

Waterville Township Trustees'

6:30 p.m. at the Waterville Township Hall on March 22, 2017

Chairman Keith Moosman - Present  
Vice-Chairman Kyle Hertzfeld – Present  
Trustee Karen Schneider - Present  
Fiscal Officer Renee Hertzfeld - Present  
Solicitor Dawn Sanderson – Present  
Police Chief Richard Bingham – Present  
Zoning Inspector Eric Gay – Present

Guests: Steve Eberly, Jim Fischer, Karen Gerhardinger, Jeff Lohse and Bill Walborn

Keith Moosman called the meeting to order at 6:30 p.m. and those in attendance recited the Pledge of Allegiance.

The agenda was presented. Kyle Hertzfeld made a motion to approve the agenda as presented. Karen Schneider seconded. Motion carried.

Public Comments –

Jeff Lohse of the Lucas County Engineers spoke to the board regarding the Noward Road project. Resolution 2017-4 was presented to the board. Resolution 2017-4 approves the plans as presented by the Lucas County Engineers and grants permission to advertise the Noward Road improvement project. Discussion regarding Resolution 2017-4 ensued. Kyle Hertzfeld made a motion to adopt Resolution 2017-4. Karen Schneider seconded.

Roll call:

Keith Moosman – Yes      Kyle Hertzfeld – Yes      Karen Schneider – Yes

Resolution 2017-5 was presented. Resolution 2017-5 authorizes the removal of obstructions in the Noward Road right-of-way. The Lucas County Engineers will notify all property owners on Noward Road that items placed in the road right-of-way have been identified as obstructions and those property owners will be given 30 days to remove those items from the right-of-way. The Lucas County Engineers will include removal of the identified items in the constructions plans for the Noward Road project if not removed by the homeowner. Discussion regarding Resolution 2017-5 ensued. Karen Schneider made a motion to adopt Resolution 2017-5. Kyle Hertzfeld seconded.

Roll call:

Keith Moosman – Yes      Kyle Hertzfeld – Yes      Karen Schneider - Yes

Bill Walborn stated that he would like to look at the 2016 Financials and minutes. Fiscal Officer Renee Hertzfeld invited him to visit the township website as all approved minutes are posted online. Renee Hertzfeld will schedule an appointment to review the financials.

Steve Eberly stated that he was here to hear any updates on the Noward Road project.

The minutes of the February 22, 2017 regular meeting were presented. Kyle Hertzfeld made a motion to approve the minutes for the February 22, 2017 regular meeting. Keith Moosman seconded. Motion carried.

Fiscal Officer's Report:

Signature pages and reports for January and February were presented

Payroll certifications to be signed were presented

A purchase order in the amount of \$12,865.38 for the purchase of Motorola radios for the police department was presented

Payment of warrants as listed below

Warrants:

21-2017 – Bureau of Workers Comp.	\$475.89 – workers comp
22-2017 – OPERS	\$7998.46 – retirement
23-2017 – Ohio Deferred Compensation	\$200.00 – withholding payment
24-2017 – Treasurer of State of Ohio	\$683.25 – withholding payment
25-2017 – US Treasury	\$3539.61 – withholding payment
30-2017 – Fifth Third Bank	\$979.41 – operating expenses
38509 – Ricardo A Artiaga Jr.	\$532.91 – payroll – cemetery/roads
38510 – Brian Biegajski	\$502.59 – payroll – police
38511 – Richard E Bingham	\$1686.19 – payroll – police
38512 – Kyle J Hixon	\$160.30 – payroll – police
38513 – Harry R Kellett III	\$944.37 – payroll – police
38514 – Richard A Ludwig	\$894.55 – payroll – cemetery/roads
38515 – Michelle L McDevitt	\$132.61 – payroll – police
38516 – Jerry Robinson Jr	\$905.00 – payroll – police
38517 – Daniel M Stuber	\$939.05 – payroll – police
38518 – Shaun E Wittmer	\$861.46 – payroll – police
38519 – Obee Ltd.	\$662.00 – repairs
38520 – Mercy St. Vincent OccuHealth	\$420.00 – police operating expense
38521 – Kiesler’s Police Supply, Inc.	\$159.00 – police operating expenses
38522 – Vance Outdoors	\$665.44 – police operating expenses
38523 – Law Enforcement Systems	\$83.00 – police operating expenses
38524 – Lial Catholic School	\$492.56 – police operating expense
38525 – Kenn-Feld Group	\$167.32 – road/maint. operating expense
38526 - Buckeye Telesystem	\$122.72 – police telephone/internet
38527 - General Pro Hardware	\$23.60 – operating expenses
38528 - Stevens Disposal & Recycling	\$4520.00 – township refuse
38529 – City of Waterville	\$57.36 – township water
38530 - A.W. Board of Education	\$369.78 – police/road unit fuel
38531 – Sanderson Law Offices LLC	\$2137.50 – township legal fees
38532 - The Waterville Gas Co	\$379.66 – township gas
38533 – Espresso Car Wash	\$4.00 – police operating expense
38534 – Toledo Edison	\$901.16 – twp electric/lighting districts
38535 – The Mirror	\$700.00 – internet expense
38536 – Datalux Corporation	\$372.00 – police operating expense
38537 – Blink Print & Mail	\$183.12 – operating expense
38538 – Medical Mutual of Ohio	\$7325.92 – hospitalization
38539 – Toledo Edison	\$281.47 – twp electric/lighting districts
38540 – Hanifan Obenauf Robinson Inc	\$1250.00 – police department rent
38541 – Eric H Gay	\$375.11 – payroll – zoning
38542 – Kyle J Hertzfeld	\$717.22 – payroll – trustee
38543 – Renee A Hertzfeld	\$1470.29 – payroll – fiscal officer
38544 – Keith A Moosman	\$910.43 – payroll – trustee
38545 – Karen M Schneider	\$805.31 – payroll – tustee
38546 – Ricardo A Artiaga Jr	\$605.75 – payroll – cemetery/roads
38547 – Richard E Bingham	\$1728.46 – payroll – police
38548 – Harry R Kellett III	\$967.10 – payroll – police
38549 – Richard A Ludwig	\$1095.20 – payroll – cemetery/roads
38550 – Jerry Robinson Jr	\$834.43 – payroll – police
38551 – Daniel M Stuber	\$1079.15 – payroll – police
38552 – Shaun E Wittmer	\$937.36 – payroll – police
38553 – Brian Biegajski	\$670.89 – payroll – police
38554 – Kyle J Hixon	\$310.61 – payroll – police
38555 – Michelle L McDevitt	\$59.39 – payroll – police
38556 – Vance Outdoors	\$360.51 – police operating expense
38557 – Eric H Gay	\$69.59 – zoning expense
38558 - Cintas Corp.	\$89.61 – police department mats
38559 – Waterville Bodyworks	\$250.00 – police unit repair
38560 – Motorola	\$12865.38 – police expense
38561 - Fisher Auto Parts Inc.	\$17.46 – police vehicle expense
38562 – T-Box Tactical	\$456.02 – police operating expense
38563 – MPH Industries, Inc.	\$620.00 – police operating expense
38564 - Speedway LLC	\$1313.89 – police/road unit fuel

Keith Moosman made a motion to approve the warrants as presented. Karen Schneider seconded. Motion carried.

## Department Reports

### Police/Fire:

Chief Bingham reported the following:

The JAG Grant has been awarded and the Watchguard in car camera systems and the Taser body cameras are ready to be ordered. The township is responsible for purchasing these items and then 90% of purchase price will be reimbursed via grant monies. Karen Schneider made a motion approving the purchase of the in car camera systems and body cameras. Kyle Hertzfeld seconded. Motion carried.

The State audit has been completed. The police department has passed and the full final certification will be received in the next 2 weeks.

The 2009 Crown Victoria sold on gov deals for \$2150. This price includes the administration fee.

The funds have been received for the vest purchased for Officer Robinson.

The AW area collaborative/criminal apprehension team participation:

Chief Bingham would like to participate in this program which includes apprehension of people with warrants who have not appeared for their court dates. He would like to utilize part time and auxiliary officers to do this. Chief Bingham would also like to work with AWAKE on the AW Drug Stopper program. Signs would be installed at major intersections with an anonymous hotline to call to report suspected drug activity.

Discussion ensued regarding the liability of the township and it was decided that the board would like to see more information on the above mentioned programs at the next meeting.

### Roads/Cemeteries:

Kyle Hertzfeld reported on the following:

Spring clean-up has started

The road department has been scraping the sides of Noward Road to fill in pot holes.

Refuse: Nothing to report

### Zoning:

Zoning Inspector's Report

Eric Gay reported on the following:

5 permits to date for 2017

Last week's zoning meeting was cancelled.

The urgent care has requested a sign permit from the township. As a result of the Waterville annexation not being complete the Planning Commission has stated that it is ok for the township to write the sign permit. Eric Gay will work with Solicitor Sanderson to determine how to proceed.

A call was received from a Whitehouse Spencer resident experiencing drainage problems. Karen Schneider suggested passing along the information on the grant monies that are available to qualifying homeowners to assist with these issues.

A call was received regarding a parcel that is currently land locked. There is a new building permit director at Lucas County.

Property Standards: Nothing to report

Solicitor's Report: Nothing to report

### Fiscal Officer:

Reported on the following:

Next meeting April 26, 2017

The year end reporting to the Auditor of State is complete and an ad in the Mirror has been requested.

Further information regarding the resolution request for the US bicycle route was presented. The board has additional questions regarding township liability and costs to the township.

A letter from the City of Toledo regarding opposition to the State of Ohio Governor's proposed 2017-2018 budget was presented.

A letter from the Ohio Department of Transportation regarding two public involvement meetings at TMACOG on 3/30 and 4/4/17 was presented.

Trustee Reports:

Keith Moosman –

To date 3 individuals have expressed interest in the ZBA openings and 2 individuals have expressed interest in the Property Standards position. A committee to interview these individuals needs to be created.

Kyle Hertzfeld –

Nothing to report

Karen Schneider –

The township newsletter has been mailed. If anyone has been missed please let her know.

The Whitehouse Fire Department has been working with the Mr Kudzia on repairing the damage done to his yard.

Health insurance comparisons have been done and the current plan is the lowest rate for the level of coverage the township currently offers. Phil Johnson of Savage & Associates recommends keeping the current plan.

A letter was received from a township resident in regards to water. The resident was inquiring about who contracts water to township residents. The township does not make this decision.

The Health Department has open positions on their advisory committee. Dan Lawrence has updated the township website to contain open burn information.

Keith Moosman made a motion to enter executive session for the purpose of discussing pending litigation at 7:35 pm. Karen Schneider seconded.

Roll Call:

Keith Moosman – Yes Kyle Hertzfeld – Yes Karen Schneider – Yes

Keith Moosman made a motion to exit executive session at 8:20 pm. Karen Schneider seconded.

Roll Call:

Keith Moosman – Yes Kyle Hertzfeld – Yes Karen Schneider – Yes

Karen Schneider made a motion to return to regular session at 8:21 pm. Kyle Hertzfeld seconded.

Roll Call:

Keith Moosman – Yes Kyle Hertzfeld – Yes Karen Schneider – Yes

The board discussed the payment of the judgement regarding the letter that was sent to Lucas County. It was decided that the payment should be made in a timely manner upon receipt of an invoice.

There being no further business to discuss, a motion to adjourn was made by Kyle Hertzfeld at 8:25 pm. Keith Moosman seconded. Motion carried.

Attest: \_\_\_\_\_

Trustees: \_\_\_\_\_

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