

DAYTON LEGAL BLANK, INC. FORM NO. 10146

Held at 7:30 pm at the Waterville Township Hall on February 22, 20 12

ROLL CALL:

Chairman A. Leslie Disher - Present
Vice-Chairman Kyle J. Hertzfeld - Present
Trustee Brett T. Warner - Present

OFFICIALS:

Property Standards Officer James E. Fischer - Present
Zoning Inspector Eric H. Gay - Present
Solicitor Walter J. Celley - Present
Fiscal Officer Kay Ann Robertson - Present

GUESTS:

Sgt. Michael J. Wilkinson, Waterville Township Police Officer
Karen Berger, Reporter for "The Mirror", 113 W. Wayne Street, Maumee
Craig Bauer, Bauer Landscape, 6341 Monclova Road, Maumee, Ohio
Bill Imes, 8791 Noward Road, Waterville, Ohio

PLEDGE OF ALLEGIANCE:

Chairman A. Leslie Disher called the meeting to order at 7:30 p.m. All those who were present were asked to join Chairman Disher in reciting the Pledge of Allegiance. Roll was called and all three (3) trustees were present.

AGENDA:

The Agenda had been prepared by Fiscal Officer Kay Ann Robertaon at the direction of Chairman A. Leslie Disher:

Kyle J. Hertzfeld made a motion to approve The Agenda for the 2/22/12 meeting as it had been prepared by Fiscal Officer Kay Ann Robertson at the direction of Chairman Leslie Disher. Seconded by Brett T. Warner.

Motion Carried.

MINUTES:

The minutes for the February 22, 2012 meeting had been prepared by Fiscal Officer Kay Ann Robertson and sent to each trustee prior to this meeting:

A. Leslie Disher made a motion to dispense with the reading of the minutes of the February 22, 2012 meeting and to approve the minutes with no additions, deletions and/or corrections. Seconded by Kyle J. Hertzfeld.

Motion Carried.

RECEIPTS:

Table with 2 columns: Description and Amount. Includes items like Fifth Third Bank of NW Ohio, Peinert Funeral Homes, Lucas County Auditor, etc.

WARRANTS:

Table with 2 columns: Warrant Number and Amount. Includes items like Ricardo A. Artiaga, Jr., Jonathan D. Burkett, etc.

continued.....

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Waterville Township Trustees'

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Continued:

#34503 - Medical Mutual of Ohio - March hospitalization	\$ 10,426.37
#34504 - Kay Ann Robertson - April reimburse hospitalization	216.10
#34505 - A. Leslie Disher - April reimburse hospitalization	258.80
#34506 - The Mirror - Notice of financial report & meeting dates	105.00
#34507 - Lisa L. Cole - March clean hall and station	50.00
#34508 - Municipality of Waterville - February water/sewer payment	58.74
#34509 - Waterville Gas Company - February heat payment	387.71
#34510 - General Pro Hardware - February road/police supplies	62.08
#34511 - Sandra L. Ludwig - April reimburse hospitalization	234.50
#34512 - Doris A. Disher - April reimburse hospitalization	225.80
#34513 - Russell L. Robertson - April reimburse hospitalization	253.40
#34514 - The Toledo Blade Company - Notice for Davis Road project	705.28
#34515 - Sautter's Food Center - February police office supplies	19.35
#34516 - Verizon Wireless - February mobile phones	79.04
#34517 - Ricardo A. Artiaga, Jr. - Road wages	303.65
#34518 - Jonathan D. Burkett - Police wages	902.81
#34519 - A. Leslie Disher - February trustee salary	801.96
#34520 - James E. Fischer - February property standards officer salary	639.58
#34521 - Eric H. Gay - February zoning inspector salary	714.16
#34522 - Jeffrey M. Graham - Police and D.A.R.E. wages	780.40
#34523 - Kyle J. Hertzfeld - February trustee salary	759.56
#34524 - Harry R. Kellett III - Police wages	839.37
#34525 - David L. Krego - Police wages	1,211.06
#34526 - Kenneth M. Kristoff - Police wages	76.10
#34527 - Richard A. Ludwig - Supt. wages	970.40
#34528 - Norbert J. Miller - Police wages	498.01
#34529 - Susan M. Olman - Police wages	211.17
#34530 - Kay Ann Robertson - February fiscal officer salary	835.34
#34531 - B. Eric Varner - Police wages	92.22
#34532 - Michelle L. Vollmar - Police wages	153.64
#34533 - Brett T. Warner - February trustee salary	748.83
#34534 - Michael J. Wilkinson - Police wages	445.95
#34535 - Treasurer of State of Ohio - February state payroll tax	725.04
#34536 - Delta Dental Plan of Ohio - March dental insurance	276.68
#34537 - Ohio Child Support Payment Central - Wilkinson support	435.33
#34538 - A. Leslie Disher - February reimburse medicare	115.40
#34539 - Kay Ann Robertson - February reimburse medicare	99.90
#34540 - Time Warner Cable - February highspeed internet	51.95
#34541 - JLS Computer & Accounting Supplies	121.33
#34542 - Lisa L. Cole - February clean hall and police station	50.00
#34543 - Toledo Edison - February electric payment	214.70
#34544 - Toledo-Lucas County Plan Commission	130.00
#34545 - Steve Rogers Ford - Parts for Ford F-450	56.72
#34546 - Sandra L. Ludwig - February reimburse medicare	99.90
#34547 - Doris A. Disher - February reimburse medicare	115.40
#34548 - Russell L. Robertson - February reimburse medicare	99.90
#34549 - Mc Cabe Power Equipment - Blower chute	150.00
#34550 - Anthony Wayne Board of Education - February fuel payment	2,462.27
#34551 - Waste Management of Ohio - January trash and recycling	4,268.00
#34552 - Norbert J. Miller - February reimburse insurance	529.70
#34553 - Hanifan-Obenauf-Robinson Inc. - March police station rent	950.00
#34554 - Buckeye Telesystem - February police phone payment	99.51
#34555 - Toledo Edison - February Coventry Glen street lighting	365.71
#34556 - Toledo Edison - February township street lighting	172.99
#00014 - U.S. Treasury - Voucher for February withholding	2,972.57

Total \$57,655.63

Brett T. Warner made a motion to pay the warrants that had been prepared by the Fiscal Officer Kay Ann Robertson and presented for payment. **A. Leslie Disher** seconded the motion.

PUBLIC COMMENTS:

Motion Carried.

None.

PUBLIC HEARING:

None.

continued.....

DAYTON LEGAL BLANK, INC. FORM NO. 101MR

Held at 7:30 pm at the Waterville Township Hall on February 22, 20 12

Continued:

SPECIAL PRESENTATION:

None.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

FISCAL OFFICER - CORRESPONDENCE:

1) From the Ohio EPA, a notice that they are considering a discharge permit for the Waterville Quarry. This is not a new permit but rather a renewal. The meeting will be held at 6:30 pm at the Waterville Public Library, Meeting Room A, 800 Michigan Avenue in Waterville on February 28, 2012.

2) From Bernie Quilter, Lucas County Clerk of Courts, a notice that he has created a digital imaging lab. Once the images are checked by the client agency and a release is signed, the documents can be destroyed or returned to the client. He is offering his services to townships to better manage their records.

3) From the Ohio Department of Public Safety Bureau of Motor Vehicles, the January License Tax Statistics Report. Also from the Department, the Permissive Tax Computation Report. Due the Township is the sum of \$264.75.

4) From Maumee Municipal Court, a check in the amount of \$397.50 for police fines collected in the month of January, 2012.

5) From the United States Department of Commerce, Economics and Statistics Administration, U S Census Bureau, a request to participate in the Survey of Residential Building or Zoning Permit Systems. It was completed by Zoning Inspector Eric Gay and returned.

6) The township's annual meeting with the Lucas County Engineer is scheduled for Thursday, March 22nd at 1:45 pm.

7) From the Lucas County Auditor, a notice that the State of Ohio is proposing a change in the taxable values for the majority of soils enrolled in the CAUV program. There will be a hearing held at the Ohio Department of Taxation, 30 East Broad Street, in Columbus, on February 24th at 10:00 am. In the near future, our local office will hold a meeting to go over what ever new values will be adopted by the Ohio Department of Taxation.

8) From Design Memorial Stone Service, information on a new way to store cremains. They are advertising a "columbarium structure" which depending on the size could store the cremains of several individuals in a small area thus saving money and space.

FISCAL OFFICER - OTHER FINANCIAL MATTERS:

When planning for expenditures for trustee salaries, the fiscal officer had not allowed for trustees' work in regard to zoning matters, thus the need to amend appropriations:

RESOLUTION #2012-08 AMENDING THE WATERVILLE TOWNSHIP 2012 ANNUAL PERMANENT APPROPRIATIONS.

Mr. A. Leslie Disher moved the adoption of the following Resolution #2012-08:

BE IT RESOLVED, by the Board of Trustees of the Township of Waterville, Lucas County, Ohio, that to provide for current expenses and other expenditures of said Board of Trustees, during the said fiscal year ending December 31, 2012, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year and are to be transferred from one code to another within the same fund:

1000 - GENERAL FUND - 1000

1000-130-111-0000	Trustee Salaries	Add	\$ 5,000.00
1000-760-750-0000	Motor Vehicles	Subtract	5,000.00

Kyle J. Hertzfeld seconded Resolution #2012-08 and the roll being called upon its

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adoption, the vote resulted as follows:

A. Leslie Disher,	Aye.
Kyle J. Hertzfeld,	Aye.
Brett T. Warner,	Aye.

Adopted February 22, 2012.

Attest:

Kay Ann Robertson
 Kay Ann Robertson, Fiscal Officer for
 the Township of Waterville,
 Lucas County, Ohio.

POLICE/FIRE:

1) Sgt. Michael Wilkinson was present to bring everyone up to date on the state of the police department. He had compiled the annual report for 2011. In it was information regarding administration, personnel, training, vehicles, community policing, calls for service, incident reports, traffic control, revenues and expenditures. He also created a monthly statistics log which lists all categories at a glance. He had also had a resident compliment for a recent rescue call. The trustees thanked Sgt. Wilkinson for the information stating it was very professional and well done.

2) The trustees were presented with a letter of resignation from Police Chief Norbert Miller effective March 1st. He was stepping down as police chief but would like to remain on the force as a part-time patrol officer:

Brett T. Warner made a motion to accept the resignation of Norbert J. Miller as Waterville Township Police Chief effective March 1, 2012. Seconded by A. Leslie Disher.

Motion Carried.

ROADS/CEMETERIES/REFUSE:

The bids for the Davis Road project were opened at the January 25th meeting. They were hand delivered to Jeff Lohse at the Lucas County Engineer's Office for his review and then to the Ohio Public Works Commission for final approval:

RESOLUTION #2012-09 ACCEPTING THE BID FOR IMPROVEMENT
 OF DAVIS ROAD APPROXIMATELY 0.55 MILES FROM OBEER ROAD
 TO WECKERLY ROAD IN WATERVILLE TOWNSHIP.

Mr. A. Leslie Disher moved to adopt the following Resolution #2012-09:

On the 25th day of January, 2012, at 7:35 pm being the time stated in the published "Legal Notice" in "The Toledo Blade" - bids had been opened and were as follows:

The Shelly Company of Maumee, Ohio	\$ 311,791.60
Gerken Paving of Napoleon, Ohio	269,157.60
Crestline Paving of Toledo, Ohio	284,879.30
Geddis Paving of Toledo, Ohio	299,618.75
Bowers Asphalt of Walbridge, Ohio	291,628.65

After careful examination and consideration of said bids by the Lucas County Engineer's Office and approval of the Ohio Public Works Commission, the Board of Trustees of Waterville Township, Lucas County, Ohio, hereby awards the Davis Road Project approximately 0.55 miles from Obee Road to Weckerly Road to Gerken Paving, 0-072 US Highway 24, Napoleon, Ohio. The bid submitted was \$269,157.60. The Lucas County Engineer's estimate was \$299,794.15 and Gerken's bid was well under the estimate.

Before entering into the contract, it is resolved that said Gerken Paving of Napoleon, Ohio, did present a bid guaranty and contract bond which was bound unto the Board of Trustees of Waterville Township in the full amount of the principal's bid including alternates with good and sufficient sureties with a surety company authorized to do business in the State of Ohio conditioned for the faithful performance of the work in accordance with the plans & specifications and to the approval and acceptance of the Lucas County Engineer and the Board of Waterville Township Trustees; and to indemnify Waterville Township against the damages that may be suffered by failure to perform such contract according to the provisions thereof and in accordance with the plans and specifications for said improvement. Said bond be given and said contract to be entered into.

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held at 7:30 pm at the Waterville Township Hall on February 22, 2012

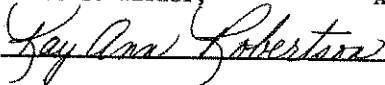
Continued:

Mr. Kyle J. Hertzfeld seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

A. Leslie Disher,	Aye.
Kyle J. Hertzfeld,	Aye.
Brett T. Warner,	Aye.

Adopted February 22, 2012.

Attest:


 Kay Ann Robertson, Fiscal Officer for
 the Township of Waterville,
 Lucas County, Ohio.

ZONING:

- 1) Two (2) permits to date.
- 2) It was proved that Keith Obreiter at 6935 North River Road did not change the footprint for his home addition and was issued a non-permit so he could obtain a building permit from the health department.
- 3) In regards to Yark Automotive, 9830 Waterville-Swanton Road, and their recent plans to do some remodeling, it was decided to do an administrative site plan review. Inspector Gay met with Molly Maguire of the Lucas County Plan Commission and they agreed that an administrative site plan review would be a good idea. That way all of the interested parties (health dept., ODOT, county engineer, etc) could make comments. The comments should be ready for the March meeting.
- 4) Christine Hablitzel and Brandon May own a lot at 9980 South River Road which is in the US 24 Overlay District. A buildable lot must have 200 front footage in order to build in that area. ARIES is showing front footage of 180 ft. Inspector Gay recommended they have their lot surveyed. It turns out that they actually have 225 front footage.
- 5) A letter was sent to Kirk Hester, 8507 Dutch Road, concerning the storage of equipment on his property given he has a "home occupation" permit. He was given a deadline of March 15th to respond.

PROPERTY STANDARDS OFFICER:

- 1) No complaints so far this month.
- 2) You should start seeing some progress in the blighting on the property in front of the Kroger store on SR 64 owned by Dale Myers. A recent conversation with Mr. Myers revealed that all of the paperwork is completed.
- 3) Mr. Fischer attended the Waterville Comprehensive Plan meeting. They discussed the township's zoning map and they hope that their plans would compliment the township's.
- 4) Jerry Hannewald, City of Waterville's zoning inspector, called and asked if two of the members from the township's architectural review committee could meet them in regards to the city's update to their signs and lighting. It was agreed that when we finish our updates to the zoning resolution regarding the establishment of a architectural review board and its duties and regulations, we see to it that the City of Waterville and Whitehouse both have a copy.
- 5) The ARC group met twice in February. They plan to have a "draft" copy ready for the zoning commission's March meeting. Their final meeting will be 3/6/12 and Mr. Fischer will hand deliver copies so the zoning commission members will have it before their March meeting on 3/19/12.
- 6) Mr. Fischer said that the ARC group wondered if the trustees should consider an overlay district for Dutch Road and Inspector Gay wondered about SR 295. Mr. Disher said he had talked to our solicitor and he felt that what was adopted for SR 64 would also work for these other areas. Brett Warner said he was very glad that the township was thinking about safety which could be a major issue. Mr. Fischer stated that having a recent land use plan in place was very helpful.

SOLICITOR:

Solicitor Walt Celley said that he had the letter for the residents almost ready to go. The resident meeting will be held at the Community of Christ Church on

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the corner of Dutch and Finzel Roads on March 29, 2012, at 7:00 p.m. Everyone will get a newsletter and notices will be in The Mirror.

BOARD CHAIRMAN:

None.

TRUSTEES:

None.

EXECUTIVE SESSION:

A. Leslie Disher made a motion to go into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee. Seconded by Kyle J. Hertzfeld

A. Leslie Disher, Aye.
Kyle J. Hertzfeld, Aye.
Brett T. Warner, Aye.

A. Leslie Disher made a motion to go out of executive session and back into regular session. Seconded by Kyle J. Hertzfeld.

A. Leslie Disher, Aye.
Kyle J. Hertzfeld, Aye.
Brett T. Warner, Aye.

As a result of the above executive session, the following resolution was offered for consideration:

RESOLUTION #2012-10 OF THE WATERVILLE TOWNSHIP TRUSTEES CONCERNING THE APPOINTMENT OF AN ACTING POLICE CHIEF.

Mr. A. Leslie Disher moved the adoption of the following Resolution #2012-10:

The Board of Trustees of Waterville Township, Lucas County, Ohio met at a regular session of the Board, on February 22, 2012 at 7:30 pm whereupon the following was placed in consideration on the regular agenda of the Board;

APPOINTMENT OF ACTING POLICE CHIEF

WHEREAS, as a result of the resignation of the Chief of Waterville Township Police Department, the Department is without an individual authorized to perform certain statutory and regulatory functions which require an authorized and qualified individual appointed to act in the capacity of Chief of Police; and,

WHEREAS, Waterville Township Police Sergeant Michael J. Wilkinson is an individual qualified to act in the capacity of Chief of Police; and,

WHEREAS, the proceedings and hearings on this Resolution and any necessary notices of such proceedings and hearings have all been undertaken, conducted and given in accordance with applicable law; now therefore,

IT IS HEREBY RESOLVED, that pursuant to Ohio Revised Code Section 505.49; effective March 1, 2012, Waterville Township Police Sergeant Michael J. Wilkinson is appointed to serve as Acting Chief of Police of the Township Police District and during the term of his appointment shall have the powers and responsibilities of Chief of Police of the Waterville Township Police Department; and,

BE IT FURTHER RESOLVED,

- 1. That the appointment of Michael J. Wilkinson to Acting Chief of Police is for purposes administrative in nature and temporary until a decision by the Board to appoint a Chief of Police.
2. That during the term of his appointment as Acting Chief, Wilkinson shall continue to hold the rank of Sergeant, without interruption, serve in the capacity of Sergeant and wear the badge and uniform of a Sergeant of the Waterville Township Police Department.
3. That upon a decision by the Board to appoint a Chief of Police, Acting Chief Wilkinson shall be afforded the absolute right to tender a resignation from this appointment and continue in service in the rank of Sergeant, with all of

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DAYTON LEGAL BLANK INC. FORM NO. 10148

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the rights and privileges appertaining thereto.

Mr. Brett T. Warner seconded Resolution #2012-10 and the roll being called upon its adoption, the vote resulted as follows:

A. Leslie Disher,	Aye.
Kyle J. Hertzfeld,	Aye.
Brett T. Warner,	Aye.

Adopted February 22, 2012.

Attest: Kay Ann Robertson
Kay Ann Robertson, Fiscal Officer for
The Township of Waterville, Lucas
County, Ohio

Brett T. Warner made a motion to hire Michael J. Wilkinson as a full-time police officer for a period of ten (10) months with the following conditions:

- 1) Pay to be \$15.50 per hour. Up \$2.50. Full-time hire date 3/01/2012.
- 2) Vacation to be one (1) week. To be taken after 3/01/2013.
- 3) Allowed four (4) hours sick time per pay period which may accumulate from year to year. 2011 carryover - 0.00 hours.
- 4) Entitled to hospitalization and insurance.
- 5) Shall be allowed ten (10) paid legal holidays as listed below:

New Year's Day	01/01/2012	(Falls on Sunday - Monday off)
Martin Luther King Day	01/16/2012	(3rd Monday in January)
President's Day	02/20/2012	(3rd Monday in February)
Memorial Day	05/28/2012	(Last Monday in May)
Fourth of July	07/04/2012	
Labor Day	09/03/2012	(1st Monday in September)
Columbus Day	10/08/2012	(2nd Monday in October)
Veteran's Day	11/11/2012	(Falls on Sunday - Monday off)
Thanksgiving Day	11/22/2012	(4th Thursday in November)
Christmas Day	12/25/2012	

Seconded by Kyle J. Hertzfeld.

Motion Carried.

ADJOURNMENT:

There being no further business to come before this Board, Kyle J. Hertzfeld made a motion to adjourn. Seconded by A. Leslie Disher.

Motion Carried.

Adjourned at 10:00 p.m.

Attest: Kay Ann Robertson

Trustees: A. Leslie Disher
Kyle J. Hertzfeld
Brett T. Warner