

Waterville Township Trustees'

6:30 p.m. at the Waterville Township Hall on January 20, 2016

Chairman Les Disher - Present  
Vice-Chairman Karen Schneider - Present  
Trustee Kyle Hertzfeld - Present  
Fiscal Officer Renee Hertzfeld - Present  
Solicitor Dawn Sanderson – Excused  
Police Chief Richard Bingham – Excused  
Property Standards Officer James Fischer - Present  
Zoning Inspector Eric Gay - Excused

Others in attendance: Karen Gerhardinger, Will Harbauer, Bruce & Stephanie Hulbert, Stacy Owen, Deb Swingholm and Jane Walther

Les Disher called the meeting to order at 6:30 p.m. and those in attendance recited the Pledge of Allegiance.

Roll call: All trustees present.

The agenda was presented. Kyle Hertzfeld made a motion to approve the agenda. Seconded by Karen Schneider. Motion carried.

Public Hearing for Zoning Text Amendment:

Karen Schneider recommended the Trustees approve and add the language to the zoning book.

Les Disher informed the Trustees that the Zoning Board approved the Text Amendment unanimously.

Discussion ensued between the guests and the Trustees in regards to the compressor station. Karen Schneider informed the Trustees and guests that some of the topics covered in the Zoning Text Amendment include design, vibration, lighting, landscaping and noise. Stacy Owen presented a letter from the Ohio EPA. She is asking Trustees, residents, business owners, etc. to write letters requesting a public hearing with the Ohio EPA. Discussion ensued between the guests and the Trustees in regards to the Ohio EPA and their role in monitoring the proposed compressor station. Karen Schneider will contact the website manager and have a copy of the letter presented by Stacy Owen posted on Waterville Township's website.

Les Disher made a motion to accept the Zoning Text Amendments as presented by the Zoning Board and Lucas County. Seconded by Karen Schneider. Motion carried.

Will Harbauer of the Waterville Library introduced himself as the new branch manager. Karen Schneider asked for branch website. Would be nice to add to Waterville Township's website as a community link. Will pass this along to website developer.

The minutes of the December 23rd regular and January 7<sup>th</sup> organizational meetings were presented. Kyle Hertzfeld made a motion to approve the minutes as presented. Seconded by Les Disher. Motion carried.

Warrants:

37656 – Ricardo A. Artiage Jr.	\$609.14 – payroll – roads/cemetery
37657 – Richard E. Bingham	\$1967.68 – payroll – police
37658 – Harry Richard Kellett III	\$918.38 – payroll – police
37659 – Richard Allan Ludwig	\$1113.16 – payroll – police
37660 – Destinie L. Peterson	\$631.66 – payroll – police
37661 – Daniel Martin Stuber	\$1116.63 – payroll – police
37662 – Shaun Edward Wittmer	\$966.78 – payroll – police
37663 – Fifth Third Bank	\$746.22 – operating supplies
37664 – The Waterville Gas Company	\$267.65 – natural gas
37665 – City of Waterville – Water Dept.	\$59.77 – township water

37666 – Century Link	\$82.67 – township telephone
37667 –Anthony Wayne Board of Ed.	\$699.48 – police/maintenance fuel
37668 – Lisa L. Cole	\$175.00 – cleaning – hall & police dept.
37669 – General Pro Hardware	\$39.86 – police/maint operating supplies
37670 – The Mirror	\$152.00 - advertising
37671 – Toledo Regional Chamber	\$395.00 – dues
37672 – Stevens Disposal & Recycling	\$4520.00 – refuse
37673 – Toledo Edison	\$663.47 – township electricity
37674 – O.P.E.R.S.	\$7531.12 – retirement funds
37675 – Scott Christian Histed	\$740.82 – payroll – police
37676 – David Robenstine	\$981.25 – fiscal officer consulting
37677 – Lucas County Treasurer	\$13.23 – real estate taxes
37678 – Speedway LLC	\$769.39 – police/maintenance fuel
37679 – Sanderson Law Officer LLC	\$2457.00 – legal fees
37680 – Buckeye Telesystem	\$108.89 – police internet/telephone
37681 – The Mirror	\$76.00 – advertising
37682 – Medical Mutual of Ohio	\$6648.70 – insurance
37683 – Cintas Corporation	\$59.02 – police mats
37684 – Espresso Car Wash	\$12.00 – police unit washes
37685 – Law Enforcement Systems, Inc.	\$88.00 – police operating supplies
37686 – Traffic Stop Uniform Supply	\$98.56 – police uniforms
37687 – Hanifan-Obenauf-Robinson, Inc.	\$1200.00 – police department rent
37688 – Toledo Edison	\$310.08 – township electricity
37689 – Kenn-Feld Group	\$60.65 – maintenance operating supplies
37690 – Ricardo A. Artiaga Jr.	\$580.05 – payroll - roads/cemetery
37691 – Jennifer L. Bingham	\$38.35 – payroll – zoning
37692 - Richard E. Bingham	\$1721.38 – payroll – police
37693 – Albert Leslie Disher	\$841.33 – payroll – trustee
37694 – James Erwin Fischer	\$87.99 – payroll – zoning
37695 – Eric H. Gay	\$375.11 – payroll – zoning
37696 – Kyle James Hertzfeld	\$717.22 – payroll – trustee
37697 – Renee A. Hertzfeld	\$1405.12 – payroll – fiscal officer
37698 – Scott Christian Histed	\$705.09 – payroll – police
37699 – Harry Richard Kellett III	\$1034.33 – payroll - police
37700 – Richard Allan Ludwig	\$1096.89 – payroll – roads/cemetery
37701 – Michelle L. McDevitt	\$150.16 – payroll – police
37702 – Destinie L. Peterson	\$564.98 – payroll – police
37703 - Karen M. Schneider	\$805.31 – payroll – trustee
37704 – Void	
37705 – Void	
37706 - Daniel Martin Stuber	\$1010.91 – payroll – police
37707 – Shaun Edward Wittmer	\$839.44 – payroll – police
37708 – O.P.E.R.S.	\$7438.84 – retirement fund

Les Disher made a motion to approve the warrants as presented. Seconded by Kyle Hertzfeld. Motion carried.

**Fiscal Officer's Report:**

Presented purchase orders and checks to be signed after the meeting

Presented Waterville Township Credit Card Policy and Authorization Form for Trustees review. Discussion ensued between Fiscal Officer and Trustees in regards to presented policy. Les Disher made a motion to adopt the Waterville Township Credit Card Policy and Authorization Form. Seconded by Kyle Hertzfeld. Motion carried.

W-2's will be mailed to those who no longer work for the township. Current employees will receive theirs with their checks on January 27<sup>th</sup>.

Bonds have been renewed for Les Disher and Richard Ludwig. Les has paperwork so that he can be sworn in.

Fiscal Officer has been in contact with Stevens Disposal in regards to payments made in 2015 and has determined no extra payments were made. Historically payments were made a month after issue date. We are caught up and payment is made when invoice is received.

Resolution 2016-4 was presented. Resolution of Necessity to move funds from the sale of the Noward Road property to the general fund.

Les Disher made a motion to adopt Resolution 2106-4. Seconded by Karen Schneider.

Les Disher	Yes
Kyle Hertzfeld	Yes
Karen Schneider	Yes

Motion carried.

Fiscal Officer informed Trustees that she has been seeing sales tax being paid on some transactions. Discussion ensued between Trustees and Fiscal Officer in regards to Tax Exempt Certificate. Tax Exempt Certificate to be provided to each department and kept on file.

Karen Schneider presented the following:

Legal notice drafted by Solicitor Dawn Sanderson to be distributed to eligible financial institutions and Resolution Estimating Inactive Deposits and Setting Meeting to Designate Depositories.

Fiscal Officer to inform local depositories. Discussion ensued in regards to Resolution. Tabled until February meeting.

Kyle Hertzfeld made a motion to inform local banks that the township will be sending the legal notice out. Seconded by Les Disher. Motion carried.

Department Reports

Police/Fire:

D.A.R.T. Project request tabled until February.

Chief Bingham would like to schedule a visit at the end of February to visit the puppy.

Roads/Cemeteries:

Kyle Hertzfeld reported that less than 10 pounds of salt has been spread.

Refuse: Nothing to report

Zoning:

Les Disher informed the Trustees that Bill Burkett will serve as Chairman and Tom Wardell as Vice-chairman. Zoning meetings will continue to be held monthly.

Les Disher to request attendance for 2015 meetings.

Jim Fischer reported on behalf of Eric Gay: 3 permits to date

Property Standards:

Jim Fischer inquired on how to update the zoning books with the text amendments. Discussion ensued between Trustees and Jim Fischer. He will provide the information to Bill Harbert with Lucas County.

Other Correspondence:

Fiscal Officer:

Letter received from Lucas County Board of Elections in regards to voter registration deadline of March 15<sup>th</sup> for Presidential Primary Election.

Waterville Fire Department – 16 runs

Personnel Concepts – minimum wage to remain at \$8.10/hour. Updated poster.

Letter from Monclova Township in regards to Crimson Hollow Plat 7 Lighting District. Les Disher to call on this.

Les Disher reported that he is working with his contacts in regards to budgeting for the upcoming Noward Road repair details.

Les Disher made a motion to adjourn the meeting. Seconded by Kyle Hertzfeld. All in favor of adjournment.

Meeting was adjourned at 8:00 p.m.

Attest: \_\_\_\_\_ Trustees: \_\_\_\_\_

\_\_\_\_\_

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