

Waterville Township Trustees'

6:30 p.m. at the Waterville Township Hall on November 15, 2016

Chairman Karen Schneider - Present
Vice-Chairman Kyle Hertzfeld – Present
Trustee Keith Moosman - Present
Fiscal Officer Renee Hertzfeld - Present
Solicitor Dawn Sanderson – Present
Police Chief Richard Bingham – Present
Zoning Inspector Eric Gay – Present
Property Standards Officer James Fischer - Present

Guests: Sharon and Leah Dubler, Karen Gerhardinger, Office Shaun Wittmer and William Walborn

Karen Schneider called the meeting to order at 6:30 p.m. and those in attendance recited the Pledge of Allegiance.

Roll call:

Karen Schneider - present
Kyle Hertzfeld - present
Keith Moosman – present

The agenda was presented. Kyle Hertzfeld made a motion to approve the agenda as presented. Keith Moosman seconded. Motion carried.

Public Comments – Guests were welcomed

The minutes of the October 20, 2016 special meeting and the October 25, 2016 regular meeting were presented. Karen Schneider made a motion to approve the minutes as presented. Keith Moosman seconded. Motion carried.

Fiscal Officer's Report:

Payment of Warrants
Signature page and attached reports to be signed
Payroll certifications to be signed were presented
Minute book is updated

Warrants:

92-2016 – Ohio Deferred Compensation	\$200.00 – retirement
93-2016 - Void	
94-2016 - U.S. Treasury	\$3183.86 – withholding taxes
95-2016 - Treasurer State of Ohio	\$601.60 – withholding taxes
96-2106 - Ohio Deferred Compensation	\$200.00 – retirement
97-2016 – OPERS	\$8243.30 – retirement
98-2016 – OPERS	\$144.68 – retirement
38259 – Ricardo A Artiaga Jr.	\$587.32 – payroll – cemetery/roads
38260 – Richard A Ludwig	\$1113.14 – payroll – cemetery/roads
38261 – Josh Arvay	\$151.72 – payroll – police
38262 – Brian Biegajski	\$468.71 – payroll – police
38263 – Michelle L McDevitt	\$327.44 – payroll – police
38264 – Richard E Bingham	\$1721.38 – payroll – police
38265 – Harry R Kellett III	\$1139.26 – payroll – police
38266 – Jerry Robinson Jr	\$1111.67 – payroll – police
38267 – Daniel M Stuber	\$1233.42 – payroll – police
38268 – Shaun E Wittmer	\$1176.86 – payroll – police
38269 – Fifth Third Bank	\$420.36 – police and road unit expenses
38270 - Stevens Disposal & Recycling	\$4520.00 – township refuse
38271 - General Pro Hardware	\$65.27 – supplies – police/cemetery
38272 – Sanderson Law Offices LLC	\$3738.00 – township legal fees
38273 - A.W. Board of Education	\$784.39 – police/road unit fuel

38274 – City of Waterville	\$59.77 – township water
38275 – Datalux Corporation	\$980.00 – police expense
38276 – B & L Auto Service	\$580.09 – police unit repairs
38277 – The Waterville Gas Co	\$49.81 – township gas
38278 – Hanson Aggregates	\$35.23 – maintenance expense
38279 – Medical Mutual of Ohio	\$5924.31 – hospitalization
38280 – Toledo Edison	\$740.41 – twp electric/lighting districts
38281 – Eric H Gay	\$375.11 – payroll – zoning
38282 – Kyle J Hertzfeld	\$717.22 – payroll – trustee
38283 – Renee A Hertzfeld	\$1405.12 – payroll – fiscal officer
38284 – Keith A Moosman	\$867.70 – payroll – trustee
38285 – Karen M Schneider	\$805.31 – payroll – trustee
38286 – Espresso Car Wash	\$14.00 – police unit washes
38287 – James E Fischer	\$12.48 – expense reimbursement
38288 – Hanifan Obenauf Robinson Inc	\$1200.00 – police department rent
38289 – Fisher Auto Parts	\$124.22 – police unit repairs
38290 - Jennifer L Bingham	\$30.28 – payroll - zoning
38291 – James E Fischer	\$87.99 – payroll – zoning
38292 – Ricardo A Artiage Jr	\$667.33 – payroll – cemetery/roads
38293 – Richard A Ludwig	\$1093.62 – payroll – cemetery/roads
38294 – Josh Arvay	\$151.72 – payroll – police
38295 – Brian Biegajski	\$389.14 – payroll – police
38296 – Michelle L McDevitt	\$243.24 – payroll – police
38297 – Richard E Bingham	\$1879.70 – payroll – police
38298 – Harry R Kellett III	\$1006.73 – payroll – police
38299 – Jerry Robinson Jr	\$915.08 – payroll – police
38300 – Daniel M Stuber	\$1388.40 – payroll – police
38301 – Shaun E Wittmer	\$929.80 – payroll – police
38302 – Void	
38303 – Void	
38304 – Harry Kellett	\$75.00 – expense reimbursement
38305 – Brian Biegajski	\$397.84 – police expense
38306 - Cintas Corp.	\$89.61 – police department mats
38307 - Lisa L Cole	\$150.00 – police cleaning fee
38308 - Delta Dental of Ohio	\$176.19 – payroll withholding
38309 – The Mirror	\$76.00 – zoning expense
38310 - Speedway LLC	\$745.15 – police/road unit fuel
38311 – Century Link	\$34.63 – township telephone
38312 – Mercy St. Vincent Occu. Hlth.	\$380.00 – police expense
38313 – Lucas Co. Coroner/Toxic. Lab	\$105.00 – police expense
38314 – Impact Printing Services	\$85.00 – police expense
38315 - D.R. Ebel Police & Fire Equip.	\$325.00 – police expense
38316 – Michelle McDevitt	\$75.00 – expense reimbursement

Karen Schneider made a motion to approve the warrants as presented. Kyle Hertzfeld seconded. Motion carried.

Department Reports

Police/Fire:

Chief Bingham reported the following:

Requested approval for purchase of new police vehicle with delivery in April or May. Discussion ensued among the trustees and the Chief.

Karen Schneider made a motion to approve the purchase of a new police vehicle. Keith Moosman seconded. Motion carried

Requested approval for the repair or replace of the police department copy machine. Fiscal Officer reported that she contacted Current Office Solutions and that their diagnostic charge is \$125.00. If repair is too costly the diagnostic charge would be applied to purchase of new copier. Discussion ensued and it was decided that Current Office Solutions could come and look at the copier.

Byrne Grant has been awarded. Items requested to be purchased in 2017. The township is responsible for a 20% match. Office Wittmer spoke to board about grant.

Roads/Cemeteries:

Kyle Hertzfeld reported on the following:

Received firm quote from TCR regarding roof repair and will be \$800-900.

Kyle Hertzfeld made a motion to have the roof repaired and that the repair is not to exceed \$900. Karen Schneider seconded. Motion carried.

Maintenance department will be working on repairing the berm on Noward Road this week.

Refuse:

Karen Schneider reported on the following:

Trash contract is up for renewal in May of 2019.

Zoning/Property Standards:

Zoning:

Eric Gay reported on the following:

50 permits to date

Missionary Island is zoned agricultural and is owned by the state.

There are also 3 other islands. All of which need to be added to the zoning map.

Fallen Timber new plat has been forwarded to the Zoning Board.

Property Standards:

James Fischer reported on the following:

Blue Bird clean up along the Bersee property is in progress and there is still work to be done.

Township personnel spreadsheet needs to be updated. Karen Schneider stated she will work on this.

The BZA approved the appeal for the room addition.

Updated zoning resolution books have been passed out to the Zoning Board.

Solicitor's Report: Nothing to report

Fiscal Officer:

Reported on the following:

Next meeting December 28th at 6:30

Crimson Hollow Lighting District paperwork is complete and has been submitted to the county.

Myles Development has requested a lighting district for Coventry GlenPlat 2. Discussion ensued and the hearing was scheduled on December 13th, 2016 at 8:00 am. Listings will be made on website and in the paper.

Report from 3rd quarter 2016 runs by Whitehouse Fire Department

Letter from Toledo Edison regarding change of electric supplier

Letter from Medical Mutual regarding the annual notification of the Women's Health and Cancer Rights Act of 1998.

Resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. Karen Schneider made a motion to accept the resolution accepting the amounts and rates as provided by Lucas County. Kyle Hertzfeld seconded. Motion carried.

Trustee Reports:

Karen Schneider reported on the following:

Mailing a letter regarding open positions on the Zoning Board and the BZA in hopes of gaining interest from residents.

Invoices from Lawrence Graphics for work done in 2016 and also for work to be done in 2017.

Kyle Hertzfeld made a motion approving the payment of the provided invoices. Karen Schneider seconded. Motion carried.

There is a meeting on December 8th regarding septic system maintenance and rules.

Will be reaching out to Phil Johnson for the Medical Mutual renewal information.

William Walborn addressed the board in regards to leaf pickup, the township newsletter Duke Wheeler and The Stables. He stated that there should not be any additional letters mailed and that the open positions should be listed in the newsletter as a way of saving money. Discussion ensued and Karen Schneider thanked him for attending the meeting and invited him to come to future meetings.

Kyle Hertzfeld reported on the following:

Received phone calls regarding leaf pickup and newsletter

Keith Moosman – Nothing to report

Executive Session:

Karen Schneider made a motion to enter executive session for the purpose of discussing employee compensation at 7:41 pm. Keith Moosman seconded. Motion carried.

Roll Call: Karen Schneider – Yes Kyle Hertzfeld – Yes Keith Moosman - Yes

Karen Schneider made a motion to exit executive session at 9:11 pm. Keith Moosman seconded. Motion carried.

Roll Call: Karen Schneider – Yes Kyle Hertzfeld – Yes Keith Moosman - Yes

Karen Schneider made a motion to return to regular session at 9:11 pm. Kyle Hertzfeld seconded. Motion carried.

Kyle Hertzfeld made a motion to adjourn the meeting at 9:15 p.m.. Seconded by Keith Moosman. Motion carried.

Attest: _____

Trustees: _____
