

Waterville Township Trustees'

6:30 p.m. at the Waterville Township Hall on December 28, 2016

Chairman Karen Schneider - Present
Vice-Chairman Kyle Hertzfeld – Present
Trustee Keith Moosman - Present
Fiscal Officer Renee Hertzfeld - Present
Solicitor Dawn Sanderson – Present
Police Chief Richard Bingham – Present
Zoning Inspector Eric Gay – Present

Guests: Karen Gerhardinger and Officer Brian Biagejski

Karen Schneider called the meeting to order at 6:33 p.m. and those in attendance recited the Pledge of Allegiance.

Roll call:

Karen Schneider - present
Kyle Hertzfeld - present
Keith Moosman – present

The agenda was presented. Karen Schneider made a motion to approve the agenda as presented. Kyle Hertzfeld seconded. Motion carried.

Public Comments – None

The minutes of the November 15, 2016 regular meeting and the December 6 and December 13, 2016 special meetings were presented. Karen Schneider made a motion to approve the minutes as presented. Kyle Hertzfeld seconded. Motion carried.

Fiscal Officer's Report:

Payment of Warrants

Signature page and attached reports were presented

Payroll certifications to be signed were presented

Appropriation reallocations were presented. Kyle Hertzfeld made a motion to approve the appropriation reallocations as presented by the fiscal officer. Karen Schneider seconded. Motion carried.

Purchase orders and blanket certificates were presented

Warrants:

34-2016 – Void

107-2016 - Treasurer State of Ohio	\$645.71 – withholding taxes
108-2016 - Ohio Deferred Compensation	\$200.00 – retirement
109-2016 - U.S. Treasury	\$3423.38 – withholding taxes
114-2016 – OPERS	\$8220.16 – retirement
115-2016 - Treasurer State of Ohio	\$617.44 – withholding taxes
116-2016 - U.S. Treasury	\$3215.40 – withholding taxes
117-2016 - Ohio Deferred Compensation	\$450.00 – retirement
118-2016 – Bureau of Workers Comp.	\$475.89 – workers comp. payment
119-2016 – Fifth Third Bank	\$1226.54 – operating expenses
38254 – Void	
38317 – Lawrence Graphics	\$660.00 – website maintenance
38318 – Kenn-Feld Group	\$306.86 – operating supplies
38319 – Ricardo A Artiaga Jr.	\$580.05 – payroll – cemetery/roads
38320 – Richard A Ludwig	\$966.61 – payroll – cemetery/roads
38321 – Brian Biegajski	\$704.33 – payroll – police
38322 – Michelle L McDevitt	\$103.36 – payroll – police
38323 – Richard E Bingham	\$1721.38 – payroll – police
38324 – Harry R Kellett III	\$1050.91 – payroll – police
38325 – Jerry Robinson Jr	\$1051.19 – payroll – police

38326 – Daniel M Stuber	\$1329.75 – payroll – police
38327 – Shaun E Wittmer	\$935.07 – payroll – police
38328 – Void	
38329 - General Pro Hardware	\$20.91 – supplies – police/cemetery
38330 – Espresso Car Wash	\$16.00 – police unit washes
38331 – Sanderson Law Offices LLC	\$1691.56 – township legal fees
38332 – B & L Auto Service	\$286.60 – police unit repairs
38333 – City of Waterville	\$48.76 – township water
38334 - A.W. Board of Education	\$480.24 – police/road unit fuel
38335 – The Waterville Gas Co	\$193.44 – township gas
38336 - Stevens Disposal & Recycling	\$4520.00 – township refuse
38337 – Treasurer State of Ohio	\$762.00 – UAN fees
38338 – Steve Rogers Ford	\$41.22 – operating expenses
38339 – D & R Outdoor Power	\$28.04 – operating supplies
38340 – Medical Mutual of Ohio	\$5924.31 – hospitalization
38341 – Toledo Edison	\$975.59 – twp electric/lighting districts
38342 – Buckeye Telesystem	\$123.12 – police telephone/internet
38343 – Fifth Third Bank	\$771.34 – operating supplies
38344 – Ricardo A Artiage Jr	\$663.68 – payroll – cemetery/roads
38345 – Richard A Ludwig	\$1195.31 – payroll – cemetery/roads
38346 – Josh Arvay	\$252.54 – payroll – police
38347 – Brian Biegajski	\$536.25 – payroll – police
38348 – Michelle L McDevitt	\$199.68 – payroll – police
38349 – Richard E Bingham	\$1879.70 – payroll – police
38350 – Harry R Kellett III	\$1050.91 – payroll – police
38351 – Jerry Robinson Jr	\$985.66 – payroll – police
38352 – Daniel M Stuber	\$1039.80 – payroll – police
38353 – Shaun E Wittmer	\$845.69 – payroll – police
38354 - Jennifer L Bingham	\$49.96 – payroll - zoning
38355 – Eric H Gay	\$375.11 – payroll – zoning
38356 – Kyle J Hertzfeld	\$717.22 – payroll – trustee
38357 – Renee A Hertzfeld	\$1405.12 – payroll – fiscal officer
38358 – Keith A Moosman	\$867.70 – payroll – trustee
38359 – Karen M Schneider	\$805.31 – payroll – trustee
38360 – Glenn Banas	\$384.00 – zoning
38361 – William Burkett	\$392.00 – zoning
38362 – Rich Hertzfeld	\$294.00 – zoning
38363 – Thomas Wardell	\$392.00 – zoning
38364 – James E Fischer	\$49.00 – zoning
38365 – Keith Moosman	\$98.00 – zoning
38366 – Joseph Beck	\$49.00 – zoning
38367 – Ronald Pittman	\$49.00 – zoning
38368 – Eileen Sullivan	\$49.00 – zoning
38369 - Delta Dental of Ohio	\$176.19 – payroll withholding
38370 - Delta Dental of Ohio	\$176.19 – payroll withholding
38371 - Delta Dental of Ohio	\$44.05 – payroll withholding
38372 - Ohio Deferred Compensation	\$50.00 – retirement
38373 – Hanifan Obenauf Robinson Inc	\$2450.00 – police department rent
38374 - Cintas Corp.	\$89.61 – police department mats
38375 - Speedway LLC	\$832.85 – police/road unit fuel
38376 – Kenn-Feld Group	\$180.56 – operating supplies
38377 - D.R. Ebel Police & Fire Equip.	\$116.30 – police expense
38378 – Century Link	\$45.63 – township telephone
38379 – Buckeye Telesystem	\$122.35 – police telephone/internet
38380 - Lisa L Cole	\$150.00 – police cleaning fee
38381 – Eric Gay	\$63.46 – reimbursement
38382 – Toledo Edison	\$126.82 – twp electric

Kyle Hertzfeld made a motion to approve the warrants as presented. Karen Schneider seconded. Motion carried.

Department Reports

Police/Fire:

Chief Bingham reported the following:

Officer Jerry Robinson has accepted a position with another municipality and has turned in his resignation

Chief Bingham would like to offer the open full time position to Brian Biegajski. Karen Schneider made a motion to offer Brian Biegajski the full time position. Kyle Hertzfeld seconded. Motion carried.

Chief Bingham would like to hire Kyle Hickson as a part-time officer. Karen Schneider made a motion approving the hiring of Kyle Hickson, upon passing the physical, as a part-time officer. Keith Moosman seconded. Motion carried.

Top pay for the police department is currently \$17.00/hour. Chief Bingham would like the trustees to consider raising the top pay to \$17.50/hour. Kyle Hertzfeld made a motion to raise the top pay at the start of the 6th year of employment with the Waterville Township police department to \$17.50/hour. Karen Schneider seconded. Motion carried.

The SUV (#93) is in need of new tires. Chief would like to have the new tires installed after the 1st of the year.

Chief Bingham would like the trustees to consider creating a sergeant position within the police department. He would like to revisit this at a future meeting. Karen Schneider suggested forming a subcommittee to assist in working through this process.

The Byrne grant has been awarded to the township and will be used for portable radios and in car cameras.

The police department is currently working on inventory.

Chief Bingham would like to attend the University of Louisville Management Training class in March. This class will count towards his required CEUs.

Discussion ensued. Karen Schneider made a motion approving Chief Bingham's attendance at the University of Louisville Management Training class March 27 – March 31, 2017. Keith Moosman seconded. Motion carried.

Roads/Cemeteries:

Kyle Hertzfeld reported on the following:

There is plenty of salt in the bin to last the remainder of the year

Refuse:

Karen Schneider reported on the following:

A 2017 calendar with the refuse pickup dates has been posted on the website.

Zoning/Property Standards:

Zoning:

Eric Gay reported on the following:

52 permits to date

Letter from Planning Commission regarding tiny homes. He will give this to the zoning board.

Fallen Timbers Fairways Plat 2 lot lines for 6 parcels are divided between Waterville and Monclova Townships. He is waiting to hear from the county prosecutor.

Meeting on 12/12/16 with Doug Parish and Mike Melnyk regarding storm water and permits for new construction. Eric will continue researching requirements for storm water and site plans.

Property Standards: Nothing to report

Solicitor's Report: Nothing to report

Fiscal Officer:

Reported on the following:

Suggest changing the date of the January meeting due to the Ohio Township Winter Conference. Discussion ensued. Next meeting to be held on January 23rd at 6:30 pm.

Organizational meeting to be scheduled. Discussion ensued.

Organizational meeting to be held on January 10th at 5:00 pm.

Appointment of Keith Moosman to serve as Trustee for Waterville Township effective January 1, 2017. His current appointment will be expiring on December 31, 2016, creating a vacancy on January 1, 2017. Karen Schneider made a motion to adopt Resolution 2016-9, appointing Keith Moosman to serve as Trustee for Waterville Township effective January 1, 2017.

Roll Call:

Karen Schneider Yes Kyle Hertzfeld Yes Keith Moosman Abstain

Letter from Lucas County Engineer regarding roads in Coventry Glen Plats 2 & 3 added to Waterville Township's road system for maintenance.

2017 Directory of Officials to be updated

Trustee Reports:

Karen Schneider reported on the following:

Scheduled a CAUV meeting on 3/6/2017 from 6-8 pm

Attended a public records meeting

2017 refuse calendar posted on website

Attended Nexus safety meeting. Will need to schedule another meeting.

Met with Phil Johnson regarding health insurance renewal

Requested a list of all new homes in the township for the years 2013, 2014 and 2015. Eric to have this at next meeting.

Kyle Hertzfeld reported on the following:

Received phone calls regarding holiday refuse pick up. Called Stevens and was informed that if the holiday falls on the weekend, the pick up schedule will not be altered.

Keith Moosman reported on the following:

No zoning meeting this month

Received a letter requesting street lights at intersection of Schadel and Waterville Neapolis Roads. To be passed along to Lucas County Engineer.

Executive Session:

Karen Schneider made a motion to enter executive session for the purpose of discussing employee compensation at 8:07 pm. Kyle Hertzfeld seconded.

Motion carried.

Roll Call: Karen Schneider – Yes Kyle Hertzfeld – Yes Keith Moosman - Yes

Karen Schneider made a motion to exit executive session at 8:49 pm. Kyle Hertzfeld seconded. Motion carried.

Roll Call: Karen Schneider – Yes Kyle Hertzfeld – Yes Keith Moosman - Yes

Karen Schneider made a motion to return to regular session at 8:49 pm. Keith Moosman seconded. Motion carried.

Karen Schneider made a motion to adjourn the meeting at 8:50 p.m.. Seconded by Keith Moosman. Motion carried.

Attest: _____

Trustees: _____

