

Waterville Township Trustees'

6:30 p.m. at the Waterville Township Hall on September 28, 2016

Chairman Karen Schneider - Present
Vice-Chairman Kyle Hertzfeld – Present
Trustee Keith Moosman - Present
Fiscal Officer Renee Hertzfeld - Present
Solicitor Dawn Sanderson – Present
Police Chief Richard Bingham – Present
Zoning Inspector Eric Gay – Present
Property Standards Officer James Fischer - Present

Others in attendance: Jerry Bingham, Samantha Eitniew, Candace Everett, Jim Fritz, and Karen Gerhardinger

Karen Schneider called the meeting to order at 6:30 p.m. and those in attendance recited the Pledge of Allegiance.

Roll call:

Karen Schneider - present
Kyle Hertzfeld - present
Keith Moosman – present

The agenda was presented. Kyle Hertzfeld made a motion to approve the agenda as presented. Keith Moosman seconded. Motion carried.

Public Comments –

Jerry Bingham of the Toledo-Lucas County Health Department addressed the board regarding operation and maintenance assessments of household sewage treatment systems. Discussion ensued regarding the topic of septic systems.

Jim Fritz, Superintendent of Anthony Wayne Schools addressed the board regarding the bond issue on the November ballot and use of funds generated through the levy. Discussion ensued regarding this topic.

Candace Everett addressed the board regarding to the state of the cemeteries. Discussion ensued regarding this topic.

The minutes of the August 24, 2016 regular meeting were presented. Keith Moosman made a motion to approve the minutes as presented. Kyle Hertzfeld seconded. Motion carried.

Fiscal Officer's Report:

Checks to be signed were presented
Monthly reports were presented and signature page to be signed
Payroll certifications to be signed were presented
General Pro statement presented for signature due to missing packing slip
Bonds to be signed were presented
Minute books have been updated and to be signed

Warrants:

68-2016 – U.S. Treasury	\$3107.65 – withholding taxes
69-2016 – Treasurer State of Ohio	\$576.18 – withholding taxes
70-2106 – Ohio Deferred Compensation	\$750.00 – retirement
38126 – 38141 - Void	
38142 – Fifth Third Bank	\$626.35 – operating expenses
38143 – General Pro Hardware	\$320.33 – supplies – police/cemetery
38144 – Vance Outdoor Inc	\$183.68 – police supplies
38145 – Lisa L Cole	\$150.00 – police cleaning fee
38146 – The Waterville Gas Co	\$39.65 – township gas
38147 – Ohio Assoc of Chiefs of Police	\$195.00 – police expense

38148 – Traffic Stop Uniform	\$670.00 – police uniforms
38149 – The Lawft	\$192.98 – police expense
38150 – B & L Auto Service	\$80.33 – police - road unit repair
38151 – P & R Communications	\$162.50 – police repairs
38152 – Stevens Disposal & Recycling	\$4520.00 – township refuse
38153 – Sanderson Law Offices LLC	\$2230.15 – township legal fees
38154 – City of Waterville	\$48.76 – township water
38155 – Toledo Edison	\$126.50 – township electric
38156 – Treas. State of Ohio	\$762.00 – UAN fee
38157 – Medical Mutual of Ohio	\$6374.06 – hospitalization
38158 – Ricardo A Artiaga Jr.	\$667.33 – payroll – cemetery/roads
38159 – Josh Arvay	\$448.41 – payroll – police
38160 – Richard E Bingham	\$2020.45 – payroll – police
38161 – Scott C Histed	\$548.18 – payroll – police
38162 – Harry R Kellett III	\$1050.91 – payroll – police
38163 – Richard A Ludwig	\$1217.44 – payroll – cemetery/roads
38164 – Michelle L McDevitt	\$126.76 – payroll – police
38165 – Jerry Robinson Jr	\$983.65 – payroll – police
38166 – Daniel M Stuber	\$1388.40 – payroll – police
38167 – Shaun E Wittmer	\$1296.75 – payroll – police
38168 – James E Fischer	\$87.99 – payroll – zoning
38169 – Eric H Gay	\$375.11 – payroll – zoning
38170 – Kyle J Hertzfeld	\$717.22 – payroll – trustee
38171 – Renee A Hertzfeld	\$1405.12 – payroll – fiscal officer
38172 – Keith A Moosman	\$867.70 – payroll – trustee
38173 – Karen M Schneider	\$805.31 – payroll – trustee
38174 – Ricardo A Artiaga Jr	\$590.95 – payroll – cemetery/roads
38175 – Richard A Ludwig	\$1061.05 – payroll – cemetery/roads
38176 – Josh Arvay	\$372.76 – payroll – police
38177 – Scott C Histed	\$297.21 – payroll – police
38178 – Michelle L McDevitt	\$220.01 – payroll – police
38179 – Richard E Bingham	\$1721.38 – payroll – police
38180 – Harry R Kellett III	\$962.55 – payroll – police
38181 – Jerry Robinson Jr	\$945.33 – payroll – police
38182 – Daniel M Stuber	\$1147.38 – payroll – police
38183 – Shaun E Wittmer	\$1087.52 – payroll – police
38184 – Delta Dental of Ohio	\$176.19 – payroll withholding
38185 – Eric H Gay	\$3.25 – expense reimbursement
38186 – Cintas Corp.	\$89.61 – police department mats
38187 – Buckeye Telesystem	\$123.26 – police department telephone
38188 – Century Link	\$80.38 – township telephone
38189 – David Robenstine	\$125.00 – fiscal officer training
38190 – Lisa L Cole	\$150.00 – police cleaning fee
38191 – B & L Auto Service Inc	\$70.91 – police road unit repair
38192 – A.W. Board of Education	\$298.70 – police/road unit fuel
38193 – Hanifan Obenauf Robinson Inc	\$1200.00 – police department rent
38194 – Toledo Edison	\$385.13 – twp electric/lighting districts
38195 – Espresso Car Wash	\$4.00 – police unit washes
38196 – The Andersons Mower Center	\$119.99 – cemetery unit repairs
38197 – Speedway LLC	\$1068.31 – police/road unit fuel
38198 – Fifth Third Bank	\$683.21 – operating expenses

Karen Schneider made a motion to approve the warrants as presented. Kyle Hertzfeld seconded. Motion carried.

Department Reports

Police/Fire:

Chief Bingham reported the following:

Computer stand, keyboard and install for car #94. Anticipated cost to township is \$1600. Grant not available for this. Received refurbished unit from Lucas County. Fiscal Officer suggests looking at budget before making a decision on this expenditure.

Personnel issues – part-time and auxillary officers. Officer Histed is leaving to go to Toledo Police Department. Officer Arvay hired full time by Walbridge and will remain a part-time officer with the township, Officer Biegajski (auxillary officer) will be working as a part-time officer with the township.

Vaeda will be working a check point in Wood County on October 14 from 10 pm to 1:30 am.

Thank you from Walbridge Police Department for Vaeda's help in recent armed robbery

Would like to replace Car #96 next year. Presented quotes for a new Ford SUV along with quote for moving equipment from Car #96 to new car. Looking for a March/April delivery. Discussion ensued regarding the purchase of a new car and decision will be made at the next meeting.

Chief Bingham to call on rebate for E85 fuel.

Unpermitted solicitors – Chief Bingham suggests creating a policy on unpermitted solicitors. Karen Schneider suggests that the zoning board look at neighboring municipalities penalties and add language regarding unpermitted solicitors with the assistance of Chief Bingham.

Roads/Cemeteries:

Kyle Hertzfeld reported on the following:

Wood chuck and mole issues in the cemetery.

Complaint of headstones being bumped while mowing. Will address this with maintenance department.

Looking in to options to repair potholes on Noward Road

Refuse:

Karen Schneider reported on the following:

New residents do not need to call Stevens Disposal to get set up

Riding with Jim May in Crimson Hollow to ensure residents are getting refuse service through Stevens. Eric Gay provided list of new homes and asked for information that he can provide to people pulling permits for new home construction

Kyle Hertzfeld reported that he received a phone call in regards to a mattress on an empty lot on Treviso Circle. Discussion ensued on who is responsible for picking up debris on undeveloped lot. Chief to take a look at lot and if mattress is still there he will call maintenance dept. In the future the developer will be called.

Zoning/Property Standards:

Zoning:

Eric Gay reported on the following:

39 permits to date

Waterville Urgent Care permit is in

BZA hearing for property in Coventry Glen to be scheduled.

Homeowner would like to build sun room.

Toledo is working on tiny house text. Hoping for proposed text amendment for October meeting.

Medical marijuana zoning text amendment. Karen Schneider advised that she feels we need to do something regarding this topic.

Discussion ensued on this topic and zoning board will be looking in to this.

Sisters of Notre Dame would like to get rid of old sheds and add on to maintenance building. Discussion ensued regarding this topic and Eric will bring prints to board when received.

Call from Craig Ludwig regarding Noward Road/24 property.

Call from Ken Conklin regarding garage that burnt down that was over property line. Eric told them it cannot be replaced in current location
Receiving calls regarding City of Waterville boil advisory

Property Standards:

James Fischer reported on the following:

Call from Terry Bersee in regards to brush overgrowth on the Blue Bird property. Discussion ensued regarding this topic and a letter will be sent.

Call from resident on Whitehouse-Spencer Road in regards to the resurfacing job that was done. Recommended they call Lucas County.

Call from Ezequiel Juarez regarding running a line from his sump pump to the catch basin. Will be in touch with State of Ohio for permit.

Call from Ziggler family in regards to condition of farm property on Waterville-Neapolis Road. Discussion ensued regarding this topic.
No action to be taken as the property has been mowed.

Rupp property is in Whitehouse

Solicitor's Report:

Dawn Sanderson reported on the following:

A public records request has been made. January 2014 to present.
Any questions on what to provide should be directed to Dawn.

Fiscal Officer:

Reported on the following:

Conflict with next meeting date. Next meeting moved to Tuesday, October 25, 2016 at 6:30 pm.
Thomson Reuters – Quinlan Zoning Bulletin Invoice for \$396 – OK to pay.
Zoning minutes not updated online – minutes need to be sent to Dan Email regarding Noward Road railroad crossing signage that was damaged. To be repaired in next few days.
Received Certificate of Liability from AWYF
Received OTARMA Anniversary Package (includes Auto Insurance Cards)
Workplace Resources utilization report (June-August)
Lucas County Board of Elections – Voting in Ohio packet
Conservation News Newsletter
Crimson Hollow Lighting District – information to be sent to Lucas County for tax assessment

Trustee Reports:

Karen Schneider reported on the following:

The EPA has issued air permits for the Nexus Compressor Station. November 2017 start up is anticipated
Walk in flu vaccine clinics are available at the Health Department
Naloxone kits are available through the Health Department

Kyle Hertzfeld provided a copy of Chief McNutt's retirement party notification.

Keith Moosman reported on the following:

Waterville Historical Society would like to use the Wakeman Cemetery for their annual ghost adventure. This would occur after normal cemetery hours and has been done in the past.
Karen Schneider made a motion allowing the Waterville Historical Society to use the Wakeman Cemetery for their annual ghost adventure on October 12th. Keith Moosman seconded. Motion carried.
Call from Bill Burkett regarding JEDZ and vacancy on zoning board. Discussion ensued regarding the vacancy on the zoning board and board of zoning appeals. Karen Gerhardinger was asked to run an ad in the Mirror regarding the open positions.
The Dobliger property has been approached to annex in to the City of Waterville.

Karen Schneider made a motion to enter executive session at 9:24 pm for the purpose of discussing litigation. Keith Moosman seconded. Motion carried.

Roll Call: Karen Schneider Yes, Kyle Hertzfeld Yes, Keith Moosman Yes

Kyle Hertzfeld made a motion to exit executive session at 10:46 p.m.. Karen Schneider seconded. Motion carried.

Roll Call: Karen Schneider Yes, Kyle Hertzfeld Yes, Keith Moosman Yes

Keith Moosman made a motion to return to regular session at 10:46 p.m.. Kyle Hertzfeld seconded. Motion carried.

Roll Call: Karen Schneider Yes, Kyle Hertzfeld Yes, Keith Moosman Yes

Kyle Hertzfeld made a motion to adjourn the meeting at 10:47 p.m.. Seconded by Keith Moosman. Motion carried.

Attest: _____

Trustees: _____
