

RECORD OF PROCEEDINGS

Minutes of

Waterville Township Trustees'

Meeting

Held at 6:30 p.m. at the Waterville Township Hall on February 26, 2014

OFFICIALS:

Chairman Kyle J. Hertzfeld - Present
 Vice-Chairman Karen M. Schneider - Present
 Trustee A. Leslie Disher - Present
 Property Standards Officer James E. Fischer - Present
 Zoning Inspector Eric H. Gay - Present
 Solicitor Dawn E. Sandersen - Present
 Fiscal Officer Kay Ann Robertson - Present

GUESTS:

Bill Imes, 8791 Noward Road, Waterville, Ohio
 Shaun Wittmer, Waterville Township Police, Waterville, Ohio
 Karen Berger, "The Mirror", Maumee, Ohio
 Walt Calley, 2509 Broadway Street, Toledo, Ohio
 Phil Dombey, 110 West Second Street, Perrysburg, Ohio
 Kevin Heban, 200 Dixie Highway, Rossford, Ohio
 Philip C. Davis, 200 Dixie Highway, Rossford, Ohio

PLEDGE OF ALLEGIANCE:

Chairman Kyle J. Hertzfeld called the meeting to order at 6:30 p.m. All those present were asked to join Chairman Kyle J. Hertzfeld in reciting the Pledge of Allegiance.

ROLL CALL:

Roll was called and all three (3) trustees were present: Karen M. Schneider, Kyle J. Hertzfeld and A. Leslie Disher.

AGENDA:

The Agenda had been prepared by Fiscal Officer Kay Ann Robertson at the direction of Trustee Chairman Kyle J. Hertzfeld:

A. Leslie Disher made a motion to approve The Agenda for the February 26, 2014 meeting as it had been prepared by the Fiscal Officer Kay Ann Robertson at the direction of Chairman Kyle J. Hertzfeld. Seconded by Karen M. Schneider.

MINUTES:

Motion Carried.

The minutes for the January 22nd meeting had been prepared by Fiscal Officer Kay Ann Robertson and sent to each trustee prior to the meeting date:

Karen M. Schneider made a motion to dispense with the reading of the minutes for the January 22nd meeting and to approve the minutes with no additions, deletions and/or corrections. Seconded by A. Leslie Disher.

RECEIPTS:

Motion Carried.

010-14 - Fifth Third Bank of NW Ohio - January autosweep interest	\$	66.54
011-14 - Lucas County Auditor - Real estate advance		30,000.00
012-14 - Peinert-Dunn Funerals - Lehman opening - Whitehouse Cemetary		450.00
013-14 - Lexis Nexis - Two (2) police accident reports		6.00
014-14 - Lucas County Auditor - December local government		1,071.67
015-14 - Metropolitan Reporting Bureau - Three (3) accident reports		15.00
016-14 - Time Warner Cable - 4th qtr cable franchise fees		706.34
017-14 - Lucas County Auditor - January allocations		5,600.90
018-14 - Maumee Municipal Court - January police fines		75.00
019-14 - J A Doyle Corp/Carlos Gomez - Permit #2014-01 - Residence		250.00
020-14 - J A Doyle Corp/Matt Hundley - Permit #2014-02 - Residence		250.00
021-14 - J A Doyle Corporation - Permit #2014-03 - Residence		250.00
022-14 - Lucas County Auditor - January gas cents per gallon		2,560.05
023-14 - St Luke's Hospital - Refund (Error in billing)		142.00
024-14 - Lucas County Auditor - Real estate advance		167,000.00
025-14 - Buckeye Cable System - 4th qtr cable franchise fees		569.53

WARRANTS:

Total \$ 209,013.03

#6-2014 - U S Treasury - February federal withholding	\$	2,433.77
#36124 - Ricardo A. Artiaga, Jr. - Road labor		705.97
#36125 - Jeffrey M. Graham - Police and D.A.R.E. wages		1,215.32
#36126 - Harry R. Kellett III - Police wages		1,126.04
#36127 - Richard A. Ludwig - Supt. wages		1,523.62

continued.....

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WATERTVILLE, OHIO, ON FEBRUARY 26, 2014

Held at 6:30 p.m. at the Waterville Township Hall on February 26, 2014

Continued:

#36128	- Norbert J. Miller - Police wages	\$ 370.69
#36129	- Kay Ann Robertson - Fiscal officer salary and zoning wages	768.64
#36130	- Daniel M. Stuber - Police wages	728.38
#36131	- B. Eric Varner - Police wages	94.10
#36132	- Paul J. Veres - Police wages	619.31
#36133	- Michelle L. Vollmar - Police wages	94.79
#36134	- Edward T. Weideman, Jr. - Police wages	367.44
#36135	- Shaun E. Wittmer - Police wages	414.73
#36136	- Ohio Public Employees Retirement System - January retirement	6,216.08
#36137	- Sanderson Law Offices LLC - January legal fees	726.00
#36138	- Medical Mutual of Ohio - February hospitalization	5,022.57
#36139	- Kay Ann Robertson - February reimburse insurance	404.90
#36140	- A. Leslie Disher - February reimburse insurance	362.50
#36141	- Doris A. Disher - February reimburse insurance	362.50
#36142	- Bureau of Workers Compensation - 2014 charges	5,277.02
#36143	- The Mirror - Advertise mtg date & 2013 financial report done	133.00
#36144	- Lisa L. Cole - January clean hall and police station	50.00
#36145	- Century Link - February phone	35.05
#36146	- City of Waterville - February water/sewer	57.94
#36147	- The Waterville Gas Company - February heat	682.06
#36148	- Toledo Edison - February township street lighting	161.04
#36149	- General Pro Hardware - Road repairs and supplies	185.64
#36150	- Sandra L. Ludwig - February reimburse insurance	323.90
#36151	- Russell L. Robertson - February reimburse insurance	481.00
#36152	- Kalida Truck Equipment Inc. - Snow plow repair parts	688.15
#36153	- Waste Management of Ohio - January trash and recycling	4,372.50
#36154	- B & L Auto Service - Repairs to three (3) police vehicles	1,707.01
#36155	- Buckeye Telesystem - February police phone and internet	105.30
#36156	- Verizon Wireless - February police mobile phones	73.75
#36157	- Matthew Bender & Company - (5) Anderson Crime & Traffic Guides	197.10
#36158	- Kieslers Police Supply - Police ammunition	112.00
#36160	- Ricardo A. Artiaga, Jr. - Road labor	549.07
#36161	- A. Leslie Disher - February trustee salary	804.01
#36162	- James E. Fischer - February property standards salary	175.47
#36163	- Eric H. Gay - February zoning salary	730.14
#36164	- Jeffrey M. Graham - Police and D.A.R.E. wages	1,045.13
#36165	- Kyle J. Hertzfeld - February trustees salary	793.67
#36166	- Harry R. Kellett III - Police wages	930.87
#36167	- Richard A. Ludwig - Supt. wages	1,204.16
#36168	- Norbert J. Miller - Police wages	461.32
#36169	- Kay Ann Robertson - Fiscal officer salary and zoning wages	746.76
#36170	- Karen M. Schneider - February Trustees salary	804.00
#36171	- Daniel M. Stuber - Police wages	728.38
#36172	- B. Eric Varner - Police wages	94.10
#36173	- Paul J. Veres - Police wages	397.49
#36174	- Michelle L. Vollmar - Police wages	94.79
#36175	- Edward T. Weideman, Jr. - Police wages	331.04
#36176	- Shaun E. Wittmer - Police wages	414.73
#36177	- Treasurer of State of Ohio - February state payroll tax	609.65
#36178	- Delta Dental Plan of Ohio - March dental insurance	106.44
#36179	- Medical Mutual of Ohio - March hospitalization	5,061.57
#36180	- Solutions for Documents - Clerk's office supplies	240.48
#36181	- Lisa L. Cole - February clean hall and police station	50.00
#36182	- Toledo Edison - February township electric	222.09
#36183	- Tomshawk Printing Inc. - Zoning inspectors business cards	44.24
#36184	- Fifth Third Bank of NW Ohio - February road and police charges	275.11
#36185	- Kalida Truck Equipment Inc. - Snow plow repair parts	141.81
#36186	- A.W. Heating and Cooling - Repairs to maintenance furnace	133.00
#36187	- Hanifan-Obenauf-Robinson Inc. - March police station rent	950.00
#36159	- Toledo Edison - February Coventry Glen street lighting	368.27
Total		\$ 56,707.60

A. Leslie Disher made a motion to pay the warrants that had been prepared by the Fiscal Officer Kay Ann Robertson and presented for payment. Karen M. Schneider

continued.....

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OPTIONAL FORM NO. 10

Held at 5:30 p.m. at the Waterville Township Hall on February 26, 2014

Continued:

seconded the motion.

Motion Carried.

PUBLIC COMMENTS:

None.

PUBLIC HEARING - AMEND EXISTING WHITEHOUSE/WATERVILLE TOWNSHIP JEDD:

Chairman Kyle J. Hertzfeld called the public hearing to order. The hearing had been advertised for this date, time and place. The hearing concerned an amendment to the Waterville Township/Whitehouse Joint Economic Development District I contract to include the Fallen Timbers Community Church property located at the corner of SR 64 and Noward Road (35.179 acres ±). The request had been signed October 11, 2013.

COMMENTS:

Phil Dombey: Mr. Dombey is the solicitor for the City of Waterville and states that the petition before the group is wrong. He is saying that the petition should only include the 11.9 acres on the southern part of the parcel.

Walt Celley: Mr. Celley is the former solicitor for Waterville Township and states that five or six years ago Lucas County and the City of Waterville and the Village of Whitehouse renegotiated water/sewer boundaries. The Township did attend the meetings although they did not have a stake in the districts. They further stipulated that the water/sewer areas would be the boundaries for any future JEDDs. The Township has a separate agreement with the City of Waterville that we would keep these areas separate. It did not make sense to include any of Waterville's water/sewer district in a Whitehouse JEDD.

Phil Davis: Mr. Davis is the solicitor for the Village of Whitehouse and states the Township already has an agreement with the Village of Whitehouse and this is an amendment to it. Unfortunately there is not a representative from the church present tonight. A petition has been filed to amend this contract and that is what we need to deal with. The water/sewer district split is complex.

Walt Celley: Maybe the church could withdraw their petition. The church's property is in two different water/sewer districts and this needs to be straightened out first.

Phil Davis: Unfortunately a representative from the church is not here and they did have notice. Mr. Dombey was not certain if the petition could be withdrawn. This has created a real problem.

Walt Celley: It took alot of work to get the water/sewer districts hammered out. The Township remained neutral during these discussions. A JEDD is a special taxing district so it makes no sense for the Township to upset things by accepting an amendment to the Whitehouse JEDD that includes part of Waterville's water/sewer district. Also, the Township and Waterville did not form a JEDD but went the route of an annexation agreement.

Phil Davis: Whitehouse already had their public hearing on the petition but did deferred action until the township trustees took action.

Les Disher: Mr. Disher was Chairman of the trustees when these negotiations were happening. He now is suggesting tabling the process until a representative from the Fallen Timbers Community Church can be in attendance:

A. Leslie Disher made a motion to table the matter of the Fallen Timbers Church asking to amend the Whitehouse/Waterville Township JEDD I contract until a representative from the church can be in attendance. Kyle J. Hertzfeld seconded the motion.

A. Leslie Disher, Aye.
Kyle J. Hertzfeld, Aye.
Karen M. Schneider, Aye.

SPECIAL PRESENTATION:

None.

OLD BUSINESS:

The trustees have promised to have both vacancies on the Zoning Appeals Board filled by next meeting.

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RECORD OF PROCEEDINGS

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Minutes of

Waterville Township Trustees'

Meeting

DATE TIME PLACE NO. FORM NO. FILE

Held at 6:30 pm at the Waterville Township Hall on February 26, 2014

Continued:

NEW BUSINESS:

Solicitor Dawn E. Sanderson reports that she is still working on information regarding the tax collection for the expedited annexations and hopes to have more to report next meeting.

FISCAL OFFICER - CORRESPONDENCE:

- 1) From the Office of County Engineer, the Annual County Highway Mileage Certification Forms for the year 2013. Waterville Township currently has 8.340 miles of highway it is responsible to maintain.
- 2) From the Office of County Engineer, the notice of the upcoming meeting with the County Engineer Staff. Waterville Township's time is at 1:15 pm on March 13, 2014.
- 3) From the Office of County Engineer, the 2013 Annual Report to Townships.
- 4) From Medical Mutual of Ohio, a Summary of Benefits and Coverage (SBC) to help us understand and compare health plans.
- 5) From the Whitehouse Fire Department, the fire and EMS runs for the 4th qtr of 2013:
 Waterville Township - Whitehouse Area: (12) Fire runs (0) EMS.
 Waterville Township - Waterville Area: (1) Fire run (0) EMS.
- 6) From the Maumee Municipal Court, Check Number O27009 in the amount of \$75.00 for police fines collected for the month of January, 2014.
- 7) From Time Warner Cable, a notice that they are merging with the Comcast Corp. to create a world-class technology and media company.
- 8) From the Buckeye Cable System, a copy of a notice that will appear in the January 26th issue of The Blade. It is a summary of their rate increases that will become effective March 1, 2014.
- 9) From Time Warner Cable, a Certificate of Liability Insurance for the period of January 1, 2014 to January 1, 2015. It will be on file at the Waterville Township Hall.
- 10) From the Ohio Public Employees Retirement System (OPERS), updates on GASB Statement 27 regarding Accounting for Pensions by State and Local Government Employers; and, GASB Statement 45 regarding Accounting and Financial Reporting by Employers for Post-employment Benefits other than Pension.
- 11) From the Miller-Valentine Group, Cincinnati, Ohio, a notice advising the township of a residential rental development located within a one-half mile radius of the Township. It includes new construction of Whitehouse Square Townhomes which will include fifty-four (54) workforce housing units (2, 3, & 4 bedroom) that will each have two (2) full baths, 1-car attached garage, etc. Even though this will be located in Whitehouse off of SR 64, the township is within the one-half mile radius and they are advising us of what's coming.
- 12) From Martha and William Carson, 9960 South River Road, Waterville, information regarding a recent robbery at their place of residence and what can be done about it.

POLICE/FIRE:

Trustee Kyle J. Hertzfeld reports that they are working on getting a lead on a new police vehicle. We can purchase it state bid but it is a matter of locating the right one.

ROAD/CEMETERY:

- 1) The township has used the last of the road salt we had warehoused. Trustee Disher and Road Supt. Ludwig have worked out an arrangement with the City of Waterville to obtain extra from them, if needed, and then just replace it when our 2014-2015 supply is delivered.
- 2) Trustee Disher again complimented the road crew on the superior job they did keeping our roads passable - they went over and above!
- 3) The township will be looking for a new truck. Our oldest is a 2002 and it needs alot of work.

continued.....

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Continued:

REFUSE/ZONING:

Trustee Karen Schneider reports that there have been numerous issues with the trash/recycling collection service. Some have been weather related. The wrong calendar was posted to the website but that has been corrected. She spoke with Brian Conoway, Waste Management's representative, and told him that this is not acceptable. He referred her to Kevin Johnson, route manager, and he has returned her call. The township is aware of all of the problems, many of which are beyond our control and we realize that things probably will not change until we change companies on June 1st, 2014.

ZONING INSPECTOR'S REPORT:

1) Three (3) permits to date:

- a. Permit #2014-01 - Carlos Gomez/Lina Castro, 8737 Palermo Circle - Residence
- b. Permit #2014-02 - Matt and Lindsay Hundley, 8727 Palermo Circle - Residence
- c. Permit #2014-03 - J A Doyle Homes, 6099 Sweetgum Drive - Residence

2) At the last zoning commission they voted to send a request to the county plan commission for an amendment to the zoning resolution to add an overlay district to the township portion of the SR 295 corridor.

3) Also at the February zoning commission, they voted to recommended approval of an amendment to the zoning resolution regarding clarifying the map and boundaries of the SR 64 Overlay District:

Kyle J. Hertzfeld made a motion to hold a public hearing on March 26, 2014 at 6:30 p.m. at the Waterville Township Hall, 621 Farnsworth Road, Waterville, Ohio. The purpose of the hearing is to consider an amendment to the Waterville Township Zoning Resolution regarding SR 64 Overlay District boundaries. Seconded by A. Leslie Disher.

PROPERTY STANDARDS OFFICER'S REPORT:

Motion Carried.

Property Standards Officer Jim Fischer approached the subject of a stipend for the Architectural Review Board members when they are called upon to review an application. Mr. Fischer was asking for the Trustees opinion. Trustee Karen Schneider said she felt it would be appropriate. Trustee Les Disher said he did not feel these Board members should be expected to work for nothing. Trustee Karen Schneider mentioned that she would talk to the zoning commission when they met in March and see what they thought.

SOLICITOR:

Nothing further.

CHAIRMAN:

Nothing further.

TRUSTEES:

Trustee Karen Schneider had volunteered to attend the Lucas County Health Board meeting on behalf of the Trustee Chairman Kyle Hertzfeld:

Kyle J. Hertzfeld made a motion that Trustee Karen M. Schneider be appointed as his alternate to attend the upcoming county health board meetings. Seconded by A. Leslie Disher.

Motion Carried.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

There being no further business to be brought before this Board, Kyle J. Hertzfeld made a motion to adjourn. Seconded by A. Leslie Disher.

Motion Carried.

Adjourned at 7:27 p.m.

Attest: Kay Ann RobertsonTrustees: A. Leslie Disher
Kyle J. Hertzfeld
Karen Schneider