

DAYTON LEGAL BLANK INC. FORM NO. 10148

Held at 7:00 pm at the Waterville Township Hall on January 10, 2012

ROLL CALL:

Trustee A. Leslie Disher - Present
Trustee Kyle J. Hertzfeld - Present
Trustee Brett T. Warner - Present

OFFICIALS:

Police Chief Norbert J. Miller - Present
Solicitor Walter J. Calley - Present
Fiscal Officer Kay Ann Robertson - Present

GUESTS:

None.

PLEDGE OF ALLEGIANCE:

Trustee A. Leslie Disher called the meeting to order at 7:00 p.m. All those who were present were asked to join Trustee Disher in reciting the Pledge of Allegiance. Roll was called and all three (3) trustees were present.

AGENDA:

The Agenda had been prepared by Fiscal Officer Kay Ann Robertson:

Brett T. Warner made a motion to approve The Agenda for the January 10, 2012, meeting as it had been prepared by Fiscal Officer Kay Ann Robertson. Seconded by Kyle J. Hertzfeld.

Motion Carried.

BOND APPROVAL FOR TRUSTEE AND FISCAL OFFICER:

Newly-elected Trustee A. Leslie Disher had been sworn-in on December 23, 2011, by Maumee Municipal Court Judge Gary Byers and newly-elected Fiscal Officer Kay Ann Robertson will be sworn-in on or before March 31, 2012, when her term of office begins.

Brett T. Warner made a motion to accept the bonds of Trustee A. Leslie Disher in the amount of Ten Thousand Dollars (\$10,000.00) and Fiscal Officer Kay Ann Robertson in the amount of One Hundred Sixty Thousand Dollars (\$160,000.00) which are bound unto the Board of Trustees of Waterville Township, Lucas County, State of Ohio. Seconded by Kyle J. Hertzfeld.

Motion Carried.

2012 ORGANIZATIONAL MEETING:

Fiscal Officer Kay Ann Robertson opened the Organizational Meeting by calling for nominations for trustee chairman:

Brett T. Warner made a motion to nominate A. Leslie Disher as Chairman of the Board of Trustees for Waterville Township for 2012. Seconded by Kyle J. Hertzfeld.

Motion Carried.

Brett T. Warner made a motion to nominate Kyle J. Hertzfeld as Vice-Chairman of the Board of Trustees of the Township of Waterville, Lucas County, Ohio for 2012. Seconded by A. Leslie Disher.

Motion Carried.

A. Leslie Disher made a motion that the Waterville Township Trustees adopt a policy for 2012 that their annual salary shall be paid in twelve (12) equal monthly installments and that the Fiscal Officer shall be paid in twenty-four (24) semi-monthly installments. Trustees A. Leslie Disher, Kyle J. Hertzfeld and Brett T. Warner shall receive \$56.59 per diem salary (56.59 x 200 days = \$11,317.92). Fiscal Officer Kay Ann Robertson shall receive a salary of \$19,806.00. The amount per diem for the Trustees and the fiscal officer's salary are based upon the 2012 Amended Certificate of Estimated Resources from the Lucas County Auditor's Office. Seconded by Brett T. Warner.

Motion Carried.

The Waterville Township Trustees and their department heads conducted their 2012 Annual Inventory on the second Monday in January (01/09/2012) as set forth in the Ohio Revised Code Section §505.24 and a copy of the 2012 Waterville Township Inventory was filed with the Lucas County Office of Engineer.

A. Leslie Disher made a motion to hold the regularly scheduled Board of Trustees meetings on the fourth Wednesday of the month; all regular meetings of the Waterville Township Zoning Commission on the third Monday of the month; and, all Waterville Township Zoning Appeal Board meetings at the call of the zoning secretary. All meetings to begin at 7:30 p.m. and to be held at the Waterville

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Continued:

Township Hall, 621 Farnsworth Road, Waterville, Ohio 43566, unless a different location is advertised in a newspaper of general circulation in the township. Seconded by Brett T. Warner.

Motion Carried.

RESOLUTION #2012-01 OF THE WATERVILLE TOWNSHIP TRUSTEES CONCERNING NOTICES FOR MEETINGS.

The Board of Trustees of Waterville Township, Lucas County, Ohio met in regular session of the Board on January 10, 2012 at 7:00 pm; whereupon the following was placed in consideration on the regular agenda of the Board:

WHEREAS, pursuant to Ohio Revised Code §121.22(F):

Every public body, by rule, shall establish a reasonable method where by any person may determine the time and place of all regularly scheduled meetings and the time, place and purpose of all special meetings. A public body shall not hold a special meeting unless it gives at least twenty-four hours advance notice to the news media that have requested notification, except in the event of an emergency requiring immediate official action. In the event of an emergency, the member or members calling the meeting shall notify the news media that have requested notification immediately of the time, place and purpose of the meeting.

The rule shall provide that any person, upon request and payment of a reasonable fee, may obtain reasonable advance notification of all meetings at which any specific type of public business is to be discussed. Provisions for advance notification may include, but are not limited to, mailing the agenda of meetings to all subscribers on a mailing list or mailing notices in self-addressed, stamped envelopes provided by the person.

WHEREAS, the proceedings and hearings on this Resolution and any necessary notices of such proceedings and hearings have all been undertaken, conducted and given in accordance with applicable law; now therefore,

BE IT HEREBY RESOLVED, that the following shall become the stated policy of Waterville Township concerning notice of public meetings of Township boards and commissions:

REGULAR MEETINGS

A Township board or commission having regular meetings shall adopt a meeting schedule annually at its first meeting in January. The annual schedules of regular meetings will be posted on the Township website and notices of the regular meeting schedules will be published by the Township Fiscal Officer, one time, annually, in The Mirror Newspaper - Anthony Wayne Edition.

SPECIAL MEETINGS

Notice of the time, place and purpose of all special meetings shall be given at least twenty-four (24) hours in advance to the news media that have requested notification. A special meeting is a meeting which is scheduled to occur on a date and time other than a regular meeting. Notice will be given by the appropriate officer by a method which is reasonable under the circumstances. Typically, notice of special meetings will be given by telephone or email. Notice of special meetings may be mailed or posted on the Township website, if time permits. Media requesting notification may request a preferred means of communication, which the Township will make a reasonable effort to accommodate. Media requests for advance notification shall be filed with the Township Fiscal Officer, who shall transmit the request to the appropriate officer of each board or commission.

EMERGENCY MEETINGS

In the event of an emergency requiring immediate official action, the member or members calling the meeting shall notify the Township Fiscal Officer or Law Director and the Fiscal Officer or Law Director shall immediately notify the news media that have requested notification of the time, place and purpose of the meeting. Notice of emergency meetings will typically be given by telephone or email. Media requesting notification may request a preferred means of communication, which the Township will make a reasonable effort to accommodate. Media requests for advance notification shall be filed with the Township Fiscal Officer, who shall transmit the request to the appropriate officer of each board or commission.

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MEETINGS CONCERNING SPECIFIC PUBLIC BUSINESS

Any person, upon written request and payment of a \$25.00 annual fee, may obtain reasonable advance notification of all meetings of the Waterville Township boards or commissions at which any specific type of public business is to be discussed. Typically, notice of meetings concerning specific public business will be given by telephone or email. Notice of discussion of specific public business may be mailed or posted on the Township website if time permits. Discussions of specific public business may occur without prior notice; however, no such discussion shall be held without notice for the sole purpose of avoiding providing notification to a person who has filed a proper request. In the event of such discussion occurring without notice, a person who has requested notice shall receive prompt notification that the specific public business was discussed and shall be mailed a copy of meeting minutes containing such discussion, upon their approval. A request for advance notification of specific public business shall be filed with the Township Fiscal Officer, who shall transmit the request to the appropriate officer of each board or commission.

MINUTES OF PUBLIC MEETINGS

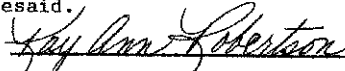
Each Township board or commission shall maintain written records of all business conducted at a meeting of the board or commission. Upon approval, the meeting minutes for each board or commission shall be properly transmitted for posting on the Township website at www.watervilletownship.com.

WHEREUPON, Trustee Brett T. Warner moved and Trustee A. Leslie Disher seconded the adoption of the policy concerning notice of public meetings; and the roll was called on the question of the adoption, resulting as follows:

A. Leslie Disher,	Aye.
Kyle J. Hertzfeld,	Aye.
Brett T. Warner,	Aye.

ATTEST:

I, Kay Ann Robertson, certify that this a true and accurate copy of the Resolution #2012-01, passed in the regular meeting of the Board of Trustees on January 10, 2012, as aforesaid.



Kay Ann Robertson, Fiscal Officer
for the Township of Waterville,
Lucas County, Ohio.

RESOLUTION #2012-02 APPOINTING THE WATERVILLE
TOWNSHIP LAW DIRECTOR AND APPROVING CONTRACT
OF EMPLOYMENT.

The Board of Trustees of Waterville Township, Lucas County, Ohio met in regular session of the Board on January 10, 2012; whereupon the following was placed in consideration on the regular agenda of the Board:

Mr. Kyle J. Hertzfeld made a motion to adopt the following Resolution #2012-02:

WHEREAS, the Board finds it advisable and necessary to have a Township Law Director; and,

WHEREAS, a township is authorized to employ counsel under the authority of Ohio Revised Code §309.09; and,

WHEREAS, the proceedings and hearings on this Resolution and any necessary notices of such proceedings and hearings have all been undertaken, conducted and given in accordance with applicable law; now therefore,

BE IT RESOLVED, that Walter J. Celley is appointed to serve as Law Director for Waterville Township for the calendar year 2012 in accordance with the terms and conditions of that certain Contract to Employ Law Director, incorporated herein. Compensation to be based upon an hourly rate of \$110.00.

Mr. Brett T. Warner seconded Resolution # 2012-02 and the roll being called upon its adoption, the vote resulted as follows:

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A. Leslie Disher, Aye.
 Kyle J. Hertzfeld, Aye.
 Brett T. Warner, Aye.
 Adopted January 10, 2012.
 Attest: *Kay Ann Robertson*
 Kay Ann Robertson, Fiscal Officer for
 Waterville Township, Lucas County, Ohio

RESOLUTION #2012-03 AUTHORIZING THE PAYMENT OF INSURANCE
 PREMIUMS FOR THE TRUSTEES, THE FISCAL OFFICER AND ALL
 FULL-TIME EMPLOYEES FROM TOWNSHIP FUNDS AS ORGINALLY
 ADOPTED IN 1988 AND EVERY SUCCEEDING YEAR.

Mr. A. Leslie Disher made a motion to adopt the following Resolution #2012-03:
WHEREAS, the Board of Trustees of the Township of Waterville, Lucas County, Ohio
 finds that it would serve the best interest of the Township to pay the insurance
 premiums for the trustees, fiscal officer and full-time employees; now therefore,
BE IT RESOLVED, by the Board of Trustees of the Township of Waterville, Lucas
 County, Ohio that pursuant to the Ohio Revised Code Section §505.60, the fiscal
 officer is hereby authorized to pay the insurance premiums for the trustees, the
 fiscal officer and full-time employees from the appropriate township funds.

Mr. Brett T. Warner seconded the Resolution #2012-03 and the roll being called
 upon its adoption, the vote resulted as follows:
 A. Leslie Disher, Aye.
 Kyle J. Hertzfeld, Aye.
 Brett T. Warner, Aye.
 Adopted January 10, 2012.

Attest: *Kay Ann Robertson*
 Kay Ann Robertson, Fiscal Officer for
 Waterville Township, Lucas County, Ohio

INVESTMENT POLICY:

In regards to a written investment policy as required by the Auditor of State's
 Office, be it advised that the Waterville Township Board of Trustees did adopt
 by Resolution 1999-20 such an Investment Policy and it is on file at the Office
 of Fiscal Officer of said Waterville Township. Be it further advised that the
 Fiscal Officer Kay Ann Robertson has attended and successfully completed the
 continuing education requirements of the Ohio Revised Code Section §135 and the
 Ohio Treasurer's Center for Public Investment Management for 2011 and all other
 prior years since it's implementation in 1997.

CREDIT CARD POLICY:

In regards to a written credit card policy as recommended by the Ohio Auditor of
 State's Office, be it advised that the Waterville Township Board of Trustees did
 adopt by Resolution 2005-21 the Establishment of the Waterville Township Credit
 Card Policy and it is on file at the Office of the Fiscal Officer of said Town-
 ship of Waterville.

SICK LEAVE/VACATION POLICY:

In regards to a written Sick Leave/Vacation Policy, be advised that the Water-
 ville Township Board of Trustees did adopt by Resolution 2007-18 such a policy.
 Full-time employees shall accumulate sick time at a rate of 4.0 hours per pay
 period (twice monthly) with no maximum accumulation which may carryover from
 year to year and a payment at retirement according to the Sick Leave Policy
 adopted 11/28/2007 and on file with the township fiscal officer. Compensation
 for sick leave is capped at 700 hours. In regards to the earning of vacation
 time, the following applies:

- | | | |
|-------|-----------|---|
| One | (1) week | after the completion of the first year. |
| Two | (2) weeks | after the completion of the second year. |
| Three | (3) weeks | after the completion of the seventh year. |
| Four | (4) weeks | after the completion of the fifteenth year. |
| Fice | (5) weeks | after the completion of the twentieth year. |

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PUBLIC RECORDS POLICY:

In regards to a written public records policy as outlined in the Ohio Revised Code §149 - Documents, Reports and Records, be it advised that the Waterville Township Board of Trustees did adopt by Resolution 2007-21 such a public records policy and it is on file at the Office of the Fiscal Officer of said Waterville Township.

A. Leslie Disher made a motion that the mileage for travel outside of the Township of Waterville on official business be 55¢ per mile. Brett T. Warner seconded the motion.

Motion Carried.

Kyle J. Hertzfeld made a motion to hire Richard A. Ludwig as Road and Cemetery Superintendent for a period of one (1) year with the following conditions:

- 1) Pay to be \$17.69 per hour. Up 35¢ Hire date 7/10/1995.
- 2) Vacation to be four (4) weeks with pay. 2011 carryover - 5.0 hours.
- 3) If more than one (1) day of vacation is taken, should notify Vice-Chairman Kyle J. Hertzfeld who is in charge of Roads/Cemeteries for 2012.
- 4) To be allowed four (4) sick time hours per pay which may accumulate from year to year. 2012 carryover - 23.0 hours.
- 5) Entitled to hospitalization and insurance.
- 6) Shall be allowed ten (10) paid legal holidays, as follows:

New Years's Day	01/01/2012	(Falls on Sunday - Monday off)
Martin Luther King Day	01/16/2012	(3rd Monday in January)
President's Day	02/20/2012	(3rd Monday in February)
Memorial Day	05/28/2012	(Last Monday in May)
Fourth of July	07/04/2012	
Labor Day	09/03/2012	(1st Monday in September)
Columbus Day	10/08/2012	(2nd Monday in October)
Veteran's Day	11/11/2012	(Falls on Sunday - Monday off)
Thanksgiving Day	11/22/2012	(4th Thursday in November)
Christmas Day	12/25/2012	

Seconded by A. Leslie Disher.

Motion Carried.

Brett T. Warner made a motion that any seasonal or part-time Road/Cemetery labor shall be hired with the following conditions:

- 1) Pay to start at \$9.00 per hour.
- 2) NO hospitalization or insurance.
- 3) NO sick time earned per pay period.
- 4) NO paid vacations or paid legal holidays.

Seconded by Kyle J. Hertzfeld.

Motion Carried.

Brett T. Warner made a motion to hire Norbert J. Miller as part-time Police Chief for a period of one (1) year with the following conditions:

- 1) Pay to be \$15.00 per hour. Hire date 06/23/2010.
- 2) To be reimbursed for out-of-pocket hospitalization insurance premium.
- 3) NO sick time earned per pay period.
- 4) NO paid vacation or paid legal holidays.

Seconded by A. Leslie Disher.

Motion Carried.

Brett T. Warner made a motion to hire Michael J. Wilkinson as Administrative Sergeant for a period of one (1) year with the following conditions:

- 1) Pay to be \$13.00 per hour. Hire date 11/01/2011.
- 2) NO hospitalization or insurance.
- 3) NO sick time earned per pay period.
- 4) NO paid vacation or paid legal holidays.

Seconded by A. Leslie Disher.

Motion Carried.

A. Leslie Disher made a motion to hire David L. Krego as a full-time police officer for a period of one (1) year with the following conditions:

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- 1) Pay to be \$18.46 per hour. Hire date 08/26/1996.
- 2) Vacation to be four (4) weeks, with pay. 2011 carryover - 40.0 hours.
- 3) Allowed four (4) hours sick time per pay period which may accumulate from year to year. 2011 carryover - 650.0 hours.
- 4) Entitled to hospitalization and insurance.
- 5) Shall be allowed ten (10) paid legal holidays - as listed previously.

Seconded by Kyle J. Hertzfeld.

Motion Carried.

A. Leslie Disher made a motion to hire Harry R. Kellett III as a full-time police officer for a period of one (1) year with the following conditions:

- 1) Pay to be \$12.85 per hour. Hire date 4/01/2008.
- 2) Vacation to be two (2) weeks with pay. 2011 carryover - 16.0 hours.
- 3) Allowed four (4) hours sick time per pay period which may accumulate from year to year. 2011 carryover - 262.75 hours.
- 4) Entitled to hospitalization and insurance.
- 5) Shall be allowed ten (10) paid legal holidays as listed previously.

Seconded by Kyle J. Hertzfeld.

Motion Carried.

A. Leslie Disher made a motion to hire Jonathan D. Burkett as a full-time police officer for a period of one (1) year with the following conditions:

- 1) Pay to be \$12.25 per hour. Hire date 9/05/2011.
- 2) Vacation to be one (1) week. To be taken after 9/05/2012.
- 3) Allowed four (4) hours sick time per pay period which may accumulate from year to year. 2011 carryover - 28.0 hours.
- 4) In lieu of hospitalization, to be paid an extra \$2.00 per hour for regular time - does not apply to overtime hours worked. Entitled to insurance.
- 5) Shall be allowed ten (10) paid legal holidays as listed previously.

Seconded by Kyle J. Hertzfeld.

Motion Carried.

Brett T. Warner made a motion to hire Jeffrey M. Graham as part-time D.A.R.E. and police officer for a period of one (1) year with the following conditions:

- 1) Pay to be \$15.45 per hour. Hire date 12/08/2009.
- 2) NO hospitalization or insurance.
- 3) NO sick hours to be paid or accumulate.
- 4) NO paid vacation or paid holidays.

Seconded by A. Leslie Disher.

Motion Carried.

A. Leslie Disher made a motion that part-time police officers be hired with the following conditions:

- 1) Pay to be in the range of \$9.00 to \$14.16 per hour.
- 2) NO hospitalization or insurance.
- 3) NO sick hours to be paid or to accumulate.
- 4) NO paid vacations or paid holidays.

Brett T. Warner seconded the motion.

Motion Carried.

Brett T. Warner made a motion that part-time officers shall be paid time and one-half for any legal holidays worked; and full-time police officers shall be paid double-time for any legal holidays worked. Seconded by Kyle J. Hertzfeld.

Motion Carried.

A. Leslie Disher made a motion that the furnishing of police uniforms is at the police chief's discretion and said uniforms shall remain the property of the Waterville Township Police Department. Seconded by Kyle J. Hertzfeld.

Motion Carried.

A. Leslie Disher made a motion to pay Hanifan-Obenauf-Robinson Inc. the sum of \$950.00 per month for the lease of the Waterville Township Police Office located at 8245 Farnsworth Road, Suite "B", Waterville, Ohio 43566. Price to remain at \$950.00 until further notice. Seconded by Kyle J. Hertzfeld.

Motion Carried.

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RESOLUTION #2012-04 APPOINTING THE WATERVILLE
TOWNSHIP ZONING COMMISSION MEMBERS.Mr. A. Leslie Disher moved the adoption of the following Resolution #2011-04:

BE IT RESOLVED, by the Board of Trustees for Waterville Township, Lucas County, Ohio, that the following residents of the unincorporated area of the Township of Waterville be appointed as members of the Waterville Township Zoning Commission:

- 1) Karen Schneider - for the term ending December 31, 2012; and,
- 2) George J. Cole - for the term ending December 31, 2013; and,
- 3) Glenn A. Banas - for the term ending December 31, 2014; and,
- 4) Thomas R. Wardell - for the term ending December 31, 2015; and,
- 5) Rich Hertzfeld - for the term ending December 31, 2016.

Mr. Kyle J. Hertzfeld seconded Resolution #2012-04 and the roll being called upon its adoption, the vote resulted as follows:

A. Leslie Disher,	Aye.
Kyle J. Hertzfeld,	Aye.
Brett T. Warner,	Aye.

Adopted January 10, 2012.

Attest: Kay Ann Robertson

Kay Ann Robertson, Fiscal Officer for
Waterville Township, Lucas County, Ohio

RESOLUTION #2012-05 APPOINTING THE WATERVILLE
TOWNSHIP BOARD OF ZONING APPEAL MEMBERS.Mr. A. Leslie Disher moved the adoption of the following Resolution #2012-05:

BE IT RESOLVED, by the Board of Trustees for the Township of Waterville, Lucas County, Ohio, that the following residents of the unincorporated area of the Township of Waterville be appointed as members of the Waterville Township Board of Zoning Appeals:

- 1) Keith A. Moosman - for the term ending December 31, 2012; and,
- 2) Robert A. Hertzfeld - for the term ending December 31, 2013; and,
- 3) Tom Borck - for the term ending December 31, 2014; and,
- 4) Paul Accettola - for the term ending December 31, 2015; and,
- 5) Stephen G. Tosh - for the term ending December 31, 2016.

Mr. Kyle J. Hertzfeld seconded the Resolution #2012-05 and the roll being called upon its adoption, the vote resulted as follows:

A. Leslie Disher,	Aye.
Kyle J. Hertzfeld,	Aye.
Brett T. Warner,	Aye.

Adopted January 10, 2012.

Attest: Kay Ann Robertson

Kay Ann Robertson, Fiscal Officer for
Waterville Township, Lucas County, Ohio

A. Leslie Disher made a motion that the expenses for the Waterville Township Zoning Commission members and the expenses for the Waterville Township Zoning Board of Appeal members for each regularly or specially held meeting be \$49.00 (Raised \$2.00 on 1/12/2011) with the exception of the position of chairman of the zoning commission, whose expenses shall be \$64.00 (Raised \$2.00 on 1/12/2011) for each regularly or specially held meeting. The expenses are to be paid as a reimbursement for expenses incurred and not a wage or salary. Seconded by Brett T. Warner.

Motion Carried.

A. Leslie Disher made a motion to appoint Eric H. Gay as the zoning inspector for the Township of Waterville for a period of one (1) year with an annual salary of \$10,440.00. Salary to be paid in twelve (12) equal monthly installments of \$870.00. Seconded by Kyle J. Hertzfeld.

Motion Carried.

A. Leslie Disher made a motion to appoint James E. Fischer as the property standards officer for the Township of Waterville for a period of one (1) year with an annual salary of \$9,600.00. Salary to be paid in twelve (12) monthly installments of \$800.00. Seconded by Kyle J. Hertzfeld.

Motion Carried.

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A. Leslie Disher made a motion to appoint Fiscal Officer Kay Ann Robertson as the secretary for the Waterville Township Zoning Commission and the Waterville Township Board of Zoning Appeals for a period of one (1) year with the following conditions:

- 1) Pay to be \$11.44 per hour. Up 22¢
2) Travel expense to be 55¢ per mile for official business outside of Waterville Township.

Kyle J. Hertzfeld seconded the motion. Motion Carried.

Brett T. Warner made a motion to ratify the fire contract with the Village of Whitehouse which began on July 1, 2011 and will end on December 31, 2014. The payment amounts and due dates as follows:

Table with 2 columns: Year, Amount due on 6/30/2012. Rows for 2012, 2013, and 2014.

Kyle J. Hertzfeld seconded the motion. Motion Carried.

A. Leslie Disher made a motion to ratify the fire contract with the Municipality of Waterville which began on February 9, 2010 and will end on December 31, 2014. The payment amounts and due dates as follows:

Table with 2 columns: Year, Amount due on 6/30/2012. Rows for 2012, 2013, and 2014.

Brett T. Warner seconded the motion. Motion Carried.

A. Leslie Disher made a motion to appoint Waterville Municipal Fire Chief Steven Parsons as the Fire Prevention Officer for the Waterville Fire District for the year 2012; and, to appoint the Whitehouse Village Fire Chief Daryl Mc Nutt as the Fire Prevention officer for the Whitehouse Fire District for the year 2012.

Brett T. Warner seconded the motion. Motion Carried.

A. Leslie Disher made a motion to ratify the waste and recycling services with Waste Management for a period of three (3) years which began on June 1, 2011. Cost per month per unit to be \$7.76 for 550 units which equals \$4,268.00 per month for an every other week unlimited curbside pick up of trash and recycling.

Kyle J. Hertzfeld seconded the motion. Motion Carried.

RESOLUTION #2012-06 REQUESTING AN ADVANCE OF TAXES COLLECTED.

Mr. A. Leslie Disher moved the adoption of the following Resolution #2012-06: To the Auditor of Lucas County, Toledo, Ohio:

YOU ARE HEREBY REQUESTED to issue your warrant upon the County Treasurer of said County, in favor of Kay Ann Robertson as Fiscal Officer for Waterville Township in said County for funds as they are available of the current collection of taxes assessed and collected for and in behalf of said Waterville Township which shall be held and treated as an advance payment on the current collection of taxes due said Waterville Township at the ensuing settlement, 2012, as provided by law.

Pursuant to a resolution adopted by the Board of Trustees of Waterville Township adopted January 10, 2012 - Resolution #2012-06.

Mr. Kyle J. Hertzfeld seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

- A. Leslie Disher, Aye.
Kyle J. Hertzfeld, Aye.
Brett T. Warner, Aye.

Adopted January 10, 2012.

Attest: Kay Ann Robertson, Fiscal Officer.

continued.....

DAYTON LEGAL BLANK, INC. FORM NO. 10148

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Continued:

RESOLUTION #2012-07 ADOPTING THE WATERVILLE
TOWNSHIP PERMANENT ANNUAL APPROPRIATIONS.Mr. A. Leslie Disher moved the adoption of the following Resolution #2012-07:

BE IT RESOLVED, by the Board of Trustees of Waterville Township, Lucas County, Ohio that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31, 2012, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during the said fiscal year, as follows:

1000	-	GENERAL FUND	-	1000	
1000-110-111-0000		Salaries - Trustees			\$ 20,000.00
1000-110-121-0000		Salary - Fiscal Officer			20,000.00
1000-110-141-0000		Salary - Legal Counsel			40,000.00
1000-110-211-0000		Ohio Public Employees Retirement System			20,000.00
1000-110-213-0000		Medicare			1,000.00
1000-110-221-0000		Medical/Hospitalization			25,000.00
1000-110-230-0000		Workers' Compensation			3,000.00
1000-110-240-0000		Unemployment Compensation			1,000.00
1000-110-312-0000		Auditing Services			1,000.00
1000-110-313-0000		Uniform Accounting Network Fees			3,200.00
1000-110-314-0000		Tax Collection Fees			4,000.00
1000-110-315-0000		Election Expenses			3,000.00
1000-110-319-0000		Professional and Technical Services			2,000.00
1000-110-330-0000		Travel and Meeting Expense			10,000.00
1000-110-342-0000		Postage			2,000.00
1000-110-344-0000		Printing			1,000.00
1000-110-345-0000		Advertising			1,000.00
1000-110-382-0000		Liability Insurance Premiums			5,000.00
1000-110-410-0000		Office Supplies			2,000.00
1000-110-430-0000		Small Tools and Minor Equipment			3,000.00
1000-110-519-0000		Dues and Fees			2,000.00
1000-110-591-0000		Contributions to Other Organizations - Memorial Day			1,000.00
1000-110-599-0000		Other Expenses			1,825.36
1000-120-323-0000		Township Hall - Repairs and Maintenance			1,000.00
1000-120-341-0000		Township Hall - Telephone			1,000.00
1000-120-351-0000		Township Hall - Electricity			1,000.00
1000-120-352-0000		Township Hall - Water and Sewer			500.00
1000-120-353-0000		Township Hall - Natural Gas			2,000.00
1000-130-190-0000		Zoning - Salaries			30,000.00
1000-130-345-0000		Zoning - Advertising			1,500.00
1000-130-410-0000		Zoning - Office Supplies			1,000.00
1000-130-599-0000		Zoning - Other Expenses			15,000.00
1000-240-370-0000		Payment to Political Subdivision - EMS Charges			1,000.00
1000-310-360-0000		Contracted Services - Street Lighting			10,000.00
1000-330-360-0000		Contracted Services - Road Contracts			1,000.00
1000-330-420-0000		Operating Supplies - Road Materials			2,000.00
1000-420-370-0000		Payment to Political Subdivision - Health Dept.			15,000.00
1000-760-740-0000		Machinery, Equipment and Furniture			1,000.00
1000-760-750-0000		Motor Vehicles			23,000.00
					<u>Fund Total \$ 278,025.36</u>
2011	-	MOTOR VEHICLE LICENSE TAX FUND	-	2011	
2011-330-323-0000		Repairs and Maintenance			\$ 4,000.00
2011-330-420-0000		Operating Supplies			1,877.00
2011-330-430-0000		Small Tools and Minor Equipment			2,000.00
					<u>Fund Total \$ 7,877.00</u>
2021	-	GASOLINE TAX FUND	-	2021	
2021-330-190-0000		Salaries			\$ 40,000.00
2021-330-211-0000		Ohio Public Employees Retirement System			7,000.00
2021-330-213-0000		Medicare			1,000.00

continued.....

RECORD OF PROCEEDINGS

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Minutes of

Waterville Township Trustees'

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held at 7:00 pm at the Waterville Township Hall on January 10, 20 12

Continued:

2021-330-221-0000	Medical/Hospitalization	\$ 30,000.00
2021-330-230-0000	Workers' Compensation	2,000.00
2021-330-323-0000	Repairs and Maintenance	5,000.00
2021-330-360-0000	Contracted Services	60,000.00
2021-330-420-0000	Operating Supplies	20,859.78
2021-330-430-0000	Small Tools and Minor Equipment	5,000.00
2021-760-740-0000	Machinery, Equipment and Furniture	15,000.00

Fund Total \$ 185,859.78

2031 - ROAD AND BRIDGE FUND - 2031

2031-330-111-0000	Salaries - Trustees	\$ 10,000.00
2031-330-190-0000	Salaries	10,000.00
2031-330-211-0000	Ohio Public Employees Retirement System	4,000.00
2031-330-213-0000	Medicare	1,000.00
2031-330-221-0000	Medical/Hospitalization	30,000.00
2031-330-230-0000	Workers' Compensation	1,000.00
2031-330-314-0000	Tax Collection Fees	2,000.00
2031-330-323-0000	Repairs and Maintenance	5,000.00
2031-330-341-0000	Telephone	1,000.00
2031-330-345-0000	Advertising	1,000.00
2031-330-351-0000	Electricity	1,000.00
2031-330-352-0000	Water and Sewer	3,000.00
2031-330-353-0000	Natural Gas	3,000.00
2031-330-360-0000	Contracted Services	145,000.00
2031-330-381-0000	Property Insurance Premiums	8,000.00
2031-330-420-0000	Operating Supplies	4,971.96
2031-330-430-0000	Small Tools and Minor Equipment	5,000.00
2031-760-740-0000	Machinery, Equipment and Furniture	6,000.00
2031-760-750-0000	Motor Vehicles	5,000.00
2031-820-820-0000	Principal Payments - Notes	3,000.00

Fund Total \$ 248,971.96

2041 - CEMETERY FUND - 2041

2041-410-111-0000	Salaries - Trustees	\$ 5,000.00
2041-410-190-0000	Salaries	15,000.00
2041-410-211-0000	Ohio Public Employees Retirement System	3,200.00
2041-410-213-0000	Medicare	500.00
2041-410-221-0000	Medical/Hospitalization	100.00
2041-410-230-0000	Workers' Compensation	500.00
2041-410-323-0000	Repairs and Maintenance	4,600.00
2041-410-351-0000	Electricity	600.00
2041-410-420-0000	Operating Supplies	3,500.00
2041-410-430-0000	Small Tools and Minor Equipment	1,000.00
2041-410-599-0000	Other Expenses	143.85
2041-760-730-0000	Improvement of Sites	1,000.00
2041-760-740-0000	Machinery, Equipment and Furniture	1,000.00

Fund Total \$ 36,143.85

2071 - GARBAGE AND WASTE DISPOSAL FUND - 2071

2071-320-111-0000	Salaries - Trustees	\$ 5,000.00
2071-320-314-0000	Tax Collection Fees	2,000.00
2071-320-345-0000	Advertising	200.00
2071-320-360-0000	Contracted Services	84,096.09
2071-760-740-0000	Machinery, Equipment and Furniture	1,000.00

Fund Total \$ 92,296.09

2081 - POLICE DISTRICT FUND - 2081

2081-210-111-0000	Salaries - Trustees	\$ 5,000.00
2081-210-190-0000	Salaries	170,000.00
2081-210-211-0000	Ohio Public Employees Retirement System	30,000.00

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RECORD OF PROCEEDINGS

Minutes of

Waterville Township Trustees'

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held at 7:00 pm at the Waterville Township Hall on January 10, 20 12

Continued:

2081-210-213-0000	Medicare	\$ 3,000.00
2081-210-221-0000	Medical/Hospitalization	45,000.00
2081-210-230-0000	Workers' Compensation	5,000.00
2081-210-240-0000	Unemployment Compensation	10,000.00
2081-210-314-0000	Tax Collection Fees	5,000.00
20810210-318-0000	Training Services	2,500.00
2081-210-319-0000	Professional and Technical Services	10,000.00
2081-210-321-0000	Rents and Leases	13,000.00
2081-210-323-0000	Repairs and Maintenance	7,000.00
2081-210-341-0000	Telephone	3,000.00
2081-210-342-0000	Postage	300.00
2081-210-345-0000	Advertising	200.00
2081-210-351-0000	Electricity	1,500.00
2081-210-353-0000	Natural Gas	500.00
2081-210-381-0000	Property Insurance Premiums	4,000.00
2081-210-382-0000	Liability Insurance Premiums	4,000.00
2081-210-410-0000	Office Supplies	3,000.00
2081-210-420-0000	Operating Supplies	35,000.00
2081-210-430-0000	Small Tools and Minor Equipment	5,000.00
2081-210-599-0000	Other Expenses	1,301.18
2081-760-740-0000	Machinery, Equipment and Furniture	1,000.00
2081-760-750-0000	Motor Vehicles	1,000.00
	Fund Total	\$ 365,301.18
2111	- FIRE DISTRICT FUND - 2111	
2111-220-111-0000	Salaries - Trustees	\$ 5,000.00
2111-220-314-0000	Tax Collection Fees	2,500.00
2111-220-345-0000	Advertising	100.00
2111-220-370-0000	Payment to Another Policital Subdivision	221,487.85
	Fund Total	\$ 229,087.85
2231	- PERMISSIVE LICENSE TAX FUND - 2231	
2231-330-420-0000	Operating Supplies	\$ 8,843.79
2231-330-430-0000	Small Tools and Minor Equipment	1,000.00
	Fund Total	\$ 9,843.79
2261	- LAW ENFORCEMENT TRUST FUND - 2261	
2261-210-599-0000	Other Expenses	\$ 720.00
	Fund Total	\$ 720.00
2271	- LAW ENFORCEMENT EDUCATION FUND - 2271	
2271-210-599-0000	Other Expenses	\$ 640.27
	Fund Total	\$ 640.27
2401	- STREET LIGHTING DISTRICT FUND - 2401	
2401-310-360-0000	Contracted Services	\$ 8,005.39
	Fund Total	\$ 8,005.39
2901	- DRUG ABUSE RESISTANCE EDUCATION FUND - 2901	
2901-290-190-0000	Salaries	\$ 11,500.00
2901-290-321-0000	Rents and Leases	50.00
2901-290-342-0000	Postage	50.00
2901-290-410-0000	Office Supplies	100.00
2901-290-420-0000	Operating Supplies	100.00
2901-290-599-0000	Other Expenses	173.15
	Fund Total	\$ 11,973.15
4401	- OHIO PUBLIC WORKS COMMISSION FUND - 4401	
4401-760-790-0000	Capital Outlay	\$ 150,000.00

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RECORD OF PROCEEDINGS

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Minutes of

Waterville Township Trustees'

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held at 7:00 pm at the Waterville Township Hall on January 10, 20 12

Continued:

4401-820-820-0000 Principal Payments - Notes \$ 5,981.95

FUND RECAPITULATION: Fund Total \$ 155,981.95

1000 - General Fund	278,025.36
2011 - Motor Vehicle License Tax Fund	7,877.00
2021 - Gasoline Tax Fund	185,859.78
2031 - Road and Bridge Fund	248,971.96
2041 - Cemetery Fund	36,143.85
2071 - Garbage and Waste Disposal Fund	92,296.09
2081 - Police District Fund	365,301.18
2111 - Fire District Fund	229,087.85
2231 - Permissive License Tax Fund	9,843.79
2261 - Law Enforcement Trust Fund	720.00
2271 - Law Enforcement Education Fund	640.27
2401 - Street Lighting District Fund	8,005.39
2901 - Drug Abuse Resistance Education Fund	11,973.15
4401 - Ohio Public Works Commission Fund	155,981.95

GRAND TOTAL ALL FUNDS \$ 1,630,727.62

Mr. Kyle J. Hertzfeld seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

A. Leslie Disher, Aye.
 Kyle J. Hertzfeld, Aye.
 Brett T. Warner, Aye.

Adopted January 10, 2012.

Attest:

Kay Ann Robertson
 Kay Ann Robertson, Fiscal Officer for
 Waterville Township, Lucas County, Ohio.

This concludes the organizational portion of the meeting.

MINUTES:

The minutes for the December 28, 2011, meeting had been prepared by Fiscal Officer Kay Ann Robertson and sent to each Trustee prior to this meeting:

A. Leslie Disher made a motion to dispense with the reading of the minutes of the December 28th meeting and to approve the minutes with no additions, deletions and/or corrections. Seconded by Kyle J. Hertzfeld.

Motion Carried.

RECEIPTS:

193-11 - Fifth Third Bank of NW Ohio - December autosweep interest	\$ 77.57
001-12 - Municipality of Waterville - 2011 annexation moneys	34,230.15
002-12 - Lexis Nexis - (2) police accident reports	6.00
003-12 - Neville Funeral Homes - Joan Doerfler cremation - Wakeman	250.00
004-12 - Lucas County Auditor - November police OVI reimbursement	431.19
005-12 - Lucas County Auditor - December allocation	5,406.40
006-12 - Maumee Municipal Court - December police fines	420.00
007-12 - David A. Wells - Goeffrey Wells opening - Wakeman Cemetery	250.00
008-12 - Peinert Funeral Homes - Cheryl Pitt cremation - Wakeman	150.00
009-12 - Peinert Funeral Homes - Marvin Wise opening - Whitehouse	400.00
010-12 - Geddis Paving - Plans for Davis Road Improvement	30.00
011-12 - Gerkin Paving - Plans for Davis Road Improvement	30.00
012-12 - Crestline Paving - Plans for Davis Road Improvement	30.00
013-12 - Buckeye Excavating - Plans for Davis Road Improvement	30.00
014-12 - The Buckeye Exchange - Plans for Davis Road Improvement	30.00

WARRANTS:

Total \$ 41,771.31

#34395 - Ricardo A. Artiaga, Jr. - Road labor	\$ 290.02
#34396 - Cynthia A. Bergfeld - Police wages	199.64
#34397 - Jonathan D. Burkett - Police wages	1,230.49
#34398 - Jeffrey M. Graham - Police and D.A.R.E. wages	819.97
#34399 - Russell E. Heger - Police wages	383.96
#34400 - Harry R. Kellett III - Police wages	1,023.03
#34401 - David L. Krego - Police wages	1,219.18

continued.....

RECORD OF PROCEEDINGS

Minutes of

Waterville Township Trustees'

Meeting

DAYTON LEGAL BLANK INC. FORM NO. 10148

Held at 7:00 pm at the Waterville Township Hall on January 10, 20 12

Continued:

#34402 - Richard A. Ludwig - Supt. wages	\$ 962.94
#34403 - Norbert J. Miller - Police wages	481.52
#34404 - Susan M. Olman - Police wages	112.27
#34405 - Kay Ann Robertson - Fiscal officer salary and zoning wages	805.77
#34406 - Michelle L. Vollmar - Police wages	186.88
#34407 - Michael J. Wilkinson - Police wages	661.19
#34408 - Ohio Public Employees Retirement System - December retirement	7,062.32
#34409 - Ohio Child Support Payment Central - Wilkinson's payment	445.95
#34410 - Celley and Sanderson LLP - December solicitor fees	2,849.00
#34411 - Medical Mutual of Ohio - January hospitalization payment	10,426.37
#34412 - Bureau of Workers' Compensation - 2012 payment	6,002.25
#34413 - Direct Computer - Install fiscal officer's battery backup	90.00
#34414 - Lucas County Township Association - (4) L.C.T.A. annual dinners	120.00
#34415 - Toledo Regional Chamber of Commerce - 2012 membership dues	405.50
#34416 - OSU Extension Lucas County Fund - 2012 sponsor fee	100.00
#34417 - Joe I. Cooper Florist - Don Fischer memorial flowers	75.00
#34418 - Treasurer of Lucas County - Noward Road taxes	193.79
#34419 - Toledo Edison - January electric payment	213.30
#34420 - Municipality of Waterville - January water/sewer payment	43.00
#34421 - Waterville Gas Company - January heat payment	288.60
#34422 - George J. Cole - 2011 zoning commission meetings	512.00
#34423 - Thomas R. Wardell - 2011 zoning commission meetings	441.00
#34424 - Thomas G. Overmyer - 2011 zoning commission meetings	343.00
#34425 - Glenn A. Banas - 2011 ARC and zoning commission meetings	384.00
#34426 - Karen Schneider - 2011 ARC and zoning commission meetings	651.00
#34427 - Paul Accettola - 2011 appeals board meeting	49.00
#34428 - Robert A. Hertzfeld - 2011 appeals board meeting	49.00
#34429 - Keith Moosman - 2011 appeals board meeting	49.00
#34430 - Rich Hertzfeld - 2011 appeals board meeting	259.00
#34431 - Toledo Edison - January Covertry Glen street lighting	377.52
#34432 - Toledo Edison - January township street lighting	192.39
#34433 - General Pro Hardware - January supplies	187.40
#34434 - Treasurer of Lucas County - Special assessments on Wakeman	10.79
#34435 - Ohio Compost and Recycling - 1st half year for waste disposal	2,000.00
#34436 - Alan D. Bruns - Install lights in unmarked	350.00
#34437 - Buckeye Telesystem - January police phone	99.16
#34438 - Verizon Wireless - January police phone	78.98
#34439 - Ohio Treasurer John Mandel - Obee Road OPWC payment	2,981.95
Total	\$ 45,707.13

A. Leslie Disher made a motion to pay the warrants that had been prepared by the Fiscal Officer Kay Ann Robertson and presented for payment. Seconded by Kyle J. Hertzfeld.

Motion Carried.

EXECUTIVE SESSION:

Brett T. Warner made a motion to go into executive session to consider the investigation of charges against a public employee and to consider the promotion of a public employee. Seconded by Kyle J. Hertzfeld.

A. Leslie Disher, Aye.
 Kyle J. Hertzfeld, Aye.
 Brett T. Warner, Aye.

A. Leslie Disher made a motion to go out of executive session and back into regular session. Seconded by Kyle J. Hertzfeld.

A. Leslie Disher, Aye.
 Kyle J. Hertzfeld, Aye.
 Brett T. Hertzfeld, Aye.

Brett T. Warner made a motion to hire Michael J. Wilkinson as Administrative Sergeant for the Waterville Township Police Department at a rate of \$13.00 per hour. Seconded by Kyle J. Hertzfeld.

Motion Carried

ADJOURNMENT:

continued.....

RECORD OF PROCEEDINGS

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Minutes of

Waterville Township Trustees'

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held at 7:00 pm at the Waterville Township Hall on January 10, 20 12

Continued:

There being no further business to come before this Board, Kyle J. Hertzfeld made a motion to adjourn. Seconded by A. Leslie Disher.

Motion Carried.

Adjourned at 9:35 p.m.

Attest: Kay Ann Robertson

Trustees: A. Leslie Disher
Kyle J. Hertzfeld
Brett T. Wama