

Waterville Township Trustees'

6:30 p.m. at the Waterville Township Hall on April 27, 2016

Chairman Karen Schneider- Present  
Vice-Chairman Kyle Hertzfeld – Excused  
Trustee Keith Moosman - Present  
Fiscal Officer Renee Hertzfeld - Present  
Solicitor Dawn Sanderson – Present  
Police Chief Richard Bingham – Present  
Property Standards Officer James Fischer - Present  
Zoning Inspector Eric Gay - Excused

Others in attendance: Karen Gerhardinger

Karen Schneider called the meeting to order at 6:30 p.m. and those in attendance recited the Pledge of Allegiance.

Roll call: Trustees Schneider and Moosman – present  
Trustee Hertzfeld - excused

The agenda was presented. Keith Moosman made a motion to approve the agenda as presented. Seconded by Karen Schneider. Motion carried.

Karen Schneider asked for Public Comments.  
Karen Gerhardinger inquired about the picture to use of Trustee Moosman.  
Karen Schneider welcomed Keith Moosman to the board of Trustees of Waterville Township.

The minutes of March 17<sup>th</sup> regular meeting and April 4<sup>th</sup> special meeting were presented. Keith Moosman made a motion to approve the minutes as presented. Seconded by Karen Schneider. Motion carried.

Fiscal Officer's Report:  
Checks to be signed after the meeting  
Monthly reports for March are available and signature page to be signed after the meeting.  
Reallocation of funds for bill payment presented.  
Karen Schneider made a motion to approve the reallocation of funds necessary for bill payment as presented by Renee Hertzfeld. Keith Moosman seconded. Motion carried.  
Purchase orders to be signed after the meeting were presented.  
Payroll certifications to be signed after the meeting were presented.  
Discussion regarding lighting districts commenced between the trustees, solicitor and fiscal officer. Further research to be done and to be brought to May meeting.

Warrants:

20-2016 – State of Ohio	\$525.20 – withholding taxes
21-2016 – U.S. Treasury	\$2811.43 – withholding taxes
22-216 – O.P.E.R.S.	\$8295.46 – retirement
26-2016 – Ohio Dept of Job & Family Srvc	\$149.84 – taxes
37829 – Ohio Deferred Compensation	\$900.00 – retirement
37830 – Void	
37831 – Providence Township	\$125.00 – zoning permit
37832 – Ricardo A Artiaga Jr.	\$587.32 – payroll – cemetery/roads
37833 – Richard A Ludwig	\$1126.18 – payroll – cemetery/roads
37834 – Richard E Bingham	\$1967.68 – payroll – police
37835 – Scott C Histed	\$385.21 – payroll – police
37836 – Harry R Kellett III	\$992.34 – payroll – police
37837 – Michelle L McDevitt	\$253.41 – payroll – police
37838 – Destinie L Peterson	\$1015.99 – payroll - police
37839 - Daniel M Stuber	\$1154.95 – payroll – police

37840 – Shaun E Wittmer	\$1061.23 – payroll – police
37841 – General Pro Hardware	\$46.21 – supplies cemetery/roads
37842 – B & L Auto Service	\$471.13 – police unit repairs
37843 – Sanderson Law Offices, LLC	\$3409.75 – township legal fees
37844 – City of Waterville	\$48.76 – township water
37845 – Stevens Disposal & Recycling	\$4520.00 – refuse
37846 – The Waterville Gas Co.	\$282.28 – township gas
37847 – Lisa L Cole	\$150.00 – police cleaning fee
37848 – Ohio Compost & Recycling, LLC	\$2000.00 – green waste
37849 – Statewide Emergency Products	\$13075.70 – police unit least payment
37850 - Buckeye Telesystem	\$107.00 – police telephone
37851 – Treasurer of State – UAN	\$762.00 – software/hardware
37852 – Fifth Third Bank	\$1119.75 – operating supplies
37853 – Medical Mutual of Ohio	\$5626.29 – hospitalization
37854 – Toledo Edison	\$928.80 – twp. electric/lighting districts
37855 – Speedway LLC	\$672.78 – fuel
37856 – WatchGuard Video	\$10790.00 – police operating supplies
37857 – William J Burkett	\$539.00 – zoning board
37858 – Rich Hertzfeld	\$490.00 – zoning board
37859 – Keith A Moosman	\$588.00 – zoning board
37860 – Thomas A Wardell	\$588.00 – zoning board
37861 – Hanifan-Obenauf-Robinson	\$1200.00 – police – rent
37862 – City of Maumee	\$70.39 – withholding taxes
37863 – City of Toledo	\$299.76 – withholding taxes
37864 – Whitehouse Comm. Of Taxation	\$435.11 – withholding taxes
37865 – Delta Dental Plan of Ohio	\$352.34 – withholding
37866 – Mercy St. Vincent Occ. Health	\$365.00 – police expense
37867 – Joseph A Amoss	\$604.53 – payroll – police
37868 – Ricardo A Artiaga Jr.	\$634.59 – payroll – cemetery/roads
37869 – Jennifer Bingham	\$30.28 – payroll – zoning
37870 – Richard E Bingham	\$1721.38 – payroll – police
37871 – James E Fischer	\$87.99 – payroll – zoning
37872 – Eric H Gay	\$375.11 – payroll – zoning
37873 – Kyle J Hertzfeld	\$717.22 – payroll – trustee
37874 – Renee Hertzfeld	\$1405.12 – payroll – fiscal officer
37875 – Scott C Histed	\$879.28 – payroll – police
37876 – Richard A Ludwig	\$1145.72 – payroll cemetery/roads
37877 – Michelle L McDevitt	\$208.39 – payroll – police
37878 – Keith A Moosman	\$782.19 – payroll – trustee
37879 - Destinie L Peterson	\$662.58 – payroll – police
37880 – Karen M Schneider	\$805.31 – payroll – trustee
37881 – Daniel M Stuber	\$1227.53 – payroll - police
37882 – Shaun E Wittmer	\$908.78 – payroll – police
37883 - Void	
37884 – Harry R Kellett III	\$1019.74 – payroll – police
37885 – Lisa L Cole	\$150.00 - police cleaning fee
37886 - Cintas Corp.	\$61.97 – police rugs
37887 – Hanson Aggregates	\$60.00 – cemetery supplies
37888 – Hanifan-Obenauf-Robinson	\$273.48 – police – snow removal
37889 – B & L Auto Service	\$183.74 – police unit repairs
37890 – D.R. Ebel Police & Fire Equipment	\$112.50 – police operating expense
37891 – Espresso Car Wash	\$4.00 – police unit wash
37892 – David Robenstine	\$162.50 – training
37893 – Anthony Wayne Alumni Assoc.	\$200.00 – scholarship donation

Keith Moosman made a motion to approve the warrants as presented. Seconded by Karen Schneider seconded. Motion carried.

#### Department Reports

##### Police/Fire:

Chief Bingham reported the following:

- K-9 fundraising going well, additional events to be held. Goal is to raise enough funds to cover 1<sup>st</sup> years expenses for Vaeda.
- Vaeda's training is going very well.
- No violations were found during the State LEADS audit.

- Additional policing to be done during the week of May 11<sup>th</sup> on various roads in the township.
- Click it or Ticket Campaign will occur Memorial Day weekend
- Police department has applied for additional grant money from the State of Ohio
- New portable and in car cameras are in use
- The K-9 vehicle will be here the first part of May
- Update on part time officers
- Update on staffing for Lucas County DART program
- Update on summer internships with Lourdes College and BGSU
- OTARMA to be called by Karen Schneider to inquire on insurance for Vaeda

Roads/Cemeteries: Nothing to report

Refuse: Nothing to report

Zoning/Property Standards:

Zoning:

Eric Gay reported on the following:

- 12 permits to date
- 13<sup>th</sup> permit for 2016 is being heard by the Board of Zoning Appeals on May 2<sup>nd</sup> at 7:00 pm
- Reported on various inquiries received
- Reported on Waterville Urgent Care Center and permit process
- Karen Schneider would like a public hearing when permits and drawings come back. Jennifer Bingham to send letters informing adjacent property owners of the urgent care center.
- Board of Zoning Appeals needs to hold organizational meeting and elect chairman of board
- Need for updated zoning board terms and dates spreadsheet. Jennifer Bingham to update spreadsheet.

Karen Schneider made a motion to reappoint Tom Wardell to the Zoning Board for the term commencing on January 1, 2016 and expiring on December 31, 2019. Keith Moosman seconded. Motion carried.

Roll call:

Karen Schneider – Yes  
Keith Moosman - Yes

Karen Schneider made a motion to reappoint Joe Beck to the Board of Zoning Appeals. Keith Moosman seconded. Motion carried.

Roll call:

Karen Schneider – Yes  
Keith Moosman - Yes

Property Standards:

Jim Fischer reported on the following:

- Resident on Whitehouse Spencer Road has concerns regarding drainage swale. Discussion amongst the trustees, solicitor Dawn Sanderson, Jim Fischer and Eric Gay ensued regarding the drainage swale. Solicitor Dawn Sanderson recommends that the drainage swale be monitored during the growing season.
- Resident on Janelynn contacted Karen Schneider regarding a pipe running from neighbors' sump pump that is draining to a catch basin near his driveway and is causing damage to the driveway. Discussion between the trustees, Solicitor Dawn Sanderson, Jim Fischer and Eric Gay in regards to the drainage. Jim Fischer is to further investigate the drainage swale.
- Phone call in regards to the number of animals and outbuildings on 1 acre parcel.
- Phone call from Priscilla Bersee in regards to the construction of a fence on her neighbors' property. Eric Gay to look in to this as no permit has been pulled to date. Also informed Jim that there is a dumpster on the property.
- Looking in to the status of the new zoning books.

Solicitor's Report: Nothing to report

Other Correspondence:

Fiscal Officer:

Ethics seminar at Owens College on April 28<sup>th</sup> – Renee to attend

OAPT Finance Officers Training June 13-17<sup>th</sup>

April Employer Outreach

Employer rights update

Compliance Concepts Quarterly newsletter

Workplace Resources newsletter

Trustee Reports:

Karen Schneider reported on the following:

-Kinder Morgan Pipeline update. Meeting request has been made and is approximately 6 months out.

-Cyclewerks duathlon to occur on May 12<sup>th</sup>.

-Update on proposed Metroparks Water trail on Maumee River. Has been approved by Waterville.

Karen Schneider made a motion to pass a resolution supporting the Metroparks water trail as proposed. Seconded by Keith Moosman. Motion carried.

Roll call:

Karen Schneider – Yes

Keith Moosman - Yes

Keith Moosman made a motion to adjourn the meeting. Seconded by Karen Schneider. All in favor of adjournment.

Meeting was adjourned at 7:45 p.m.

Attest: \_\_\_\_\_

Trustees: \_\_\_\_\_

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