

Waterville Township Trustees'

6:30 p.m. at the Waterville Township Hall on September 23, 2015

OFFICIALS:

Chairman Les Disher - Present  
Vice-Chairman Karen Schneider - Present  
Trustee Kyle Hertzfeld - Present  
Solicitor Dawn Sanderson – Present  
Police Chief Richard Bingham – Present  
Township Property Standards Officer – James E. Fischer – Present  
Zoning Administrator – Eric Gay – Present

PLEDGE OF ALLEGIANCE:

A. Leslie Disher called the meeting to order at 6:30 pm. All those present were asked to join A. Leslie Disher in reciting the Pledge of Allegiance

AGENDA:

The agenda was approved by Kyle J. Hertzfeld and seconded by Karen M. Schneider, Motion Carried

MINUTES:

The minutes for the August 26, 2015 meeting had been taken by Ex-Fiscal Officer Kay Ann Robertson and transcribed by Karen Schaeffer, approved by Kyle J. Hertzfeld and seconded by A. Leslie Disher. Motion Carried.

PAYMENT OF WARRANTY:

Motion was made by A. Leslie Disher to approve payment of warranty, and seconded by Kyle J. Hertzfeld. Motion Carried

PUBLIC COMMENTS:

None

PUBLIC HEARING:

None

OLD BUSINESS:

The Stables

Complaint regarding noise at The Stables was given in writing to all three (3) Trustees. This complaint was given to the Zoning Board at their meeting on September 19, 2015. The letter from Kim and Dorothy Thornton, 5077 Berkey-Southern, was read in its entirety. Five (5) stipulations to the Special Use Permit were reviewed and discussed at length at the Zoning Board meeting. Those stipulations and recommendations were brought back to the Trustees. Stipulation four (4) – install professional sound baffles, no sub-woofers and outside speakers facing East and only for use of clergy, bride and groom – remains unchanged. The hours of operation have changed to the following: Sunday through Thursday, 9 a.m. to 9 p.m., music/amplified sound stops at 8 p.m.; Friday and Saturday, 9 a.m. to Midnight, music/amplified sound stops at 11 p.m. This stipulation will be added to the Special Use Permit.

Kyle J. Hertzfeld inquired how the Zoning Board decided on 11 p.m. Karen M. Schneider shared there was significant discussion regarding the hours of operation and this was the Zoning Board's conclusion.

A. Leslie Disher complimented the Zoning Board on their time and effort. He acknowledged there was a lot of discussion and the Board cleared up the hours of operation and felt it was very reasonable.

Motion was made by A. Leslie Disher and seconded by Karen M. Schneider to follow the Zoning Board's recommendations regarding stipulations for The Stables Special Use Permit. Motion carried.

James Fischer clarified that it was not only music ending at a certain hour, but also amplified sound systems, auctions would fall in same time schedule.

NEW BUSINESS:

Resolution acknowledging resignation of Fiscal Officer Kay Ann Robertson. Resignation was submitted to Chairman A. Leslie Disher on September 9, 2015. Dawn E. Sanderson read Resolution 2015-22. Motion was made by Kyle J. Hertzfeld and seconded by Karen M. Schneider to accept the resignation of Kay Ann Robertson. Motion Carried.

Fiscal Offer position and letters of interest: Dawn E. Sanderson reported that the Waterville Township website had a posting to fill the Fiscal Officer position for the remainder of the term. Interested parties were to send letters of interest to Sanderson Law Officer. One (1) letter was received, from Renee Hertfeld, who is also interested in running for the office at the next election. Dawn E. Sanderson recommended that Trustees A. Leslie Disher and Karen M. Schneider discuss the appointment and that Trustee Kyle J. Hertzfeld recuse himself.

Resolution 2015-23 was presented appointing Renee Hertzfeld to the vacant Fiscal Officer position. Motion was made by A. Leslie Disher to proceed with appointment of Renee Hertzfeld for duration of Kay Ann Robertson's term, seconded by Karen M. Schneider. Motion Carried with Kyle J. Hertzfeld abstaining from the vote.

Dawn E. Sanderson administered the Oath of Office to Renee Hertzfeld. Certificate of Oath was signed by Renee Hertzfeld. Once Renee Hertzfeld is bonded she can take official action. She can be bonded tomorrow.

Dawn E. Sanderson: Kay Robertson's prompt resignation has some concerned with payroll. This issue has been addressed. Bills are coming in and there is work to be done. The township is part of the Uniform Accounting Network which has visiting clerks who will help with duties. A gentleman from Weston who was available to help recently died. There is no one in place today. We want to find someone who is close with a good reputation. Karen M. Schneider inquired whether this individual would help train and deal with the financial responsibilities in the interim.

A. Leslie Disher made a motion to give Solicitor Dawn E. Sanderson authority to make selection for temporary auditor. Seconded by Karen M. Schneider. Motion carried.

POLICE DEPARTMENT:

Homeland security – problems with software

Grant was received to cover half of the cost (\$1500.00) of vests. Vests should last five (5) years.

Jag Law Enforcement Grant would cover in car computers

Arrests have been made on Schadel Road and following leads on River Road

FIRE DEPARTMENT:

Nothing to report.

ROADS/CEMETERIES:

Request received from Richard to repair the snow plow for the second truck. The parts would be less than \$1500.00. Richard has a quote. A. Leslie Disher made a motion to approve purchase of parts to repair snow plows, seconded by Kyle J. Hertzfeld. Motion Carried.

REFUSE/ZONING:

Karen M. Schneider had received emails from Bruce and Stephanie Hulbert and Paul Wohlfarth expressing concern for the negative impact the Nexus Pipeline Compressor Station would have on the health, safety and environment of Waterville Township. (Copies of emails are attached). Update from Zoning Board – John Widmer – compiled a report with zoning language to address Compressor Station. The ability of the Township to regulate public utilities in nil. The document was given to Nexus. If approved it is to be sent to Lucas County Planning Commission.

Eric Gay – Josh (from Lucas County Planning Commission) read the early drafts and had no real issue. If the County agrees, there will be hearing downtown with the Planning Commission where the Township would have to defend the Draft on its way to being an amendment. Waterville would be first in State of Ohio to put something in to place that is trying to help facilitate Compressor Station in community.

Mark Wagner asked if there is any interest in seeing a Compressor Station. Karen M. Schneider questioned if it would be a visit to see a Compressor Station like the one going in to the Township, a turbine. She will call press for a meeting. There are still emergency services issues and road maintenance. A. Leslie Disher is interested in making a visit.

Karen M. Schneider has received communication from the Hulberts who live on 7525 Finzel Road, stating concerns with vibrations, air quality, noise and health impact. Asked that Compressor Station be moved to a less populated area.

Kinder Morgan dropped off booklets before the meeting. Neowash Road – Route 24 – there will be one (1) 12 inch line instead of two (2).

REFUSE:

Karen M. Schneider: Township is two (2) years in to a five (5) year Refuse Levy. Would like to limit spending. There are three (3) companies bidding for leaf pickup and two (2) companies bidding for brush pickup. The bids will be turned in to Trustees meeting this evening.

Stevens Refuse Collection will go up 3% for the last three (3) years of the contract.

The first two (2) years the cost was \$7 per house per month. It will increase in the next three (3) years to \$7.21, \$7.43, \$7.65. \$79,622 returned from Lucas County by Levy.

Leaf collection average is just shy of \$10,000 per yer.

Email received from Clean Wood Recycling, other bids coming in tonight. Would like to decide tonight and project forward our costs. A. Leslie Disher did not understand email from Clean Wood Recycling.

Received bid from Judy and Todd Clemens.

Craid Bauer brought a bid, but may not honor it since this was a preliminary meeting.

A. Leslie Disher: In the past the Township would advertise and give persons time to bid at a meeting. Township would write specifications for what is needed.

Karen M. Schneider verbally gave speculations and emailed Clean Wood. Gave quote back to Judy and Todd Clemens. Will issue formal paperwork and put an

ad in the paper, but doesn't want to wait an entire month to decide on a contractor, concerned that leaves are falling already, have a special meeting to decide?

A. Leslie Disher: two (2) weeks in paper should be plenty of time

Dawn E. Sanderson: wouldn't need to put it in paper, a writer proposal to each of entities would suffice, make request for how you want proposal to be presented. Craig Bauer recommended that a proposal for a lump sum would help the Township budget. Numbers would be fixed rate rather than a per yard pickup with a multi-year contract. A. Leslie Disher: Would there be two (2) scheduled pick-ups or continuous pickups?

Karen M. Schneider: suggested letting contractors decide

Todd Clemens: mailing proposals with specifications – three (3) days at beginning of month and three (3). Leave pick-up choice to contractor. It will vary when leaves fall.

Craig Bauer: Should proposals be lumped together?

Karen M. Schneider: It will be up to contractor. Township's goal is to save money.

Dawn E. Sanderson: Schedule a special meeting now and send emails out on Friday. Special meeting, Monday, October 5, 2015 at 8:00 a.m.

#### ZONING INSPECTOR:

Eric Gay: Amendmend and Commentary to go to Lucas County Planning Comission.

26 permits issued this year to date with five (5) issued at last meeting. Five (5) Permits and revision and checks received and filed.

Newhouse – write a permit Friday morning.

James Fischer: No phone calls, questions or complaints. Reached out to the Bersees, property owners, weeds from Bluebird 150 feet each direction of clearing. Emailed Vice President and there has been no progress in the last 30 days.

#### SOLICITOR'S REPORT:

Nothing to report.

#### BOARD CHAIRMAN'S REPORT:

A. Leslie Disher: Has been receiving the Township mail. Gave Dawn E. Sanderson the invoices that needed to be paid, including Police Chief. Payroll had been taken care of. Police reports from Maumee Municipal Court – check deposited for \$515.20.

Deposited all checks, made copies of all checks and bank statements. Need to have Kay Ann Robertson removed from signature cards at bank. The three (3) Trustees have to sign the new cards at Fifth Third Bank, as well as the temporary Fiscal Officer. May have to sign twice, now and at the beginning of April when Fiscal Officer is elected. Renee Hertzfeld needs to go in to bank and sign.

Will A. Leslie Disher continue to receive mail? Dawn E. Sanderson answered that Renee Hertzfeld needs to get bonded tomorrow and get started.

Police Chief Richard Bingham informed the Trustees that he is a Notary Public.

Kyle J. Hertzfeld: Timesheets have been turned into CTE Payroll. No Year to Date information listed on last set of paychecks. In the future, would recommend Staying with the payroll company and possibly have direct deposit. Deferred Compensation submitted to Ohio Deferred Compensation Plan. Waiting to hear if it's set up and would be automatically taken out of checks. Payroll service would make accounting easier and direct deposit would be better for employees.

A. Leslie asked Kyle J. Hertzfeld to get quotes. It would be a great idea if the Township can afford it.

Eric Gay requested Renee Hertzfeld's phone number.

Motion was made by Kyle J. Hertzfeld to adjourn meeting, seconded by Karen M. Schneider.

Motion Carried

Meeting was adjourned at 7:45 p.m.

Attest: \_\_\_\_\_

Trustees: \_\_\_\_\_

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