

Waterville Township Trustees'

6:30 p.m. at the Waterville Township Hall on June 28, 2017

Chairman Keith Moosman - Present
Vice-Chairman Kyle Hertzfeld – Present
Trustee Karen Schneider - Present
Fiscal Officer Renee Hertzfeld - Present
Solicitor Dawn Sanderson – Present
Police Chief Richard Bingham – Present
Zoning Inspector Eric Gay – Present

Guests: Paul Thornton

Keith Moosman called the meeting to order at 6:30 p.m. and those in attendance recited the Pledge of Allegiance.

The agenda was presented. Kyle Hertzfeld made a motion to approve the agenda as presented. Karen Schneider seconded. Motion carried.

Public Comments:

Paul Thornton introduced himself as the new area manager for First Energy. Paul addressed the board regarding aerial flights that show First Energy which trees are in need of trimming. Trimming is done with aerial saws. Paul addressed the board informed the board that complaints that have been received regarding Sautter's lighting. These lights are owned by First Energy and are being changed to meet the overlay district requirements. Paul also informed the board about free energy conservation kits that are available to residents.

The minutes of the May 24, 2017 regular meeting and the June 15, 2017 special meeting were presented. Karen Schneider made a motion to approve the minutes for the May 24, 2017 regular meeting as presented. Keith Moosman seconded. Motion carried. Keith Moosman made a motion to approve the minutes for the June 15, 2017 special meeting as presented. Kyle Hertzfeld seconded. Motion carried.

Fiscal Officer's Report:

Signature page and May monthly reports were presented
Payroll certifications to be signed were presented
One purchase orders was presented
Reallocation of funds for bill payment presented.
Karen Schneider made a motion to approve the reallocation of funds necessary for bill payment as presented by Renee Hertzfeld. Kyle Hertzfeld seconded. Motion carried.

Payment of warrants as listed below

Warrants:

48-2017 – Bureau of Worker's Comp.	\$951.78 – worker's compensation
49-2017 – Treasurer of State of Ohio	\$650.74 – withholding payment
50-2017 – Ohio Deferred Compensation	\$400.00 – withholding payment
51-2017 – US Treasury	\$3281.38 – withholding payment
52-2017 – OPERS	\$9021.42 – retirement
38677 - 38686 Void	
38687 – Ricardo A Artiaga Jr.	\$761.97 – payroll – cemetery/roads
38688 – Brian Biegajski	\$948.96 – payroll – police
38689 – Richard E Bingham	\$1890.86 – payroll – police
38690 – Kyle J Hixon	\$430.68 – payroll – police
38691 – Harry R Kellett III	\$1194.58 – payroll – police
38692 – Richard A Ludwig	\$1288.77 – payroll – cemetery/roads
38693 – Michelle L McDevitt	\$182.36 – payroll – police
38694 – Jerry Robinson Jr	\$1009.29 – payroll – police

38695 – Daniel M Stuber	\$1312.65 – payroll – police
38696 – Shaun E Wittmer	\$1116.60 – payroll – police
38697 – Delta Dental of Ohio	\$176.19 – withholding
38698 – Workplace Resources	\$1400.00 – police subscription
38699 - General Pro Hardware	\$38.95 – operating expenses
38700 - The Waterville Gas Co	\$78.00 – township gas
38701 – Lisa L Cole	\$150.00 – police department cleaning
38702 – City of Waterville	\$68.66 – township water
38703 – Sanderson Law Offices LLC	\$5879.00 – township legal fees
38704 – Statewide Emergency Products	\$15077.02 – police road unit lease
38705 – Medical Mutual of Ohio	\$7906.59 – hospitalization
38706 – Watchguard Video	\$5395.00 – police operating expense
38707 - A.W. Board of Education	\$817.91 – police/road unit fuel
38708 - Stevens Disposal & Recycling	\$4658.35 – township refuse
38709 – Lucas County Township Assoc.	\$204.00 – township membership fees
38710 – Eric H Gay	\$69.98 – office supplies reimburse
38711 – Ohio Assoc of Chiefs of Police	\$195.00 – police membership fee
38712 – Traffic Stop Uniform Supply	\$670.00 – police operating expense
38713 – Cintas Corporation	\$89.61 – police operating expense
38714 – Law Enforcement Systems Inc.	\$128.00 – police operating expense
38715 – The Mirror	\$76.00 – advertising
38716 – Steve Rogers Ford	\$315.87 – police operating expense
38717 – Hanson Aggregates Inc.	\$32.34 – cemetery operating expense
38718 – Treasurer of Ohio – UAN	\$762.00 – computer expense
38719 – Lucas County Treasurer	\$381.47 – emergency management share
38720 - Buckeye Telesystem	\$124.19 – police telephone/internet
38721 – Espresso Car Wash	\$16.00 – police operating expense
38722 – Hanifan Obenauf Robinson Inc	\$1250.00 – police department rent
38723 – Toledo Edison	\$1292.10 – twp electric/lighting districts
38724 – Ricardo A Artiaga Jr	\$689.97 – payroll – cemetery/roads
38725 – Josh Arvay	\$68.64 – payroll - police
38726 – Brian Biegajski	\$1140.68 – payroll – police
38727 – Jennifer Bingham	\$200.52 – payroll – zoning
38728 – Richard E Bingham	\$1729.36 – payroll – police
38729 – Eric H Gay	\$375.11 – payroll – zoning
38730 – Kyle J Hertzfeld	\$718.12 – payroll – trustee
38731 – Renee A Hertzfeld	\$1471.19 – payroll – fiscal officer
38732 – Kyle J Hixon	\$751.49 – payroll – police
38733 – Harry R Kellett III	\$990.16 – payroll – police
38734 – Richard A Ludwig	\$1164.46 – payroll – cemetery/roads
38735 – Michelle L McDevitt	\$409.87 – payroll – police
38736 – Keith A Moosman	\$910.43 – payroll – trustee
38737 – Jerry Robinson Jr	\$846.06 – payroll – police
38738 – Karen M Schneider	\$806.21 – payroll – tustee
38739 – Daniel M Stuber	\$1113.33 – payroll – police
38740 – Shaun E Wittmer	\$1024.44 – payroll – police
38741 – Lucas County Engineers	\$3641.50 – road operating expense
38742 – AWAKE Community Coalition	\$500.00 – donation
38743 – Treasurer of Lucas County	\$14.00 – taxes
38744 – Century Link	\$43.33 – township telephone
38745 - Speedway LLC	\$1096.86 – police/road unit fuel
38746 - Void	

Keith Moosman made a motion to approve the warrants as presented. Kyle Hertzfeld seconded. Motion carried.

Department Reports

Police/Fire:

Chief Bingham reported the following:

COPS Fast Grant –The hiring terms have been changed. The grant required the department to keep the officer hired for two years after the grant funds expire. This has now been changed to one year after the grant funds expire. The police department would like to apply for three new officers with the hope of receiving the funds for one new officer.

Karen Schneider made a motion approving the police department to apply for three new officers through the COPS Fast Grant. Keith Moosman seconded. Motion carried.

Sergeant Position – The job description was sent to the prosecuting attorney's office and has been revised. The anticipated cost to the township for the remainder of 2017 would be a maximum of \$1386 in wages. The anticipated cost to the township in 2018 would be a maximum of \$3206.50 in wages. This topic was tabled until an answer has been received on the COPS Fast Grant in September.

Grant clothing purchase for Maintenance Department - Chief Bingham reported that \$494 was received and that the purchase of the safety clothing is going to be just over \$500. The board did not have a problem with the additional cost of the safety clothing. The order will be placed.

Roads/Cemeteries:

Kyle Hertzfeld reported on the following:

The salt order has been placed and the invoice has been paid.

A quote will be received for the maintenance building and this will need to be planned for in the 2018 budget.

Refuse: Nothing to report

Zoning:

Zoning Inspector's Report

Eric Gay reported on the following:

22 permits to date for 2017

The Board of Zoning Appeals meeting for a new house was cancelled.

The Zoning Board is looking at the Special Use Permits for the Progressive Fishing Association and the Sisters of Notre Dame.

New home construction within township and neighboring areas.

Property Standards:

Jim Fischer reported that John Widmer has been contacted and has given a proposed price of \$10,000 to revise the zoning books. This price does not include rewriting text. The Zoning Board supports the revisions. Discussion ensued regarding the costs to the township, how this project fits in the 2017 and 2018 budget and the process in which the work will be done. Jim Fischer will contact John Widmer regarding his schedule so that the board can make a decision on this project.

Blue Bird continues to do clean up along the tracks

Renee Hertzfeld reported that she received two calls. The first was from Bob Long who was looking for a letter to send to residents regarding long grass. He was referred to Keith Moosman. Keith Moosman also received a call from Bob Long. Jim Fischer will forward the letter he has used in the past to Bob Long.

The second was from a Winslow Road resident who is having problems with the creek flooding. He wanted to know who he should contact for creek clean up. Karen Schneider was going to reach out to Jeff Lohse and to the homeowner.

Kyle Hertzfeld reported that he received a complaint from a Dutch Road resident regarding trash and debris in his fields. Keith Moosman will contact Bob Long and have him take a look at the fields.

Solicitor's Report: Nothing to report

Fiscal Officer:

Reported on the following:

Next meeting July 26, 2017

Fire contract payments are due by the end of the month.

Informed the board that the current tax revenue is not covering the contract fees. Also, informed the board that the contract fees increase each year and that there will be a shortfall. The fiscal officer was instructed to pay per the contract and that further investigation is needed. Keith Moosman and Solicitor Dawn Sanderson will reach out

to the Village of Whitehouse and the City of Waterville regarding this issue.

Trustee Reports:

Keith Moosman reported on the following:

A letter needs to be sent to Kirk Hester informing him that he was removed from the Zoning Board as a result of non-performance and not attending the June 15 Special Meeting/Hearing. Solicitor Dawn Sanderson will draft the letter to be sent.

Bob Long accepted the Property Standards position and will be reaching out to Renee Hertzfeld for employment paperwork.

Michelle Hayes will be offered the Alternate position on the Zoning Board. The board discussed the rate of pay as this is a new position. Kyle Hertzfeld made a motion to pay the Zoning Board alternate at the same rate of pay as Zoning Board members. Keith Moosman seconded. Motion carried.

Zoning books are \$15 each and 5 will be ordered. It was suggested that the books be sent to Lawrence Graphics and uploaded to the website.

Kyle Hertzfeld – Nothing to report

Karen Schneider reported on the following:

Noward Road will be closed beginning June 26

Road Use Maintenance Agreement with Nexus – Dawn Sanderson will look into this.

There is a census seminar tomorrow.

Received a complaint from a resident regarding temporary signs in the township. Discussion ensued regarding temporary signs and it was decided that Bob Long is to remove any signs that are in the right-of-way longer than 30 days. If these signs are on personal property they cannot be removed.

Received notification from Marilyn Yoder of Springfield Township asking for Waterville Township to pass a resolution in opposition to a county-wide sales increase to fund TARTA.

Karen Schneider made a motion to adopt Resolution 2017-9 expressing the township’s opposition to a county wide sales tax increase to fund TARTA.

Kyle Hertzfeld seconded.

Roll Call:

Keith Moosman Yes Kyle Hertzfeld Yes Karen Schneider Yes

Kyle Hertzfeld made a motion to exit regular session for the purpose of entering executive session at 9:21 pm. Keith Moosman seconded.

Roll Call:

Keith Moosman Yes Kyle Hertzfeld Yes Karen Schneider Yes

Kyle Hertzfeld made a motion to enter executive session to discuss litigation at 9:27 pm. Karen Schneider seconded.

Roll Call:

Keith Moosman – Yes Kyle Hertzfeld – Yes Karen Schneider – Yes

Kyle Hertzfeld made a motion to exit executive session at 9:49 pm. Karen Schneider seconded.

Roll Call:

Keith Moosman – Yes Kyle Hertzfeld – Yes Karen Schneider – Yes

Keith Moosman made a motion to return to regular session at 9:49 pm. Kyle Hertzfeld seconded.

Roll Call:

Keith Moosman – Yes Kyle Hertzfeld – Yes Karen Schneider – Yes

There being no further business to discuss, a motion to adjourn was made by Kyle Hertzfeld at 9:50 pm. Karen Schneider seconded. Motion carried.

Attest: _____

Trustees: _____
