

Waterville Township Trustees'

6:30 p.m. at the Waterville Township Hall on April 26, 2017

Chairman Keith Moosman - Present
Vice-Chairman Kyle Hertzfeld – Present
Trustee Karen Schneider - Present
Fiscal Officer Renee Hertzfeld - Present
Solicitor Dawn Sanderson – Present
Police Chief Richard Bingham – Present
Zoning Inspector Eric Gay – Present

Guests: Jim Bagdonas, Christine Connell, Karen Gerhardinger and Michelle Hayes

Keith Moosman called the meeting to order at 6:30 p.m. and those in attendance recited the Pledge of Allegiance.

The agenda was presented. Karen Schneider made a motion to approve the agenda as presented. Kyle Hertzfeld seconded. Motion carried.

Public Comments –

Christine Connell of Toledo Metropolitan Area Council of Governments addressed the board regarding bicycle routes. Discussion ensued regarding the bicycle routes, signage and the township's responsibilities pertaining to the bicycle routes. The trustees requested the topic be tabled until the May meeting.

Michelle Hayes addressed the board regarding her interest in open positions in the zoning department. She has submitted her resume. Michelle also stated that she is a member of the AW Area Democratic Club and that they are looking for community service projects.

The minutes of the March 22, 2017 regular meeting were presented. Karen Schneider made a motion to approve the minutes for the March 22, 2017 regular meeting. Kyle Hertzfeld seconded. Motion carried.

Fiscal Officer's Report:

Signature page and March monthly reports were presented

Payroll certifications to be signed were presented

Three purchase orders were presented:

19-2017 Lucas County Clerk of Courts

20-2017 Verizon Wireless

21-2017 D.R. Ebel Police & Fire Equipment

An appropriation supplemental to move money within the general fund was presented. Keith Moosman made a motion to approve the appropriation supplemental to move money within the general fund for the purpose of paying an invoice. Karen Schneider seconded. Motion carried.

Payment of warrants as listed below

Warrants:

32-2017 - Fifth Third Bank	\$1661.66 – operating expenses
33-2017 – Treasurer of State of Ohio	\$554.07 – withholding payment
34-2017 – Ohio Deferred Compensation	\$400.00 – withholding payment
35-2017 – US Treasury	\$2867.52 – withholding payment
36-2017 – OPERS	\$8239.03 – retirement
38-2017 – Bureau of Workers Comp.	\$475.89 – workers comp
38565 – Ricardo A Artiaga Jr.	\$623.28 – payroll – cemetery/roads
38566 – Josh Arvay	\$17.16 – payroll - police
38567 – Brian Biegajski	\$491.36 – payroll – police
38568 – Richard E Bingham	\$1890.86 – payroll – police
38569 – Kyle J Hixon	\$228.80 – payroll – police
38570 – Harry R Kellett III	\$1103.86 – payroll – police
38571 – Richard A Ludwig	\$1170.98 – payroll – cemetery/roads

38572 – Michelle L McDevitt	\$243.35 – payroll – police
38573 – Jerry Robinson Jr	\$1065.31 – payroll – police
38574 – Daniel M Stuber	\$1141.06 – payroll – police
38575 – Shaun E Wittmer	\$1073.22 – payroll – police
38576 - Buckeye Telesystem	\$122.35 – police telephone/internet
38577 – Treasurer of State of Ohio – UAN	\$762.00 – UAN fee
38578 - General Pro Hardware	\$104.31 – operating expenses
38579 – Espresso Car Wash	\$20.00 – police operating expense
38580 – Lucas Co. Coroner/Toxicology Lab	\$165.00 – police operating expense
38581 - Stevens Disposal & Recycling	\$4658.35 – township refuse
38582 - A.W. Board of Education	\$601.04 – police/road unit fuel
38583 – City of Waterville	\$46.06 – township water
38584 – Toledo Edison	\$628.62 – twp electric/lighting districts
38585 - The Waterville Gas Co	\$320.18 – township gas
38586 – Medical Mutual of Ohio	\$7501.79 – hospitalization
38587 – Sanderson Law Offices LLC	\$2261.33 – township legal fees
38588 – Lisa L Cole	\$150.00 – police department cleaning
38589 – D & R Outdoor Power Equip.	\$19.82 – maintenance operating expense
38590 – Delta Dental	\$176.19 – payroll withholding
38591 – Whitehouse Comm. Of Taxation	\$432.04 – payroll withholding
38592 – City of Toledo – Taxation	\$201.40 – payroll withholding
38593 – Ricardo A Artiaga Jr	\$550.70 – payroll – cemetery/roads
38594 – Brian Biegajski	\$904.64 – payroll – police
38595 – Jennifer Bingham	\$76.71 – payroll – zoning
38596 – Richard E Bingham	\$1729.36 – payroll – police
38597 – Eric H Gay	\$375.11 – payroll – zoning
38598 – Kyle J Hertzfeld	\$718.12 – payroll – trustee
38599 – Renee A Hertzfeld	\$1471.19 – payroll – fiscal officer
38600 – Kyle J Hixon	\$228.80 – payroll – police
38601 – Harry R Kellett III	\$1058.38 – payroll – police
38602 – Richard A Ludwig	\$970.54 – payroll – cemetery/roads
38603 – Michelle L McDevitt	\$138.57 – payroll – police
38604 – Keith A Moosman	\$910.43 – payroll – trustee
38605 – Jerry Robinson Jr	\$943.52 – payroll – police
38606 – Karen M Schneider	\$806.21 – payroll – tustee
38607 – Daniel M Stuber	\$1028.88 – payroll – police
38608 – Shaun E Wittmer	\$861.79 – payroll – police
38609 – Lucas County Clerk of Courts	\$9976.50 – township legal expense
38610 - Speedway LLC	\$1413.49 – police/road unit fuel
38611 – Hanifan Obenauf Robinson Inc	\$1250.00 – police department rent
38612 – Superior Towing & Transport	\$75.00 – police unit towing fee
38613 – Steve Rogers Ford	\$30.00 – police unit maintenance
38614 – B & L Auto Service	\$429.00 – police unit maintenance
38615 - Cintas Corp.	\$179.22 – police department mats
38616 – Hanifan Obenauf Robinson Inc	\$182.32 – police department plowing fee
38617 – Espresso Car Wash	\$8.00 – police operating expense
38618 – Treasurer State of Ohio	\$50.00 – tax fee
38619 – Verizon Wireless	\$271.14 – township telephones
38620 – Toledo Edison	\$328.52 – twp electric/lighting districts
38621 – DR Ebel Police & Fire Equipment	\$7160.00 – police operating expenses
38622 – Delta Dental	\$176.19 – payroll withholding

Kyle Hertzfeld made a motion to approve the warrants as presented. Karen Schneider seconded. Motion carried.

Department Reports

Police/Fire:

Chief Bingham reported the following:

Officer Kellett’s vest is outdated and needs to be replaced. The cost is \$670.

Karen Schneider made a motion approving the purchase of a new vest for Officer Kellett. Keith Moosman seconded. Motion carried.

The new police car will be in in the next few days. Discussion ensued regarding purchase or lease of this car.

Karen Schneider made a motion to approve the purchase of this new vehicle if the funds are available to pay in full or to lease the vehicle if unable to pay in full. Kyle Hertzfeld seconded. Motion carried.

The representative from Blue Buffalo has retired and the department will no longer be given food for Vaeda. Hertzfeld Grain has offered to donate the food for Vaeda. Vaeda is currently transitioning to the new food.

The department is in need of road flare kits. Research has been done on rechargeable LED road flare kits. The cost for a six pack is \$119.95. The department will be ordering this style.

The trustees requested more information of the Warrant Team. This team will be prioritizing misdemeanor warrants based of level of offense. There are currently 87 warrants out of Maumee Municipal Court to be looked at. The team will be gathering information and acting upon the warrant. The Waterville, Whitehouse and Township police departments will be working together.

The AW Drug Stopper team will be meeting tomorrow. All involved are hoping to have this program up and running this summer. The Lucas County Sheriff and AW Regional Chamber of Commerce will be working with the Waterville, Whitehouse and Township police departments. There were three drug arrests made today.

A \$3500 donation for new security cameras at the police department has been received. The equipment currently being used will be installed at the maintenance building.

Roads/Cemeteries:

Kyle Hertzfeld reported on the following:

The maintenance building roof was damaged during the last wind storm. The damaged area has been patched and we will continue to keep an eye on the roof.

The OTARMA safety grant funds have been received and maintenance department needs to order their safety gear.

Mowing has started.

Keith Moosman reported that Noward Road residents have started moving items that are in the right of way.

Karen Schneider inquired about cleaning and or painting the township hall. The board will look in to this.

Refuse: Nothing to report

Zoning:

Zoning Inspector's Report

Eric Gay reported on the following:

12 permits to date for 2017

The BZA will be meeting on May 8th to make a decision on issuing a temporary permit for a construction trailer. There is currently no fee structure for construction trailers. Eric Gay recommends a \$300 fee for construction trailers. These permits are written for a period of twelve months.

Received a call from Jack Trail regarding rezoning a parcel on State Route 64. He would like to rezone to C1 or C2 (commercial). This parcel is in the overlay district and upon permit application will go to the zoning board.

Had a meeting with the owner of the Urgent Care facility regarding signs and is waiting for sign architect to submit specs. There will not be an off premise sign.

Received a phone call from a Noward Road resident in need of an electrical permit for a barn. The caller was instructed to call Lucas County.

The BZA had their organizational meeting. They are still in need of people to fill vacancies.

Received a call from a Weckerly Road property owner regarding building another home on the property. Informed them that this cannot be done.

Jason Diver is putting a deck on his house on River Road. The deck complies with zoning regulations.

The new Lucas County Chief Building Official is Mr Golis.

Keith Moosman reported that the BZA had their organizational meeting. And reported the following:

Eileen Sullivan is the Chair of the BZA

Joe Beck is the Co-Chair

Ron Pittman is the third

Property Standards: Nothing to report

Solicitor's Report:

Chief Bingham had questions regarding a class action law suit on the 2015 Ford SUV. Dawn Sanderson will file the claim and participate in the class action law suit.

Provided information to each of the trustees regarding House Bill 523 and medical marijuana statutes along with information of the Township's authority on these issues.

Provided annexation agreements with both the City of Waterville and Village of Whitehouse.

Keith Moosman presented a memo on public records requests and it was decided that nothing needs to be done at this time.

Keith Moosman reminded the trustees that the records retention plan information needs to be turned in to Dawn Sanderson.

Fiscal Officer:

Reported on the following:

Next meeting May 24, 2017

Bid packages have been picked up by contractors wanting to bid on the Noward Road Improvement project. Bid opening is scheduled for Friday, April 28th at 9:00 am.

Met with Farmers & Merchants Bank and received their Depository Proposal. The Depository Proposal was presented. Fiscal Officer Renee Hertzfeld suggests beginning the process of moving to Farmers & Merchants State Bank.

Kyle Hertzfeld made a motion to adopt Resolution 2017-6 regarding the designation of Farmers & Merchants State Bank as the Township's depository. Karen Schneider seconded.

Roll Call:

Keith Moosman YES Kyle Hertzfeld YES Karen Schneider YES
1st quarter taxes reports have been filed and paid

Trustee Reports:

Keith Moosman –

Please look at the email from Dawn Sanderson regarding the ZBA packet. This packet includes procedures and other topics to assist members of the ZBA. Please notify Dawn Sanderson of any changes that need to be made. Resumes have been received from five individuals for three openings. The interested parties are as follows: Bob Long, Tyler Madeker, Robert Bryce, Michelle Hayes and Roy Siedener.

A special committee consisting of Keith Moosman, Karen Schneider and a member of the Zoning Board will meet to review the resumes/letters received. Keith Moosman will follow through with the special committee and setting the meeting date.

Michelle Hayes expressed interest in any position offered to her.

Kyle Hertzfeld –

Nothing to report

Karen Schneider –

Reminded everyone to move all 2016 emails into a folder labeled 2016 so that they can be archived.

Joe Demery has been invited to the May meeting to give an update on the Kinder Morgan pipeline.

The Lucas County Township Association meeting is May 10, 2017 and the topic of regional water will be discussed.

Received a packet from First Energy regarding power line upgrades. This upgrade will begin in May and any affected homeowners will be notified by First Energy. There will not be any new structures in Waterville Township.

Karen Schneider made a motion to exit regular session for the purpose of entering executive session at 7:36 pm. Kyle Hertzfeld seconded.

Roll Call:

Keith Moosman Yes Kyle Hertzfeld Yes Karen Schneider Yes

Karen Schneider made a motion to enter executive session for the purpose of discussing pending litigation at 7:39 pm. Kyle Hertzfeld seconded.

Roll Call:

Keith Moosman – Yes Kyle Hertzfeld – Yes Karen Schneider – Yes

Keith Moosman made a motion to exit executive session at 8:07 pm. Kyle Hertzfeld seconded.

Roll Call:

Keith Moosman – Yes Kyle Hertzfeld – Yes Karen Schneider – Yes

Keith Moosman made a motion to return to regular session at 8:07 pm. Kyle Hertzfeld seconded.

Roll Call:

Keith Moosman – Yes Kyle Hertzfeld – Yes Karen Schneider – Yes

There being no further business to discuss, a motion to adjourn was made by Kyle Hertzfeld at 8:08 pm. Keith Moosman seconded. Motion carried.

Attest: _____

Trustees: _____
