented. Discussion ensued regarding the research of other cemeteries. Kyle Hertzfeld made a motion approving the cemetery fees as presented.

Keith Moosman seconded. Motion carried.

Keith Moosman reported that he received a call from The Waterville Historical Society requesting permission to hold their annual ghost talk in the cemetery. The board agrees there is no problem doing this. Keith Moosman will let them know they can proceed with the ghost talk.

Refuse:

Karen Schneider received a call regarding unlimited pick up and the resident was directed to the website for the details of the township's refuse contract and allowable receptacles.

Zoning:

Eric Gay reported on the following:
32 permits to date

The board of zoning appeals meeting was cancelled.
A change of use permit was requested for a property on Waterville Swanton. This property was later found to be within the City of Waterville jurisdiction and the permit fee should be returned to the applicant. Renee Hertzfeld will get that back to Eric. A new set of maps will be requested from Lucas County. Keith Moosman added that he received a call from the City of Waterville regarding the sign size and change. No change to the footprint of the prior Yard Expressions sign was made, only a change to the face.

Property Standards:

Eric Gay reported for the property standards officer on the following:
Bob Long and a representative of Lucas County Soil & Water visited a Winslow Road house regarding a complaint about the number of animals. No concerns were noted.
Eric will talk with Bob at the zoning meeting.

Solicitor's Report: Nothing to report.

Fiscal Officer:

Reported that the next meeting is October 25, 2017

Trustee Reports:

Keith Moosman – Nothing to report

Kyle Hertzfeld – Nothing to report

Karen Schneider reported on the following:

There was a presentation of Regional Water at the Lucas County Township meeting. The lack of representation by the townships was a topic and the townships in attendance want representation. At the meeting TMACOG spoke of the 8 year water rate projection.
Josh Hazzard finalized the RUMA and it has been forwarded to Nexus.
Karen has been in contact with Brian Miller of Lucas County regarding Storm Water Utility Funds and the township has spent all that has been collected to date. The township will have to wait until additional funds are collected to address other areas of concern in the township.

Karen Schneider made a motion to exit regular session for the purpose of entering executive session at 7:32 pm. Kyle Hertzfeld seconded.

Roll Call:

Keith Moosman Yes Kyle Hertzfeld Yes Karen Schneider Yes

Karen Schneider made a motion to enter executive session for the purpose of discussing litigation at 7:42 pm. Keith Moosman seconded.

Roll Call:

Keith Moosman – Yes Kyle Hertzfeld – Yes Karen Schneider – Yes

Kyle Hertzfeld made a motion to exit executive session at 8:12 pm. Keith Moosman seconded.

Roll Call:

Keith Moosman – Yes Kyle Hertzfeld – Yes Karen Schneider – Yes

Karen Schneider made a motion to return to regular session at 8:12 pm. Keith Moosman seconded.

Roll Call:

Keith Moosman – Yes Kyle Hertzfeld – Yes Karen Schneider – Yes

There being no further business to discuss, a motion to adjourn was made by Keith Moosman at 8:13 pm. Kyle Hertzfeld seconded. Motion carried.

Attest: _____ Trustees: _____

